S-261 Applied Incident Business Management

Location: BLM Miles City Field Office, 111 Garryowen Road, Miles City, MT 59301
Sponsor: BLM, USFS, and Northern Rockies Eastern Montana Zone

Course Description: This is an instructor led course designed for entry-level finance positions. The format is a mix of exercises, facilitated group discussions and lecture supported by PowerPoint presentations. Students work directly from the Interagency Incident Business Management Handbook for most of the exercises. S-261 is designed to be taken after completion of S-260, Interagency Incident Business Management.

Target Audience: Personnel desiring to be qualified as one or more of the financial positions: commissary manager (CMSY), equipment time recorder (EQTR), compensation for injury specialist (INJR), claims specialist (CLMS), or personnel time recorder (PTRC) and any Operations/Command personnel interested in acquiring a more thorough understanding of applied Incident Business.

Objective
At the successful completion of this course, students will describe roles and responsibilities, and demonstrate proficiency in the skills/knowledge required to perform the tasks of the following positions:

- Commissary Manager (CMSY)
- Equipment Time Recorder (EQTR)
- Compensation for Injury Specialist (INJR)
- Claims Specialist (CLMS)
- Personnel Time Recorder (PTRC)

Course Prerequisites:
- Interagency Incident Business Management (S-260); available on-line: http://onlinetraining.nwgc.gov/

Course Pre-work: None.

Tuition: None

Nominations Due: May 2, 2016

Remarks: Northern Rockies Nomination Form for all nominations

Nomination Process:
Send nominations on NR Nomination Form via your agency training representative to:
Meg Masse Geary
BLM Miles City Field Office
Fire Business and Training Coordinator
111 Garryowen Road
Miles City, MT 59301
406-233-2854
mmassege@blm.gov