

**Southwest Coordinating Group**  
**Jan 16, 2013**  
**Draft Notes**

**UPCOMING SWCG DATES**

<b>SWCG Meeting</b>	<b>Feb 19, 2013</b>	<b>Albuquerque (Feb 20-21 is IMT Meeting)</b>
<b>SWCG Meeting</b>	<b>Apr 16-17, 2013</b>	
<b>SWCG Meeting or Call</b>	<b>May 7-8, 2013</b>	

<b>Attendance</b>			
X	BLM Arizona – Fritz Mueller	X	BIA Navajo – Dale Glenmore/Johnson Benallie
X	BLM New Mexico – Carl Gossard	X	AZ State Forestry – David Geyer
X	FS Southwest – Rich Nieto	X	NM State Forestry
X	NPS Intermountain – Brent Woffinden	X	SWCC – Kenan Jaycox
X	FWS Southwest – Loren Derosear	X	BIA Western – Leon Ben, Jr.
X	BIA Southwest – Cal Pino		

**PREVIOUS MEETING NOTES AND ACTION ITEM REVIEW**

Previous meeting notes reviewed, edited and approved. Action Items have been updated and carried over at the end of these notes.

**GACGAC/NMAC/GMAC/NCSC Meeting Updates – Gossard/Jaycox**

Gossard reviewed all the agenda items at the GACGAC and NMAC/GMAC Meetings. Some items of note were:

- GACGAC Charter was reviewed/edited by the GMAC Chairs. GMAC Chairs are supposed to select an individual from their Coordinating Group to attend meetings each year. This will increase the corporate knowledge and consistency of personnel who attend the annual meetings, etc. **SWCG needs to identify who this person will be.**
- GMACs want to standardize the process of approvals and mobilization of team members who are from out of the geographic area. Decided that it needs to be a Chair<>Chair contact for approvals. Gossard will work with SWCC on making those phone calls together so we are all in the loop.
- IMT1 Rotation – some areas felt that there were some inequities in how the rotation played out. NMAC agreed that they would monitor the rotation better and modify the rotation as needed to promote better equity.
- There was good discussion on how resource allocation occurs and the idea of prioritization of resources for specific missions and more involvement is needed from the GMACs in talking to their incidents to ensure resources are being utilized in the best manner possible.
- Type 2 Crew usage- general lack of use of the Type 2 crews in all GACCs. Availability continues to decrease. A group is going to be looking at crew utilization and needs, and then make some recommendations. Typing will also be looked at (T-2IA vs. T2, etc.).
- Evolving Incident Management (EIM) – Several groups have been together dealing with each aspect of EIM. Each group will look at different aspects of what our future IMTs will look like.

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Briefing papers on this will be made available as each group gets spooled up. More info will come out throughout 2013 for implementation of some items in 2014.

- IMT3s have been mobilized to shadow our IMTs without the knowledge of the SWCG/SWCC etc. NICC will work with Aitor Bidaburu at NIFC to promote better communication.

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**MAC Group Support**

SWCG/SWCC will make efforts to bring in more resource specialists to support MAC. Personnel such as Crew/Equipment/Aviation Specialists to deal with days off coordination, resource usage, etc. to allow the SW MAC to make better resource allocation decisions.

**CISM – Kenan Jaycox**

There is a need to increase our CISM Peer Group Membership. Current membership may become busy in the season and not be available to respond. Would like to target 12-15 personnel in the SW to provide CISM training to. These individuals have the right aptitude and interest in the program. Will need to figure out how to pay for it or charge tuition. Estimated cost is around \$10,000. SWCG agencies are not able to fund the training at this time. Will work with surrounding GACCs and see if we can get some slots at other trainings, and will continue to explore the tuition options as well.

**IMT Selection Meeting**

ICs will be meeting on 1/17 to select IMT membership. SWCG will be talking to the IC's at the beginning of the meeting. Items to bring forth are:

- Out of area IMT and AD Membership/mentoring. If an AD is filling a position, a trainee must be assigned for them to mentor.
- Priority order for membership on IMTs
  1. In-GACC Agency personnel
  2. Out of GACC Agencies represented within the DOI Regions of the SWCG
  3. Agency personnel from other GACCs
  4. ADs within the GACC
  5. ADs outside the GACC (FDNY)
- Succession planning, priority training lists/coordination
- Increased MAC Support positions
- Formation of an IC Advisory Council chartered by the SWCG
- Emphasis on the use of the T-2 IC trainees on every assignment (we have 4-5 in the SW).
- Renaming of the SW IMT2s. Want to get away from the Zone Team names. SWCG will talk with the ICs on using the IC last name as the identifier and the possible/future use of the same logo for all the IMTs.

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**February IMT Meeting**

SWCG prep work for the meeting and reviewed the draft agenda. SWCG needs more time (2 hours) on the Agenda. SWCG will get with Reinarz/Pierson on coordination of agenda items. SWCG will meet with the ICs and Ops Group on the day before (2/19 pm). SWCG will start their meeting at 1000 on 2/19.

**IDOPP**

SWCG needs to identify a Project Leader for the Williams/Flagstaff/Navajo consolidation. Dale Glenmore will take lead on this. Each Agency of the SWCG needs to make sure their letters are signed in support of IDOPP. Only a few letters have been signed so far.

**Taos BLM Vehicle Rollover - Gossard**

Carl shared information on how things went in the initial stages of the accident. USFS and BLM coordination was good, but could have improved in some areas, i.e. liaisons, etc. When multiple agencies are involved, there should be a single delegation of authority if possible. Emphasized the importance of a good plan and emergency notification processes to be in place.

**Restriction and Closure Update - Hernandez**

The Operating Plan is ready for signature. Work is also being done on the website and should be ready by March/April. Implementation of the plan and new toolbox should be ready for full implementation by then as well. Lawrence Lujan (USFS) will pick up some of the workload that Jennifer Myslivy was doing. Restriction Area Coordinators need to be identified in each Zone.

**Budget Realities within the Agencies**

All agencies are being cut and it will have ripple effects of not being able to fill vacant positions, and could reduce participation on IMTs. Will need to continue to look at possibilities of blending organizations across agencies and sharing of resources and make sure we are using resources as efficiently as possible. SWCG will continue to talk this over at each meeting and look for opportunities for zoning/sharing positions, etc.

**AZ Wildland Fire Equipment Mobilization Plan – Geyer**

Geyer shared the Plan with the SWCG. Speaks to how AZ State Forestry mobilizes Fire Departments and the guidelines they have put in place. They have established groups and single point contacts for these groups for mobilization. Will help better manage rotations and expedite dispatches.

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<b>SWCG Committee Reports</b>	
AICG	No Committee Reports at this meeting.
Aviation	
Dispatch	
Fire Planning	
- WFDSS	
Incident Business	
Info & Prevent	
NMICG	
Operations	
- Type 1 Crew	
- Type 2 Crew	
Communications	
Predictive Serv	
Training	

<b>Zone Coordinating Group Liaison Reports</b>	
Taos	No Zone Liaison Reports at this meeting
Santa Fe	
Albuquerque	
Pecos	
Gila/Las Cruces	
Northern Arizona	
Central West	
White Mountain	
Southeast	

<b>Agency Reports</b>	
US Forest Service	No Agency reports at this meeting.
BLM AZ	
BLM NM	
Nat Park Service	
Fish & Wildlife Svc	
BIA - Southwest	
BIA - Western	
BIA - Navajo	
AZ State	
NM State	
SWCC	

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SWCG Action Items			
Topic	Action needed	Responsibility	Date
SWCG Committee Liaisons and Chairs	Check SWCC website to see if charters, chair names, essential documents, and member lists are up to date. If not, contact Jay Ellington and update!	All SWCG Members	Ongoing
Zone Boards	SWCG Zone reps: <b>Leon-CWZ, Brent-SNZ, Dale – NAZ, Carl-PEZ, Donald-TAZ, Kelly-SEZ, Loren-ABZ, Geyer-WMZ, Bill VB-GLZ, Cal- alternate</b> as needed. Talking points bullets available on SWCG secure website.	SWCG liaisons	Ongoing
	<ul style="list-style-type: none"> <li>Annually, each SWCG rep should attend Zone Meetings if possible.</li> </ul>	All	Ongoing
	<ul style="list-style-type: none"> <li>Zone reps need to get their zone charters/operating plans to Kenan for posting.</li> <li>Work with each zone on Smoke collaboration</li> </ul>	All SWCG liaisons	Ongoing Ongoing
Preparedness Levels	<p>Monitor wildland fire management activities during the 2012/2013 Southwest Area fire season. In preparation of assessing the need to revise the Southwest Area Preparedness level criteria.</p> <p><b>UPDATE:</b> A Task Group has been formed Nationally to look at commonality between GACCs regarding PL criteria. An update on this effort will be presented to SWCG at the next meeting.</p> <p><b>UPDATE:</b> Task the PS Members in SWCC to look at PL Level criteria for possible inclusion of Live Fuel Moistures and how its written (i.e. Step up-Step Down)</p> <p>-Look at Decision Criterium Program to determine its applicability in assisting PL Level determination.</p>	Kenan Jaycox/ Jay Ellington	Fall 2013
SWCC Funding from each Agency	SWCC to provide data to the contractor for IDOPP and run a FireOrg analysis to assist in determining appropriate funding from each agency for SWCC.	Jaycox/Castillo	Fall 2013
Radio Capability/ Frequency Issues	Communications Committee will develop an MOU for frequency sharing for each State. Need an update from the IIOG and the Pilot Project in Central Oregon for a possible model to adopt in the Southwest.	Communications Committee	Ongoing
	UPDATE: MOU is done and SWCG Members need to ensure signature process is moved along.	Donald Griego	May 2013

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<b>Fire Restriction/ Closure Implementation Plan</b>	SWCG to review plan with Fred. Further Action Items TBD.		
<b>Incident Business Mgmt Committee Charter</b>	Charter needs to be revised in order to meet the task order. Shanna Miller (Chair) will make changes and send to SWCG.	Woffinden	May 2013
<b>FDNY/Out of Area Personnel on IMTs</b>	SWCG to issue memo clarifying this issue. UPDATE: Draft is complete and needs dissemination.	Leon Ben	Jan 2013
<b>SWCG Letter of Intent to IC's</b>	Expectations letter will go to ICs.	Carl Gossard	Spring 2013
<b>GACC Priority Trainees</b>	SWCC to bring in assistance to help get assignments for priority trainees with our IMTs in 2013.	Kenan Jaycox	Spring 2013
<b>SWCG Strategic Framework</b>	SWCG to get a small group together to put together an SWCG framework to move the group forward in the future.	Gossard	May 2013
<b>Structure Protection Plans</b>	Research possibilities of a Central Repository to keep these for future use. UPDATE: Speak to PSC at IMT Meeting on how they want to structure the folders on the ftp site for the IMTs and get with Jay for implementation.	Kenan Jaycox	Feb 2013
<b>IMT Succession Plans</b>	Ops Group to get with ICs on Succession Planning and creation of a template which addresses what each IMT is doing for successional planning and critical positions, etc.	Ops Group	Spring 2013
<b>IDOPP</b>	Each SWCG agency needs to ensure IDOPP letters get signed.	All	April 2013
	Project Lead identification for the Williams/Flagstaff/Navajo consolidation	Glenmore	April 2013
<b>SWCG Membership to GACGAC</b>	SWCG to identify a member for annual participation to the GACGAC group (in addition to the SWCG Chairperson)	Gossard	April 2013



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