

**Southwest Coordinating Group
May 9, 2012 Conference Call
Final Approved Notes**

UPCOMING SWCG DATES

September 5-6, 2012, 0800	SWCG Meeting	Sierra Vista, AZ
October 10, 2012, 0800	SWCG Meeting	AZ-ASF Supervisor's Office
October 11, 2012, 0800	SWA IC AAR	AZ-ASF Supervisor's Office

Attendance			
X	BLM Arizona – Kelly Castillo		BIA Navajo – Dale Glenmore
X	BLM New Mexico – Carl Gossard	X	AZ State Forestry – David Geyer
X	FS Southwest – Bob Leaverton/Bill Van Bruggen	X	NM State Forestry – Donald Griego
X	NPS Intermountain – Brent Woffinden	X	SWCC – Nancy Moore
X	FWS Southwest – Loren Deroear	X	BIA Western – Leon Ben, Jr.
X	BIA Southwest – Duane Tewa		

PREVIOUS MEETING NOTES AND ACTION ITEM REVIEW

Previous meeting notes reviewed, edited and approved. Action Items have been updated and carried over at the end of these notes.

FPA and WFDSS – Harold Riggs

Paper will be presented to the SWCG closing out the analysis cycle with findings. The results have changed again after the submission date of April 1st. They implemented a support working team that included technical people running the program rather than field people. This worked great resulting in the end product for Boise and DC. E-Mail will go out with an update on what FPA has done. The results may have an effect on pushing the Strategic Plan by 2014 and the support budget decision by 2015. Harold has been doing this for 11 years, and no 2 years have been the same. So, therefore, the comparison is not working. FPA users want it to be done, including the SW. DOI agencies scored better on their fuel rankings. AOP will be sent to Leon for SWCG review. Harold's chair ends the end of May and will transition with Ryan Whitaker from FWS.

WFDSS has been pretty quiet. State of NM will play with WFDSS this year. Griego does not want to be a Geo Editor as of yet. Harold will remain the Geo Editor. State people need to have the security training again. Eight of the 11 Forests have done workshops. Most are up to speed on the process. Heavy emphasis on the risk management portion with input from the land officers on documenting the decision. Anyone needing assistance should call Harold.

Harold is working on the SWA operating procedures for ordering a WFDSS decision-support team. Leaverton will review the plan. This basically outlines through the PL's when a decision support team should be ordered. This is an interagency document and that's why the draft process has been so long.

Training Needs Analysis – James Villard

Two spreadsheets sent out this week included the overall training needs that were gathered in March, and the recommended training from the Training Committee. Requesting SWCG approval for the 300-400 level courses for 2013-2014. L-380 and L-381 are the biggest expenses running about \$23,000 per session. Mission Centered Solutions is the contractor that instructs these classes. Need to offer four L-380 classes and three L-381 classes. James would like the tentative schedule by July 15th for inclusions

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on the national website. Would like an approval by the SWCG by June 1st. **ACTION ITEM:** Would like other agencies to assist with hosting the Leadership Courses.

Needs Assessment had better participation than in the past. All zones reported something. CWZ came together with their committee and all agencies actively involved. They are willing to host any training. Most of the other zones are doing okay with the exception of SEZ which only has the FS responding. Kelly Castillo is the liaison and will talk with the Chair. NAZ is fractured a bit in the way they are doing business, but they are working together. AICG was interested in the RX courses, and may be able to give some support. M-581 and LMFL will be combined again this year, scheduled for the week of Nov 5th at the Phoenix Training Center. Attended the GATR meeting in Boise last week. The other GATR's are experiencing same pains associated with travel caps. GATR's are working on a paper for the National Office to relieve the travel cap for training. The Charter for the training group goes on a 3-year cycle. The group will submit a new charter for signature. **ACTION ITEM:** Leon will draft a cover memo supporting the training plan.

Border Safety Alert Reminder. Changes need to be to Carl by COB May 18th. Then will forward to Leon for signature and distribution through the SWCG. **ACTION ITEM:** Review and send comments to Carl.

Leaders Intent Conference Call – Bob Leaverton

Need a conference call with all IC's and Ops for leaders intent on terms of cost efficiency. The FS RF would like this call to take place. SWCG will sponsor the call along with agency administrators to discuss the sensitivity of costs, along with a short message in ethics. **ACTION ITEM:** FS will set up this call. Tentative date – May 23rd at 1400 MDT.

SWCG Committee Reports	
AICG	Nothing to report
Aviation	Conf Call yesterday to discuss Duty Officer. Tasked Darren Mathis to draft protocols/guidelines.
Dispatch	Nothing to report
Fire Planning	Nothing to report
- WFDSS	Nothing to report
Incident Business	Chapter 20 supplement- Interior agencies wondering why FS has to sign since it was a SWCG decision. ASC won't sign. Billy Z will get back to Leon for signature so it can be posted on the website for use.
Info & Prev	Nothing to report
NMICG	Still working on the smoke rule. Nothing further to report.
Operations	Can't get Conference Call together. Nothing to report.
- Type 1 Crew	Nothing to report.
- Type 2 Crew	Nothing to report.
Communications	Nothing to report.
Predictive Serv	Nothing to report
Training	Nothing to report.

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Zone Coordinating Group Liaison Reports	
Taos	No report.
Santa Fe	Met last month. Waiting on a couple of signatures for AOP. Should be soon. Next meeting 5/17.
Albuquerque	Still working on getting Operating Plan/Updated Charter. No other report.
Pecos	No restrictions at this time. Concern with arson in the zone as all agencies have responded to fires. Next meeting 5/31.
Gila/Las Cruces	Mark Bernal will be taking over as Chair at next meeting. Bill VB will attend.
Northern Arizona	No report
Central West	Weekly fire restrictions/closures call. Annual operating plan almost signed off. Will post soon. Charter is posted. Going into restrictions on the 18 th .
White Mountain	AOP complete. Conference calls on restrictions. Probably May 18 th .
Southeast	Restriction calls taking place. State of AZ went into restrictions last week, CNF will be going into restrictions end of this week. NPS already in restrictions, FWS will NOT go into restrictions. Not sure about BIA. Kristy Lund - Chair

Agency Reports	
US Forest Service	Doing Preparedness Review on the Cibola next week. Dave Koch will be coming with DOI Assessment Team. Will meet with them on Friday. Operations/Workforce Development Committee report from last meeting includes looking at Interagency training and quals program. Items being discussed include establishing 3-tier faller qualifications for 310-1. Fireline handbook being revised. Interest from the States to establish additional T-3 team positions in the command organization. Mixed reviews within the group.
BLM AZ	T-3 Helicopter on contract in Payson. Doing preparedness reviews on Gila/Phoenix this week and CRD next week. Severity request for Gila was disapproved. SEAT base in Safford available for use. No SEATS on contract.
BLM NM	Doing FF orientations including ethics/conduct an operations. Doing preparedness reviews in Abq and Farmington 1 st week of June.
Nat Park Service	GC FMO will be re-advertised as a GS-12/13. Attending Fire Science Consortium retreat.
Fish & Wildlife Svc	Light IA in CRZ. Providing assistance to BLM.
BIA - Southwest	SEAT base at AEG operational. Zuni IHC starting 5/26. DOI Assessment Team on Friday. Light IA all agencies.
BIA - Western	Light IA on all agencies. Aviation resources on at FTA. A/A platform and SEAT at SOW. Aviation review scheduled for next week. May relocate SEAT to SAF. FTA helicopter will be on May 15 th . Several vacancies throughout the Region.
BIA - Navajo	No report.
AZ State	Started severity. Bringing on SEAT at Wilcox. Wants to visit SAF SEAT Base for positioning a severity SEAT. Working on moving dispatch centers. Should be ready to go Oct 1 st . Multiple fires in SE part of the State – arson caused. Bringing on two crews in FLG. Tucson will be dispatching aircraft for south part of the State.
NM State	No report.
SWCC	No report.

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SWCG Action Items			
Topic	Action needed	Responsibility	Date
SWCG Committee Liaisons and Chairs	Check SWCC website to see if charters, chair names, essential documents, and member lists are up to date. If not, contact Jay Ellington and update!	All SWCG Members	Ongoing
Zone Boards	SWCG Zone reps: Leon-CWZ, Brent-SNZ, Dale – NAZ, Carl-PEZ, Donald-TAZ, Kelly-SEZ, Loren-ABZ, Geyer-WMZ, Bill VB-GLZ, Cal- alternate as needed. Talking points bullets available on SWCG secure website. <ul style="list-style-type: none"> Annually, each SWCG rep should attend Zone Meetings if possible. Zone reps need to get their zone charters/operating plans to Kenan for posting. Work with each zone on Smoke collaboration 	SWCG liaisons All All SWCG liaisons	Ongoing Ongoing Ongoing Ongoing
Preparedness Levels	Monitor wildland fire management activities during the 2012 Southwest Area fire season. In preparation of assessing the need to revise the Southwest Area Preparedness level criteria. UPDATE: This task was not done during the 2011 season; however a Task Group has been formed Nationally to look at commonality between GACCs regarding PL criteria. An update on this effort will be presented to SWCG at the next meeting.	Carl Gossard	Fall 2012
SWCC Funding from each Agency	SWCC to provide data to the contractor for IDOPP and run a FireOrg analysis to assist in determining appropriate funding from each agency for SWCC.	Jaycox/Castillo	Fall 2012
Radio Capability	Communications Committee will develop an MOU for frequency sharing for each State. Need an update from the IIOG and the Pilot Project in Central Oregon for a possible model to adopt in the Southwest. Do a cast up of radio capability/issues from the dispatch centers (digital vs. analog)	Communications Committee/Ben IDOPP will address/summarize	Ongoing Fall 2012

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NM JPA	Begin work on a draft for review as it is a timely process to get in place by next year before expiration in 2013. Propose a 1-year extension. UPDATE: Draft is complete and out for review.	All	Sept 2012
RAWS Station Analysis	SWCC to provide list to SWCG of RAWS stations that potentially can be moved or eliminated. SWCG to make decisions on RAWS station duplication and analysis by SWCC. Ask Chuck to next SWCG Meeting for presentation and finalization of recommendations for RAWS Station Analysis.	Maxwell/Naden Brent Woffinden	Ongoing Sept 2012
Fire Restriction/ Closure Implementation Plan	Draft plan will be resent to Leon. Awaiting response. Maps are being tested now.	Leon Ben	Ongoing
2013 IMT Meeting	Memo is in draft form and will be sent out for review by COB 5/9. Comments need to be back to Leon by COB 5/11. Additional discussion will take place in the fall.	Leon Ben	Ongoing
Meetings Management	Charter needs to be revised in order to meet the task order. Shanna Miller will make changes and send to SWCG. Update: Shanna Miller will be Chair of the Incident Business Committee.	Gossard/Woffinden	Ongoing
FDNY Personnel on IMTs	SWCG to issue memo clarifying this issue.	Leon Ben	June 2012
SWCG Letter of Intent	Letter done. Send comments to Leon by COB 5/11. Final letter will go through the SWCG to respective agencies.	Leon Ben	May 2012