



**Southwest Coordinating Group (SWCG) Meeting Notes – February 17, 2016**

**UPCOMING SWCG DATES**

SWCG MAC Exercise	ABQ/GoToMeeting	April 19
SWCG Meeting	AZ - BIA Western	May 19
SWCG Meeting/IC Selection	PHX	September 27
SWCG Meeting/IC AAR	ABQ - USFS RO	October 18-19
SWCG Meeting/Dispatch Workshop	NM	November TBD

Attendance			
X	BLM Arizona – Kelly Castillo	X	BIA Navajo – Dale Glenmore
X	BLM New Mexico – Hector Madrid	X	AZ State Forestry - Byron Kimball
X	FS – Bill VanBruggen		NM State Forestry – Donald Griego
X	NPS Intermountain – Jeff Hickerson	X	SWCC - Kenan Jaycox
X	FWS Southwest – Loren Deroser	X	BIA Western – Leon Ben
X	BIA Southwest – Cal Pino		

**IMT Meeting AAR (SWCG and ICs)**

- Consider a panel for next year and have agencies give top priorities. Have agency administrator do it or SWCG member at a minimum
- Invite ICT3s from formal teams to the meeting.
- Need better leadership representation from all agencies for next year’s team meeting including state rep, key note speaker, etc.
- The week before Presidents Day week will be the set timeframe every year.
- Western BIA will host next year’s 2017 meeting and future meetings will rotate between AZ and NM each year.

**IMT Meeting Coordination**

SWCG will pre-identify a rotation amongst the IMTs for coordination of the annual Spring IMT Meeting. This will help in knowing well in advance where the responsibility lies. The rotation will be as follows:

2017	2018	2019	2020	2021	2022
Team 1/3	Team 2/4	Team 1/5	Team 2/3	Team 1/4	Team 2/5

**AI: Add table above to IMT Guidelines (Jaycox).** Will add to 2017 draft, but not recommending a “re-issuance” of the IMT Guidelines as they are already finalized for 2016. Will add any additional edits and finalize the 2017 IMT Guidelines in the fall of 2016.

### **IC Council**

Discussion occurred on whether to re-establish the IC Council. The ICs do not think it is necessary. Another option would be to have 1 liaison identified from SWCG to the ICs for coordination. SWCG identified the USFS Rep who is currently Ryan Whiteaker as the SWCG IC Liaison.

### **SWCG Reps**

Changes for 2016 - Carlos Nosie replacing Leon Ben, Ryan Whiteaker replacing Judy Palmer (for 120 days), Jeff Hickerson replacing Brent Woffinden. Email lists will get cleaned up. It will be the primary reps' responsibility to pass information to their alternates as needed. DeRosear and Jaycox provided updates to Jay Ellington to reflect on website.

### **Delegations of Authority**

SWCG reviewed and approved/signed the DOAs for Kenan Jaycox in management of SWCC and Nancy Moore to be the 2016 Southwest Aerial Supervision Representative. Jaycox will scan these and file for documentation.

### **New Mexico Fuels Management Committee Charter**

Loren will distribute for any final comments, then SWCG to approve.

### **Type 3 Teams**

The Southwest has sent IMT3s out of GACC with between 7 and 27 personnel. SWCG discussed what guidelines might should be in place to address the wide range of rosters. There is also across zone membership on these IMTs. It is late in the game to establish any guidelines for 2016. One suggestion is to task the Ops Committee with developing guidelines for IMT3 out of zone mobilization, standards in configuration (like what's in the Redbook, and beyond that is Agency Administrator approval needed, etc. for out of Zone).

**AI: SWCG to create tasking to the Operations Committee.**

**AI: SWCG Memo of the tasking will be sent to Zones notifying them of this effort.**

**Due Date May 19 Madrid (liaison to Ops committee)**

### **IDOP**

Still waiting on Executive leadership to have a conference call to discuss N NM Centers. Will await the results of that before moving forward, which includes possibility of NAZ centers as well.

### **IC Trainees and Alternates**

**AI: SWCG Memo to communicate IC Trainee Priorities and approved alternates for 2016.**

**Jaycox to draft initial memo.**

### **Financial Plans**

Jaycox provided an update on the SWCG tasking to the Dispatch Committee to come up with a process for development of Dispatch Financial Plans. It is still a work in progress, but SWCG did approve the work done so far. Next update will be at the April 19<sup>th</sup> meeting.

### **NFDRS FDOPs**

SWCG agreed to put out a memo requiring the Zones to have the elements of NFDRS Plan in place, initial response, step up, preparedness, etc. but not requiring a fully comprehensive Fire Danger Operating Plan developed from NFDRS. The 2016 Redbook refers to it now as "Preparedness Plans" as opposed to

NFDRS Fire Danger Operating Plans. Chuck Maxwell provided edits and memo is ready to distribute. The draft is accepted and will be sent out from SWCG

**SWCG Rep to CGAC**

SWCG decided to have the representative to CGAC not be the Chair or Vice-Chair. Dale Glenmore will be the rep for 2016. In 2017, BLM AZ will be the representative for 1 year. Beginning in 2018, the tenure will be for 2 years (NPS) and will follow the same order as Chair rotation.

**AI: Edit SWCG Handbook to reflect this change (Jaycox)**

<b>SWCG Committee Reports</b>	
AICG	<b>No Committee Reports at this Meeting</b>
Aviation	
Dispatch	
Fire Planning	
- WFDSS	
Incident Business	
ICAC	
Info & Prevent	
NMICG	
Operations	
- Type 1 Crew	
- Type 2 Crew	
Communications	
Predictive Svc	
Training	

<b>Zone Coordinating Group Liaison Reports</b>	
Taos	<b>No Zone Reports at this Meeting</b>
Santa Fe	
Albuquerque	
Pecos	
Gila/Las Cruces	
Northern Arizona	
Central West	
White Mountain	
Southeast	

<b>Agency Reports</b>	
US Forest Service	<b>No Agency Reports at this Meeting</b>
BLM AZ	
BLM NM	
Nat Park Service	
Fish & Wildlife Svc	
BIA - Southwest	
BIA - Western	
BIA - Navajo	
AZ State	
NM State	
SWCC	