

NORTHERN ARIZONA AREA INTERAGENCY FIRE MANAGEMENT CHARTER

PURPOSE

The Northern Arizona Area Interagency Board (hereafter called “The Board”) is responsible for the coordination of all fire management activities as well as assistance with any emergency (all-risk) responses on member agency lands within the Northern Arizona Area (Flagstaff and Grand Canyon Zones).

BOARD COMPOSITION

Representatives from each of the following agencies will be active board members:

Flagstaff Zone

Coconino National Forest, USDA Forest Service
Navajo Region, Bureau of Indian Affairs
Hopi Agency, Bureau of Indian Affairs
Flagstaff Area Parks, National Park Service
Flagstaff Zone Center Manager

Grand Canyon Zone

Kaibab National Forest, USDA Forest
Truxton Canon Field Office, Bureau of Indian Affairs
Grand Canyon National Park, National Park Service
Grand Canyon Zone Center Manager

**Arizona State Forestry Division, Flagstaff District (Member of both Zones)

Representatives must have the authority to fully represent their agency in Board functions.

The Board will meet at least three times a year (Fall, Winter & Spring) to discuss Area activities.

The chair of The Board will serve for two years and follow this rotation:

USDA Forest Service (GCZ)	2018-2020
USDA Forest Service (FLZ)	2021-2023
National Park Service (GCZ)	2024-2026
National Park Service (FLZ)	2006-2008
Bureau of Indian Affairs (FLZ)	2009-2011
Bureau of Indian Affairs (GCZ)	2012-2014

The agencies with multiple units within the Zone will collectively decide upon a chair for their two-year tenure. The chair will rotate after the Fall meeting every other year.

BOARD DUTIES (To include, but not limited to)

1. Coordinate Area sponsored training.
2. Provide support and oversight to the Zone Dispatch Centers.
3. Submit the Arizona State Fuels Collaboration Plan annually.
4. Prepare the Operating and Preparedness Plans for the Area and review annually. Plans will formally be updated every three years or as needed.
5. The Area chair or alternate will represent the Northern Arizona Area at Arizona Interagency Coordinating Group (AICG) meetings, Southwest Coordinating Group (SWCG) meetings, and various other meetings as required.
6. The Board will sponsor various committees and/or working teams as necessary.
7. The Board will coordinate and facilitate the selection of a Type 3 Incident Management Team.
8. In multiple fire situations the Board may act as the Area Multi-Agency Coordinating (MAC) Group.
9. Member agencies may assist with all-hazard incident management activities.

BOARD PROCEDURES

1. Board meetings will be scheduled to allow all agencies to participate. The Area chair will send written announcement to all Board members a minimum of two weeks prior to scheduled Area meetings.
2. Agencies will ensure that they will be represented at all Board meetings.
3. The Charter will be reviewed annually. Every five years the determination will be made on whether line officer signatures are required.

**NORTHERN ARIZONA AREA
INTERAGENCY FIRE MANAGEMENT
CHARTER**

Forest Supervisor, Coconino National Forest

Date

Forest Supervisor, Kaibab National Forest

Date

Director, Navajo Region, Bureau of Indian Affairs

Date

Superintendent, Hopi Agency, Bureau of Indian Affairs

Date

Superintendent, Truxton Canon Field Office, BIA

Date

Division Director, Forestry Division, AZ State Land Dept.

Date

Superintendent, Flagstaff Area National Monuments, NPS

Date

Superintendent, Grand Canyon National Park, NPS

Date

Revised 1/20/09