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Date: October 27, 2015

Subject: Designation of the Forest Chainsaw and Crosscut Saw Coordinator and Certification of Operator Cards, FY16

To: Prescott National Forest Employees

The purpose of this letter is to designate the Forest Chainsaw and Crosscut Saw Program Coordinator, document their role, provide leader's intent regarding their program of work and identify those with authority to sign Chainsaw and Crosscut Certification Cards. The designated program coordinator will report to Forest Fire, Fuels, and Aviation Management, Deputy Fire Staff Officer for purposes of program delivery and documentation.

Aaron Stafford has been designated as the Forest Chainsaw and Crosscut Saw Program Coordinator. Aaron brings a wealth of expertise in fire management and chainsaw program coordination. Aaron can be contacted at (928) 777-5725 or (928) 699-2932.

Aaron's responsibility is estimated to take approximately 15 days of his time annually. Salary for this effort will be paid out of WFPR and WFHF funds.

The role of the Forest Coordinator is critical to maintaining a high level of saw skills and expertise on the Forest. The Coordinator will ensure that current policy is disseminated, operators are trained, and documents are properly maintained. Specific responsibilities include:

1. Training and certification of all Forest operators including Forest Volunteers.
2. Maintaining a centralized database (record-keeping) of all certified operators (FAL3, FAL2, FAL1, and Cross-Cut) on the forest. Working closely with the Forest IQCS Account Manager to ensure qualifications are properly maintained and documented.
3. Providing assistance to operators and managers regarding their chainsaw and crosscut saw program.
4. Disseminating current knowledge of policy and regulations pertaining to crosscut/chainsaw and related equipment.
5. Participating with other resources to ensure cross training and collaboration.
6. Ensuring that certification and recertification requirements are met.
7. Monitoring the program for consistency, efficiency, and effectiveness.

Chainsaw and Crosscut Certification Cards identify the level of operator proficiency and restrictions. This card is issued to the operator and signed by the Certifier and the appropriate Line Officer.

If you have any questions, please contact the Deputy Fire Staff Officer, Jeff Andrews at (928) 777-5650.

/s/ Teresa A. Chase

TERESA CHASE
Forest Supervisor

cc: Peter A Gordon, Jeffrey Andrews, Sarah E Tomsky, James Gilsdorf, Todd Willard, Celeste A Gordon, Steven Kelly, Michael Kellett, Aaron Stafford

