



UPPER COLORADO RIVER

FIRE MANAGEMENT UNIT

BLM-UPPER COLORADO RIVER DISTRICT

USFS-WHITE RIVER NATIONAL FOREST

INTERAGENCY



LOST RECEIPT MEMO

Date:

To:

From:

I lost or misplaced the receipt for the purchase of _____

from _____, on _____

in the amount of \$_____.

I assure that this purchase was for U.S. Government purposes and was within my purchase authority.

Accept this memo in lieu of my receipt.

Employee signature

date

Supervisor signature

date