

# CALIFORNIA WILDLAND FIRE COORDINATING GROUP



## California Wildland Fire Safety and Risk Management Committee Charter

### Mission Statement:

The California Wildland Fire Safety and Risk Management Committee (SRM) is established to provide an interagency approach to wildland fire safety awareness and risk management for the interagency community within the State of California including state, federal, and local government.

### Membership:

The California SRM Committee will be composed of the lead fire manager or his/her designee for each of the following agencies:

U.S Forest Service- Pacific Southwest Region

National Park Service- Pacific West Region

Bureau of Land Management- California State Office

Bureau of Indian Affairs- Pacific Region

U.S Fish and Wildlife Service- Pacific Southwest Region

California Department of Forestry and Fire Protection- CAL FIRE

Governor's Office of Emergency Services- CAL OES

California Association of Contract Counties

Agency representatives will be responsible to ensure that respective agency policy and procedures are maintained and agency administrators are informed. In the event there is no California Association of Contract Counties representative, the CAL FIRE representative will perform this role. The members will coordinate recommendations for agency acceptance and implementation. Liaisons and subject matter experts (SME) will be included in meetings and conference planning on an as needed basis.

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## **Purpose:**

To establish and maintain an interagency approach to wildland fire safety programs with a high degree of professionalism, trust, and mutual assistance among wildland fire management agencies.

To host and organize an annual California Wildland Fire Risk Management Summit within California to provide a forum for the exchange of ideas, lessons learned, and the development of consistent implementation of wildland fire safety policies, risk management, and guidance.

To assist in the coordination between the CWCG Operations Group and Incident Management Team (IMT) Safety Officers by facilitating dialogue during the annual IMT meetings.

## **Leadership:**

A Chair and Vice Chair will serve on a one-year rotational basis, and follow the order of the membership roster above. The Vice Chair will succeed the Chair. In the event a vacancy should occur at either the Chair or Vice Chair positions the rotation order will move up to fill the vacancy. Adjustments to rotation will be made as deemed necessary.

The Chairperson, and in his or her absence, the Vice Chair, is responsible for calling meetings or conference calls, setting the agenda, facilitating the meeting, documentation and distribution of decisions and action items.

## **Meetings:**

The SRM Committee will have quarterly meetings and/or conference calls, and additional meetings as needed. The quarterly meetings will typically be held in January, April, July, and October and will ideally take place prior to the CWCG parent group meeting. At least one of these will be an in person "face to face" meeting.

There will be a formal report out on current FIRESCOPE Safety Specialist Group (SSG) status and projects to encourage cooperation between our two groups. Additionally there will be one joint "face to face" meeting per year.

## **Task Groups:**

The California SRM will task out assignments to specific individuals and members associated with implementation of the summit. This includes but is not limited to: registration process, agenda development, duplication, hotel coordination, audio visual support and acquisition etc.

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Dave Teter, Chair, California Wildland Fire Coordinating Group

Date: March 1, 2017

A blue ink signature of Dave Teter.