



## Southwest Coordinating Group (SWCG) Meeting Notes – September 27, 2016

### UPCOMING SWCG DATES

SWCG Meeting/IC AAR	ABQ – USFS RO	October 12-13
SWCG Meeting/Dispatch Workshop	Santa Fe, NM	November 1-3 (SWCG on 3 <sup>rd</sup> )
SWCG/IMT Selections	ABQ USFS RO	January 18-19, 2017
SWCG/IMT Meeting	AZ - TBD	February 7-9, 2017
SWCG/LFML Panel	PHX BLM NTC	April 10, 2017

Attendance			
X	BLM Arizona – Mike Spilde (phone)	X	BIA Navajo – Dale Glenmore (phone)
X	BLM New Mexico – Hector Madrid	X	AZ State Forestry - Jeff Whitney (phone)
X	FS – Judy Palmer	X	NM State Forestry – Donald Griego/ Greg Valdez
X	NPS Intermountain – Jeff Hickerson	X	SWCC - Kenan Jaycox/Kevin Ditmanson
X	FWS Southwest – Loren Deroear	X	BIA Western – Carlos Nosie (phone)
X	BIA Southwest – Cal Pino		

### Welcome and Introductions

#### Agenda Review

#### 2017 IC Application Review

Reviewed all IC Apps, Trainees, Deputies, and Alternates for the 2017 season

Rick Miller – ICT2 (t) – late application. SWCG will accept this late application due to individual not knowing about the application period/deadline.

Steve Millert AZSF – wants to apply late as ICT1 Deputy/Alternate. SWCG will accept this late application due to individual being new to the AZSF.

There is concern of a precedence being set accepting late applications. The IMT Guidelines will be edited to address this.

The Qualified ICs who have applied for Deputy/Alternate will be given priority over other ICs.

**AI:** Send ROSS Report for ICT1 and ICT2 to SWCG and each agency will identify those qualified ICs who are approved to perform in a Deputy/Alternate capacity in 2017 – Jaycox/SWCG

**The following is a summary of all the IC Applications received and prioritization by the SWCG:**

#### ICT1 Trainee (None)

#### ICT2 Trainee Priority List

1. Carl Schwope
2. Rick Miller

### **ICT1 Deputy/Alternate**

Rich Nieto, Steve Millert, John Truett

### **ICT2 Deputy/Alternate**

Judy Palmer, Ed Hiatt

**AI:** Create language in the IMT/BUYT Guidelines addressing late apps and new ICs who may move into the area after deadline must have SWCG approval - Jaycox

**AI:** When advertising, ensure all trainee and qualified ICs in ROSS are part of the recipient list – Jaycox/Ditmanson

**AI:** SWCG Memo identifying vice-Nieto, approved Deputy/Alternates, and Trainee priorities, BUYL selections – Deroear

### **2017-2019 IC Interview(s)**

*Vice Nieto position on SWA T-2 Team 5*

1100mdt – Jeff Andrews

SWCG selects Jeff as the new IC for Team 5.

**AI:** Loren will notify Jeff Andrews

### **Incident Business Committee/Buying Team Update – Hickerson**

Five applications (all were USFS) received for BUYTs:

Two Qualified (Lorrie Evans and Joni Dutcher). Approved by SWCG.

Three Trainees/Priority (1. Sarah Valencia, 2. Melissa Maestas, 3. Melissa Tovar – needs follow-up on IQCS BUYM/BUYT PTB etc.). Approved by SWCG.

**AI:** These trainees need to be notified of the PT Program Process/Application – Jaycox/Nuttall

**AI:** The BUYM Application process will coincide with IMT Member Application period and BUYT advertisement sent out notifying everyone. - Hickerson

The goal of SWCG is to strive for 5 Buying Teams and to use the ICAP process in the future.

**AI:** Loren will notify the selected BUYLs.

### **Priority Trainee Program - Nuttall**

136 PT assignments in 2016 as of July. Proposed changes to the Priority Trainee Program for 2017 include addition of a few more positions that personnel can apply for... BUYL, BUYM, EQPM to name a few. The only other “major” changes would be to remove the Zone Use Only for scoring purposes and breaking ties between applicants. The ties will be broken between applicants at the Area/Operations Committee level. Another change is the removal of ADs and supplemental employees from being eligible to apply.

**AI:** Edit PT Procedures and Nomination Form and send out advertisement Oct 1, 2016 – Jaycox/Nuttall

### **2016 IC AAR Preparation Topics**

T-3 Teams

- Guidelines for Out of Zone
- Positions
- Rotation – July 15 for out of area

T-1 and 2 Team mob times and rosters

Present Draft 2017 IMT Guidelines

NMAC Memo – Team size (short/long)

IMT Meeting Preparation/Financial Considerations/Guest Speaker (Suggest NMAC Chair)

IC Reporting Format

ICT3 consolidate their response/issues and have one person report

The following are also items mentioned after last year's IMT Meeting AAR:

- Consider a panel for next year and have agencies give top priorities. Have agency administrator do it or SWCG member at a minimum
- Invite ICT3s from formal teams to the meeting.
- Need better leadership representation from all agencies for next year's team meeting including state rep, key note speaker, etc.
- The week before Presidents Day week will be the set timeframe for the IMT Meeting every year.
- Western BIA will host next year's 2017 meeting and future meetings will rotate between AZ and NM each year.

**AI:** Send reporting format for IC AAR to all ICs – DeRosear/Jaycox

#### **Operations Committee Chair Rotation – Madrid**

There have been several changes in personnel and Operations Committee representation. Johnson Benallie's tenure is up as the current Chair. Next in rotation is FWS but Butch is retiring, followed by Carlos Nosie who is now SWCG Rep. Several other changes were identified:

Rotation is as follows:

BIA Western - (Will be the vice Carlos Nosie position)

NMS - Greg Valdez

USFS - Rich Nieto

BIA Southwest – John Cervantes

BLM NM – Eric Walker

NPS – Dan Pearson

BLM AZ – Mike Spilde

AZS – Byron Kimball

BIA Navajo – Johnson Benallie

FWS (Will be the vice Butch Wilson position)

SWCG agrees that extension of Johnson's tenure to get us through the Fall/Winter would be good.

Hector will ask Johnson about it. UPDATE: BIA Navajo (Johnson) cannot extend as Chair. Greg Valdez (NMS) will be the Chair, BIA Western will be Co-Chair.

**AI:** Letter to SWCG and Operations Committee on Chair/Co-Chair and modified rotation - Madrid

### **NM Joint Powers Master Agreement**

Current NM JPA agreement extension expires April 2017. There is a request to extend with a 3<sup>rd</sup> amendment which would extend it to April 2018, but the USFS will only approve the extension until Dec 2017. The intent would be to use the new template and get done by the end of 2017, but since the template is not final, this is an issue. The DOI agencies' perspective is that there cannot be any movement forward towards a new agreement until it is finalized. Once the template is final, work will begin on getting the AZ JPA done first. The extension for NM JPA was to get the 2 agreements staggered and not expiring in the same year.

**AI:** the USFS will report back to the SWCG on extension status - Palmer

### **N NM IDOP Update/Memo**

The SWCG reviewed the final draft of a memo that gives an update to the N NM IDOP status. The memo is approved and ready for distribution. Each SWCG member needs to send out to their lists.

**AI:** Send memo and recommendation report - DeRosear

### **SWCC DOA, Org Chart, Roles and Responsibilities - Jaycox**

Presented a final draft of a new Delegation of Authority to the SWCG which was more detailed than the previous year(s). SWCG approved for signature. Each SWCG Representative will need to sign.

**AI:** Gather signatures at the IC AAR in October – All

The SWCC Organization chart was updated to include the new USFS Logistics Coordinator 8/9 to help with IQCS duties of absorbing ASC personnel into the Regional Office, among other duties.

A Roles and Responsibilities document was also created to accompany the Org Chart and both will be an Appendix to the SWCC Operations Guide.

A flowchart was also created to explain the hierarchy and establishment of SWCG and SWCC and pertinent governing documents. This will also be added to the SWCC Operations Guide.

**AI:** Add Appendix to SWCC Ops Guide adding flowchart and combining SWCC Org Chart and Roles/Responsibilities document - Jaycox

### **SWCC Predictive Services/Decision Support Committee**

Combining Predictive Services, WFDSS, and FPA/Planning Committees and SWCG Expectations to SWCC Predictive Services.

This will be deferred until the PS Program Review is conducted in the fall of 2016 and will be on future SWCG Agendas.

### **Review Notes and Assign Tasks – DeRosear/ Jaycox**