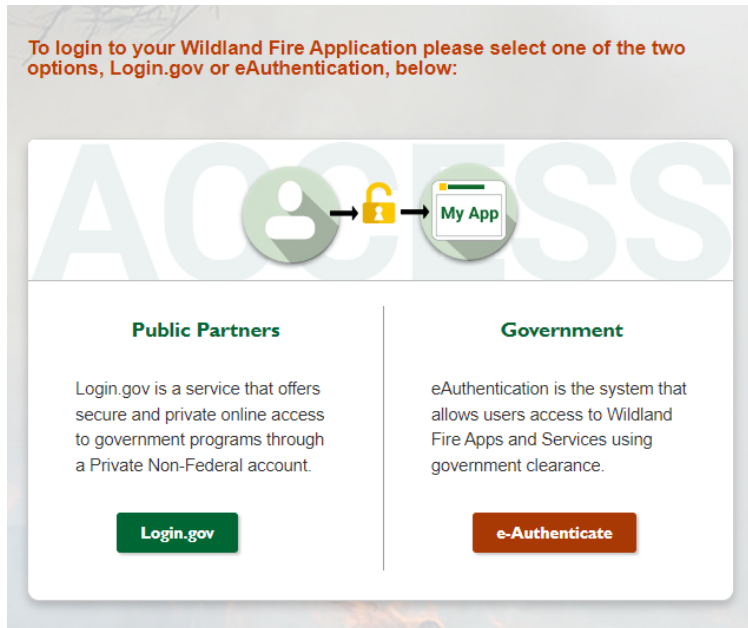


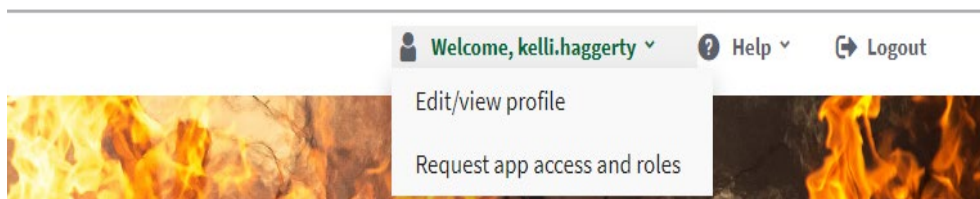
SIT/209 ACCESS

You'll need to have a iNAP account before you can get access to the 209 program
<https://nap.nwcg.gov/NAP/#>

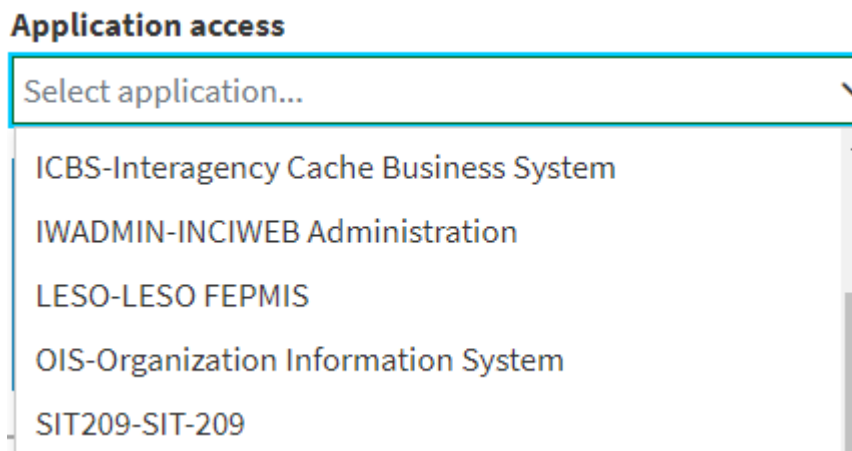
1. Once you have an iNAP account you'll need to go to the Wildland Application Portal <https://iwfirp.nwcg.gov/index.html#dashboard> and sign in with your e-Auth or if you don't have a PIV card, sign in using Login.gov.



2. Go to the welcome drop down and choose "Request app access and roles"



3. Go to application access and choose "SIT209"



4. Go to “Instances” and check “Prod (Standard)”

Instance(s)

Select Instance(s)... ▾

X

PROD (Standard)

5. “Request application access and roles for sit” will automatically default to “SIT209 Report Reader.” This allows users to report functionally within SIT209. Only select “SIT209 Writer” if you are currently able to create Cognos reports for SIT209.

Request application access and roles

Requesting application access will result in a request to INAP. To request access to more than 1 application, please click the plus button below.

Application access
SIT209-SIT-209 ▾

Instance(s)
2 items selected ▾

Request application roles for SIT209 - PROD (Standard)

SIT209 Report Reader (default) ←

SIT209 Report Writer X

PROD (Standard)

[unselected instance]

6. Fill in the contact information with one of the SIT209 Mangers in this list: [SIT209 Application Managers List](#)
7. You will get an email asking you to send the request via email to one of the Sit209 Managers for the GACC. Please send that email to all approvers in SOPS to ensure a timely response to your request. Here are those emails: Kelli.haggerty@usda.gov; eric.gandolfi@usda.gov; Joseph.faruzzi@usda.gov; heather.robbyns@usda.gov They are also located in the [SIT209 Application Managers List](#).
8. Once your request has been approved/processed, sign in to the 209 program. That will prompt the program to recognize your name. Then let the Sit209 Managers know that you have been successful with logging in so we can then assign you the appropriate roles within the program.