

Rocky Mountain Area Type 1 Crews Certification Process

When necessary a certification team will be assigned by the Rocky Mountain Area (RMA) Interagency Hotshot Crews (IHC), comprised of three qualified individuals, including members of the Region 2 IHC's. Two of the individuals need to be independent of the IHC Host Unit.

Certification will be primarily based on the current *National Interagency Hotshot Crew Operations Standards*, the *Interagency Standards for Fire and Fire Aviation Operations*, and the standardized IHC evaluation form (attached). Reviews will take as long as required to accomplish and will use the following process as a guide:

1. The Type 1 Crew Host Unit contacts the Rocky Mountain Area Coordination Group (RMCG) who contacts the RMA IHC Representative to the Operations Committee to request certification.
2. The Certification Team will be assembled and a team leader identified.
3. The date of certification will be negotiated and confirmed.
4. The Host Unit is responsible for arranging accommodations and providing logistical support for the Certification Team.
5. The Certification Team will meet with Type 1 Crew supervisors and Host Unit fire leadership/supervisors to discuss objectives and agenda for review.
6. The Certification Team will meet with the Type 1 Crew for introductions and provide a briefing of planned activities and expectations.
7. A thorough review will be conducted of records, plans, crew evaluations, vehicles, facilities, equipment, safety, training, fitness, qualifications, etc.
8. Short-term individual simulations (i.e., sand table exercises, readiness) will be conducted.
9. Crew field simulation (drills), possibly with other resources involved (i.e., fireline construction, initial attack organization), will be conducted.
10. The Type 1 Crew will conduct an "After Action Review".
11. The Type 1 Crew may require an incident assignment with overview.
12. The Certification Team will confer and make decision on certification.
13. Team closes out with Type 1 Crew and Host Unit.
14. Certification recommendation is forwarded to the Rocky Mountain Area IHC Representative to the Operations Committee by the Certification Team Leader.
15. Certification recommendation is forwarded to the RMACC Center Manager by the Rocky Mountain Area IHC Representative to the Operations Committee.

Approved by the RMA Operations Committee spring of 2008