

SW Area Training Committee Meeting Minutes

May 19, 2016 Conference Call

Attendees:

Tracy Allen (SFZ), Rita Booth (WMZ), Rob Martin (CWZ), Una Pesata (Tonto NF), Tony Sciacca (AZIWA), Glenda Womack (GLZ), Tiffany Fralie (PEZ), Jake Nuttall (GATR), Anthony Mesa (ABZ)

May 19th, 2016

Action Items

- Charter Update: Vice-Chair will remain with GATR in order to maintain consistency.
 - Charter will be presented to SWCG in June for approval. Charter has been emailed to SWCG and placed on the agenda.
 - SWATC Contact list needs to be sent to Jay for the SWCC website. The Contact List is still in draft form.
 - Notes from April SWA Committee meeting need sent to Jay to place on the SWCC website.
 - Please email Tiffany with changes to the minutes.
 - No corrections received. Minutes submitted and posted on SWCC website.

Zone Cadre Lists

- SNZ – On Going
- ABZ – will present at next Zone board meeting
- PEZ – Gathering list from SBWFA and will present at next zone board meeting
- GLZ – No update
- CWZ – On Going
- TAZ –
- WMZ – Have a list for the zone, and Tony Sciacca has a good list from the AZ Academy.

Task Group

- Rob Martine is the lead for the Training Calendar Task Group. No updates at this time
 - Will need to find a replacement for Una Pesata's role for the CWZ

SWCG Liaison

- SWCG Meeting will be held and Jake will find out who the SWCG representative to the SWA Committee will be.

GATR Update – Jake Nuttall

- Nomination form and process will be being revamped, possibly removing the payment portion of the form
 - There is an issue with IQS not matching IQCS
 - If there are issues with nomination process please send them to Jake Nuttall
- S-420 Alpha Beta Testing going on in NW
- ATGS looking at including Dispatch in training during their refresher
- Field managers course guide updated in September to include FEMA requirements
 - Certificates can be NWCG
 - Delivery will be FEMA course material
- Jake will follow up on FEMA/NWCG courses and the requirements for content and certificates specifically S-203 course
- Jake will send out GATR notes to the SWA Training Committee

Regional Training Officers Call – Jake Nuttall

- Intel Dispatcher Taskbook to be reviewed for use
- ICS 300/ICS 400 – 68 people on FS side awarded competency will need to go back and obtain training, competency will not be accepted. Required to complete by September 2018
 - Individuals will need to take a class room based ICS 300 even if they have had ICS 400.

Round Robin

- WMZ – 103/190 had increased participation come from emailing out course offering to SWA Training Committee
- TAZ – Possibility of Zone Training Officer Changing
- SNZ – Due to lack of participation, not likely to hold NM Academy this year
- ABZ – No Updates
- Northern NM Training Group – Working on partners to set up meeting to discuss updates and Academy. The state and local governments are the ones pushing for an academy in Northern New Mexico
- GLZ – No Updates
- CWZ – No Updates
- PEZ – D-310 Course Change, will not be held at SBWFA but will be held in PEZ
- SEZ – Blog will need to be removed from the SWCC Site since no one will be maintaining it.
- AWIMA – No Updates
- TNF – S-260 course will be offered at Pleasant Valley on May 21/22
- GATR – Jake will send out updated training needs analysis to identify additional courses that need to be included.

SWATC Action Items

The following is the updated SWATC Action Item and Assignment List. Completed Action Items have been removed.

Topic	Action Needed	Responsibility	Date
SWATC Charter Revision	▪ Update the Charter for approval by the SWATC. Once approved by the committee forward to the SWCG for final approval	▪ Fralie/Nuttall	▪ May 19
SWATC website updates on the SWCC page	<ul style="list-style-type: none"> ▪ Updated Charter after SWCG approval and signature (Coordinate with Jay Ellington) ▪ Updated SWATC Contact List (Coordinate with Jay Ellington) ▪ Notes approved by the committee and posted to the SWCC site (Coordinate with Jay Ellington) 	<ul style="list-style-type: none"> ▪ Fralie/Nuttall ▪ Fralie/Nuttall ▪ Fralie/Nuttall 	<ul style="list-style-type: none"> ▪ June 16 ▪ June 16 ▪ May 19
300/400 Course Cadre List	▪ Establish a working excel document for the SWATC to track Lead/Unit Cadre members for 300/400 level courses and specialty courses as identified.	▪ Fralie/All	▪ Ongoing
Website Management & Functionality	▪ Task Group to establish a place to have one stop training calendar for all zones. (Coordinate with Jay Ellington) (Rob Martin, Una Pesata, Cindy Mathews, Jeff Walther, & Tracy Allen)	▪ Martin?	▪ August 31
SWATC Fall Meeting	▪ Finalize date and location for Fall Meeting	▪ Fralie/Nuttall	▪ August 31

NEXT MEETING

Conference Call June 16th at 1000 NM Time/0900 AZ Time

Phone number: 888-844-9904

Password: 6227586#

FALL SWA Training Committee Meeting

Tucson Arizona October 11th – 14th, 2016