

BACKFILL EXAMPLE

To make it easier to show how a backfilled employee and the employee(s) performing the backfill is being billed, break out the employee's days by work days and off days and notate which employee is being billed for each day.

| | 7/26 | 7/27 | 7/28 | 7/29 | 7/30 | 7/31 | 8/1 | 8/2 | 8/3 |
|-----------------------|-------------|-------------|-------------|-------------|-------------|-------------|------------|------------|------------|
| O-13 John Brown | | | 16 | 16 | | | | | 16 |
| Tim Jones Backfill | 16 | 16 | | | | | | | |
| Rob Smith Backfill | | | | | 16 | 16 | | | |
| Ed Wilson Backfill | | | | | | | 16 | 16 | |

NOTE: Only one person per day should be billed to the fire, either the resource assigned to the fire or the backfill resource.