

## Mobile Kitchen Order Process

### OVERVIEW

Job Corps has 3 Mobile Kitchens in the fleet. These kitchens are 53 foot long and designed to support firefighters at fire camp, spike camps, staging areas, etc. These kitchens are located at Trapper Creek in Montana, Boxelder in South Dakota, and Timber Lake in Oregon. These mobile kitchens are unique to the Job Corps as they are the only agency Kitchens in the Forest Service fleet. These kitchens are targeted to smaller incidents, staffed by FS Job Corps Cooks, and supported by students from centers. Due to the logistical support required to mobilize and set up generally a **72-hour time frame is needed from receipt of resource order**; times can vary based on distance to incident. There is not a minimum number of meals to provide for a FS Job Corps Mobile Kitchen to host.

Cost to incident (*Operational costs*) & needs: Crew (*FS employees & AD hires (JC Students)*) wages & travel per diem, Agency vehicle mileage, rental cars if needed for support, Diesel, Propane, Potable water supply, Grey water disposal, Hand washing stations, Food & Vendor supplied Refer rental.

### ORDERING:

- Contact JCNO DO to see if a mobile kitchen is availability.
- JCNO DO will identify the availability for MK response.
- Incident will be notified of which kitchen is available.
  - Trapper Creek MK hosted at MT-BRC
    - TRLR TCJC Mobile Kitchen (as shown in IROC)
  - Boxelder MK hosted at SD-GPC
    - TRLR Box Elder JCCC Mobile Kitchen (as shown in IROC)

### INFORMATION:

- Mobile Kitchen Coordinator:
  - Kenneth Andren [kenneth.andren@usda.gov](mailto:kenneth.andren@usda.gov) 605-490-3814
- DTN 1<sup>st</sup> meal request:
  - (mm/dd/year)-Dinner, Breakfast, Lunch).
- Time of First Meal:
  - (HHMM)
- Estimated Number for first 3 Meals: (####)
- Location (*Physical address for vendor delivery*).
- Spike Camps: YES NO UNKNOWN
- Estimated Personnel at Peak: (####)
- Estimated Duration of Assignment: (days)

### MOBILIZATION:

- Kitchen will receive an E #
- Box Truck/Trailer and Crew will be an E. (dot) # (Subordinates)
- Refer Truck w/ Food Service will require an S# (ask receiving unit how they would like to request)
- S# may be needed to bridge the gap between time of First Meal and when Food Vendor shows up.

Footprint: 53' Mobile Kitchen unit, 24' Box Truck or 32' Support Trailer, Refer Trailer supplied by the food vendor. (*All will be staged together, and ramps/walkways will be installed to transport supplies to kitchen*).

\*See attached GM for enter special needs example\*

