

SW Area Training Committee Meeting Minutes

September 22, 2016 Conference Call

Attendees:

Steve Grater (SEZ), Anthony Meza (ABZ), Rob Martin (CWZ), Jeff Walther (NAZ), Tiffany Fralie (PEZ), Tracey Allen (SNZ), Renee Isackson (SNZ), Rita Booth (WMZ), David Garcia (SWA BIA), Caleb Finch (SBWFA), Nancy Moore (SWCC), Jake Nuttall (GATR)

September 22, 2016

Introduction

- **David Garcia** DOI/BIA-Southwest Regional, Fire Operations Specialist. David will be helping with training needs for the BIA, and coordinating with the SWATC.

Action Items

- Cadre Lists – Tiffany will get a spread sheets with course names/numbers out to the committee to fill in and return with their potential Lead and Unit Instructors.
 - ABZ did not have any response after multiple emails to the Zone looking for anyone interested in being on the list.
 - SNZ will get a list compiled.
- Training Calendar Task group: No updates. Jake Nuttall will get with Jay Ellington at SWCC to discuss possible formats for establishing a universal Training Calendar all Training Officers have access to update and add classes.
- New Dispatch Courses being offered
 - **D-310 Expanded Support Dispatcher October 11-14 in Cloudcroft NM**
 - **D-311/D-312 Initial Attack and Aircraft Dispatcher November 14 – 18 Tucson AZ**
 - **D-310 Expanded Support Dispatcher February 13 – 17 Prescott AZ**
- Fall Meeting – Due to short time frame and availability, Next conference call will take the place of the Fall Meeting. **Call will be October 20th at 0900 AZ time and 1000 NM Time**
- I-300/I-400 courses – there are still people with Qualifications that have had these courses awarded as competency in IQCS. Jake will follow up on those folks and make sure they are a priority in the upcoming courses being offered.
 - There are 2 upcoming sessions
 - December 5 - 9, 2016 Ruidoso NM
 - February 28 – March 3, 2017 Flagstaff AZ

Round Robin

- SNZ – Lots of changes going on, after December there will no longer be a Northern NM Training Group due to lack of participation from the Zone. Each Zone will take over their own training officer duties. Will be holding S-330 in February. Will not be able to host M-410.
- ABZ – No updates
- PEZ – D-310 Will be held Oct 11-15th in Cloudcroft NM, Nominations being accepted. SBWFA December 5th – 11th. Need S-290 Instructor, if you have any lead instructors please let Tiffany know.

- GLZ – Working on getting training calendar updated with 100 and 200 level courses. All 300/400 level courses are on the training website. Will be holding S-390 in Las Cruces on November 28th – December 2.
- CWZ – No updates – will be transitioning to a new Training Committee Chair in April. Andy Mandell is currently Vice Chair.
- TAZ –
- NAZ- Upcoming training meeting with FS. Have course in the works and will get a spreadsheet of upcoming training to Jake to post. There is a lot of room for improvement on Zones advertising the training courses available. There are a lot of dispatch courses coming up. Have new coaches/instructors for the upcoming sessions joining the current cadre. If Jake could pass on that there is an issue with instructors not being able to commit to training because of travel caps which limit the amount of people who can assist with dispatch trainings.
- WMZ – No updates. Have had an inquiry if there is a Prescribed Fire Refresher available. Jake will follow up on the availability of the course.
- BIA – RO – Will be looking at hosting S-260, S-236 and E-ISuites
- SBWFA – Academy will be held during December this year December 5-11, 2016 If you could please make sure seasonal employees are aware and make sure to meet the deadlines for nominations and payments.

GATR Update – Jake Nuttall

- Josh Haney from NWCG is detailed into the development position. He is looking for assistance from folks to assist with upcoming review/rewrites of courses and Taskbooks.
- Aviation will be seeing some major changes to the IAT website for online Aviation Training
- Priority Trainee Nomination Forms are being revised. Will be discussing if AD's are going to be allowed to apply the Priority Trainee List.
 - Application dates will be Oct 1 – Oct 31, 2016
 - Will be requesting applications be submitted with Zone List.
- Next GATR Meeting will be November 7th, contact Jake if there are any issues he can take to the meeting.

SWATC Action Items

The following is the updated SWATC Action Item and Assignment List. Completed Action Items have been removed.

Topic	Action Needed	Responsibility	Date
SWATC-Charter Revision	▪ Update the Charter for approval by the SWATC. Once approved by the committee forward to the SWCG for final approval	▪ Fralie/Nuttall	▪ May 19
SWATC-website updates on the SWCC page	▪ Updated Charter after SWCG approval and signature (Coordinate with Jay Ellington)	▪ Fralie/Nuttall	▪ June 16
	▪ Updated SWATC-Contact List (Coordinate with Jay Ellington)	▪ Fralie/Nuttall	▪ June 16
	▪ Notes approved by the committee and posted to the SWCC site (Coordinate with Jay Ellington)	▪ Fralie/Nuttall	▪ May 19
300/400 Course Cadre List	▪ Establish a working excel document for the SWATC to track Lead/Unit Cadre members for 300/400 level courses and specialty courses as identified.	▪ Fralie/All	▪ Ongoing

Website Management & Functionality	▪ Task Group to establish a place to have one stop training calendar for all zones. (Coordinate with Jay Ellington) (Rob Martin, Una Pesata, Cindy Mathews, Jeff Walther, & Tracy Allen)	▪ Martin	▪ August 31
SWATC Fall Meeting	▪ Finalize date and location for Fall Meeting	▪ Fralie/Nuttall	▪ August 31

NEXT CONFERENCE CALL

October 20th, 2016

10:00 am NM Time / 9:00 am AZ Time

Phone number:

1-888-844-9904

Password:

4990680