

**Southwest Coordinating Group**  
**Springerville, AZ**  
**October 12, 2010**

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**UPCOMING SWCG DATES**

November 18, 2010	1300 MST	Conference Call for SWCG
January 12, 2011	0800 MST	SWCG - Albuquerque
February 28, 2011	1200 MST	SWCG - Prescott
April 12-13, 2011	0800 MST	SWCG - Phoenix
May 17-18, 2011	0800 MDT	SWCG - Albuquerque
August 11, 2011		Leon will assess the need
September 11-12, 2011	1300 MST	SWCG/IC AAR - Springerville

**Attendance:** *SWCG Members* - Leon Ben, Chair, Kenan Jaycox, Brent Woffinden, Don Kearney, Donald Griego, Bill VanBruggen, Dave Bott, Loren DeRosear, Steve Shaw, Darroll Abeyta, Kevin Boness, David Geyer, Valdez Neha , Gary Kemp  
*Recording-* Nancy Moore

**PREVIOUS MEETING NOTES AND ACTION ITEM REVIEW**

Previous meeting notes reviewed, edited and approved. Action Items have been updated and carried over at the end of these notes.

**SW Prevention Team Update** - Jennifer Myslivy/Fred Hernandez. Working on putting together at least one SW Fire Prevention and Education Team for National Rotation. Need approval from SWCG before they can move forward. This team would work through the Prevention/Information Committee. The team would consist of PIO, PTEL, PTEM, and a Prevention Tech. SWCG is in agreement and supports the initiative of developing this team. White paper will be presented at the next SWCG meeting.

**NEIS Agreement** - Ginger Brudevold-Black. Talked with FS Grants/Agreements person. We will be able to use the Nat'l Agreement for now, but long-term, we will need an agreement with each agency that has a SWCC employee. Kenan found an East Basin agreement that covers salary, space, all costs of coordination center (copy machine, fax machine), computers, etc. We will need to do a percentage by agency. Ginger is working on this now, and will give us an update at the next meeting. This agreement can cover several agencies with one signatory page. BIA (Frank Bedonie) already has an agreement in place. State of NM and AZ don't technically have employees at SWCC, so they are not going to be included in the agreement. Ginger is still exploring what the percentages will be (NWCG or other). This goes beyond personnel and into annual operating costs. The low side of the operating costs will be about \$7,500 per year. There has not been a definite date as of yet. SWCG discussed the possibilities of including the in-kind contributions or not. Is percentage based on workload support? What is happening nationally

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with the other geographic areas? Is this just the coordination center or does this include zone dispatch offices?

**IBA Committee's Tasking on Cost Share by Agency** – Brent Woffinden. Brent provided an update of the IBA Committee's cost share tasking. He will print and provide to the SWCG. NWCG standard percentages are set, but if we look at dispatch workload, percentages could change. Some of this may be explained/alleviated by the NEIS Agreement.

**Interagency Dispatch Improvement Plan (IDIP) Update** – Kenan Jaycox for Kelly Castillo. Kenan gave an update on the IDIP (see handout). An Executive Oversight Group was formed and is comprised of senior leadership personnel from the SW Geographic area. The main objective of this group is to provide direction and expectations to the SW Interoperability Task Group. The SW is doing a pilot along with California. The Interoperability Task Group is responsible for organizing information and analysis of the dispatch and infrastructure issues within the SW. The SW Task Group is meeting at this time in Albuquerque. Kelly will be giving an update on Thursday at the Center Manger's Meeting. In Nov/Dec, the SW Task Group will meet with the California Task Group. At some point, issues will be identified in each area, and common themes will be identified from both areas. Part of this plan is looking at cost-share for dispatch offices. Once the pilot contractor has been given information, they have an 18-month time frame in which to address these issues.

**ACTION: Kelly will give another update at the next meeting.**

**USFS Best Value Dispatch Protocol** – Rich Nieto. In 2007, the FS initiated and implemented the Best Value system, which is a competitive-based system. During the past several years, problems have arisen through the dispatch offices and hiring best value resources for FS fires. The FS Regional Forester has identified dispatch protocols for fires that go beyond initial attack (see handout). These protocols are in compliance with the FS OIG audit of extended attack fires on FS jurisdictional lands. These protocols will be posted on the SWCC website in the very near future.

**ACTION: If there are further comments from the SWCG, please have them to Nieto by Wednesday, October 20, 2010.**

**NWCG Memo #040-2010 Minimum Standards for Medical Units** – Rich Nieto. Nieto opened discussion for the SWCG on the issues identified in the NWCG Memo. He requested the SWCG identify a task group to address all of the issues and recommendations presented. After a lengthy discussion, the SWCG approved a task group under the Ops Committee.

**ACTION: Recommended names need to be sent to Leon Ben by October 26<sup>th</sup>.**

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**Communications/Frequency/Radio Committee** - Donald Griego. There were several issues that arose this past season that need to be addressed. There were only three names given to Donald to form this committee. These folks should be communication-type personnel as well as individuals who are familiar with agency policy.

**ACTION: Send additional names to Leon Ben by the end of next week**

**Interagency Agreement Updates** – Brent Woffinden. Met with the group last week. The new Interagency template verbage is going to cause problems. The Texas agreement was within 2 weeks from being signed when the R-3 FS wouldn't sign because of the new template. This new template is going to affect how the States do business because of reimbursement procedures. According to the agreement, there is supposed to be an AOP for each. There are also established deadlines for reimbursements that are not being adhered to. Additional agreements will have to be established in order for the States to do business outside of their jurisdiction. This also precludes getting support from the cache system. The group will develop a letter for NWCG regarding these issues.

**ACTION: Letter to be completed by Leon Ben**

Topic	Action needed	Responsibility	Date
<b>SWCG Committee Liaisons and Chairs</b>	Check SWCC website to see if charters, chair names, essential documents, and member lists are up to date. If not, contact Jay Ellington and update!	All SWCG Members	Ongoing
<b>Zone Boards</b>	SWCG Zone reps: <b>Leon-CWZ, Brett-SNZ, Dale Glenmore-NAZ, Don-PEZ, Donald-TAZ, Kelly-SEZ, Loren-ABZ, Scott-WMZ, Bill VB-GLZ, Cal-alternate</b> as needed. Talking points bullets available on SWCG secure website.	SWCG liaisons	Ongoing
	<ul style="list-style-type: none"> <li>Annually, each SWCG rep should attend Zone Meetings if possible.</li> </ul>	All	Ongoing
	<ul style="list-style-type: none"> <li>ABZ, WMZ, SEZ and CWZ reps need to get their zone charters to Kenan for posting.</li> </ul>	Loren, Scott, Kelly, Leon	Ongoing
	<ul style="list-style-type: none"> <li>Work with each zone on Smoke collaboration</li> </ul>	SWCG liaisons	Ongoing

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<b>Radio Capability</b>	NMICG and AICG will develop an MOU for frequency sharing for each State	Future Communications Committee	Feb 2011
	Do a cast up of radio capability/issues from the dispatch centers (digital vs analog)	Future Communications Committee	Feb 2011
<b>S-590</b>	Nominations for S-590 candidates need to be collected, prioritized, and submitted.	GATR/Leon Ben	Apr 2011
<b>GIS Subcommittees</b>	Provide direction for formation of GIS groups underneath AICG and NMICG	VanBruggen to follow up with H.Riggs	Nov 2010
<b>Border Protocol</b>	Forming task groups at this time. Send Dave Bott any protocol updates to be posted on the web.	Bott/Kemp	Nov 2010
<b>Agenda Items for Next Meeting</b>	<ul style="list-style-type: none"> <li>• NIMO Training Recommendations</li> <li>• SWCC Interagency NEIS Agreement Update</li> <li>• Cost Share by Agency (What is your National Office doing?)</li> <li>• Other GACC Cost Share Agreements</li> <li>• IDIP Update</li> <li>• Medical Unit Leader Update</li> <li>• SWCG hosting Team Meeting same place each year.</li> </ul>	<p>Villard</p> <p>VanBruggen</p> <p>All</p> <p>Jaycox</p> <p>Castillo</p> <p>Ben</p> <p>Ben</p>	Nov 2010