

# **Pueblo Interagency Dispatch Center**

**2024**

**MOB GUIDE**

Pueblo Interagency Fire Board has reviewed and accepts this MOB Guide for the PIDC Zone.  
This document will remain in effect and can be amended as needed with the changes being approved by the current PIFB chair or acting.

Edits made by \_\_\_\_\_  
Center Manager

Approved by \_\_\_\_\_  
PBC Fire Board Chair

# **Pueblo Interagency Mobilization Guide**

**Chapter 10 Objectives, Policy, and Scope of Organization**

**Chapter 20 Overhead and Teams**

**Chapter 30 Crews**

**Chapter 40 Equipment and Supplies**

**Chapter 50 Aircraft**

**Chapter 60 Predictive Services**

**Chapter 70 PIDC Directory**

## **Chapter 10**

### **Objectives, Policy, and Scope of Operation**

#### **Mission**

The principal mission of the Pueblo Interagency Dispatch Center (PBC) is to provide Initial Attack services and Resource Mobilization in a cost effective and timely fashion using resources identified in the PBC CAD system and IROC.

In addition, PBC provides resource coordination, dispatching support to incidents in and outside of the PBC boundary, intelligence gathering and dissemination.

The PBC Mobilization Guide is intended to facilitate interagency dispatch coordination ensuring the timeliest and most cost-effective incident support.

Mission Statement: Pueblo Interagency Dispatch Center personnel will work together to provide support to our firefighters in the field, cooperators, and one another by providing the highest level of customer service.

#### **Scope of Operation**

Initial Attack, extended attack, and resource mobilization will be done by PBC for the PSICC, Rocky Mountain District and SLV-IFMU.

PBC will assist DFPC, Colorado Counties (29), Fire Departments located in identified Counties (200+-), USFWS, NPS, BIA, KFS, DOD and Kansas Counties (105) as needed or requested with a proper fire code applied for billing purposes.

For a non-wildfire incident, the jurisdictional agency will need to supply a valid billing code for reimbursement with a valid agreement in place before services can be rendered.

#### **PIDC ORGANIZATION**

##### **USFS – PSF / RGF**

1-Center Manager 26/0

1-Assistant Center Manager 26/0

7-Initial Attack Dispatchers (6- 26/0, 1- 13/13)

##### **BLM - (RMD)**

1-Lead Dispatcher- 26/0

##### **DFPC**

1-Deputy Center Manager

1-Lead Initial Attack Dispatcher

2-Initial Attack Dispatchers

1-Resource Specialist

Misc. Funding

## **FWS**

Misc. Funding

## **Organizations**

PIDC supports the following directly or as needed.

### **Colorado Agencies**

USFS- Pike National Forest

USFS- San Isabel National Forest

USFS- Rio Grande National Forest

USFS- Comanche National Grasslands

BLM- Rocky Mountain District

CO- Colorado Division of Fire Prevention and Control

NPS- Great Sand Dunes National Park

NPS- Florissant Fossil Beds National Historic Site

NPS- Sand Creek Massacre Site

NPS- Bent's Fort National Historic Site

USFWS- Leadville National Fish Hatchery

USFWS- Baca National Wildlife Refuge

USFWS- Monte Vista National Wildlife Refuge

USFWS- Alamosa National Wildlife Refuge

USFWS- Two Ponds National Wildlife Refuge

USFWS- Rocky Flats National Wildlife Refuge

DOD- Air Force Academy

DOD- Fort Carson/Pinon Canyon

DOD- Peterson Air Force Base

DOD- Butts Field Army National Guard

USDA- Department of Agriculture-Pueblo

## Colorado Counties

Alamosa	Custer	Fremont	Mineral	Teller
Arapahoe	Crowley	Huerfano	Otero	
Baca	Cheyenne	Jefferson	Park	
Bent	Denver	Kiowa	Pueblo	
Chaffee	Douglas	Lincoln	Prowers	
Conejos	Elbert	Lake	Rio Grande	
Costilla	El Paso	Las Animas	Saguache	

Colorado Fire Departments with-in the identified Counties above (+-200) list available from DFPC upon request

## Kansas Agencies

USFS- Cimarron National Grasslands  
KS- Kansas Forest Service  
KS- Division of Emergency Management  
NPS- Tall Grass Prairie National Historic Site  
NPS- Fort Larned National Historic Site  
NPS- Fort Scott National Historic Site  
NPS- Brown vs. Board of Education National Historic Site  
NPS- Nicodemus National Historical Site  
USFWS- Kirwin National Wildlife Refuge  
USFWS- Quivira National Wildlife Refuge  
USFWS- Marais des Cygnes National Wildlife Refuge  
USFWS- Flint Hills National Wildlife Refuge  
BIA- Bureau of Indian Affairs Horton Agency (4 Tribes)

- Potawatomi Tribe
- Kickapoo Tribe
- Sac and Fox Tribe
- Band of Iowa

Kansas Counties (**105**)  
DOD – Department of Defense

- Fort Riley
- Kansas Army National Guard

## Cooperation

OP (Operational Plans), PBC follows the established County OP's.  
Arapahoe National Forest Agreement for Initial Attack.  
BLM - Rocky Mountain District Agreement for Initial Attack.  
Military Agreements  
Colorado Interagency Cooperative Fire Management Agreements.  
Kansas Interagency Coop Fire Management Agreement.

Refer to RMG 10

Statewide OP that tiers to the Agreement RMG 10

Colorado National Guard and USDA, Forest Service, Region 2 Agreement.  
Refer to RMG 10

## **Neighborhood Resource Ordering**

The following list defines the approved neighborhood for PBC.

FTC- Fort Collins Interagency Dispatch Center  
GPC- Great Plains Interagency Dispatch Center  
DRC- Durango Interagency Dispatch Center  
MTC- Montrose Interagency Dispatch Center

## **Boundary Resource Ordering**

The follow list defines the neighborhood boundary region/states for PBC.

### **Region 3** Dispatch Centers

NM-TDC- Taos Interagency Dispatch Center  
NM-ABC- Albuquerque Interagency Dispatch Center

### **Region 8**

AR-AOICC- Arkansas/Oklahoma Interagency Coordination Center

### **Region 9**

MO-MICC- Missouri/Iowa Coordination Center

## **Initial Attack Definitions**

All local initial attack resources will be dispatched using the WildCAD-E system that PBC has primary jurisdictional responsibility for (PSICC, Rocky Mountain District, and SLV-IFMU).

## **Staffing**

PBC is staff seven (7) days a week during the year. Hours of operations from Mid-Oct. to Mid- April are 0800-1630. From Mid- April to Mid- Oct. hours are 0800-1800 or extended to meet the activity needs within the zone.

During non-staffed hours PBC can be reached through the 24-hour answering service 719-553-1600.

## **PBC Priorities**

Initial Attack jurisdictional responsibility (PSICC, Rocky Mountain District and SLV-IFMU)

Initial Attack Cooperating agencies.

Extended Attack jurisdictional responsibility (PSICC, Rocky Mountain District and SLV-IFMU)

Extended Attack Cooperating agencies.

Resource Orders Regionally

Resource Orders Nationally

## **PBC ZONE PREPAREDNESS LEVELS**

Each Agency is responsible for reporting their local preparedness levels to PBC, if not reported PBC will show a one (1) until reported.

Refer to the Pueblo LMAC Plan for Management Action items.

### **PREPAREDNESS LEVEL 1**

DESCRIPTION: Little or no fire activity in the zone.

- Few resources are committed in or out of zone.
- Conditions exist for normal prescribed fire operations.

### **PREPAREDNESS LEVEL 2**

DESCRIPTION: Wildfire activity has increased with most fires remaining at low to moderate complexity.

- One or more units experiencing moderate to high fire intensity with A, B, and C fires occurring, local units and adjacent cooperators handling situation with little support through PBC. Potential exists for mobilizing resources through PBC.
- Resources are adequate for prescribed fire activity.

### **PREPAREDNESS LEVEL 3**

DESCRIPTION: High potential exists for fires to be moderate to high complexity.

- Several fires having potential of becoming class C or larger.
- ERC's and BI's from four or more weather stations in the zone are in the very high to extreme range.
- One or more units experiencing incidents requiring commitment of zone resources.
- Additional resources are being ordered or majority of zone resources are committed to zone and / or regional incidents.



## **PREPAREDNESS LEVEL 4**

DESCRIPTION: High complex large fire activity is occurring.

- Fires are escaping initial attack as evident by the number of C or larger fires.
- Fire severity is very high to extreme as reported by three or more units.
- One or more PBC units are experiencing an incident requiring Type 1 or 2 team.
- Majority of zone resources are committed.
- Priority setting is needed for critical resources.
- Additional resources are being ordered from the neighborhood and RMACC.

## **PREPAREDNESS LEVEL 5**

DESCRIPTION: High complex large fire activity is occurring.

- Multiple large fires in Zone. Fire severity is extreme.
- PBC open 24 hours/day-7 days per week.

## **RESOURCE MOBILIZATION**

PBC will honor and process orders for initial attack 24 hours per day.

PBC will only mobilize resources for non-initial attack during the hours of 0500-2200.

Resource requests will be filled by jurisdictional agency first.

Non- Federal Agencies will follow the established guidelines set forth in each respective Counties OP.

PBC understands that if a Resource Order is received, the proper authorization and approval has been met.

PBC will initiate Article 28.2 of the National Federation of Federal Employees (NFFE) Master Agreement “When a staffing level 300 individuals on a Forest Service incident or 300 Forest Service employees on other than a Forest Service incident is reached and a command post has been established, the Council Vice-President (CVP) or designee will be notified within 24 hours after the staffing reaches 300. That notification will inform the CVP or designee of the location of the incident and the name of the Incident Commander (IC). The IC will be notified of the name and contact information of the CVP with names and contact information for the Incident Region 2 CVP contact information is available through PBC.

## **IROC AVAILABILITY AND DEFINITIONS**

To ensure safe and efficient mobilization of resources to incidents, resources are requested and mobilized using the Incident Resource Ordering Capability (IROC). Tips and Tricks along with other Intel for IROC can be found at the following link. <https://www.wildfire.gov/application/iroc>

IROC will be used to fill requested orders.

Agencies are responsible for updating their availability in IROC.

## PBC IROC AVAILABILITY DEFINITIONS

Federal, State and County resources –

- **Local**- to be used for mobilization of team /crew members, Name Requests
- **State**- to be used for mobilization of resources within the local State and including DFPC WIN program.
- **Geographic Area**- to be used for mobilization within RMA and priority trainees.
- **National**- to be used for mobilization throughout the Nation.
- **IMT Only**- Resources are rostered on a IMT and available for IMT assignments only.
- **Virtual Only**- Resources are available to work virtual only.

## STATUSING AVAILABILITY

Resources will need an iNAP User Account to manage their availability in IROC.

## PASSWORDS

Due to security requirements PBC can no longer reset passwords:

To reset passwords, go to: NAP Password Policy at: - <https://nap.nwcg.gov/NAP/>

Standard Account Passwords expire after 60 days.

## FILL or UTF

Resources will be given 30 minutes to contact PBC to fill the resource order, PBC will move on to the next resource if confirmation is not received at the end of the 30 minutes.

## BILLING/REIMBURSEMENT

Resource Orders are used for billing documentation between agencies, ordered resources need to maintain copies. If at any time a resource order is needed, one can be requested from PBC.

## PROCUREMENT

Each jurisdictional agency has the responsibility to supply procurement support.

PBC personnel are not able to purchase supplies for incidents.

## **Chapter 20**

### **OVERHEAD and TEAMS**

PBC will fill overhead for assignments outside of the zone based on availability that is status in IROC.

PBC does not fish (look for resources not status as available).

PBC will fill orders based on the Jurisdictional agency requesting the resources.

PBC can only fill overhead orders with personnel listed in IROC and shown as available.

#### **Name Request/Suggest**

If a resource is aware that a name request/suggest is coming, they need to notify PBC. There are a few options for name request resource order:

Fill the order with the requested personnel, fill the order with the next qualified resource, or UTF the request.

NOTE: A name request/suggest may not be honored.

#### **Priority Trainee's**

When PBC receives a name request for a priority trainee, even if status in IROC is unavailable, PBC will contact that trainee to confirm with them that they are waiting for the order, if so; PBC will make them available as "Geographic Area" in IROC and fill the request.

If the priority trainee is not available, PBC will document information, advice the RMA Geographic Area Training Representative (GATR) and either fill with another GATR approved trainee or UTF the order.

#### **Supplemental Resources**

Overhead personnel that are listed as available in IROC and that live within the established boundary will be dispatched first and resources that live outside the established boundary that are listed as available will be dispatched after.

#### **Team Ordering**

PBC will order CIMT (Complex Incident Management Teams), and NIMO teams as requested.

For CIMT configuration will be the normal response unless the requesting unit specifically requests a short team. (Total of 9 positions; C&G, Refer to NMG 10).

## **CHAPTER 30**

### **Crews**

#### **PIDC CREW LISTING**

##### **Type 1**

Pike IHC- Monument, Co.

##### **Type 2 IA**

San Isabel Regulars – Salida, Co.

Rio Grande Regulars – Monte Vista, Co.

Mid Plains – Kansas FWS mobilize out of Denver, CO

East Divide – Kansas BIA mobilize out of Denver, CO.

##### **Type 2**

Juniper Valley – Canon City, Co.

#### **2. Minimum crew standards**

(Refer to NMG 30)

##### **Wildland Fire Module**

Platte Canyon Wildland Fire Module

##### **Camp Crew**

Blue Stem

Cotton Wood

Foxtail

Golden Rod

Red Cedar

#### **CREW STATUS**

For crews after they have status as available.

- The Crew boss will send to PBC a manifest/roster for the crew.
- When the crew has received an order the crew boss will send an updated manifest/roster to PBC in case there are any changes in the original.

#### **PIDC Crew Dispatch Guideline**

##### **Initial Attack**

Closest crew or as requested by jurisdictional agency.

##### **Extended Attack – resource orders**

First by jurisdictional agency  
(Federal incident federal resources, State/County incident State/County resources)  
Second by Availability date  
Third (if needed) by location.

## **CHAPTER 40**

### **Equipment and Supplies**

#### **Engines**

##### **Initial Attack**

PBC will dispatch resources using the closest forces concept.

##### **Mobilization**

Engines need to be available in IROC along with the crew members.

If the personnel are not status in IROC the engine cannot be mobilized; except for VIPR, personal will be documented on the request in IROC.

Equipment/Supplies Mobilization Contracted resources awarded under a competitive solicitation process shall be mobilized using established dispatch priority lists (DPLs) within their local dispatch area before at-incident agreements are issued.

All requests for Contracted equipment shall be ordered through the Host Dispatch Centers identified in the agreement and using established dispatch ordering channels. Dispatchers shall not hold Contracted resources in reserve as a contingency force in a non-pay status when that resource is available.

Examples of Equipment resources are:

- National Contract Mobile Food Services (Caterers).
- National Contract Mobile Shower Facilities.
- Rolling Stock – engines, water tenders, dozers, etc.

## **SUPPLIES**

It is up to each jurisdiction to order supplies as needed.

## **Chapter 50**

### **Aircraft**

#### **INITIAL ATTACK RESOURCES**

PBC will fill orders from within zone and then go out of zone as needed through RMACC for assistance. It will be up to PBC following guidelines and procedures to order any additional air support needed or required (Air Attack, Lead or ASM).

## **AIR TO GROUND FREQUENCY**

Will be issued by PBC, it is the jurisdictional agency responsibility to insure they have the needed frequency to communicate to any aircraft ordered or arrange with PBC to send a liaison communication person. Without an established form of communication there could be a delay in using the requested resource or the aircraft may not be mobilized.

PBC cannot mix aircraft that cannot communicate with each other on standard frequencies assigned by PBC. If an Aircraft cannot communicate with the incident, the aircraft will be advised to return or orbit while PBC attempts to establish communication with the incident. If PBC or the aircraft cannot establish communication PBC will recommend that the aircraft return to base. It will be the pilot's discretion if they choose to continue without established communications.

## **TFR**

PBC will process request for TFR's as needed.

## **FLIGHT FOLLOWING**

PBC will follow Region 2 Mobilization Guide Chapter 80.

## **WHO CAN ORDER AIRCRAFT**

Non-Federal Agencies will follow the established guidelines set forth in each respective Counties OP. It is understood that when PBC receives an Aircraft Order that the proper authorization and approval has been met.

## **ORDERING AIRCRAFT**

PIDC will need the following to place the order.

1. Name of incident
2. Descriptive location
3. LATITUDE / LONGITUDE (degrees, decimal minutes)
4. Ground Contact
5. What is being ordered (SEAT, VLAT, Heavy Air Tanker, Helicopter- Type)
6. Values at risk (how many structures, power lines etc....)
7. Date and Time needed
8. Ability to communicate on assigned radio frequency given by PBC

**NOTE: Without an identified location (Lat/Long, or T, S and R) PBC cannot dispatch aircraft which can cause a delay in processing the order.**

## **Filling an Aircraft Order**

1. Once order is filled PBC will relay the following information to the ordering agency:
  - a. Air to Ground Frequency assigned.

- b. Request number
- c. Resources requested.
- d. Resource assigned.
- e. Resource ETD and ETA

## **PRIORITIZING AIRCRAFT**

PBC jurisdictional agencies prioritize aircraft for their incidents.

County Responsibility - County authorities are responsible for prioritizing incidents with-in their jurisdiction.



## **CHAPTER 60**

### **Predictive Services**

#### **SPOT WEATHER REQUESTS**

Each jurisdiction has the capability to submit a spot weather forecast to the appropriate NWS office. Websites are listed below.

PBC provides this service for the PSICC, Rocky Mountain District, SLV-IFMU, NPS and USFWS as needed.

PBC will submit the spot weather forecast to the appropriate NWS office by website for incident personnel to be able to view. In the event of internet loss, PBC will submit by fax or phone.

When requesting your spot weather request, please identify your local NWS office, and if you would like the spot to be returned to you by email, fax, radio, or phone.

NWS offices are listed below:

Boulder, CO. - <http://www.crh.noaa.gov/bou/>  
Pueblo, CO. - <https://www.weather.gov/pub/>  
Dodge City, KS. - <http://www.crh.noaa.gov/ddc/>  
Goodland, KS - <http://www.crh.noaa.gov/gld/>  
Topeka, KS. - <http://www.crh.noaa.gov/top/>  
Wichita, KS. - <http://www.crh.noaa.gov/ict/>  
Hastings, NE. - <http://www.crh.noaa.gov/gid/>  
Pleasant Hill, MO. - <http://www.crh.noaa.gov/eax/>  
Springfield, MO. - <http://www.crh.noaa.gov/sgf/>

#### **SITUATION REPORTING**

PBC will report incidents that have been officially reported to PBC by phone, e-mail or through the ICS-209 system to RMACC via the FAM-WEB Sit Report.

#### **RX ADVANCE NOTIFICATION**

PSICC, Rocky Mountain District, SLV-IFMU, and other agencies agree to use the advance burn notification reporting form located on the PBC web page, for broadcast and pile burning within the zone.

All agencies may use the advance notification reporting form if they would like to be added to the situation report, for broadcast and pile burning within the zone.

## **RED FLAG WARNINGS**

Red Flag Warnings are read over the radio only to the PSICC, Rocky Mountain District and the SLV-IFMU. Red flag information is available through the NWS office web pages.

## **PBC ANNUAL REPORT**

PBC annual report will be completed by January 31<sup>st</sup> of every year and will be available on the PBC web page.

## **PBC ZONE MAC**

Consist of members from the Pueblo Interagency Fire Board (PIFB).  
PBC Center Manager will coordinate with the PIFB Chairperson to activate as needed or directed.

## **CHAPTER 70**

### **PIDC PHONE DIRECTORY**

Not published