



Arizona State Forestry Division
Bureau of Indian Affairs: Southwest, Navajo, Western Regions
Bureau of Land Management: Arizona, New Mexico
National Park Service, Intermountain Region
New Mexico State Forestry Division
U. S. Fish and Wildlife Service, Region 2
U. S. Forest Service



Date: May 30, 2013

To: Albuquerque/Phoenix Mobilization Center Personnel

From: Southwest Coordinating Group

Topic/Issue: Hours in Pay Status for Resources in Staging

Resources in staging at both the Albuquerque and Phoenix-Mesa-Gateway Mobilization Centers will be paid for the number of hours commensurate with the expectations of being in a “Ready-Status”. When staging personnel are in a Ready-Status, they are expected to be completely ready to respond to an incident within a matter of minutes. Depending on the severity of the Southwest fire season, this Ready-Status expectation may vary. The following guidelines will be used when determining the number of hours staging resources will be compensated.

Southwest Area at Preparedness Level 1, 2, or 3 – Resources will receive 10 hours per day.

Southwest Area at Preparedness Level 4 or 5 – Resources will receive 12 hours per day.

Per the Interagency Incident Business Management Handbook, a meal period of at least 30 minutes must be taken for each work shift of 8 hours or more. The meal period (including to and from restaurant establishments) is non-compensable.

/s/ Cal Pino

Vice-Chair, Southwest Coordinating Group