

# Region 5 Expanded Dispatch Guide

Version 1

VIPR DPL, IBPA, Incident Only/EERA

Equipment and Miscellaneous Resources

2016



Update: 4/28/16

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## Introduction

This guide is intended for the use of dispatchers and expanded support dispatchers in Region 5. The guide supplements the Regional Mobilization Guide and serves as a quick reference. It is not intended to be all-inclusive, just as a reference, for the more-common equipment orders.

Incident contracted equipment falls into two categories:

- Incident Blanket Purchase Agreements (IBPA)/VIPR – Dispatch Priority List (DPL)
- Non-Solicited equipment – Incident Only/Emergency Equipment Rental Agreements

## Immediate Need Dispatches

Only tactical equipment (Engines, Dozers & Water Tenders) may be ordered immediate need and deviate from the VIPR DPLs. The establishment of an “immediate need” request will be at the sole discretion of the IC. These requests will be placed for contract equipment within the Host Dispatch Zone listed on the priority dispatch list(s) and are determined to be the closest available resources. The Planned Need procedures do not apply to Immediate Need dispatches.

If the resources from the VIPR DPLs are exhausted or equipment cannot meet the immediate need then the dispatch center may utilize locally available resources not on a VIPR DPL as an exception due to emergency fire conditions that warrant immediate deployment of resources. The Incident Only/EERAs issued in these situations shall be for that incident only. In these instances, equipment hired on an “Incident Only Basis” should be replaced with equipment from the local centers VIPR DPL as soon as practical, especially when additional operational periods are expected and or planned for the needs of the incident.

## Planned Need Dispatches

When dispatching Planned-Need Equipment, the Dispatch Center will use the DPLs. During planned-need dispatches, when the available resources within a dispatch zone are exhausted, dispatch centers should utilize neighboring centers priority dispatch lists. This procedure incorporates dispatch centers already established in ROSS as neighboring units (See listing in Appendix A). If the neighboring centers cannot fill the needed resource the order should be placed up to the GACC for normal mobilization procedures.

All equipment should have a VIN#, Serial # or unique ID number noted on the resource order. Before orders are accepted by any priority dispatch contractor, the specific piece of equipment or person from the priority dispatch list ordered (by VIN, serial number or name) must be able to meet the date and time needed requirements established by the incident. If that specific piece of equipment or person is not available or cannot meet the date and time needed the dispatcher will move on to the next available resource on the DPL. Remember to DOCUMENT in ROSS.

When dispatches are being made, if the contractor cannot be reached, the dispatcher may proceed with ordering the next resource on the DPL. If a Contractor is not able to be contacted, dispatchers will leave voice messages. If there is no response to these message(s) within 10 minutes, that resource will be deemed non-responsive and the next resource on the DPL will be called. Not responding to a call does not

remove a Contractor from the DPL. Repeated non-responsiveness may be grounds for other contractual remedies. Dispatchers must carefully document all of these calls and actions in ROSS.

## **National Contracts for 2016**

Persons with a need for this information may submit an e-mail request to FS-FS AQM ISB.

- Mobile Shower Facilities
- Mobile Food Unit
- Fire Retardant
- Crew Carrier Buses
- Clerical Units
- Helicopter Support Trailer
- Type 2 IA Crews
- Communication Units
- GIS Trailer

## Equipment List

**ALWAYS check the most recent dispatch priority list.**

Dispatch Priority Lists (DPL) website:

<http://www.fs.fed.us/business/incident/dispatch.php>

**Orders for contract equipment from these categories will be placed utilizing VIPR DPLs.**

- Buses (Crew)
- Engines – Types 3 & 6
- Faller Modules (2 fallers)
- Single Fallers
- Mechanics w/Service Truck –
- Clerical Units
- Refrigerated Trailers
- Tents – Types 1 to 4
- Mobile Laundry Units – Types 1 & 2
- GIS Units – Types 1 & 2
- Trailer Mounted Hand Washing Stations
- Communication Trailer
- Vehicle w/Driver
- Potable Water Trucks – Types 1 to 4
- Gray Water Trucks – Types 1 to 4
- Support Water Tenders – Types 1 to 3
- Helicopter Support Trailers
- Mobile Sleeper Units
- Weed Washing Unit
- Fuel Tender
- Chainsaw and Small Engine Repair Service
- Portable Air Traffic Control Towers
- Portable Toilets
- Portable Hand Washing Stations
- Heavy Equipment: Dozers, Excavators, Road Graders, Feller-Bunchers, Masticators, and Skidders

**NOTE: CHECK VIPR DPL UPDATES BEFORE ORDERING EQUIPMENT!**

## Aircraft Rescue Firefighting Apparatus – ARFF (Crash Rescue) (Incident Only)

### 1. Considerations to Create Request

#### Type

- Crash Rescue (Aircraft), Type 1 (3,000+ gals.)
- Crash Rescue (Aircraft), Type 2 (1,500 to 2,999 gals.)
- Crash Rescue (Aircraft), Type 3 (500 to 1,499 gals.)

#### Ordering Attributes

- None
- Dispatch would first search for agency, then cooperator, and finally vendor
- If it is determined that agency and cooperator resources are not available that must be documented in ROSS.

When only hired vendors are available, the hiring priorities are as follows:

1. Type needed
2. Date and time needed
3. Pricing
4. Location (miles) from their equipment site to the incident

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Miscellaneous</b>
<b>CATALOG ITEM:</b>	<b>Crash Rescue (Aircraft), Type 1</b>
	<b>Crash Rescue (Aircraft), Type 2</b>
	<b>Crash Rescue (Aircraft), Type 3</b>

### 3. Fill with agreement.

(Ex: CRASH RESCUE – T1 – Company – Unit Identifier (If applicable) – last 6 of VIN#)

**Note: The dispatcher will contact the appropriate Incident Contracting Officer (CO) and provide the CO with the type of Crash Rescue/ARFF ordered and the Date and Time Needed.**

Ordering procedures are as follows:

1. Order is sent to Incident Host Dispatch Center (See VIPR/EERA Guide for additional info tentative vendor list).
2. Incident Host Dispatch Center will contact Incident Contracting Officer to initiate the I/O EERA with the vendor
3. CO will provide dispatch with fill information once I/O EERA is initiated
4. Host ECC will then call the vendor for their travel information and complete the resource order in ROSS.

For any questions or ordering support, contact Sue Zahn 951-217-5146

## Ambulance (Incident Only)

### 1. Considerations to Create Request

#### Type

- Ambulance, Type 1
- Ambulance, Type 2
- Ambulance, Type 3
- Ambulance, Type 4

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>All</b>
<b>CATALOG ITEM:</b>	<b>Ambulance, Type 1</b>
	<b>Ambulance, Type 2</b>
	<b>Ambulance, Type 3</b>
	<b>Ambulance, Type 4</b>

### 3. Fill with agreement.

(Ex: AMBULANCE – T1 – Company – Unit Identifier (If applicable) – last 6 of VIN#)

## Buses

### 1. Considerations to Create Request

#### Type

- **Buses, Crew Carriers**
  - (school type buses) appropriate for gravel or mountain roads for short duration travel, typical for transportation of 22–person crews (Resources Item in ROSS) (DPL List)
- **Buses, Coach**
  - 40+ passenger with bucket type seating, toilet (Incident Only/EERA)
- **Buses, Shuttle**
  - 16+ passenger, does not include 15–passenger vans, appropriate for incident shuttle use (Incident Only/EERA)

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Transportation</b>
<b>CATALOG ITEM:</b>	<b>Transportation, Bus Crew Carrier Transportation, Bus, Coach Transportation, Bus, Shuttle</b>

### 3. Fill from Pending Request screen – fill from “VIPR” tab

(Transportation, Bus Crew Carrier).

(Ex: BUS – CREW CARRIER – Company– Unit Identifier (If applicable) – last 6 of VIN#)

#### 3a. Fill with Agreement (Incident Only)

(Transportation, Bus, Coach, Transportation, Bus, Shuttle)

(Ex: BUS – COACH – Company– Unit Identifier (If applicable) – last 6 of VIN#)

or

(Ex: BUS – SHUTTLE – Company– Unit Identifier (If applicable) – last 6 of VIN#)



## Camp in a Box (Incident Base Units)

### 1. Considerations to Create Request

#### Type

- Type 1 (full configuration with 10 trailers)
- Type 2 (reduced configuration with 5 trailers)

#### Ordering Attributes

- None Closest Available Concept

### 2. How to Create Request in ROSS

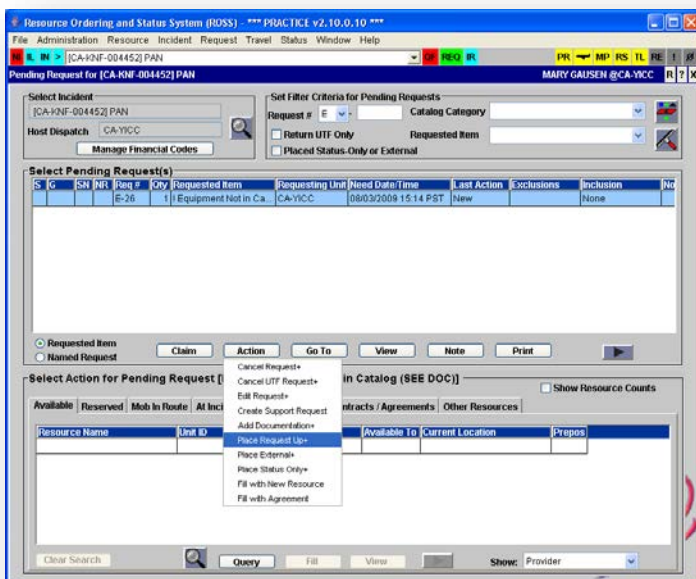
**CATALOG:** Equipment  
**CATEGORY:** All  
**CATALOG ITEM:** !Equipment Not in Catalog

Note in “Special Needs” on “New Request” screen “Camp in the Box” and Type 1 or 2.

Request will be placed to the GACC, followed up with a courtesy phone call. The GACC will determine closest resource (via mapquest [www.mapquest.com](http://www.mapquest.com)).

Special Needs: Physical Address

### 3. From Pending Request screen, Place Request Up, followed up with courtesy phone call to GACC.



**INCIDENT BASE UNIT (IBU) "Camp in the Box" Locations**

***El Dorado Water and Showers, Inc. (2 equipment locations)***

PHYSICAL LOCATIONS (address) of IBU:

Type 1 and Type 2

- 379 Southgate Ave Chico CA 95928
- 4375 Farm Supply Dr. Ceres CA 95307

CONTACT INFORMATION - Year 2014

Office Phone Number (s): (888) 622-8995; Fax: (530) 622-0153

Company Administrative Contact (s): Rodger Cunningham

Email: [eldoradowater@comcast.net](mailto:eldoradowater@comcast.net)

***Expeditors by Lindale, Inc. (3 equipment locations)***

PHYSICAL LOCATIONS (address) of IBU:

Type 1 and Type 2

- 2280 Short Dr. Corning CA 96021
- 2673 Angelo Ave Redding CA 96001
- 7179 Bridge St Anderson CA 96007

CONTACT INFORMATION - Year 2014

Office Phone Number (s): (800) 255-3119; Fax: (714) 388-3980

Company Administrative Contact (s): Dave Brown (714) 392-6580

Email: [dbrown@expeditorsfire.com](mailto:dbrown@expeditorsfire.com)

***Western Fire Support Systems, Inc. (1 equipment location)***

PHYSICAL LOCATION (address) of IBU:

Type I and Type 2

7501 E. Brundage Lane Bakersfield Ca 93307

CONTACT INFORMATION - Year 2014

Office/Home Phone Number (s): (760) 376-4493; Fax: (760) 376-1577

Company Administrative Contact (s): Dan & Micki Anglin (Dan 661 331-8277  
Micki 661 331-9933)

Email: [Dan@westernfiresupport.com](mailto:Dan@westernfiresupport.com) or [Micki@westernfiresupport.com](mailto:Micki@westernfiresupport.com)

*American Canyon Solutions, Inc. (1 equipment location)*

PHYSICAL LOCATION (address) of IBU:

41615 Reagan Way  
Murrieta, CA 92562

CONTACT INFORMATION - Year 2014

Office Phone Number (s): (800) 232-2575 / (951) 600-1834

Fax: (951) 461-3470

Company Administrative Contact (s): Bill Angelo (CEO) & AJ Spence (Chief Operations)

Email: [bangelo@brookstoneesd.com](mailto:bangelo@brookstoneesd.com) or [aspence@westernfiresupport.com](mailto:aspence@westernfiresupport.com)

## Caterers

### 1. Considerations to Create Request

#### Type

- Minimum 150 meals and 72 hours

#### Ordering Attributes

- None

#### Ordering requirement

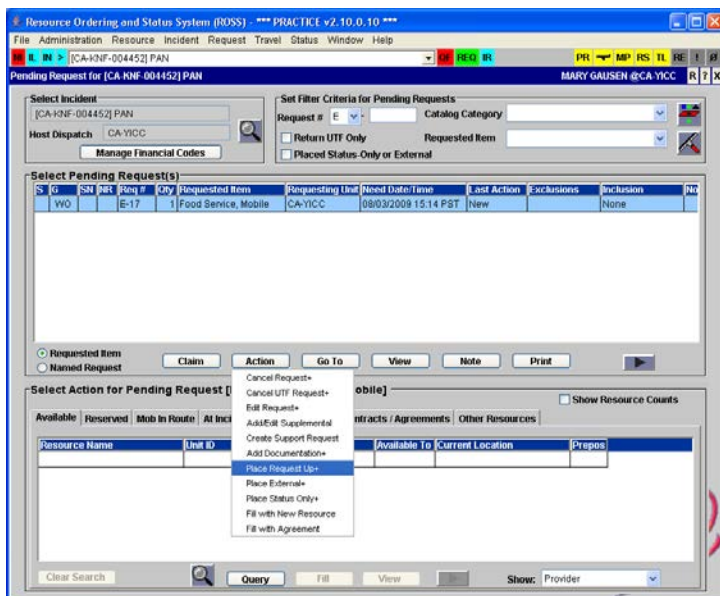
- Food Service Request Form – fax to GACC
- Call GACC to ensure fax receipt; addressing any further issues/concerns

### 2. How to Create Request in ROSS

**CATALOG:** Equipment  
**CATEGORY:** Food Service, Mobile  
**CATALOG ITEM:** Food Service, Mobile

### 3. Place request up and fax Food Service Form to GACC – (National Mobile Food Services Contract)

**Special Needs:** Good address of location, how many personnel being feed, first meal to be served and name of incident contact person. **Note:** Consider ordering a gray water and potable water truck in addition. Notify GACC of tentative release information. Upon demobilization give 15 minute travel.



## Cellular on Wheels or COWs

### 1. Considerations to Create Request

Requests for Cellular on Wheels or COWs can be done through Verizon by calling 800-264-6620 and selecting option 7. This will take you directly to the technician for all of California. Make sure to state you have the need for a Cellular on Wheels to support Emergency Operations Command Post and identify the nearest populated area.

#### ***SERT Teams***

SERT Teams or Significant Emergency Response Teams can be requested to assist in setting up a Cellular on Wheels or to provide connectivity for a community that has been affected by a burned over cell site. A SERT team can be requested at 800-264-6620.

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Supply</b>
<b>CATEGORY:</b>	<b>Service, Communication</b>
<b>CATALOG ITEM:</b>	<b>Service-Cellular (NON-NFES)</b>

\*Note: In special needs – for COW and SERT Teams

### 3. Fill with Agreement

(Ex: SERVICE – Cellular on Wheels – Company Name)

## Chainsaw and Small Engine Repair Service

### 1. Considerations to Create Request

#### **Type**

- Regular

#### **Ordering Attributes**

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Supply</b>
<b>CATEGORY:</b>	<b>Service, Miscellaneous</b>
<b>CATALOG ITEM:</b>	<b>Service – Mobile Mechanic</b>

### 3. From Pending Request Screen, Place Request Up, followed by a courtesy phone call to GACC.

(Ex: SERVICE – Mobile Mechanic - Chainsaw – Company Name)

## Chippers

### 1. Considerations to Create Request

#### Type

- Type 1 – 18 inch minimum diameter capacity
- Type 2 – 13 to 17 inch diameter capacity
- Type 3 – 9 to 12 inch maximum diameter capacity

#### Ordering Attributes

- None

#### Staffing and Personnel Requirements

- 2 Operators Required

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Miscellaneous</b>
<b>CATALOG ITEM:</b>	<b>Chipper, Type 1</b>
	<b>Chipper, Type 2</b>
	<b>Chipper, Type 3</b>

### 3. Fill from Pending Request screen – fill from “VIPR” tab.

(Ex: CHIPPER – T1 - Company Name – last 6 of VIN#)

## Clerical Support Unit

### 1. Considerations to Create Request

#### Type

- None

#### Minimum Requirements

- Comes staffed with personnel.
- Fax Machine
- 4-Line Telephone
- 2 Computer workstations with DVD/CD Writer
- Scanner
- Laminator
- Basic Office Supplies
- Capability to produce 400 copies of 40 pages twice per day in three hours
- 3 Photocopiers
- Color Printer, 36" – Format Plotter
- Basic word processing capability with Microsoft Office
- Self-contained climate controlled unit with 7 days supplies

**Note:** Internet capability will be listed on the priority dispatch list and if the incident specifically orders the equipment with this attribute, vendors offering that attribute will be given preference as they appear on the priority dispatch list.

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Miscellaneous</b>
<b>CATALOG ITEM:</b>	<b>Clerical Support Unit</b>

### 3. Fill from Pending Request Screen, Place Request Up, followed up by courtesy phone call to GACC.

(Ex: CLERICAL SUPPORT UNIT – Company Name - last 6 of VIN #)

## Communication Trailer

### 1. Considerations to Create Request

#### Type

- Regular

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Trailer
CATALOG ITEM:	Trailer – Communications

3. From Pending Request Screen, Place Request Up, followed by a courtesy phone call to GACC.  
(Ex: TRAILER – COMMUNICATIONS – Company Name – last 6 of VIN#)

## Computers

### 1. Considerations to Create Request

#### Type

- None

### 2. How to Create Request in ROSS

CATALOG:	Supply
CATEGORY:	Service, Office Support
CATALOG ITEM:	Service, Computer Rental

Some areas order as Equipment – check with local unit

CATALOG:	Equipment
CATEGORY:	**ALL**
CATALOG ITEM:	!Service, Equipment, Not in Catalog (See DOC)

Note: Computer orders will be “Incident Only,” they CANNOT be reassigned to another incident and Region 5 BPA is ONLY for use in Region 5. Orders will be processed by the host unit dispatch.

<http://fsweb.r5.fs.fed.us/unit/aqm/FireAviation/computers/>

3. Fill with Agreement – (Region 5 BPA) – Indicate serial number in description  
(Ex: Computers – Company Name)



## Dozers – (Private)

### 1. Considerations to Create Request

#### Type

- Type 1 – Heavy – minimum 200 HP and greater (D8H, D7H, JD850)
- Type 2 – Medium – minimum 100 HP (D5H, JD650)
- Type 3 – Light – minimum 50 HP (D46, JD550, D3)

#### Ordering Attributes

- Single or Double shift
- Type 1 282 HP+
- Grapple
- Rippers
- Low Ground Pressure

**Note:** Dozer contractor are required to provide transport, pilot cars, and any required permits under one request number (E#).

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Dozer</b>
<b>CATALOG ITEM:</b>	<b>Dozer, Type 1</b>
	<b>Dozer, Type 2</b>
	<b>Dozer, Type 3</b>

### 3. Fill from Pending Request screen – fill from “VIPR” tab.

(Ex: DOZER – T1 – Company Name – last 6 of VIN#)

Note: If known, document if transport is to stay at incident or be released.

## Engines

Region 5 has awarded agreements for Type 3 & 6 engines.

### 1. Considerations to Create Request

#### Type

- Type 6 – 150 gallon min. (must be 4x4)
- Type 3 – 500 gallon min. – if additional staffing request, document in ROSS.

#### Ordering Attributes

- All-Wheel Drive or 4X4

- Staffing: Single Shift/Double Shift

## 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Engine</b>
<b>CATALOG ITEM:</b>	<b>Engine, Type (requested)</b>

## 3. Fill from Pending Request screen – fill from “VIPR” tab.

(Ex: ENGINE – T6 – Company Name – last 6 of VIN# or Unique Identifier)

**Note: Contract Engine and Crews are excluded from the Neighbor Unit VIPR DPL Process. If Engine or Crew list is depleted, place order to GACC not to Neighboring Dispatch Center.**

## Excavators

### 1. Considerations to Create Request

#### Type

- Type 1 – 156 + HP
- Type 2 – 111 to 155 HP
- Type 3 – 81 to 110 HP
- Type 4 – 60 to 80 HP  
Standard Bucket w/Thumb or Clamshell Bucket

#### Ordering Attributes

- Clamshell Bucket
- Dozer type – up/down Blade
- Steep Ground (self-leveling cab – Timco, etc.)

## 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Miscellaneous</b>
<b>CATALOG ITEM:</b>	<b>Excavator, Type 1</b>
	<b>Excavator, Type 2</b>
	<b>Excavator, Type 3</b>
	<b>Excavator, Type 4</b>

## 3. Fill from Pending Request screen – fill from “VIPR” tab.

(Ex: EXCAVATOR – T1 – Company Name – last 6 of VIN#)

**Note: If known, document in ROSS if transport is to stay at incident or be released.**

## Expanded Dispatch Module

### 1. Considerations to Create Request

#### Type

- None

### 2. How to Create Request in ROSS

CATALOG:	Overhead
CATEGORY:	Groups
CATALOG ITEM:	Module, Suppression

3. From Pending Request screen, select Place Request Up, followed up with courtesy phone call to GACC.

## Faller, Single - Module, Faller

### 1. Considerations to Create Request

#### Type

- Faller, Single (1 faller w/ all equipment and vehicle)
- Module, Faller (2 fallers w/ all equipment and vehicle)

*Note: Only agency fallers are ordered as FAL1, FAL2, and FAL3.* It's now suggested when a faller module DPL becomes exhausted ask the incident if the ordering dispatch center can order single fallers two at a time. The incident can create a module once they arrive at the incident.

#### Ordering Attributes

- None

#### Work/Rest

- Companies with multiple fallers on approved rosters may replace fallers on the same request. If rostered personnel are no longer available, new orders will use DPL.

## 2. How to Create Request in ROSS

### Single Faller

CATALOG: Overhead  
CATEGORY: Groups  
CATALOG ITEM: Faller, Single

### Faller Module

CATALOG: Overhead  
CATEGORY: Groups  
CATALOG ITEM: Module, Faller

**Note:** Document in ROSS names of faller.

## 3. Fill from Pending Request Screen – fill from “VIPR tab.

(Ex: MODULE – FALLER – Company Name and Faller Name)

(Ex: FALLER – SINGLE – Faller’s Name – Company Name)

## Feller Bunchers

### 1. Considerations to Create Request

#### Type

- Type 1 – 226 + HP
- Type 2 – 160 to 225 HP  
Specify tracked or rubber tire (wheeled) plus min requirements

#### Ordering Attributes

- None

## 2. How to Create Request in ROSS

CATALOG: Equipment  
CATEGORY: Miscellaneous  
CATALOG ITEM: Feller-Buncher, Type 1  
Feller-Buncher, Type 2

## 3. Fill from Pending Request Screen – query on “VIPR” tab.

(Ex: Feller Buncher – T1 – Company Name – last 6 of VIN#)

## Fuel Tender

### 1. Considerations to Create Request

#### Type

- Type 1 – 3500 + gallons
- Type 2 – 2500 to 3499 gallons
- Type 3 – 500 to 2500 gallons

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Miscellaneous</b>
<b>CATALOG ITEM:</b>	<b>Fuel Tender, Type 1</b>
	<b>Fuel Tender, Type 2</b>
	<b>Fuel Tender, Type 3</b>

### 3. Fill from Pending Request Screen – query on “VIPR” tab.

(Ex: FUEL TENDER – Company Name – last 6 of VIN#)

## GIS Units

### 1. Considerations to Create Request

#### Type

- Type 1 – Workstations for 5 personnel
- Type 2 – Workstations for 2 personnel
- Type 3 – No Computers or GIS software

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Trailer</b>
<b>CATALOG ITEM:</b>	<b>Trailer – GIS</b>

Note in “Special Needs” on “New Request” screen indicate Trailer is Type 1, 2, or 3.

### 3. From Pending Request screen, Place Request Up, followed by a courtesy call to GACC.

(Ex: TRAILER – GIS – T1 – Company Name - last 6 of VIN #)

## Gray Water Truck

### 1. Considerations to Create Request

#### Type

- Type 1 – 4000 gallon +
- Type 2 – 2500 to 3999 gallon
- Type 3 – 1000 to 2499 gallon
- Type 4 – 400 to 999 gallon

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Gray Water Truck</b>
<b>CATALOG ITEM:</b>	<b>Gray Water Truck – T1</b>
	<b>Gray Water Truck – T2</b>
	<b>Gray Water Truck – T3</b>
	<b>Gray Water Truck – T4</b>

### 3. Fill from Pending Request screen – fill from “VIPR” tab.

(Ex: GRAY WATER TRUCK – T1 – Company Name – last 6 of VIN #)

## Hand washing Units – Portable

### 1. Considerations to Create Request

#### Type

- None

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

CATALOG:	Supply
CATEGORY:	Service, Sanitation
CATALOG ITEM:	Service – Handwashing Unit (Portable)

Note in “Special Needs” on “New Request” screen indicate trailer portable.

### 3. Fill with VIPR

(Ex: HANDWASHING STATION (PORTABLE) - Company Name)

Note: In “Special Needs” on “New Request” screen indicate Regular or Accessible. No servicing is included in the daily rate. Logistics sets the schedule and number of servicing per day. **Only one request number needed per Vendor.** Quantity and location of hand washing stations ordered to be document in ROSS.

## Handwashing Stations – Trailer Mounted

### 1. Considerations to Create Request

#### Type

- None

#### Ordering Attributes

- Minimum 8 sinks

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Miscellaneous</b>
<b>CATALOG ITEM:</b>	<b>HandWashing Station (Trailer Mounted)</b>

Note in “Special Needs” on “New Request” screen indicate if trailer mounted. Potable Watertender provided by government (ref to D.2.12(a)(b) of the contract.

### 3. Fill from Pending Request screen – fill from “VIPR” tab.

(Ex: HANDWASHING STATION – TRAILER MOUNTED – Company Name – last 6 of VIN# or unique identifier.)

## Helicopter Operations Support (HOS) Trailers

### 1. Considerations to Create Request

#### Type

- None
- Ordered by specific incident needs – i.e. radios, workstations, etc.

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Trailer</b>
<b>CATALOG ITEM:</b>	<b>Trailer – Helicopter Operations Support</b>

### 3. From Pending Request Screen, Place Request Up, followed by a courtesy phone call to GACC.

(Ex: TRAILER – HOS – Company Name – last 6 of VIN#)



## Infra-red Systems (Incident Only/EERA)

### 1. Considerations to Create Request

#### Type

- Regular

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	All
CATALOG ITEM:	!Equipment Not in Catalog (See DOC)

### 3. Fill with agreement.

(Ex: INFRA-RED SYSTEMS – Company Name – Serial # or last 6 of VIN #)

Note: This is not the process for ordering Infra-red flights or FLIRS –this is for supplemental Infra-red equipment.

## Laundry Units - Mobile

### 1. Considerations to Create Request

#### Type

- Type 1 – Minimum production 2500 lbs. per day
- Type 2 – Minimum production 1500 lbs. per day

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Laundry, Mobile

Note: in “Special Needs” on “New Request” screen indicate Type 1, 2.

### 3. Fill from Pending Request screen – fill from “VIPR” tab.

(Ex: MOBILE LAUNDRY – T1 – Company Name – last 6 digits of VIN# or unique identifier.)

## **Masticator – Boom Mounted or Strip Mulchers/Masticator (Track Mounted)**

### **Type**

#### **Boom Mounted**

- Type 1 – 156 + HP
- Type 2 – 111 to 155 HP
- Type 3 – 81 to 110 HP
- Type 4 – 60 to 80 HP  
Boom Mounted Typing based on excavator HP

#### **Track Mounted**

- Type 1 – 200 to 350 HP
- Type 2 – 100 to 199 HP
- Type 3 – 50 to 99 HP  
Specified tracked or rubber-tire (wheeled) plus min requirements  
Tracked or rubber-tire mounted typing typed on dozer HP

#### **Ordering Attributes**

- None

### **2. How to Create Request in ROSS**

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Miscellaneous</b>
<b>CATALOG ITEM:</b>	<b>Masticator – Boom Mounted, Type 1</b>
	<b>Masticator – Boom Mounted, Type 2</b>
	<b>Masticator – Boom Mounted, Type 3</b>
	<b>Masticator – Boom Mounted, Type 4</b>
	<b>Strip Mulchers/Masticators, Type 1</b>
	<b>Strip Mulchers/Masticators, Type 2</b>
	<b>Strip Mulchers/Masticators, Type 3</b>

### **3. Fill from Pending Request Screen – query on “VIPR” tab.**

(Ex: MASTICATOR – Boom Mounted – T1 – Company Name – last 6 of VIN#)

(Ex: Strip Mulchers/Masticators – T1 – Company Name – last 6 of VIN#)

## Mechanic w/ Service Truck

### 1. Considerations to Create Request

#### Type

- Heavy Equipment – Type 1 (Dozer, Excavator, etc.)
- Automotive, Light, and Heavy Truck – Type 2

#### Ordering Attributes

- None

#### Work/Rest

- Companies with multiple mechanics may **NOT** replace mechanics. R&R in place or a new request must be placed using DPL.

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Service</b>
<b>CATEGORY:</b>	<b>Miscellaneous</b>
<b>CATALOG ITEM:</b>	<b>Service – Mobile Mechanic</b>

Note: In “Special Needs” on “New Request” screen indicate Type 1 or Type 2

### 3. Fill with VIPR.

(Ex: Service – Mobile Mechanic – T1- Heavy – Mechanic’s Name – Company’s Name)

Note: Document in “Special Needs” if Heavy Equipment (Dozer, Excavator, etc.) or Automotive, Light, and Heavy Truck. This resource is not tracked by a VIN#.

## Portable Air Traffic Control Tower

### 1. Considerations to Create Request

#### Type

- Regular

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Aircraft</b>
<b>CATEGORY:</b>	<b>Service - Aviation</b>
<b>CATALOG ITEM:</b>	<b>Service – Temporary Tower</b>

Note: Staffing 2.

### 3. From Pending Request Screen, Place Request Up, followed by courtesy call to GACC.

(Ex: Service - TEMPORARY TOWER – Company Name – VIN# or unique identifier)

## Portable Dip Tank (Incident Only/EERA)

### 1. Considerations to Create Request

#### Type

- Regular

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>All</b>
<b>CATALOG ITEM:</b>	<b>!Equipment Not in Catalog (See DOC)</b>

### 3. Fill with agreement

(Ex: PORTABLE DIP TANK – Company Name)

## Portable Mobile Mixing Bases (Water Enhancers/National Contract)

### 1. Considerations to Create Request

#### Type

- Regular

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Aircraft</b>
<b>CATEGORY:</b>	<b>All</b>
<b>CATALOG ITEM:</b>	<b>Service – Mobile Retardant Base</b>

**Note: Staffing 1 to 3. Local unit can order direct from vendor. Contact GACC if assistance is needed.**

### 3. Fill with Agreement.

(Ex: RETARDANT PLANT – MOBILE – Company Name)

## Potable Water Truck

### 1. Considerations to Create Request

#### Type

- Type 1 – 4000 gallon +
- Type 2 – 2500 to 3999 gallon
- Type 3 – 1000 to 2499 gallon
- Type 4 – 400 to 999 gallon
- Can be ordered wet or dry

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Potable Water Truck</b>
<b>CATALOG ITEM:</b>	<b>Potable Water Truck – Type 1</b>
	<b>Potable Water Truck – Type 2</b>
	<b>Potable Water Truck – Type 3</b>
	<b>Potable Water Truck – Type 4</b>

**3. Fill on Pending Request screen – use “VIPR” tab.**  
(Ex: POTABLE WATER TRUCK – T1 – Company Name - last 6 of VIN#)

## Radio Kits

### 1. Considerations to Create Request

#### Type

- None

#### Ordering Attributes

- See specific kits

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Supply</b>
<b>CATEGORY:</b>	<b>NFES Supplies</b>
<b>CATALOG ITEM:</b>	<b>[query for specific kit]</b>

- In “Special Needs” **ADD** – Deliver to address, Bill to address, name and phone number of contact person picking up radio kits
- Follow-up ETA in ROSS and be sure the kits will be picked up by someone.
- Select Default Finance Code

### 3. Place request to GACC.

## Refrigerated Trailer Unit

### 1. Considerations to Create Request

#### Type

- Type 1 – >43 ft.
- Type 2 – 29 to 43 ft.
- Type 3 – 20 to 29 ft.

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Miscellaneous</b>
<b>CATALOG ITEM:</b>	<b>Truck/Trailer, Refrigeration</b>

Note: In “Special Needs” on “New Request” screen indicate Type 1, 2, or 3.

**3. From Pending Request Screen, Place Request Up, followed by Courtesy Call to GACC.**  
(Ex: REFRIGERATOR TRAILER – T1 – Company Name – last 6 of VIN#)

## Rental Vehicles

**Follow instructions for Region 5 BPA ordering process.** See Enterprise Contract agreement.

### 1. Considerations to Create Request

#### Type

- 1/2 ton pickup
- ½ ton to ¾ ton pickup
- SUV (small and large)
- Van mini
- Compact car
- medium size car
- 14ft stake bed
- 24ft stake bed
- 16ft box truck
- 24ft box truck

**Note: Enterprise Rental will be closed between 2200 to 0600 hours. No vehicle rental orders accepted between 2200 to 0600 hours by Enterprise Rental.**

If possible, remind incident ground support to provide ground support rental release information back to host dispatch unit to close out in ROSS.

<http://fsweb.r5.fs.fed.us/unit/aqm/FireAviation/cars/>

## Road Graders

### 1. Considerations to Create Request

#### Type

- Type 1 – 165 + HP
- Type 2 – 120 to 164 HP  
12ft mold board minimum

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Miscellaneous</b>
<b>CATALOG ITEM:</b>	<b>Road Grader, Type 1</b>
	<b>Road Grader, Type 2</b>

**3. Fill from Pending Request Screen – query on “VIPR” tab.**  
 (Ex: ROAD GRADER – T1 – Company Name – last 6 of VIN#)

## Showers

### 1. Considerations to Create Request

#### Type

- None

#### Ordering Attributes

- None

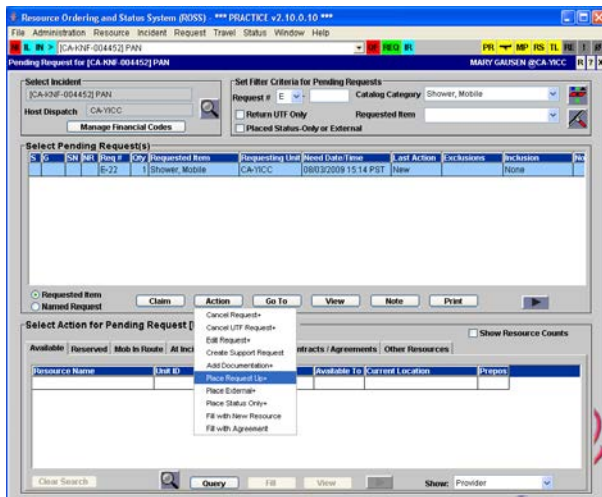
### 2. How to Create Request in ROSS

**CATALOG:** Equipment  
**CATEGORY:** Shower, mobile  
**CATALOG ITEM:** Shower, mobile

**Note:** In special needs estimate number of persons and duration at peak of incident. A good location address, and incident name and phone number for contact person.

**3. Place request up and alert GACC – fax “Mobile Food and Shower Service Request” form to GACC.**

**Note:** Notify the GACC with tentative release information. Upon demobilization give 15 minute travel.





## Sleeping Units - Mobile

### 1. Considerations to Create Request

#### Capacity

- 42 to 48 sleeping capacity

#### Ordering Attributes

- None

#### Additional Information

- 50+ foot trailers

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Trailer</b>
<b>CATALOG ITEM:</b>	<b>Trailer – Mobile Sleeping Unit</b>

### 3. From Pending Request Screen, Place Request Up, followed by courtesy call to GACC.

(Ex: MOBILE SLEEPER – Company Name – last 6 of VIN# or unique identifier)

## Skidder

### 1. Considerations to Create Request

#### Type

- Type 1 – 176 + HP
  - Type 2 – 100 to 175 HP
  - Type 3 – 60 to 99 HP
- Can be ordered with different grapple configurations or winch line plus min requirements.

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Miscellaneous</b>
<b>CATALOG ITEM:</b>	<b>Skidder, Type 1</b>
	<b>Skidder, Type 2</b>
	<b>Skidder, Type 3</b>
	<b>Skidder, Type 4</b>
	<b>Skidder, Type 5</b>

### 3. Fill from Pending Request Screen – query on “VIPR” tab.

(Ex: SKIDDER – T1 – Company Name – last 6 of VIN#)

## Tents and Canopies

### 1. Considerations to Create Request

#### Type

- Type 1 – Canopy w/o sidewalls (40x40, 40x60,40x80)
- Type 2 – Canopy w/o sidewalls (20x40, 20x60)
- Type 3 – Tent (500-700 sq. ft.) which also includes a cooling unit
- Type 4 – Tent (200-500 sq. ft.) which also includes a cooling unit

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Tent

Note: In “Special Needs” on “New Request” screen indicate Type 1, 2, 3, or 4.

### 3. Fill with VIPR.

(Ex: TENT – T1 – Company Name)

Note: **Only one request number needed per Tent Vendor**

**Tent Cooling (Cooling unit adequate to maintain a temperature 15 degrees less than the outdoor temperature)**

- Cooling Unit is optional for Type 1 & 2 Tents (D.2.1.1(7))
- Cooling Unit is required for Type 3 & 4 Tents (D.2.1.2(6))  
*Note: Type 3 & 4 Tent Vendors may bring whatever unit(s) (evaporative cooler, air conditioning unit, etc.) needed to meet minimum cooling requirement*

## Tent Optional Equipment

Optional Equipment is NOT incorporated into Tent agreements. Tent orders shall not include optional equipment (i.e. generators, cooling units, or ADA Tents) on any of the tent resource order documentation.

The optional equipment listed below will be ordered separately from Tent orders and will require a separate request number:

1. Generator, with a decibel rating no greater than 68 at 50 feet
2. ADA Accessible Tent
3. Cooling (Tent – Type 1 & 2)
  - Example: The incident calls requesting expanded to order one (1) Type 2 Canopy (20x60) with an AC unit and three (3) Type 4 Tents. Expanded will generate one “E#” for the Type 2 Canopy (Tent), a separate “E#” for the AC unit and a separate “E#” for the three (3) Type 4 Tents. Both Tent orders will be filled using the appropriate DPLs. The AC Unit will be filled by the Buying Team or the Incident Contracting Officer. The Dispatcher filling the order for the Type 2 Canopy can ask the Tent vendor if they have an AC unit available, and relay that information to the Buying Team or the Incident Contracting Officer to sign the vendor up with an Incident Only EERA. If the Government is unable to come to terms with the respective Tent vendor, the Government reserves the right to utilize other means to procure the optional equipment (e.g. Buying Team commercial rental).
  - \*Consider contacting Fire Cache’s. Tents may be available that meet the Type 4 specifications.

## Toilets - Portable

### 1. Considerations to Create Request

#### Type

- Regular Portable Toilets
- Accessible Toilets

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	Supply
<b>CATEGORY:</b>	Service, Sanitation
<b>CATALOG ITEM:</b>	Service - Porta Potties

Note: In “Special Needs” on “New Request” screen indicate Regular or Accessible. No servicing is included in the daily rate. Logistics sets the schedule and number of servicing per day. **Only one request number needed per Toilet Vendor for each type of Toilet (i.e. Regular or Accessible).** Quantity and location of toilets ordered to be document in ROSS.

### 3. Fill with VIPR.

(Ex: PORTA POTTIES – Company Name)

Note: When releasing document quantity and location in ROSS

## Tractors – Cache (Incident Only/EERA)

### 1. Considerations to Create Request

#### Type

- Tractor only
- Tractor w/ one trailer
- Tractor w/ 2 trailers

#### Ordering Attributes

- None

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	Equipment
<b>CATEGORY:</b>	Transportation
<b>CATALOG ITEM:</b>	Transportation, Tractor Transportation, Tractor/Trailer

**3. Fill with agreement.**

(Ex: TRACTOR – Company Name – last 6 of VIN#)

(Ex: TRACTOR/TRAILER – Company Name – last 6 of VIN#)

**Transport, Lowboy (Stand Alone)**

**1. Considerations to Create Request**

**Type**

- Type 1 – >70,000 lbs.
- Type 2 – 35,000 – 69,999 lbs.
- Type 3 – <35,000 lbs.

**Ordering Attributes**

- None

**Note:** Must have Carrier and Cargo Insurance

**2. How to Create Request in ROSS**

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Transportation</b>
<b>CATALOG ITEM:</b>	<b>Transportation, Lowboy, Type 1</b>
	<b>Transportation, Lowboy, Type 2</b>
	<b>Transportation, Lowboy, Type 3</b>

**Note:** Is for a single transport only, dozers come with own transportation under DPL.

**3. Fill with VIPR.**

(EX: Lowboy – T1 – Company Name – last 6 of VIN#)

## Water Tender - Support

### 1. Considerations to Create Request

#### Type

- Type 1 – 4000 gallon +
- Type 2 – 2500 to 3999 gallon
- Type 3 – 1000 to 2499 gallon

#### Ordering Attributes

- All-Wheel Drive or 4X4

**Note:** Special Needs, Staffing, Single Shift, Double Shift

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Tender, Water (Support)</b>
<b>CATALOG ITEM:</b>	<b>Tender, Water (Support), Type 1 Tender, Water (Support), Type 2 Tender, Water (Support), Type 3</b>

### 3. Fill on pending screen – use “VIPR” tab.

(Ex: WATER TENDER – SUPPORT – T1 – Company Name – last 6 of VIN#)

## Weed Washers

### 1. Considerations to Create Request

#### Type

- Type 1 – Self-contained with recycled water system and underbody wash system

#### Ordering Attributes

- None

**Note:** Special Needs, Staffing, Single Shift, Double Shift

### 2. How to Create Request in ROSS

<b>CATALOG:</b>	<b>Equipment</b>
<b>CATEGORY:</b>	<b>Miscellaneous</b>
<b>CATALOG ITEM:</b>	<b>Weed Washing Unit</b>

### 3. Fill on pending screen – use “VIPR” tab.

(Ex: WEED WASHING UNIT – T1 – Company Name – last 6 of VIN# or unique identifier)

## Vehicle with Driver

### 1. Considerations to Create Request

#### Type

- Passenger Van – 7-9 passenger, 2-wheel and 4-wheel drive
- Pickup, Type 1 – GVWR of 8,501 lbs. and greater, minimum 6.5’ bed length
- Pickup, Type 2 – GVWR of 6,001 to 8,500 lbs., minimum 6.5’ bed length
- Pickup, Type 3 – GVWR up to 6,000 lbs., minimum 5’ bed length
- Stakeside, Type 1 – GVWR 14,001 lbs. and greater, specify if truck has dump/tilt box OR lift gate
- Stakeside, Type 2 – GVWR 10,001lbs. to 14,000lbs., specify if truck has dump/tilt box OR lift gate

#### Ordering Attributes

- All vehicles – 4WD/AWD
- Sport Utility Vehicles – 6 or more seats
- Stakeside Trucks
- Dump/Tilt Box
- Lift Gate

NOTE: Towing is no longer allowed under this solicitation. The full bed of the truck shall be available for incident use. Modifications to vehicles such as lift kits, aftermarket exhaust (i.e., glass packs), and other such modifications that would compromise the integrity of the vehicle, may not be accepted. If safety is not compromised, it would be up to the incident personnel to determine if equipment meets the needs of the incident.

## 2. How to Create Request in ROSS

<b>CATALOG:</b>	Equipment
<b>CATEGORY:</b>	Transportation
<b>CATALOG ITEM:</b>	Transportation, Pickup
	Transportation, Vehicle, All Terrain (ATV)
	Transportation, Vehicle, Passenger
	Transportation, Vehicle, Sport Utility (SUV)

## 3. Fill with agreement.

Ex: AUTOMOBILE – Company Name – Vehicle model – License#

Ex: SUV – Company Name – Vehicle model – License#



## Neighboring Units for VIPR DPLs in ROSS

Below is a list of the forests and their recommended neighbors for accessing VIPR DPLs when their own DPLs are exhausted. If, due to activity, these neighboring lists are exhausted, an order should be placed to the GACC. Contract Engine and Crews are excluded from the Neighbor Unit VIPR DPL Process. If Engine or Crew list is depleted, place order to GACC not to Neighboring Dispatch Center.

**MNF** – SRF, SHF, PNF, ENF, TNF

**SRF** – KNF, SHF, MNF, MDF

**KNF** – SRF, SHF, MDF, LNF, MNF

**SHF** – SRF, KNF, LNF, MDF, MNF, PNF

**MDF** – SHF, KNF, LNF, PNF, SRF

**LNF** – MDF, SHF, PNF, KNF

**PNF** – LNF, TNF, SHF, MNF, ENF

**TNF** – PNF, ENF, MNF, SHF, STF

**ENF** – TNF, STF, MNF, INF, PNF

**STF** – ENF, SNF, LPF, INF, SQF

**SNF** – STF, SQF, LPF, INF, ANF

**SQF** – SNF, LPF, BDF, INF, ANF

**INF** – SQF, BDF, ENF, SNF, STF, ANF

**LPF** – AND, SQF, SNF, STF

**BDF** – ANF, CNF, LPF, INF, SQF

**ANF** – BDF, CNF, LPF, SQF, SNF, INF

**CNF** – ANF, BDF, LPF, INF, SQF

With new national VIPR direction, it is no longer acceptable to give your neighbors access to equipment on your VIPR DPL directly. As a solution to the issue, the GACCs will set up selection areas for DPL equipment in ROSS for each center and their neighbors. So, if you have exhausted your DPL, you can place the order in ROSS directly to one of your neighbors. Your neighbor will then shop their DPL, when they have exhausted their DPLs, they will UTF the order back to the requesting dispatch center. When

an order for a DPL resource is UTF back to the incident dispatch center from a neighbor then the incident dispatch center can place the request directly to the next neighbor on their list. Only the incident host Dispatch Center will place order through the selection area to be shop by their neighbors. After the Incident Host Dispatch Center has exhaust their Neighbors DPL they will place the order to the GACC and the GACC will place the order to any remain forest that weren't shop by the Incident Host Dispatch Center.

***Example***

1. CNF has a request for a DPL Support Water Tender. CNF will first exhaust their list of DPL Support Water Tenders. CNF can then shop ANF, BDF, LPF, INF and SQF for DPL Support Water Tender.
2. CNF will place the order through their selection area to the closest neighbor. For this example CNF places the order to BDF.
3. BDF would then shop their DPL for Support Water Tenders. After BDF has exhausted their list they would UTF the order back to CNF.
4. CNF would then place the order to the next neighbor on their list until the order is filled or their neighbors have exhausted their lists and have UTF it back to BDF. The recorded of UTFs will serve as documentation of which DPL was shopped for this request. Additional ROSS "Documentation" or hard copy documentation will still need to be maintained to document communication with vendors on the DPL lists.
5. After CNF exhausts their neighbors list, they would place the request to the GACC and the GACC would place it to the next forest using the closest resource concept.

Most importantly, during your vendor contacts, if a vendor has indicated they have no equipment available, instruct the vendor to call dispatch to status themselves as available, when they become available. Remember to document this conversation/ vendor instructions. Suggestion: When the initial equipment orders start, the DPL lists can be printed out and used for your documentation of vendor calls and equipment status.

Below is a DPL flow chart to support decisions for Incident Only EERA process

