

**NORTHERN FRONT RANGE INTERAGENCY
WILDLAND FIRE COOPERATORS**

FORT COLLINS INTERAGENCY DISPATCH CENTER



RESOURCE DISPATCH OPERATIONS GUIDE

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PROGRAM MANAGEMENT

Goal

This guide has been created to develop policy and procedures for Agencies participating in the Out of Area resource rotation List. The primary goal of the program is to support the national wildland fire management system. A secondary goal is for local fire agencies to gain wildland fire experience while providing for safety first. Dispatching of resources **within** the FTC Zone is based on local processes, procedures, and agreements, and is not covered by this guide.

Northern Front Range Wildfire Cooperators

Management of the Resource Dispatch Program is controlled by the Northern Front Range Wildland Fire Cooperators (NFRWFC) Board of Directors. The Board of Directors will review this Resource Dispatch Operations Guide and the Resource Rotation List on an annual basis and revise as necessary. The Board makes final decisions for the Resource Dispatch Program and will resolve any operational issues. Individual agency issues and concerns need to be addressed through the appropriate state or county NFRWFC Board Member. ****board members are comprised of entities that support regional response areas.**

PROGRAM EXPECTATIONS

Use Periods & Assignments

Program participants are required to fulfill a complete assignment, which is up to 14 days (not including travel) for interagency wildfire incidents. Assignment extensions beyond the 14-day limit may be negotiated with the **incident** and the **sending unit**. Crew swaps and rotation of personnel after a full assignment may be negotiated with the **incident** and the **sending unit**. Any desire by personnel or their home unit to rotate personnel or equipment before the end of the assignment will be done **only with prior approval** from the Incident Commander, through the incident dispatch center and may be at department or individual expense. Any crew exchanges will be coordinated between the Incident dispatch center and Fort Collins Interagency Dispatch Center (FTC) prior to a crew swap taking place. **Resource Personnel will not travel unless they have a filled Resource Order in hand.** All National Wildfire Coordinating Group (NWCG) Rest and Relaxation (R&R) guidelines will be strictly adhered to. **All Resources are required by the NFRWFC Board to Submit a Crew Performance Rating, (https://gacc.nifc.gov/rmcc/dispatch_centers/r2ftc/documents/ICS224.pdf or Appendix E), for each out of area assignment to coftc@firenet.gov within 48 hours after returning from assignment. The Board will review the Crew Performance Rating form Bimonthly.** Any Department that has not sent a resource out in the last 4 year will be removed from the program and will have to reapply through the application process again.

Equipment & Personnel

Cooperator agencies must have equipment information and rates listed on an approved Cooperative Rate Resource Form (CRRF) through the Colorado Division of Fire Prevention and Control (DFPC). Pre-use inspections should be conducted based on agency policy before leaving the local area and will be conducted before assignment at the incident. All personnel must hold a current Incident Qualifications Card and meet the minimum NWCG standards for the position they are assigned as. Personnel that may

be assigned to a resource must be in the Incident Qualification System (IQS) with their updated qualification and must coordinate with DFPC to make sure all information is integrated to Interagency Resource Ordering Capability (IROC) **prior to June 1st** of each year. New qualification may be added after the June 1st deadline but need to be in IQS/IROC before the resources deploys on an out of area assignment.

Federal agencies must have equipment information added to Interagency Resource Ordering Capability (IROC) by June 1st. Pre-use inspections should be conducted based on agency policy before leaving the local area and will be conducted before assignment at the incident. All personnel must hold a current Incident Qualifications Card and meet the minimum NWCG standards for the position they are assigned as. Personnel that may be assigned to a resource must be in the Incident Qualification Certification System (IQCS) with their updated qualification integrated to IROC **prior to June 1st** of each year. New qualification may be added after the June 1st deadline but need to be in IQS/IROC before the resources deploys on an out of area assignment.

All Engine, Crew or Module standards for being rostered and dispatched will follow the Interagency Standards for Fire and Fire Aviation Operations (Red Book) Chapter 13 or refer to Appendix A in this Guide.

Engine Staffing

Minimum position requirements and responsibilities are those required by NWCG along with regional supplements. Based on Rocky Mountain Area Interagency Mobilization Guide (Chapter 40) standards which will supersede the Red Book Chapter 14 guidelines, minimum staffing will be 3 personnel for all engine assignments. Each engine will be staffed with 1 qualified ENGB and 2 crewmembers qualified as FFT2 or higher. Staffing for Type 1 engines will be 1 ENGB and 3 crewmembers. Staffing of water tenders may vary and will be confirmed between FTC and the ordering incident. Assigned personnel will stay with the engine for the duration of the assignment. Individuals will not accept other overhead position assignments unless staffing and qualifications standards can be maintained. ENGB must be within the FTC Zone or must be preapproved through FTC Dispatch.

Water Tender Qualification and Staffing Standards

Water Tender (Non-Tactical)

- **Qualifications:** CDL (tank endorsement)
 - **BLM** – Refer to the Federal Wildland Fire Qualifications Supplemental
- **Staffing:** A water tender (non-tactical) may be staffing with a crew of one driver/operator when it is used in a support role as a fire engine refill unit or for dust abatement. These operators do not have a pass the work capacity test (WCT) but are required to take annual refresher training.
 - **BLM** – a WCF class 669 non-tactical water tender may be staffed with a crew of one drive/operator when it is used in a support role as a fire engine refill unit or for dust abatement. These operators will pass the moderate Work Capacity Test (WCT), take

BL-300/RT-301 and annual refresher training and possess a CDL with tank endorsement and air brake endorsement (if applicable).

Water Tender (Tactical)

Tactical used is defined as “direct fire suppression missions such as pumping hose lays, live reel use, running attack, and use of spray bars and monitors to suppress fires.”

- **Qualifications:**
 - **BLM – ENOP, CDL (tank endorsements)**
 - **NPS/FWS – ENGB, CDP (tank endorsement)**
 - **FS – FFT1, CDL**
- **Staffing:** Tactical water tenders will carry a minimum crew of two:
 - **BLM –** All WCF class 668 super-heavy tactical water tenders (2 seats, Tatra chassis, volume pump rated at 250 GPM and 150 PSI or better) will be minimally staffed with an engine boss and FFT2. A WCF class 669 non-tactical water tender may be staffed with a crew of one driver/operator when it is used in a support role as a fire engine refill unit or for dust abatement. These operators will pass the Moderate Work Capacity Test, take BL-300/RT-301 and annual refresher training and possess a CDL with tank endorsement and air brake endorsement (if applicable); otherwise, minimum staffing is one engine operator and one FFT2
 - **NPS/FWS –** One ENGB and one FFT2
 - **FS –** one FFT1 and one FFT1/FFT2
- Types see Appendix A.

Crew Staffing

Crew T2IA: Minimum position requirements and responsibilities are those required by NWCG along with regional supplements. Based on Interagency Standards for Fire and Aviation Operations (Chapter 13), minimum staffing will be 18-20 for all crew assignments. Each crew will be staffed with 1 qualified CRWB, 3 Squad Bosses also qualified as ICT5, and 12 crewmembers qualified as FFT2 or higher, with 3 agency qualified sawyers.

Wildland Fire Module Staffing, Type 1 or Type 2.

WFMs ready for assignment will be certified as Type 1 WFM (WFM1) or Type 2 WFM (WFM2). Refer to the NWCG Standards for Wildland Fire Module Operations (PMS 430) for additional information.

Nonstandard Overhead Groups (Suppression Module/Fuels Module)

Suppression Module: Minimum position requirements and responsibilities are those required by NWCG. Based on Interagency Standards for Fire and Aviation Operations (Chapter 2), minimum staffing will be 5-10 for all assignments. Each Module will be staffed with 1 qualified SRB, 2 FFT1.

Single Resource Boss (SRB) also qualified as ICT5, and 2 agency qualified sawyers.

REMS

Rapid Extraction Module Support is a pre-staged rescue team assigned to a wildland fire to provide firefighters a safe, effective, and efficient method of egress off the fireline in the event of injury or illness incurred during firefighting operations.

Single Resource Overhead Assignments

Single Resource Overhead Assignments do not need to send in a Performance appraisal after each assignment. Each Agency is responsible for training their overhead employees on all aspects of going out on an assignment. Frequent questions that FTC Dispatch gets asked is:

- Who is my IQS/IQCS POC?
- Why did you call that phone number?
- Who issues taskbooks?
- Why did I get called regarding that qual?
- What is the dispatch process?
- Why is my Name Request taking so long?
- Who pays for my Travel, Hotel, Rental, Meals etc for the duration of the assignment?
- Am I authorized for a Rental Vehicle, NERV, Agency Vehicle, or POV
- Who processed my time/travel when I return home?
- Is Camper or other sleeping units authorized?

National Emergency Rental Vehicles (NERV)

The NERV Agreement may be utilized for:

- Any single resource responding to an incident whose position requires a vehicle with 4x4 high ground clearance and HD tires to meet the needs of the assignment (3/4 ton or 1-ton trucks with e-rated or 10-ply tires only)
- Any single resource that is responding to an incident who needs a rental vehicle to meet the needs of the mission and is **NOT** self-sufficient or able to procure a vehicle (such as Administratively Determined or Casual Pay employees who do not have an agency travel card).
- Incident Pool vehicles that will be managed by a ground support, buying team, dispatch or other units and will be utilized by multiple resources or multiple incidents.

DO NOT Use NERV BPA if:

- The vehicle is NOT for incident use
- The renter IS Self Sufficient and does NOT require a 4x4 high ground clearance and HD tires to meet the needs of the assignment (3/4 ton or 1 ton truck with e-rated or 10 ply tires only).
- For these needs, utilize the traveler's agency standard travel reservation system.

Each vehicle rented through NERV BPA MUST:

- Be requested electronically through the NERV Website by **Dispatch Only** with a valid Resource Order
- The Resource Order used for reservation and the Traveler Rental Vehicle Checklist must be emailed to the NERV Program (sm.fs.nerv@usda.gov) upon picking up the vehicle.

- Have the following documents completed and emailed to the NERV Program once the vehicle has been returned, reassigned by dispatch or every 30 days for payment processing.
 - Payment Cover Sheet
 - The Traveler Renter Vehicle Checklist
 - Resource Order(s) (All Resource Orders the vehicle was assigned to)
 - Commercial Rental Agreement (may have been emailed to user/users from Enterprise upon vehicle pick up)
 - Any and all other documents pertaining to the rental (pre/post inspection sheet, accident report) etc.

During Busy Fire/Travel Season's NERV Vehicles may be limited so Overhead resource may need to rent whatever vehicle is available at the local unit and work with Ground Support or The Fire's local Enterprise to get the Vehicle they need for the assignment.

DISPATCHING PROCEDURES

General

All resources will be dispatched through Fort Collins Interagency Dispatch Center (FTC). The FTC resource Rotation List is a list of all the Fire Departments that participate in the List. Resources will be dispatched based on last resource that was dispatched from the Resource Rotation List. Engine dispatches will be independent from Crews/Modules. This list and the FTC Resource Dispatch Operations Guide will be posted on the FTC website (http://gacc.nifc.gov/rmcc/dispatch_centers/r2ftc/) under the "FTC Mob Guide" section. Individual agencies are responsible for maintaining equipment availability and status in IROC There are 7 statuses available in IROC: Unavailable, IMT Only, Virtual only, Local, State, GACC and National. Unavailable Status means you are not available for any assignments. Local means that you are available for any assignment within the whole FTC Zone (See Appendix G). State means that you are available for any assignment in the state of Colorado. GACC means you are available for an assignment in Colorado, Wyoming, South Dakota, Nebraska, or Kansas. National means you are available for an assignment in any of the 50 states. Agencies will have 30 min from the first dispatch call regarding the assignment to accept the assignment and will take no more than an additional 30 min to send in their roster and travel. If the Agency can't respond in the first allotted time, then they will be skipped on the list and will have to wait for Dispatch to work through the list before they will get another chance.

Each department may have as many IROC Government Rep/Supervisors as the agency prefers. Each Government Rep/Supervisor will need to sign up for an IROC account using Center Manager or Asst Center Manager name for verifying the need for an IROC account. Once the IROC account is approved, the Gov Rep will sign into IROC and submit a new access request. On the new request select Government Rep/Supervisor, Fort Collins Dispatch, Government Rep Organization will be your organization, you do not need to fill out the Home Unit, just click submit. Once you submit it, please email Center Manager or the coftc@firenet.gov email to let us know of the request. We do not get notified of these requests, so we need to go in and search for them to approve them.

Typically, resources will be mobilized using the Resource Rotation List. However, it is common for an agency specific resource to be ordered for fiscal or operational reasons (e.g., USFS unit requesting wants a USFS engine). These requests will be filled outside of the normal rotational sequence **when requested**

by the ordering incident. "Name Requests" for engines and crews will not be filled except in the case of agency specific ordering described above.

If an order comes in with Special Needs backfill not authorized, only the Engines that do not require backfill will be considered. If no Engines from that list are available the order will be UTF's, with the statement that if the fire does approve backfill, we have xx engines available to fill the order. If an order does approve backfill, the Rotation will start at the next Department on the list after the Department that went out last

If a resource order comes in and doesn't specify if backfill is authorized or not, but a department requires the order to state Backfill on the order, FTC will place a phone call to RMCC and to the ordering dispatch center. However, due to the FTC 30 min fill or kill policy, that department will be skipped, and dispatch will move on to the next department until the order is filled or we have the answer to the backfill questions.

FTC **will not** participate in any resource movement out of the area for which an official resource order, processed through official dispatch channels, has not occurred. Any unit participating in non-standard procedures may be removed from the participation list at the discretion of the NFRWFC Board of Directors.

Before a resource is released from an incident, the incident has made notifications to other local fires, other Dispatch Centers, GACC's and NICC to check for a reassignment prior to releasing the resource back to the home unit. Please do not contact FTC asking for a reassignment, If we do have a reassignment, for you we will call you during your demob travel home.

Transportation

In general, agencies should plan on driving crew vehicles or engines to and from an incident. Vehicle transport (tractor/lowboy) for Type 6 and 7 engines or crew buggies will typically not be considered to any incident that is less than 300 miles from Fort. Collins. Transport for Type 1 through 5 engines will typically not be considered for any incident that is less than 300 miles from Fort Collins. If the department chooses instead to drive to incident over 300 miles from their home location, they may be reimbursed for mile at the current rate. Refer to current CRRF documents and guidelines for additional information on transport costs and criteria. Crew buggies or vehicles are not eligible for mileage reimbursement.

Agencies should be aware that resources for engine transport are often limited and may not be available. All engine transportation must be approved in advance by the **incident**. Any agency that chooses to require engine transportation to an incident may lose the assignment due to lack of available transport vehicles and/or lack of approval from the ordering incident. All transport/lowboy **Contractors** must be signed up with the USFS VIPR Dispatch Priority Lists (DPL) system and be on an approved list kept at FTC. Any **Cooperator agency-owned** transport/lowboy will be listed on an approved CRRF.

Accountable Property

Participants are responsible for providing a VHF mobile radio and a VHF programmable, narrow-band, multi-channel handheld radio for each resource dispatched. Family Radio Service (FRS) radios should not be used, as they are not authorized for use by government organizations. The ordering unit is responsible for frequency management and radio programming of incident frequencies.

If you use a personal/agency cell phone extensively on an assignment, be prepared to pay the cost from your personal or agency budget unless your resource order specifies in special needs Cell phone authorized from the incident for assignment specific use.

When dispatched to an incident, personnel shall not utilize visual and audible warning devices while in travel status unless specifically ordered by the incident to respond emergent. While operating at an incident, agency and incident policy will dictate when and how these warning devices should be utilized.

If any accountable property is damaged on a wildland fire then the department will need to fill out an OF-289 Property Loss or Damaged form or equivalent and have it approved by the incident and have an S# issued by the incident prior to their demob in order to get that accountable equipment replaced. FTC cannot process new accountable property replacement request after the resource has returned home.

AGENCY ROLES AND RESPONSIBILITIES

Fort Collins Interagency Dispatch Center (FTC) Responsibilities

- Manage the Resource Rotation List.
- Receive resource order and notify appropriate agency representative or department.
- Coordinate filling of the resource order with agency representative.
- Confirm order with RMCC.
- Coordinate crew and engine transportation to the incident.
- Provide resource and personnel tracking.
- Keep all agencies informed of the status of engines dispatched.
- Maintain the "Resource Dispatch Operations Guide" and "Resource Rotation List" on the FTC website.
- Host two Mandatory Resource Rotation Refresher for Engines/Crews/Modules on the Rotation list_

Colorado Division of Fire Prevention and Control (DFPC) Responsibilities

- Develop, distribute, process, and approve CRRF's for Cooperator agencies.
 - **Rates are set by DFPC and cannot be negotiated for individual resources or agencies.**
- Assist Cooperator agencies with training and CRRF completion as requested.
- Provide appropriate documentation (CRRF's) to FTC.
- Provide Cooperator Agencies with IQSweb training and access.
- Facilitate entry of Cooperator resources into IROC.
- Process and review Cooperator agency requests to be added to the Resource Rotation List and

make a recommendation to the NFRWFC Board of Directors for a final decision.

- Process Cooperator agency reimbursement requests per current DFPC Cooperator Incident Reimbursement Guidelines.

Northern Front Range Wildfire Cooperators Responsibilities

- Hold an annual meeting to review the “Resource Dispatch Operations Guide” and “Resource Rotation List.”
- Make the decision to add an agency to the Engine Rotation List and provide official notification of their decision to the requesting agency by June 1st.
- The Board will review the Resource’s Crew Performance Rating form bimonthly that are applicable
- Deal with Operational Issues and/or failure to adhere to the Resources Dispatch Operations Guide.

Cooperator Agency Responsibilities

- Complete CRRF’s for agency-owned wildland fire equipment and submit to DFPC
- Ensure all vehicles are in good operating condition and properly equipped to meet NWCG standards.
- Ensure all personnel are properly trained, equipped, and qualified to NWCG standards.
- Ensure all personnel are entered into IQSweb by June 1st.
- Ensure all personnel and equipment resources are properly entered and statuses in IROC.
- Response to Resource Request within 30 minutes of first call to confirm availability.
- Provide an agency representative to serve as a point of contact with FTC and coordinate logistics as needed throughout the assignment.
- Complete and submit all documentation per current DFPC Cooperator Incident Reimbursement Guidelines.
- All Resources are required by the NFRWFC Board to submit an Crew Performance Rating form for each out of area Assignment to coftc@firenet.gov within **48 hours after returning from assignment**, failure to turn in 2 Crew Performance Rating Forms will result in a 30 day suspension from the program
- 2-3 Agency Representatives attend the Mandatory Resources rotation Refresher when scheduled, Failure to do so will result in removal from the Resource Rotation List.

DOCUMENTATION PROCEDURES/PROCESSING

- 1) When dispatched you will be given key information: Incident Name, Incident Number, Incident Order Number, P-Code, travel information, contact information, etc. Obtain a copy of the Resource Order from FTC and take the Resource Order with you to the incident.
- 2) All equipment will undergo a pre-fire inspection at the incident. Without a documented pre-incident inspection, you may not be able to collect for damages sustained while assigned to an incident. If equipment does not pass the pre-incident inspection and is refused at the incident check-in, the **sending agency** will be responsible for transportation costs of both personnel and equipment.
- 3) If an engine is transported to an incident, it is recommended that it be inspected at the

departure point prior to loading and documented on an OF-296 (Vehicle/equipment Safety Inspection Checklist). This document the condition of your equipment when transport to the fire started.

Colorado Cooperator agencies that will be seeking reimbursement should refer to the current DFPC Cooperator Incident Reimbursement Guidelines for processes and procedures. Agency personnel participating in out-of-zone assignments must be fully knowledgeable of and are responsible for completing required Incident Business Management practices and documentation for the duration of the assignment.

- 4) Contact FTC at (970) 295-6800 when back from assignment at your home unit to confirm safe arrival and status for tracking and accountability purposes.
- 5) REMINDER: Cooperators need to be aware of the difference between Mutual Aid request and Interagency Mobilization requests. Contact our DFPC Battalion Chief if you have any questions about mobilization or reimbursement issues.
- 6) Submit a Crew Performance Rating form for each assignment to coftc@firenet.gov within **48 hours** after returning from assignment. Several instances of not turning in the Performance Ratings will result in being suspended from the list for 30 days and possibly removal from the program.

VIOLATION OF THE RESOURCE DISPATCH OPERATIONS GUIDE

Violation of any of these policies and procedures in the Resource Dispatch Operating Guide or anything that the NFRWFC Board deems Unprofessional will result in consequences.

Consequences are:

1. A warning Letter will be sent from the NFRWFC to the Agency regarding their lack of compliance to the Resource Dispatch Operations Guide.
2. Second Violation the Agency will be suspended from participating in the Resource Rotation for 30 days by the NFRWFC Board.
3. Third Violation will result in the NFRWFC Board suspending the agency from the Resource Rotation List and the agency will have to reapply in the following year.

Appendix A: NWCG Resource Typing Standards

Rocky Mountain Mobilization Minimum Engine and Water Tender Typing March 2022

Engine and Water Tender Standards

Requirements	Engine Type						
	Structure		Wildland				
	1	2	3	4	5	6	7
Tank minimum capacity (gal)	300	300	500	750	400	150	50
Pump Minimum flow (gpm)	1000	500	150	50	50	50	10
@ rated pressure (psi)	150	150	250	100	100	100	100
Hose 2 ½"	1200	1000	-	-	-	-	-
1 ½"	500	500	1000	300	300	300	-
1"	-	-	500	300	300	300	200
Ladders per NFPA 1901	Yes	Yes	-	-	-	-	-
Master stream 500 gpm min.	Yes	-	-	-	-	-	-
Pump and roll	0	0	Yes	Yes	Yes	Yes	Yes
Maximum GVWR (lbs)	-	-	-	-	26,000	19,500	14,000
NWCG Personnel (min)	4	3	3	2*	2*	2*	2*
RMA Personnel (min)	4	3	3	3*	3*	3*	3*

Requirements	Water Tender Type				
	Support			Tactical	
	S1	S2	S3	T1	T2
Tank minimum capacity (gal)	4000	2500	1000	2000	1000
Pump Minimum flow (gpm)	300	200	200	250	250
@ rated pressure (psi)	50	50	50	150	150
Max. refill time (minutes)	30	20	15	-	-
Pump and roll	0	0	Yes	Yes	Yes
Maximum GVWR (lbs)	-	-	-	Yes	Yes
Personnel (min)	1	1	1	2	2*

1. All Types shall meet federal, state and agency requirements for motor vehicle safety standards, including all gross vehicle weight ratings when fully loaded.
2. Type 3 engines and tactical water tenders shall be equipped with a foam proportioner system.
3. All water tenders and engine types 3 through 6 shall be able to prime and pump water from a 10 foot lift.
4. Personnel shall meet the qualification requirements of NWCG Wildland Fire Qualification System Guide, PMS 310-1.
5. Ordering Considerations – Items to note in Special Needs:
 - All Wheel Drive (includes four-wheel drive)
 - High pressure pump (250 psi at one half flow of type)
 - Foam Proportioner
 - Compressed Air Foam System (CAFS) with minimum 40 cfm compressor
 - Additional Personnel
 - Gel-Capable

- Notes

6. Additionally, it is recommended that each engine operating out-of-zone will be stocked to the current

National Unit Stocking (NUS) inventory list found in the Interagency Standards for Fire and Fire Aviation Operations (Red Book) NFES 2724. The most current version can be found at the following website: https://www.nifc.gov/policies/pol_ref_redbook.html

***Notes:**

1. Based on Rocky Mountain Area Interagency Mobilization Guide (Chapter 40), the regional standard for engine staffing will be a minimum of three (3) personnel for all engine types and assignments **within the RMCC Geographic Area**. Staffing requirements listed above will meet national standards.
2. Engine Staffing may exceed national/regional standards, but only with **prior approval** by the ordering incident.

Type 2 & Type 2 IA Crew Standards

Minimum Standards	Type 2 with IA (Initial Attack) Capability	Type 2
Fireline Capability	Initial attack/can be broken up into squads, fireline construction, firing to include burnout.	Initial attack, fireline construction, firing as directed.
Crew Size	18 - 20	18-20
Leadership Qualifications	Crew Boss: CRWB 3 Squad Bosses: ICT5	Crew Boss: CRWB 3 Squad Bosses: FFT1
Language Requirement	All senior leadership, including Squad Leaders and higher must be able to read and interpret the language of the crew as well as English.	
Experience	60% 1 season	20% 1 season
Full-Time Organized Crew	No	No
Communications	4 programmable radios	4 programmable radios
Sawyers	3 agency-qualified	None
Training	Basic firefighter training and/or annual fireline safety refresher prior to assignment	Basic firefighter training and/or annual fireline safety refresher prior to assignment
Logistics	No purchasing authority	No purchasing authority
Maximum Weight	5,300 lbs	5,300 lbs
Dispatch Availability	Available nationally	Variable
Production Factor	0.8	0.8
Transportation	Transportation needed	Transportation needed
Tools & Equipment	Not equipped	Not equipped
Personal Gear	Arrives with: Crew first aid kit, personal first aid kit, headlamp, 1-qt canteen, web gear, sleeping bag	

Personal Protective Equipment (PPE)	All standard designated fireline PPE	
Certification	N/A	N/A
N/A = Not applicable		

Wildland Fire Module Staffing, Type 1 or Type 2

(Refer to NMG Chapter 20, NWCG Standards for Wildland Fire Module Operations PMS 430 and the Interagency Standards of Fire and Fire Aviation Operations, Chapter 13.)

For current RMA wildland fire module status, please refer to the RMA Crew Status Report on the RMACC crew web page.

Orders for Interagency Wildland Fire Modules will be placed through established ordering channels in IROC using an Overhead Group Request (Module, Wildland Fire, Type 1 or Module, Wildland fire, Type 2) and configured according to the NMG chapter 20.

The RMA has five Type 1 Interagency Wildland Fire Modules, Additional Type 2 Modules may be available throughout the season, depending on staffing.

Non-Standard Overhead Groups (Suppression/Fuels)

Suppression Module: Minimum position requirements and responsibilities are those required by NWCG. Based on Interagency Standards for Fire and Aviation Operations (Chapter 2), minimum staffing will be 5-10 for all assignments. Each Module will be staffed with 1 qualified SRB, 2 FFT1. Single Resource Boss (SRB) also qualified as ICT5, and 2 agency qualified sawyers.

Fireline Capability Operates as a single module w/T5 command capability.

Logistics: Must be self Sufficient for 48 hours; purchasing authority recommended.

Rapid Extraction Module Support (REMS)

The Rapid Extraction Module Support is a pre-staged rescue team assigned to a wildland fire to provide firefighters a safe, effective and efficient method of egress off the fireline in the event of injury or illness incurred during firefighting operations. Safety is the primary concern during all operations; however unintended incidents do occur which result in injury or illness to firefighters. It is the intent of REMS to provide firefighters who are unable to egress under their own power, a safe and secure transport off the fireline while simultaneously receiving the appropriate medical attention. While REMS does not intend to replace ground or air transport, ideal conditions may not exist due to a number of circumstances such as heavy smoke inversion, no roads, or equipment malfunctions. REMS provide incident managers another option to reach incapacitated firefighters, with fully equipped 2020 RMG resources, prepared to package and transport injured or ill personnel off the fireline to appropriate 2 medical care unit (Ground or Air Ambulance). 3

A REMS will consist of:

- 4 Personnel
 - Minimum of 2 personnel trained to the Technician level in Rope Rescue (Training will be 7 consistent

with that provided by: Rigging for Rescue, CMC, or Rescue International and in compliance with NFPA 1006 and 1670)

- Balance of personnel trained to the Operations Level in Rope Rescue, proficient at low angle rescue, and have a basic understanding of high angle rescue, per Agency having Jurisdiction (AHJ)
 - One member, at a minimum, will be a Fireline Paramedic (EMPF) with ALS Kit
 - Remaining members will be Line EMT-Basic (EMTF), at a minimum
 - The REMS Leader will have a minimum qualification of NWCG Firefighter Type 1 (FFT1), Single Resource Boss preferred (any SRB qualification)
- 1 or 2 4x4 Pick-up Truck or SUV
 - Advance Life Support (ALS) Kit
 - REMS Kit (RMCG Approved Minimum Equipment List will be located on the RMACC webpage).
 - UTV/ATV is optional (unless requested on the resource order).

Appendix B: References & Forms*

- FTC Resource Dispatch Operations Guide
- Current, approved agency Cooperative Resource Rate Form (CRRF)
- Equipment Inspection Form #OF-296
- Emergency Equipment Shift Ticket Form #OF-297
- Emergency Firefighter Time Report #OF-288
- Property loss or damage Report #OF-289
- Crew Time Report #SF-261
- Interagency Fire Business Management Handbook (optional)
- Interagency Fire Business Handbook, Region 2/Colorado Supplement (optional)
- Crew Performance Rating (ICS-224)

***Note:** All SRB's should carry these items at a minimum in their kit.

Appendix C: Adding Agencies to the Resource Dispatch Program

Approval

The Northern Front Range Wildland Fire Cooperators (NFRWFC) Board of Directors makes the decisions to add or remove agencies from the Resource Dispatch Program and Resource Rotation List.

Notification and Application Process

The requesting agency will submit a letter of interest to their DFPC Battalion Chief.

The letter must be signed by a Chief Officer, and include the following information:

- State the agency's interest in being added to the Resource Dispatch Program.
- Describe the agency's purpose and objectives for joining the program;
- Identify the equipment to be considered for the out of area assignments; and
- Describe the agency's plan for staffing of the resources (crew/modules/ engines).

Review Process

DFPC staff will conduct a review and compile necessary information. DFPC will provide the requesting agency with a copy of the Resource Dispatch Operation Guide and ensure that they have a full understanding of expectations and commitments. The review may be a combination of on-site visits and/or documentation provided by the cooperator to DFPC. The review process will verify the following:

- Current, approved Cooperative Resource Rate Form (CRRF) is in place.
- Crews/Modules/Engines are listed in IROC;
- Agency personnel are listed correctly in IQSweb and IROC;
- Personnel qualifications meet NWCG minimum standards.
- Equipment is in satisfactory condition and meets NWCG Typing Standards; and
- Equipment is adequately stocked and inventoried per the agency standards.

Decision Process

After conducting the review, DFPC staff will document their findings and make a recommendation to the NFRWFC Board of Directors. The Board will make the decision whether to add the agency to the program. The Board will provide official notification of their decision to the requesting agency.

Guidelines

Timing of reviews and decisions:

- To receive full consideration and opportunities for the coming year, a new agency will:
 - 1) Submit their applications to DFPC by the third Thursday in March; and
 - 2) have been reviewed and have Board approval by June 1st.
- The regularly scheduled bi-monthly NFRWFC meetings will be the only venue for DFPC review recommendations and Board decisions to occur.
- DFPC personnel may be unavailable to conduct reviews due to wildfire activity, prescribed fire and fuels projects, or other agency priorities.

Participating in the Resource Dispatch Program is a privilege:

- Agencies may be removed from the Resource Rotation List at the Board's discretion for reasons such as, but not limited to documented poor or unsafe performance on incidents, illegal or unethical activities, loss of Colorado Cooperator status, lack of NWCG qualified personnel, or other reasons.
- Any agency removed from the Resource Rotation List, will have to go through the above application process to be re-instated.

Appendix D: Participant Contact List

A current list of all participating agencies will be available on the FTC website. The purpose of this list is to keep other agencies informed as to who is participating in the engine rotation. While FTC will make every effort to ensure this list is accurate, there may be times when the information is not up to date.

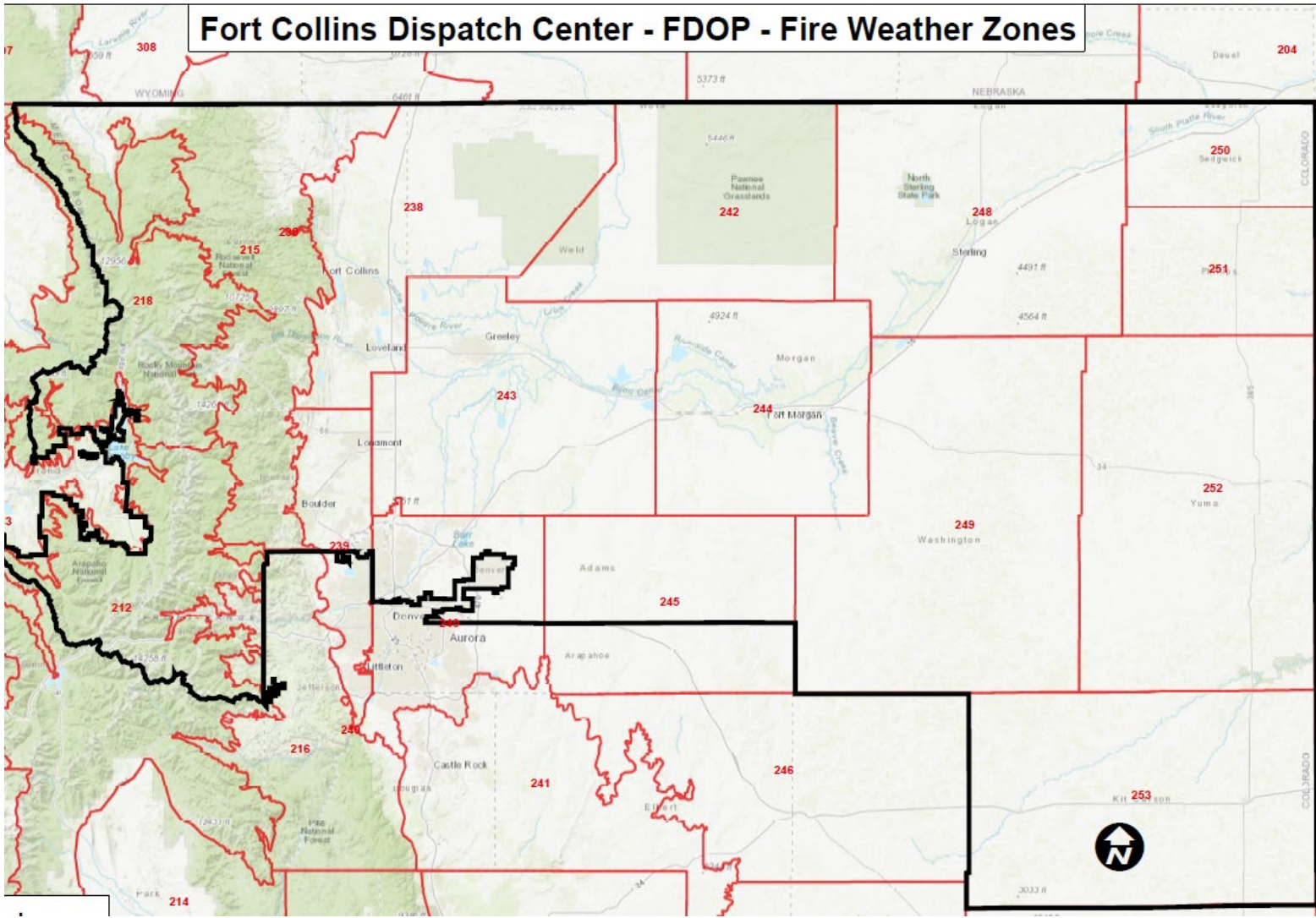
Contact information for agencies involved in the rotation will not, be published. Individuals looking for contact information may call FTC or their DFPC Representative.

Appendix E: Crew Performance Rating

CREW PERFORMANCE RATING (instructions on back)				
1. Crew Name and Designator	2. Incident Name and Number	3. Location of Incident		
4. Crew Home Unit and Address	5. Dates Assigned to Incident	6. Number of Operational Periods (Shifts) _____ No. of Shifts Constructing Hotline _____		
7. Evaluation Criteria				
Crew Type: (check one) IHC/T1 ___ T2IA ___ T2 ___ Engine ___ Helitack ___ Oth _____ Agency Crew ___ Contract Crew _____ Contract Number _____	Superior	Satisfactory	Needs Improvement	Not Applicable
Rating Factors (not all criteria apply to all crews)				
LEADERSHIP (CREW OVERHEAD) PERFORMANCE				
Communications (Inter- and Intra-crew)				
Coordination, Supervision, and Finance/Administration				
Risk Management and Decision Making				
Training and Mentoring				
Crew Conduct (Fireline / Camp or Off Fireline)	/	/	/	/
Work and Tasks Completed as Assigned (Quantity and Quality of Work)				
TACTICS				
Safety Practices				
Line Construction / Hotline Construction or Direct Attack	/	/	/	/
Lookouts and Scouting				
Fire Weather and Fire Behavior Observations				
Chainsaw Operations and Felling Trees Operations				
Spot Fire Attack				
Mop Up				
Spot Grid Organization				
Portable Pump and Hose Lay Setup and Operations				
SPECIALIZED OPERATIONS				
Initial Attack Organization				
Firing and Holding Organization				
Wildland Urban Interface (WUI) Operations				
Map, Compass, and GPS Navigation				
Incident Within an Incident				
AVIATION OPERATIONS				
Safe Operations Around Aviation Assets				
Helispot Specifications and Construction				
Directing Aviation Assets and Drops by Radio				
Longline and Sling Load Operations				
Coordination with Aerial Supervision and Air Resources				
MISCELLANEOUS				
Physical Condition				
Other (specify)				
All Hazard Incident (specify incident type and assignment in Remarks section)				

Remarks (use separate sheet if necessary and attach)			
8. Crew Supervisor (<i>printed name</i>)	Crew Supervisor (<i>signature</i>)	■ This rating has been discussed with me.	Date
9. Rated by (<i>printed name</i>)		Rated by (<i>signature</i>)	Date
Position on Incident		Home Unit Identifier and Phone Number	

Appendix F: FTC Zone Map



Appendix G: Acronyms

CRRF - Cooperative Rate Resource Form

DFPC - Colorado Division of Fire Prevention and Control

ENGB – Engine Boss

FFT2 – Firefighter Type 2

FTC - Fort Collins Interagency Dispatch Center

ICT5 – Incident Commander Type 5

IHC – Interagency Hotshot Crew, Type 1

IROC - Interagency Resource Ordering Capability

IQCS - Incident Qualification Certification System (Federal Qualification System)

IQS - Incident Qualification System – (Cooperators Qualification System)

NFRWFC - Northern Front Range Wildland Fire Cooperator

NWCG - National Wildfire Coordinating Group

REMS – Rapid Extraction Module

RMCC – Rocky Mountain Coordination Center

R&R - Rest and Relaxation

SRB – Single Resource Boss

T2 – Type 2 Crew

T2IA – Type 2 Crew Initial Attack

USFS – United States Forest Service

UTF – Unable to Fill

VHF – Very High Frequency