

Southwest Coordinating Group Meeting February 17/18/19, 2009 – Albuquerque, NM

UPCOMING SWCG DATES:

-April 7-8	PHX, AZ-BLM
-May 6, 7	ABQ, FWS
-June 9, 10	ABQ, USFS
-September 1, 2	ABQ
-October 13-15	SWCG/IC AAR Springerville, AZ
-November 17, 18	SWCG PHX

February 17, 2009

Attendance: *SWCG Members* – Bob Lineback, Jeff Brown (for Kelly Castillo), Rich Nieto (for Marsha Kearney), Kenan Jaycox, Donald Griego, Hector Madrid, Loren DeRosear, Cal Pino, Jason Greenlee.
Recording- Nancy Moore

SWCG and IMT Talking Points, SW MAC Group Call Reporting Format, 6 questions for IMT's and the Priority Matrix were discussed and approved. These documents will be posted in the appropriate places once corrections are complete and MAC handbook is updated. Talking points with the ICs developed to update the IC/C&G group for later this afternoon.

IMT Guidelines. Reviewed the changes made at last meeting. This will be discussed with the IC's and C&GS later today. Updates will be made to the appropriate sections of the handbook.

February 18, 2009

SWCG attended the general session of the IMT meeting.

February 19, 2009

Attendance: *SWCG Members* – Donald Griego, Kenan Jaycox, Loren DeRosear, Hector Madrid, Jeff Brown (For Kelly Castillo), Richard Nieto, Jason Greenlee, Dave Bott, Jeff Hickerson, Kevin Boness, Cal Pino. *Recording-* Nancy Moore

PREVIOUS MEETING NOTES AND ACTION ITEM REVIEW

January 13/14th meeting notes reviewed, edited and approved. Action Items updated and carried over at the end of these notes.

Zone Board Meetings.

- Each SWCG Member gave updates from their zone board meetings.

Training Committee update:

- Charlie Luevano, BLM NM, will be the new GATR, replacing Duane Tewa who is transferring, effective immediately. They have some time to transition.

AD Guidelines:

- SWCG approved AD Guidelines; these will be posted on the website. Good work Incident Business Committee.

SWCC Update:

- Dispatchers Workshop was held at NAFRI with total success. Evaluations were positive for the break-out groups and facilities.
- Dispatch Team is in place.
- Chuck Holt, Tucson Dispatch, received the Excellence in Dispatching Award for the SW.
- Mob Guide updates and costs were discussed.
- Kenan discussed the vacant SWCC position (vice Bianca) and the implementation of WFDSS and FBAN support.

Aviation Charter: Griego will send to SWCG for final review (add BLM NM representation) after he gets from Darren Mathis.

FUTA Steering Committee:

- Still exists as a SW Committee.
- Nat'l meeting in Florida April 8/9 will discuss direction of FUTA/PFTC which will be under NAFRI.
- Dick Bahr from the NPS national office will be at the meeting. He has agreed to represent the ideas of the FUTA steering committee from their last meeting. Bob Lineback will not attend as he will be retired. He ran the ideas past SWCG and they sounded reasonable. He will write up for Dick and FUTA steering committee before he goes.
- Possibly, PFTC will be main school for burning skills. FUTA fall session will focus on burn plan writing, burn boss development, smoke issues, and burning experience in the western fuel models. Possibly the spring session will focus on fire use/AMR/WFDSS skills and the leadership needed to utilize and efficiently implement.
- S-580 will likely become a GACC level class next year and the responsibility of geographic areas (S-480?).

Type 2 Crew Guidelines:

- Updated Type 2 Crew Subcommittee Charter was edited and approved by SWCG Chair.
- Copies of the SWFF handbook guidelines were handed out for review and approval. SWCG had several suggestions and will be included in the Guidelines. These guidelines are approved by the SWCG will be discussed at the IARR Refresher in March. Jason will send them to Donald when he is done updating, as they are an official appendix to the SWCG handbook. They will be posted both under the T2 crew subcommittee and under the SWCG Handbook page.
- Jason Greenlee was tasked from the National BIA meeting with developing a program for developing rookie Native American firefighters into the fire community. Emphasis would be placed on Native American Heritage, and basic firefighting skills.

MAC Operations Handbook

- Handbook was reviewed and agreed to by SWCG. Changes will be reflected in the final handbook. Ken and Bob and Donald will do some final edits, but it is approved by SWCG.

CISM

- Teams created by agency people
- Discussion was held as to creating a SW Team
- Can shadow Great Basin Team and utilize their templates.

- Slots available in the Great Basin CISM Training
- Kenan (SWCC) will formalize list of available sources that exist now, and report next meeting for use in the 2009 fire season.
- Hector will get baseline information and report to dispatch steering committee with goal of developing a SW CISM team and processes for the 2010 fire season.

Joint Fire Use Teams

- Selections will be made this week
- Dispatch process will be hosted through SW in ROSS for the one team. NR will have a second team.
- Team will work under NR IMT Guidelines

NWCG Fire Department Reserve Guidelines

- Does not seem to effect current state agreements with Fire Departments in AZ and NM.
- No one in SW seems employed under this capacity – not an issue.

Training Committee Update

- Charter has not been reviewed by the training committee yet. Will happen in March at the Engine Academy. GATR charter still to be posted. Might develop a separate SW Trng Committee web page, as the national page is not easily navigable.
- AZ Strip – do they belong to East Basin or SW? Discuss with Kelly Castillo.
- New Co-Chair will be named at March meeting (to replace Charlie who is the new SW GATR).

Interagency Recruitment for Buying Teams / Mob Center Teams

- Discussed making more “interagency” in the future.
- Buying Team recruitment will be placed with the Incident Business Committee.
- Mob Center recruitment will be placed with the Dispatch Steering Committee.

NWCG Large Fire Cost Review

- Discussed NWCG letter addressing large fire cost review process and guidance
- Cost review teams need to debrief with IC’s to achieve lessons learned; still not sure how to make this happen on a regular basis as an SOP.

Agency Reports

- NPS – Lineback’s last meeting – he is retiring 4/3/09! Will be in transition for a while, Hickerson will represent NPS at the April meeting. Position Announcement closed last week.
- FWS - made selection on Ops position. Discussed burn on Buenos Aires Wildlife Refuge and needing HS crews to be successful.
- AZ State – new State Forester will start March 2nd. AZ working on stimulus package requests.
- SWCC – Dispatch steering committee is creating a flyer requesting 75% of staffs to participate in 52 Club.
- NM State – Chasing stimulus dollars. Preparing for a heavy fire season in the eastern part of the State.
- BIA SW – Duane Tewa accepted AFMO position in the Regional Office. Trying to develop coverage for Mescalero, using AK crews. Will be hosting Tri-Area Fire meeting in ABQ next week. Recruitment continues, training being developed.
- BIA Navajo – Status same as last year for crews. Will host helicopter at Window Rock. HS Supervisor position has been selected.

- FS – Classified PD for Vice Mike Baca – will be out soon. Vice Rotonda position closes in a couple of weeks. Vice Marlana position – selection should be next week. 30 critical positions affected by the clearing for physicals. Severity requests starting to come in for eastern NM and West Texas.
- BLM NM – severity requests coming in for eastern NM. Toured the state, and SW NM contains lot's of fine fuels and fire potential. Discussed ATV fires (Polaris, 2005-2008 models). Working with manufacturer for recall.

SWCG Action Items

Topic	Action needed	Responsibility	Date
SWCG Committee Liaisons and Chairs	<ul style="list-style-type: none"> • Check SWCC website to see if charters, chair names, essential documents, and member lists are up to date. If not, contact Jay Ellington and update! 	All SWCG Members	Ongoing
	<ul style="list-style-type: none"> • IMT Rotation policy needs to be discussed with agency by agency reps with agency administrators prior to sending out briefing letter in August. 	All	Jan-Aug 09
	<ul style="list-style-type: none"> • Invite AZ Center Managers or Zone Chairs to April SWCG meeting 	Jaycox	March 09
Zone Boards	<p>SWCG Zone reps: León-CWZ, NPS-SNZ, Jason-NAZ, Hector-PEZ, Donald-TAZ, Kelly-SEZ, Loren-ABZ, Dave-WMZ, Marsha-GLZ, Cal- alternate as needed. Talking points bullets available on SWCG secure website.</p> <ul style="list-style-type: none"> • Annually, each SWCG rep should attend at least one Zone Meeting. • ABZ, WMZ, SEZ and CWZ reps need to get their zone charters to Kenan for posting. • After all charters received, do analysis and use best to develop zone charter example template as some zones are struggling with this. 	<p>SWCG liaisons</p> <p>Loren, Dave, Kelly, Leon</p> <p>Kenan, Donald</p>	<p>Ongoing</p> <p>Apr 09</p> <p>May 09</p>
Operations Group (Madrid, Griego)	<ul style="list-style-type: none"> • Follow-up with SVC/PRC Cache on purchase/storage of aquatic/invasive species tank cleaning agents. • Bott will send out letter to the caches with implementation policy • Ops group to interact with IMT ICs and discuss results of this weeks all IMT meeting and begin planning for next year. 	<p>Bott</p> <p>Bott</p> <p>Bott</p>	<p>Apr 09</p> <p>Apr 09</p> <p>April 09</p>

<p>Interagency Engine Issues (Bott)</p>	<ul style="list-style-type: none"> • Send out Funds Transfer IGO example • Increase engine sub-committee interagency involvement. 	<p>Castillo Nieto, Bott, Castillo, Wilson</p>	<p>Apr 09 Ongoing</p>
<p>Training Committee (Kearney)</p>	<ul style="list-style-type: none"> • Get GATR Charter posted to the Training Committee website. • Training Committee and GATR need to prepare for coordinating updated Fire Policy workshops for late winter/spring 09. This is essential for the 09 season, but must wait until the national implementation memo comes out. • Modify all SW Course nomination announcements to include a statement committing attendees to utilizing their skills on incidents, not just attending for career growth. • Task Training Committee with ideas for replacing the three positions moving to NAFRI. Coordinate w. USFS. • Nieto to discuss possible split of SWCC GS-7 position; 50% interagency training support, 50% SWCC (summer). • New GATR Charlie Luevano transition info with Duane Tewa (outgoing) 	<p>Womack Womack, Charlie Luevano Womack, Luevano Womack Nieto, Kearney Tewa/Luevano</p>	<p>Apr 09 March-April 09 ongoing Apr 09 Apr 09 Apr 09</p>

Aviation Committee (Castillo)	<ul style="list-style-type: none"> • Ensure Mathis comes to April 7-8 SWCG meeting in Phoenix for SWCG update • Complete 09 in-brief packages for out of area aviation resources. • Develop accelerated aviation position development in relation to SW aviation needs, IMT shortages, and zone position needs analysis. (w. Trng./Ops committees) • Continue follow-up on UAV business with Rudy Holm, DHS. • Discuss capabilities and reliability of Air Ambulance services in the SW. There continue to be additional fatalities across the country; is there anything we can do to ensure that the services our FFs are using are safe? Recommendation to SWCG/Zones? • SW Area Aviation Guide • SEAT Plan Updates/Review. Make recommendation to Nat'l SECO for revision to the SEAT Base checklist. • Charter to be completed, signed and posted (change; add BLM reps in each state) 	Griego/Mathis Mathis Mathis Mathis Mathis/SWCC Irwin Mathis Mathis, Griego	April 09 April 15, 09 Apr 09 Apr 09 Apr 09 Apr 09 Apr 09 Apr 09
Agency Admin. Awards	Marsha/Rich will talk with Mary Z. about posting to web site after awards are distributed.	Kearney	Apr 09
AD Guidelines	Business Committee to finalize, post. Donald to send to SWCG agency reps so they can send to their units for use when signing up ADs.	Lister, Griego	Apr 09
Interagency Teams	<ul style="list-style-type: none"> • Have Dispatch Committee interact with USFS to develop interagency recruitment notice for Mob Center Team for 2010 • Have Business Committee interact with USFS to develop interagency recruitment notice for 2010 Buying Teams 	Jaycox Lister	Sept 09 Sept 09
Type 2 Crew Subcommittee	<ul style="list-style-type: none"> • Finish T2 handbook update and get posted on websites (SWCG handbook and T2 Subcommittee) • Post new charter on website 	Greenlee	Apr 09
2009 MAC Handbook Update	<ul style="list-style-type: none"> • Finish edits and post; reduce redundancies 	Greigo, Jaycox, Lineback	Apr 09

FUTA Steering Committee	<ul style="list-style-type: none"> Lineback to write up strategic direction discussed at last steering committee meeting and give to Bahr and FUTA steering committee 	Lineback	Apr 09
2009 Mob Guide	<ul style="list-style-type: none"> Compare National PL 4&5 to SW PL 1&2 WFU and RX approval process 	Jaycox/SWCG	Apr 09
Solano Action Items	<ul style="list-style-type: none"> Lineback to update his notes on the action items and pass back to SWCG for future reference and continued progress 	Bob, then all	Apr 09
NM Smoke Mgmt Rules Revision	<ul style="list-style-type: none"> Donald will get with Claudia Standish and seek Rita input to define facilitated process and meetings. Donald will develop reasonable expectations, with NMICG. Donald, with NMICG, will develop a scope of work defining process. Each SWCG member needs to transfer smoke facilitation funds to NM Forestry so contract can be let. After fire implementation policy memo comes out, develop education plan for DEQs in both AZ and NM. 	Griego	Apr 09
		Griego/NMICG	Ongoing
		NMICG	Apr 09
		NMICG/AICG	Apr 09
IMT Issues	<ul style="list-style-type: none"> Hector to follow through on moving some sections in the IMT Handbook as discussed, and the re-post the new and ensure latest gets to the ICs Look for SWCG Rep to attend AC/IC March Meeting in Tucson 	Madrid	Apr 09
		Nieto/Kearney	March
PLIC Funds	<ul style="list-style-type: none"> FS, BLM AZ, AZ State, NM State, BIA & FWS have not transferred funds to PLIC to for restriction/closure coordination. 	All listed	Apr 1, 09
CISM Team	<ul style="list-style-type: none"> Gather info on Arizona side Gather info on New Mexico side Develop 09 lists and process Gather Great Basin info and share with dispatch steering committee. Facilitate formation of SW team in 2010. 	Boness/Jaycox	Apr 09
		Griego/Jaycox Jaycox	Apr 09 May 09
		Madrid	May 09
Large Fire Cost Review Teams	<ul style="list-style-type: none"> Draft letter to NWCG for Guidance on trainee issue vs. costs; present to SWCG either electronically or at next meeting. 	Greenlee	Apr 09

<p>Agenda Items for Apr SWCG Meeting</p>	<ul style="list-style-type: none"> • 2010 IMT Meeting Place and begin outline of general plan. • Discussion on Federal Fire Policy Implementation Memo (due late Feb) • Aviation Committee Update from Mathis • What to do with various original charters? • 2009 fire season MAC Group Exercise • CISM update • Presentation on FUTA/SW Training Assessment completed by Frank Hayes • How to get copies of cost reviews to our IMTs? • Seasonal Outlook update • Update on Interagency Buying Team/Mob Center Recruitment Issue • Large Fire Cost Reviews/ guidance on appropriate numbers of trainees for IMTs – letter to NMAC? • Discuss Med Briefing paper presented to SWCG by Bob Lasher; determine applicability to SW and also consider passing issues to NWCG • Status update on joint SW-NR FUMT. 		<p>Apr 7-8 09</p>
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