



SOUTHWEST AREA - MAC Group Guidelines and Meeting Outline

On Screen during introductions: scrolling screens

http://gacc.nifc.gov/swcc/predictive/intelligence/admin/Scrolling_Screens/Screens_Weather_Intell_FD/1A_Weather.htm

Date:

Time:

TO BE READ BY MAC GROUP CORD AT START OF EACH MEETING:

On Screen during roll call (Roll Call Attendees link on the MAC portal):

http://gacc.nifc.gov/swcc/swcg/operations/macgroup/MAC_Group_Meeting_Outline/Roll_Call/Roll_Call.htm

“Hello, this is _____, your MAC Coordinator, let’s begin with the roll call.”

MAC Group Member Agency	MAC Group Members	Alternate	Alternate	Alternate
USFS	Judy Palmer	Bill VanBruggen	Richard Nieto	Fred Hernandez
BLM-AZ	Kelly Castillo	Mike Spilde		
BLM-NM	Hector Madrid	Eric Walker	Lisa Bye	
NPS	Jeff Hickerson	Brent Woffinden	Mike Davin	
USFWS	Loren Derosear	Mark Kaib	Butch Wilson	
BIA-Navajo	Dale Glenmore	Johnson Benallie	Dominick Chicharello	
BIA-SW	Cal Pino	John Cervantes		
BIA-Western	Carlos Nosie			
AZ State	Jeff Whitney	Aaron Green		
NM State	Donald Griego	Greg Valdez		
SWCC Manager (Non-voting Member)	Kenan Jaycox	Tony Diaz	Nancy Moore	Frank Bedonie
	Kevin Ditmanson			
NMAC Liaison (Non-voting Member)	Larry Sutton	Kim Christensen		
MCCO (Non-voting Member)				

SITUATION STATUS: *(Note to MAC Chair: ask for any questions after each section)*

(IC’s) Incident Reports (see IC reporting form – if IC’s have critical needs that are in competition, query them on what the mission for the critical resource will be, how long will they need it, when they anticipate release).

Type3 IC’s are included in information gathering. If not present, the Agency Representatives or SWCC present information about T-3 incidents. Call in order of incident priority from the previous day.

On screen: <https://egp.nwccg.gov/egp/default.aspx>; the EGP link on the MAC portal.

*Use IC Reporting Form for recording notes

(MCCO) Zone Updates: Only call upon Zone/CM updates if the SWCG specifically has asked them to provide updates. (See Zone Reporting form – if Zones have critical needs that are in competition, query representative on what the mission for the critical resource will be, how long they will need it, when they anticipate release) On screen: WILDWEB for respective dispatch centers (Wildweb link on the MAC portal)

http://gacc.nifc.gov/swcc/predictive/intelligence/admin/ROSS_Reports/SWA_Hourly_Reported_Incidents_in_ROSS.pdf

*Use Zone Rep Reporting Form for recording notes
Zone (Dispatch Center, Unit Identifier)
Central West (Prescott, AZ-PRC; Phoenix, AZ-PHC; Arizona, AZ-ADC)
Northern Arizona (Flagstaff, AZ-FDC; Williams, AZ-WDC)
Southeast (Tucson, AZ-TDC)
White Mountain (Show Low, AZ-SDC)
Albuquerque (Albuquerque, NM-ABC)
Gila-Las Cruces (Silver City, NM-SDC)
Pecos (Alamogordo, NM-ADC)
Santa Fe (Santa Fe, NM-SFC)
Taos (Taos, NM-TDC)

(SWCC) General Situation: **Other items not covered by the ICs or Zone Liaisons (or instead of, if they are not on the call)** On Screen: Dispatch Center Call Around which is the Situation Link on the MAC portal.

http://gacc.nifc.gov/swcc/swcg/operations/macgroup/MAC_Group_Meeting_Outline/Daily_Situation/MAC_Group_Call_Around.pdf

AZ-WDC (Williams)
AZ-FDC (Flagstaff)
AZ-PDC (Prescott)
AZ-PHC (Phoenix)
AZ-SDC (Show Low)
AZ-TDC (Tucson)
AZ-ADC (AZ)
NM-TDC (Taos)
NM-SFC (Santa Fe)
NM-ABC (Albuquerque)
NM-SDC (Silver City)
NM-ADC (Alamogordo)

(SWCC) Resources (significant critical resource accumulation on incidents). Critical resources on order, filled/unfilled, critical shortages). Center Manager will provide a hard copy of resource summary portion of briefing also. Click on Daily Resource Summary link under Conference call section.

On screen: Daily Resource Summary (link on the MAC portal)

http://gacc.nifc.gov/swcc/predictive/intelligence/daily/Daily_Resource_Summary.htm

Discuss in the following order:

IMT-1, IMT-2, IMT-3, ASM/Lead Planes/Air Attack, SMKJ's and A/C; Type 1 Helos, Type 2 Helos, Type 3 Helos, Type 1 Crews, Type 2 IA Crews, Type 2 Crews, Other

Critical Resources on order, filled/unfilled:

Critical shortages:

(SWCC) Weather Outlook Highlights
 On screen: Outlook (7-Day Outlook link on the MAC portal).
<http://psgeodata.fs.fed.us/7day/action/forecast/6>

--

(MCCO) Any Media/VIP Issues: *Ask attendees if there are any issues.*

(NMAC Representative) National Report:
 On screen: National Current Large Fire Map (Large Fire Map link on the MAC portal).
http://activefiremaps.fs.fed.us/Lg_fire2.php?new

(MCCO) Other issues prior to the conclusion of the Information Gathering portion of the call:

Set date/time for next MAC call/meeting, if necessary, before concluding this port of the call

(MCCO) ** “That completes the intelligence gathering portion of the meeting. MAC Group members please move to the Executive Line.”

Executive Session

On Screen during roll call (Roll Call Attendees link on the MAC portal):
http://gacc.nifc.gov/swcc/swcg/operations/macgroup/MAC_Group_Meeting_Outline/Roll_Call/Roll_Call.htm
 Go through the roll call again to ensure all made it on the line.

MAC Group Member Agency	MAC Group Members	Alternate	Alternate	Alternate
USFS	Judy Palmer	Bill VanBruggen	Richard Nieto	Fred Hernandez
BLM-AZ	Kelly Castillo	Mike Spilde		
BLM-NM	Hector Madrid	Eric Walker	Lisa Bye	
NPS	Jeff Hickerson	Brent Woffinden	Mike Davin	
USFWS	Loren Derosear	Mark Kaib	Butch Wilson	
BIA-Navajo	Dale Glenmore	Johnson Benallie	Dominick Chicharello	
BIA-SW	Cal Pino	John Cervantes		
BIA-Western	Carlos Nosie			
AZ State	Jeff Whitney	Aaron Green		
NM State	Donald Griego	Greg Valdez		
SWCC Manager (Non-voting Member)	Kenan Jaycox	Tony Diaz	Nancy Moore	Frank Bedonie
	Kevin Ditmanson			
NMAC Liaison (Non-voting Member)	Larry Sutton	Kim Christensen		
MCCO (Non-voting Member)				

(MCCO) DECISION MAKING:

- Discuss incident priorities and resource allocation. (After I.A. Include extended attack and multiple objective fires that are active or requiring significant resources).
- Identify Critical Firefighting Resources and plan to make more available if necessary. Make Resource Allocation and Reallocations after considering trading and ready reserve.
- Develop/recommend additional contingency action plans.
- If Media/VIP issues, discuss how to plan for them.
- Identify team transitions or close outs, dates/time, location and identify MAC Group representative to attend.

Identify Local Zone MAC Activations

- Update from Zone Liaisons participating in Local MAC activations
- Are there potential issues/conflicts in local Zone vs. MAC priorities and resource allocations?

Southwest Geographic Area Incident Priorities

On Screen: Decision Criterium Program Score Card (bar chart). If MAC begins discussing adjective ratings, open the spaghetti graph to view the ratings underneath. Note: this is a starting point for discussion. Final decision is voted on by each MAC member or alternate (and documented). Final priority goes below.

Priority	Incident	Incident Location	Incident Commander

Southwest Geographic Area Resource Allocation/Reallocation

On screen: Show the following:

1. Type 1 Crew Glide Path
http://gacc.nifc.gov/swcc/swcg/operations/macgroup/documents_permanent/IHC_Tracking.pdf
2. Team Glide Path (if applicable)
3. Southwest Area – Anticipated Resource Demand (SWARD link on MAC portal)
<http://gacc.nifc.gov/swcc/predictive/outlooks/7day/SWARD.htm>
4. Have the Daily Resource Summary minimized in case it is needed.

Discuss in the following order:

IMT-1, IMT-2, IMT-3, ASM/Lead Planes/Air Attack, SMKJ's and A/C; Type 1 Helos, Type 2 Helos, Type 3 Helos, Type 1 Crews, Type 2 IA Crews, Type 2 Crews, Other

Resource Type	Resource Name (if applicable)	Current Location	New location

Other media/VIP Issues or Contingency Plans

Event	Plan	POC

Southwest Geographic Area Team Transition/Closeout Schedule

Use this only when an IMT close out was mentioned (actual date)

Date/Time	IC/Incident Name	Location	SWCG Member Attending

(MCCO) OTHER ISSUES:

- Any other MAC related issues?
- Any SWCG issues?

(MCCO) AGENCY ISSUES

USFS	
BLM-AZ	
BLM-NM	
NPS	
USFWS	
BIA-Navajo:	
BIA-SW	
BIA-Western	
AZ State	
NM State	
SWCC	
NMAC	

(MCCO) Reminder of date/time for next MAC call, or if there will be an AM SW MAC/only executive call.