Pueblo Interagency Fire Dispatch Center

MOB GUIDE

2010

Pueblo Interagency Fire Board has reviewed and accepts this MOB Guide for the PIDC Zone. This document will remain in effect and can be amended as needed with the changes being approved by the current PIFB chair or acting.

_____ _____

PIFB Chair Person Date

Pueblo Interagency
Mobilization Guide

Chapter 10 Objectives and Policy

Chapter 20 Administration Procedures

Chapter 30 Organization

Chapter 40 Cooperation

Chapter 50 (Not listed)

Chapter 60 Overhead / Crews

Chapter 70 Equipment/Supplies

Chapter 80 Aircraft

Chapter 10

Objectives, Policy, and Scope of Operation

10. Mission

The principal mission of the Pueblo Interagency Fire Dispatch Center (PIDC) is to provide Initial Attack services and Resource Mobilization in a cost effective and timely fashion using resources identified in the PIDC CAD system and local cooperator resources. In addition PIDC provides coordination of resources, dispatching services to incidents in and outside of the PIDC boundary and Intelligence gather and dissemination. The PIDC Mobilization Guide is intended to facilitate interagency dispatch coordination ensuring the timeliest and cost effective incident support.

11. Scope of Operation

Initial Attack, Extended Attack, and Resource mobilization will be done by the PIDC for the PSICC, RGD and SLV-PLC. PIDC will assist CSFS, Colorado Counties (29), Fire Departments located in identified Counties (200+-) , F&WS, NPS, BIA, KFS, DOD and Kansas Counties (105) as needed or requested with an proper fire code applied for billing purposes. For a non wildfire incident the jurisdictional agency will need to supply a valid billing code for reimbursement with a valid agreement in place before services can be rendered.

Chapter 20

Administration Procedures

20

A. All local initial attack resources will be dispatched using the WildCad system that PIDC has primary jurisdictional responsibility for (PSICC, RGD, SLV-PLC).

1. **STAFFING**
PIDC will staff 7 days a week from May 1st to October 15th and be on call for the remaining time periods. Normal staffing hours are 0800-1630 and adjusted as needed to meet workload 5 days a week.

2. **PIDC PRIORITIES**

Initial Attack jurisdictional responsibility (PSICC, RGD and SLV-PLC)

Initial Attack Cooperating agencies

Extended Attack jurisdictional responsibility (PSICC, RGD and SLV-PLC)

Extended Attack Cooperating agencies

Resource Orders Regionally

Resource Orders Nationally

3. **RESOURCE MOBILIZATION**
PIDC will only mobilize resources for non initial attack during the hours of 0530-2200. Resource request will be filled by jurisdictional agency first.

Non Federal Agencies will follow the established guidelines set forth in each respective Counties AOP. PIDC cannot stop and check each AOP to see if the person that is, ordering, is authorized and following their County guideline. It will be understood that if PIDC receives a Resource Order that the proper authorization and approval has been met and followed by the person placing the order.

4. **HOUR FILL or UTF**
PIDC will give the resource 1 hour to contact PIDC to fill the order and at 1 hour without a confirmation that the resource can be filled, PIDC will move on to the next resource.

5. **BILLING/REIMBURSMENT**
Resource Orders will be used for billing documentation and is the responsibility of the ordered resource to maintain copies.

6. **PROCUREMENT**
Support is the responsibility of the jurisdictional agency. PIDC does not buy any supplies needed to support any incidents

7. **TEAM ORDERING**
PIDC will order Type 1, 2, 3, and NIMO teams as requested. It is the jurisdictional agencies responsibility to request the correct team and configuration. PIDC will always order a full (long) team unless directed not too.

B. ROSS
Will be used to fill orders that are outside of local Initial attack areas and it is the responsibility of the agency to keep availability status updated. ROSS is swept on the first Monday of every month to show all resources available local. PIDC does not "fish" within the zone (calling individual resources to see if they are available when status is showing otherwise).

1. **PASSWORDS**
The ROSS Password Reset Service should be utilized to refresh passwords at http://ross.nwcg.gov/ PIDC will only reset a ROSS password 3 times and then a letter from the person's supervisor will be needed for each additional reset. Only one password per Department will be issued except individual team members will be given separate passwords.

C. AIRCRAFT
1. Generally, all aviation resources are considered I.A. resources and are subject to diversion at any time for higher priority incidents based on consideration of safety and values at risk (see section 70.7 for who prioritizes). PIDC following guidelines and procedures to order any additional air support needed or required (Air Attack, Lead or ASM).

2. **AIR TO GROUND FREQUENCY**
Will be issued by PIDC, it is the jurisdictional agency responsibility to insure they have the needed frequency to communicate to any aircraft ordered or make arrangements with PIDC to send a liaison communication person and realizing that this could cause a delay in using the requested resource. PIDC cannot mix aircraft that cannot communicate with each other on standard frequencies assigned by PIDC.

3. TFR
PIDC will request any TFR's needed for wildland fires only. If the jurisdictional agency wants to order their own TFR they can as long as they communicate this to PIDC.

D. INTELLIGENCE

1. SPOT WEATHER REQUESTS
It is the jurisdictional agencies responsibility to submit spot weather requests. PIDC provides this service for the PSICC, RGD and the SLV-PLC. If PIDC is requested to submit a spot weather request for other then those listed above a P number will be generated and reimbursement for this service will be processed.

All 9 NWS offices located in the PIDC zone have the ability to receive a spot request by e-mail. Please identify your local NWS office and establish the best way to submit one (Phone, Fax or e-mail). NWS offices are listed below:
Boulder, CO. - http://www.crh.noaa.gov/bou/
Pueblo, CO. - http://www.crh.noaa.gov/pub/
Dodge City, KS. - http://www.crh.noaa.gov/ddc/
Goodland, KS - http://www.crh.noaa.gov/gld/
Topeka, KS. - http://www.crh.noaa.gov/top/
Wichita, KS. - http://www.crh.noaa.gov/ict/
Hastings, NE. - http://www.crh.noaa.gov/gid/
Pleasant Hill, MO. - http://www.crh.noaa.gov/eax/
Springfield, MO. - http://www.crh.noaa.gov/sgf/

2. SITUATION REPORTING
PIDC will report incidents that have been officially reported to PIDC by phone, e-mail or through the ICS-209 system.

3. **RX ADVANCE NOTIFICATION**

PSICC, RGD and the SLV-PLC agree to use the advance notification reporting form located on the PIDC web page, any other agency can use it if they want their projects added to the situation report.

4. **RED FLAG WARNINGS** are read over the radio only to the PSICC, RGD and the SLV-PLC. Red flag information is available through the NWS office web pages.

5. **PIDC ANNUAL REPORT**
   PIDC will complete by January 31st, of every year and have available to view on the PIDC web page.

6. PIDC ZONE MAC
   Consist of members from the Pueblo Interagency Fire Board (PIFB). PIDC will call the PIFB Chairperson to activate as needed or directed.

E **PIDC ZONE PREPARDNESS LEVELS**
   Each Agency is responsible for reporting their local preparedness levels to PIDC, if not reported PIDC will show a 1 until reported.

1. **PREPARDNESS LEVEL 1**
   DESCRIPTION: Little or no fire activity in the zone. Few resources are committed in or out of zone. Conditions exist for normal prescribed fire operations.

   MANAGEMENT ACTIONS: Unit(s) will determine appropriate actions. Normal PIDC staffing.

2. **PREPAREDNESS LEVEL 2**

   DESCRIPTION: Wildfire activity has increased with most fires remaining at low to moderate complexity. One or more units experiencing moderate to high fire intensity with A, B, and C fires occurring, local units and adjacent cooperators handling situation with little support through PIDC. Potential exists for mobilizing resources through PIDC. Resources are adequate for prescribed fire activity.

   MANAGEMENT ACTIONS: Unit(s) will determine appropriate actions. PIDC staffing will be extended to meet the demand.

3. PREPAREDNESS LEVEL 3

   DESCRIPTION: High potential exists for fires to be moderate to high complexity. A number of fires having potential of becoming class C or larger. ERC's and BI's from Four or more weather stations in the zone are in the very high to extreme range. One or more units

experiencing incidents requiring commitment of zone resources. Additional resources are being ordered or a majority of zone resources are committed to zone and / or regional incidents.

MANAGEMENT ACTIONS: PIDC will monitor commitment of resources for competition between units or shortages and notify Unit Managers and PIFB of possible shortages. PIDC staffing will be extended to meet the demand. An Intelligence, Initial Attack or Support Dispatcher will be ordered as needed.

4. PREPAREDNESS LEVEL 4

DESCRIPTION: High complex large fire activity is occurring. Fires are escaping initial attack as evident by the number of C or larger fires. Fire severity is very high to extreme as reported by three or more units. One or more PIDC units is experiencing an incident requiring Type 1 or 2 team. Majority of zone resources are committed. Priority setting is needed for critical resources. Additional resources are being ordered from the neighborhood and RMC.

MANAGEMENT ACTIONS: Activate PIFB MAC as per PIDC Mob Guide. The group will determine fire priorities within the zone. Request preposition of critical resources. Expand PIDC dispatch organization to meet current and anticipated needs. Extend hours to meet the demand. Regional and National Guidelines will determine if Prescribed Fire activity will be permitted.

5. PREPAREDNESS LEVEL 5

DESCRIPTION: High complex large fire activity is occurring. Multiple large fires in Zone. Fire severity is extreme. PIDC office open 24 hours/day-7 days per week.

MANAGEMENT ACTIONS: PIDC staffed to meet demand or orders placed for the demand.

Chapter 30
Organization

30 PIDC ORGANIZATION

USFS
PSICC
1-Center Manager
1-Assistant Center Manager
1-Lead Dispatcher
1-Initial Attack Dispatcher
3-Seasonal Logistics Dispatcher

SLV-PLC (RGF)
2-Seasonal Logistic Dispatchers

BLM (RGD)
1-Lead Dispatcher-WAE

CSFS
1-Seasonal Logistic Dispatcher or equivalent funding

NPS (Colorado portion of the zone)
$1,000.00

31 **ORGANIZATIONS** PIDC supports the following directly or as needed

Colorado Agencies
Pike National Forest
San Isabel National Forest
Rio Grande National Forest
Comanche National Grasslands
Royal Gorge Field Office
San Luis Valley District
Colorado State Forest Service
Great Sand Dunes National Park
Florissant Fossil Beds National Historic Site
Sand Creek Massacre Site
Bents Fort National Historic Site
Leadville National Fish Hatchery
Baca National Wildlife Refuge
Monte Vista National Wildlife Refuge
Alamosa National Wildlife Refuge

Rocky Flats National Wildlife Refuge
Two Ponds National Wildlife Refuge
Air Force Academy
Fort Carson/Pinon Canyon
Peterson Air Force Base
Butts Field Army National Guard
Department of Agriculture-Pueblo

PIDC Colorado Counties
Alamosa
Arapahoe
Baca
Bent
Chaffee
Conejos
Costilla
Custer
Crowley
Cheyenne
Denver
Douglas
El Paso
Fremont
Huerfano
Jefferson
Kit Carson
Kiowa
Lincoln
Lake
Las Animas
Mineral
Otero
Park
Pueblo
Prowers
Rio Grande
Sagauche
Teller
Colorado Fire Departments with-in the identified Counties above (+-200) list available from CSFS upon request

KANSAS AGENCIES
Cimarron National Grasslands
Tall Grass Prairie National Historic Site
Fort Larned National Historic Site
Fort Scott National Historic Site

Brown vs. Board of Education National Historic Site
Kerwin National Wildlife Refuge
Quivira National Wildlife Refuge
Marais des Cygnes National Wildlife Refuge
Flint Hills National Wildlife Refuge
Bureau of Indian Affairs Horton Agency (4 Tribes)
Potawatomi Tribe
Kickapoo Tribe
Sac and Fox Tribe
Band of Iowa
Kansas Counties (105)
Fort Riley

CHAPTER 40
Cooperation

40 AOP PIDC follows the established AOP's for each County that has one.

41 Colorado Interagency Cooperative Fire Management Agreement (Refer to RMCG 42.1)

42 Colorado National Guard and USDA, Forest Service, Region 2 Agreement (Refer to RMG 42.3)

43 **Neighborhood Resource Ordering**
The following list defines the approved neighborhood for PIDC
FTC – Fort Collins Interagency Dispatch Center
GPC – Great Plains Interagency Dispatch Center
DRC – Durango Interagency Dispatch Center
MTC – Montrose Interagency Dispatch Center

1. Boundary Resource Ordering
Region 3 Dispatch Centers
TAZ – Taos Interagency Dispatch Center
ABZ – Albuquerque Interagency Dispatch Center
Region 8
AOICC – Arkansas/Okalahoma Interagency Dispatch Center
Region 9
MICC – Missouri/Iowa Coordination Center

CHAPTER 50
NOT LISTED

CHAPTER 60
Overhead / Crews

60 **OVERHEAD**

PIDC will fill overhead for assignments outside of the zone based on availability that is statused in ROSS. PIDC does not "FISH" (look for resources not statused as available). PIDC will use a 1 hour fill or UTF guideline.

1. PIDC will fill orders based on the Jurisdictional agency requesting the resources.
2. PIDC can only fill overhead orders with personnel listed in ROSS and showed as available.
3. Name Request/Suggest
   If a resource is aware of this they must notify PIDC who then can forward it to RMACC. NOTE: this type of request does not mean it will be honored.

4. Supplemental Resources
   Overhead personnel that are listed as available in ROSS and that live within the established boundary will be dispatched first and resources that live outside the established boundary that are listed as available will be dispatched after

61 CREWS

1. PIDC CREW LISTING

Type 1 Crews
Pike IHC- Monument, Co.

Type 2 I.A.
San Isabel Regulars – Canon City, Co.
Rio Grande Regulars – Monte Vista, Co.
Mid Plains – Kansas mobilize out of Denver,Co.
Platte Canyon – Baily,Co.

Type 2
Horton Agency – Topeka,Ks.
Juniper Valley – Canon City, Co.
Juniper Valley – Buena Vista, Co.

2. Minimum crew standards
(Refer to NMG 62.2)

3. **CREW STATUS**
For Type 2 I.A. and Type 2 crews after they have been statused as available. The Crewboss will send to PIDC a roster for the crew. When the crew has received an order the crewboss will send an updated roster to PIDC in case there are any changes in the original.

4. **PIDC Crew dispatch guideline**

I.A.

Closest crew or as requested by jurisdictional agency

Extended Attack – resource orders

First by jurisdictional agency
(Federal incident federal resources, State/County incident State/County resources)
Second by Availability date
Third (if needed) by location

*All CRWB-trainees must be approved by the ordering agency

Chapter 70
Equipment/Supplies

70 ENGINES

1. **Initial Attack**
   PIDC uses WildCAd for all initial attack dispatching of resources on jurisdictional lands (PSICC,RGD, and SLV-PLC)

2. **RESOURCE ORDERS**
   Engines need to be available in ROSS along with the crew members that will be on the unit. If the personnel are not statused in ROSS the engine cannot be mobilized.

3. **Engine Mobilization Guide**

PURPOSE: This guide provides explanation of how to dispatch the abundant Pueblo Zone engine resources. This guide documents the current process PIDC utilizes to fill engine resource orders for fires outside the Zone.

PARTICIPANTS: Any nonfederal agency with cooperator status, that expressed interest in being available within the GACC and/or NATIONAL level. Participants are listed in the *Nonfederal Engine list* attached to this guide.

REQUIREMENTS

- Maintain availability through agency ROSS web status account for equipment and personnel.
- Incident Qualification System (IQS) export file to document personnel qualifications and personnel ROSS entry
- Colorado resources must have a Cooperative Resource Rate Form (CRRF) to establish equipment rates and equipment ROSS entry
- Kansas resources go through KFS for equipment rates and equipment ROSS entry.

Engine resource orders are filled by jurisdiction. This is a common dispatch procedure for federal interagency dispatch centers. Federal engines will be dispatched to federal jurisdictional fires. State engines will be dispatched to state jurisdictional fires. And, Cooperator engines will be dispatched to private, non-state, and non-federal jurisdictional fires. While this policy guides the initial ROSS query to fill the engine resource order, PIDC regularly has to query the next jurisdiction to find an available engine. In a typical fire year, PIDC will completely go through the *Nonfederal Engine list* multiple times.

When PIDC receives a request for an engine resource order, PIDC will first check the incident number. The incident number displays the jurisdiction. PIDC utilizes ROSS to

query for available engines of similar jurisdiction. ROSS restricts PIDC to fill engine resource orders with available engines only.

Typically, the Federal government and State government do not have as many engines as Cooperator agencies within the Zone. When there are no available Federal and State engines, PIDC will query Cooperator engines to fill these engine resource orders. Then, PIDC will fill the engine resource order from the available engines listed. When there is additional need to query Cooperator agencies because no Federal engines or State engines available, PIDC will go to the *Nonfederal Engine list*:

> : PIDC will start with the lowest cost available engine first and then proceeding down through the list until the order is filled. For example, if PIDC filled an engine resource order from the seventh engine on the list, PIDC will then go back to the lowest cost engine on the list, and so on, till the list has been gone through completely. Once PIDC has gone through the list, PIDC will always start from the first (lowest cost) engine on the list and repeat the process. If an engine is not available when PIDC checks its availability, PIDC will go to the next available engine and the unavailable engine loses its opportunity for an out-of-Zone engine resource order till the next cycle through the list.

NONFEDERAL ENGINE LIST

	#	ROSS UNIT IDENTIFIER	HOME UNIT	X=ENGINES AVAIL GACC OR NATIONAL					
				T1	T2	T3	T4	T5	T6
STATE	1	CACS	CSFS CANON CITY DISTRICT						
	2	GLDS	CSFS GOLDEN DISTRICT						
	3	ALAS	CSFS ALAMOSA DISTRICT						
	4	WDPS	CSFS WOODLAND PARK DISTRICT						
	5	LAJS	CSFS LA JUNTA DISTRICT						
	6	KFS	KANSAS STATE FOREST SERVICE						
COOPERATOR	1	RYEX	RYE FPD						
	2	TALX	TALLAHASSEE RURAL FIRE PROT ASSOC						
	3	DWSX	DONALD WESCOTT FPD						
	4	LONX	LONG CANYON VFD						
	5	NETX	NORTHEAST TELLER COUNTY FPD						
	6	CRIX	CRIPPLE CREEK EMERGENCY SERVICES						
	7	KUNX	KUNDALINI FIRE MANAGEMENT						
	8	SARX	SOUTH ARKANSAS FPD						
	9	DWSX	DONALD WESCOTT FPD						
	10	ALCX	ALAMOSA COUNTY FPD						
	11	LACX	LEADVILLE/LAKE COUNTY FIRE RESCUE						
	12	CHCX	CHAFFEE COUNTY FPD						
	13	COLX	COLORADO SPRINGS FD						
	14	BUVX	BUENA VISTA FIRE DEPARTMENT						
	15	CRFX	CASTLE ROCK FIRE & RESCUE DEPT						
	16	LARX	LARKSPUR FPD						
	17	EPX	EL PASO COUNTY SHERIFF						
	18	SOMX	SOUTH METRO FIRE RESCUE						
	19	PLAX	PLATTE CANYON FPD						
	20	MASX	MANITOU SPRINGS FD						
	21	WEMX	WEST METRO FIRE RESCUE						
	22	FAIX	FAIRMOUNT FPD						
	23	GMFX	GREEN MTN FALLS/CHIPETA PARK VFD						
	24	ARVX	ARVADA FPD						
	25	NOFX	NORTH FORK FPD						
	26	WESX	WESTMINISTER FIRE DEPARTMENT						
	27	CLDX	COALDALE						
	28	FONX	FOUNTAIN FD						
	29	LITX	LITTLETON FIRE RESCUE						
	30	TALX	TALLAHASSEE RURAL FIRE PROT ASSOC						
	31	BAGX	BACA GRANDE VFD						
	32	STOX	STONEWALL FPD						
	33	AURX	AURORA FIRE DEPARTMENT						
	34	HUEX	HUERFANO COUNTY FPD						
	35	SPCX	SOUTHERN PARK COUNTY FPD						

71 SUPPLIES

1. It is up to each jurisdiction to order supplies as needed.

CHAPTER 80
AIRCRAFT

70 AIRCRAFT

1. PIDC will fill orders from within zone and then go out of zone as needed through the RMACC for assistance. It will be up to PIDC following guidelines and procedures to order any additional air support needed or required (Air Attack, Lead or ASM). It will always be up to the pilot to accept or decline any mission.

2. **AIR TO GROUND FREQUENCY**

Will be issued by PIDC, it is the jurisdictional agency responsibility to insure they have the needed frequency to communicate to any aircraft ordered or make arrangements with PIDC to send a liaison communication person. Without an established form of communication there could be a delay in using the requested resource or the aircraft may not be mobilized. PIDC cannot mix aircraft that cannot communicate with each other on standard frequencies assigned by PIDC.

If a Aircraft cannot communicate with the incident, the aircraft will be advised to return or orbit while PIDC attempts to establish communication with the incident. If PIDC or the aircraft cannot establish communication PIDC will recommend that the aircraft return to base. It will be the pilot's discretion if they choose to continue without established communications.

3. TFR

PIDC will request TFR's when needed for wildland fires only. If the jurisdictional agency wants to order their own TFR they can as long as they communicate this to PIDC.

4. **FLIGHT FOLLOWING**

PIDC will flight follow aircraft using AFF with a positive "status check" to the aircraft every 15minutes with the aircraft replying "OPS NORMAL", unless other arrangements have been requested and agreed to by both PIDC and the Pilot of the aircraft

5. WHO CAN ORDER AIRCRAFT

Non Federal Agencies will follow the established guidelines set forth in each respective Counties AOP. PIDC cannot stop and check each AOP to see if the person that is, ordering, is authorized and following their County guideline. It will be understood that if PIDC receives a Aircraft Order that the proper authorization and approval has been met and followed by the person placing the order.

6. Ordering Aircraft – PIDC will need the following to place order

1. Name of incident
2. Descriptive location
3. LATITUDE.
4. LONGATUTUDE (degree/minutes)
5. Ground Contact
6. What is being ordered (SEAT, Heavy, Helicopter)
7. Values at risk (how many structures, power lines etc…)
8. Date and Time needed
9. Ability to communicate on assigned radio frequency given by PIDC

NOTE: **Without a identified location (Lat/Long, or T, S and R) PIDC cannot dispatch aircraft which can cause a delay in processing the order.**

A. Filling an Aircraft Order

1. Once order is filled PIDC will call back Ordering agency and relay fill information which will include,
   a. Air to Ground Frequency assigned
   b. Request number
   c. Resources requested
   d. Resource assigned
   e. Resource ETD and ETA

7. PRIORITIZING AIRCRAFT

PIDC jurisdictional agencies prioritize aircraft for their incidents.

County Responsibility - County authorities are responsible for prioritizing incidents with-in their jurisdiction.

Multiple County Requests – If multiple aircraft requests are received from different county entities the CSFS FDO or CO-DEM/OEM is responsible for prioritization. PIDC will call the CSFS 24 hour FDO number for assistance at this time.