



Southern Area Coordinating Group

1200 Ashwood Parkway, Suite 230
Atlanta, GA 30338

Date: April 11, 2018

Memorandum

To: USFS, FWS, NPS, BIA, SGSF

From: Southern Area Coordinating Group

Subject: New SA Interagency Incident Business Working Team (SA IIBWT)

We are announcing the new Southern Area Interagency Incident Business Working Team, chartered under the leadership of the Southern Area Coordinating Group. Members are:

- USFS: Maria Laboy, Chairperson, and SA Incident Business Coordinator; Bonny Johnson, KY Coordination Center Manager; and Shun Daniels, SA Fire & Aviation Contracting Officer.
- FWS: Rick Struhar, Vice Chairperson, and Regional Incident Business Coordinator
- NPS: Sandra Mallard, Budget Analyst/Fire Management
- BIA: Tracy Robinson, Assistant Area Coordinator/SACC
- SGSF: Kelly Reeves, Business Coordinator at the TX A&M/Lufkin.

The mission of the Southern Area IIBWT is to provide an interagency forum to identify and provide recommendations for action, resolution on issues pertaining to incident business functions and mobilization of emergency incident resources in support of the policies and procedures of all agencies. The team is currently working on developing a 2018 Program of Work. However, they have identified some priority tasks such as:

- Updating the SA Incident Business Guidelines
- Updating the SA Incident Business webpage found in the SACC website.
- Assisting with approval of a BPA for car rental that is currently being studied, under the leadership of the USFS Regions 8 & 9.

We encourage you to contact any of the aforementioned team members to share ideas or if you have any questions regarding the work of this Team. Enclosed is directory with their email addresses and phone numbers. You may also contact Vince Carver, SACG representative at vince_carver@fws.gov.

Shawn Nagle
Chair, Southern Area Coordinating Group