



SOUTHWEST AREA - MAC Group Guidelines and Meeting Outline

On Screen during introductions: scrolling screens

http://gacc.nifc.gov/swcc/predictive/intelligence/admin/scrolling_screen_views/screen101_temps.htm

Date: _____ Time: _____

TO BE READ BY MAC GROUP CORD AT START OF EACH MEETING:

“Hello, this is _____, your MAC Coordinator, let’s begin with the roll call.”

MAC Group Member Agency	MAC Group Members	Alternate	Alternate	Alternate
USFS	Judy Palmer	Bill VanBruggen	Richard Nieto	Fred Hernandez
BLM-AZ	Kelly Castillo	Darren Mathis		
BLM-NM	Hector Madrid	Dave Bott	Lisa Bye	
NPS	Brent Woffinden	Jeff Hickerson	Mike Davin	
USFWS	Loren Derosear	Mark Kaib	Butch Wilson	
BIA-Navajo	Dale Glenmore	Johnson Benallie	Dominick Chicharello	
BIA-SW	Cal Pino	Darroll Abeyta		
BIA-Western	Leon Ben	Carlos Nosie		
AZ State	David Geyer	Byron Kimball		
NM State	Donald Griego	Eddie Tudor	Lindsey Quam	
SWCC Manager (Non-voting Member)	Kenan Jaycox	Tony Diaz	Nancy Moore	Frank Bedonie
NMAC Liaison (Non-voting Member)	Steve Gage	Kim Christensen		
MCCO (Non-voting Member)	Todd Richards			

SITUATION STATUS: *(Note to MAC Chair: ask for any questions after each section)*

(IC’s) Incident Reports (see IC reporting form – if IC’s have critical needs that are in competition, query them on what the mission for the critical resource will be, how long will they need it, when they anticipate release).

Type3 IC’s are included in information gathering. If not present, the Agency Representatives or SWCC present information about T-3 incidents. Call in order of incident priority from the previous day.

On screen: Incident fire maps...PPT of current fires

*Use IC Reporting Form for recording notes

(MCCO) Zone Updates: Only call upon Zone/CM updates if the SWCG specifically has asked them to provide updates. (See Zone Reporting form – if Zones have critical needs that are in competition, query representative on what the mission for the critical resource will be, how long they will need it, when they anticipate release) On screen: WILDWEB for respective dispatch centers

http://gacc.nifc.gov/swcc/predictive/intelligence/admin/wildweb/swa_recent_incidents_past-24.htm

*Use Zone Rep Reporting Form for recording notes
Zone (Dispatch Center, Unit Identifier)
Central West (Prescott, AZ-PRC; Phoenix, AZ-PHC; Arizona, AZ-ADC)
Northern Arizona (Flagstaff, AZ-FDC; Williams, AZ-WDC)
Southeast (Tucson, AZ-TDC)
White Mountain (Show Low, AZ-SDC)
Albuquerque (Albuquerque, NM-ABC)
Gila-Las Cruces (Silver City, NM-SDC)
Pecos (Alamogordo, NM-ADC)
Santa Fe (Santa Fe, NM-SFC)
Taos (Taos, NM-TDC)

(SWCC) General Situation/Resources. Other items not covered by the ICs or Zone Liaisons (see SWCC reporting form; significant critical resource accumulation on incidents. Critical resources on order, filled/unfilled, critical shortages) On screen: Daily Resource Summary

http://gacc.nifc.gov/swcc/predictive/intelligence/daily/daily_resource_summary.htm

(SWCC) Weather Outlook Highlights (Meteorologist to provide synopsis via email for inclusion in final notes)

On screen: Outlook

<http://psgeodata.fs.fed.us/7day/action/forecast/6>

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On screen: National Current Large Fire Map

http://activefiremaps.fs.fed.us/data/lg_fire/lg_fire_nifc_2013-06-16_browse.png

(MCCO) Any Media/VIP Issues

(NMAC Representative) National Report:

(MCCO) Other issues prior to the conclusion of the Information Gathering portion of the call:

Set date/time for next MAC call/meeting, if necessary, before concluding this port of the call

(MCCO) ** “That completes the intelligence gathering portion of the meeting. MAC Group members please move to the Executive Line.”

On Screen: Decision Criterium

Executive Session

Go through the roll call again to ensure all made it on the line.

MAC Group Member Agency	MAC Group Members	Alternate	Alternate	Alternate
USFS:	Judy Palmer	Bill VanBruggen	Richard Nieto	Fred Hernandez
BLM-AZ:	Kelly Castillo	Darren Mathis		
BLM-NM:	Hector Madrid	Dave Bott	Lisa Bye	
NPS:	Brent Woffinden	Jeff Hickerson	Mike Davin	
USFWS:	Loren Derosear	Mark Kaib	Butch Wilson	
BIA-Navajo:	Dale Glenmore	Johnson Benallie	Dominick Chicharello	
BIA-SW:	Cal Pino			
BIA-Western:	Leon Ben	Carlos Nosie		
AZ State :	David Geyer	Byron Kimball		
NM State:	Donald Griego	Eddie Tudor	Lindsey Quam	
SWCC Manager: (Non-voting Member)	Kenan Jaycox	Tony Diaz	Nancy Moore	Frank Bedonie
NMAC Liaison: (Non-voting Member)	Steve Gage	Kim Christensen		
MCCO (Non-voting Member)	Todd Richards			

(MCCO) DECISION MAKING:

- Discuss incident priorities and resource allocation. (After I.A. Include extended attack and multiple objective fires that are active or requiring significant resources).
- Identify Critical Firefighting Resources and plan to make more available if necessary. Make Resource Allocation and Reallocations after considering trading and ready reserve.
- Develop/recommend additional contingency action plans.
- If Media/VIP issues, discuss how to plan for them.
- Identify team transitions or close outs, dates/time, location and identify MAC Group representative to attend.

Southwest Geographic Area Incident Priorities

Priority	Incident	Incident Location	Incident Commander

On screen: Daily Resource Summary

http://gacc.nifc.gov/swcc/predictive/intelligence/daily/daily_resource_summary.htm

Southwest Geographic Area Resource Allocation/Reallocation

Resource Type	Resource Name (if applicable)	Current Location	New location

Other media/VIP or Contingency Plans

Event	Plan	POC

Southwest Geographic Area Team Transition/Closeout Schedule

Date/Time	IC/Incident Name	Location	SWCG Member Attending

(MCCO)OTHER ISSUES:

- Any other MAC related issues?
- Any SWCG issues?

(MCCO) AGENCY ISSUES

USFS	
BLM-AZ	
BLM-NM	
NPS	
USFWS	
BIA-Navajo:	
BIA-SW	
BIA-Western	
AZ State	
NM State	
SWCC	
NMAC	

(MCCO) Reminder of date/time for next MAC call, or if there will be an AM SW MAC/only executive call.