



**Arizona Department of Forestry and Fire Management**  
**Bureau of Indian Affairs: Navajo, Southwest, Western**  
**Bureau of Land Management: Arizona, New Mexico**  
**National Park Service, Intermountain**  
**Region New Mexico Forestry Division**  
**U.S. Fish and Wildlife Service, Southwest Region**  
**U.S. Forest Service, Southwestern Region**



## Southwest Area Buying Team Member Recruitment Notice for 2025

**REPLY DUE COB, November 30, 2024**

To: Candidates for Southwest Area Buying Teams  
 From: Southwest Coordinating Group (SWCG)

The mission of Buying Teams in the Southwest Geographic Area (SWA) is to provide Agency Administrators and their administrative staffs with organized and qualified personnel to support incident acquisition for procuring a wide range of services and supplies, as well as renting land and equipment during emergency events.

Each SWA Buying Team will be responsible for providing essential and critical incident support, to include:

- Procuring services, supplies, and equipment consistent with federal and state acquisition policies, as well as incident directions and requirements.
- Providing expertise to establish and assist with entering land-use and other related agreements.
- Supporting emergency responders and the public (ensuring the safety of incident responders and the public is the highest priority and consideration).
- Adhering to guidance as outlined in the National Interagency Mobilization Guide and the Southwest Area Mobilization Guide.

For the 2025 fire season, the SWA is planning to field at least two National Buying Teams and will assess additional team possibilities for geographic/local needs once the application period concludes. Once selected and team roster(s) are confirmed, the adopted configuration and availability standards are outlined in *Table 1* below.

	SWA National BUYT Standards	SWA “Local” BUYT Standards
<b>Basic Team Configuration</b>	Eight to Nine core positions: 1-BUYL, 5-6 primary BUYT members + 2-trainee positions	Four core positions: 1-BUYL, 2- primary BUYT members + 1-trainee position
<b>Warrant Authority Requirements</b>	Two procurement specialists/ contracting officers with a minimum of \$100,000 warrant authority ( <i>someone with a \$1-million warrant authority is encouraged and recommended</i> ).	One procurement official with a minimum of \$50,000 warrant authority.
<b>Purchase Card Authority Requirements</b>	Five members must have Purchase Card authority and completed any applicable agency training requirements.	Two members must have Purchase Card authority and completed any applicable agency training requirements.
<b>Availability Period</b>	Mar 1 – Nov 15 (tentative).	April 1 - August 31

Buying Teams will be expected to mobilize a roster consistent with the needs of the incident. Not all members of a team may mobilize on any given assignment.

SWCG is seeking applications for all interested and qualified Buying Team Members. SWCG is recommending each BUYT be equipped with a fully qualified BUYL Deputy, to help the Primary Leader and to help ensure team availability over the course of the season.

Primary BUYLs are selected on an annual basis by SWCG. Deputy BUYLs, BUYMs, and Trainees are also selected to one-year terms. Trainees are encouraged to apply and be mobilized through the SWA Priority Trainee Program.

The 2025 SWA BUYT Leaders/Identifiers are as follows:

- SW Buying Team 1 – Evans (National)
- SW Buying Team 2 - Tovar (National)

Rotation guidelines for within area and national mobilization will be forthcoming after team selections occur in the event the Southwest fields more than one team.

Nominations are currently being accepted for the Southwest Area Buying Teams. To receive the highest consideration, membership applications need to be entered via the Form Link below by the close of business by November 30, 2024. If you have any questions, please call Jeff Hickerson (SWCG Incident Business Committee Liaison) 505-988-6094 or Dominic Hammer (SWCC Overhead Coordinator) at 505-218-2763.

Link to the Application:

[\*\*Buying Team Application\*\*](#)

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**Chair, Southwest Coordinating Group**