

CALIFORNIA WILDLAND FIRE COORDINATING GROUP



CHARTER

Authorization

The California Wildland Fire Coordinating Group (CWCG) members are authorized by each of their respective agency administrators and work under the various Master Cooperative Fire Protection Agreements in place for California (see list of authorities and agreements attached as Appendix A).

Mission Statement

The CWCG is established to further interagency cooperation, communications and coordination, and to implement interagency fire management direction.

Purpose

- 1) Provide interagency leadership and coordinated implementation of fire management policies, directions and standards.
- 2) Instill professionalism in all aspects of fire management and develop a full partnership, trust and mutual assistance among the wildland fire protection entities.
- 3) Establish committees, task groups and teams to support CWCG activities.
- 4) Recommend a unified course of action based upon the principles of the National Cohesive Wildland Fire Management Strategy and the California Fire Plan in order to promote safety and provide oversight in all aspects of fire and incident management, including:
 - Firefighter and public safety
 - Ecosystem management
 - Wildland Urban Interface (WUI)
 - Fuels and resource management
 - Fire management planning and decision support
- 5) Provide input to geographic area interagency wildland safety and wildland fire training programs.
- 6) Approve nominations for Advanced Incident Management (S-520) and Area Command (S-620) training.
- 7) Facilitate efficiencies in all California incident operations at all levels, including;

- Monitor and evaluate the performance of all interagency Federal Incident Management Teams (IMT) in California
- Serve as the California Multi-Agency Coordination Group (CALMAC)
- Coordinate with the Geographic Area Coordination Centers (GACC) and assist in resolving issues as necessary
- Approve the Geographic Area Mobilization Guide and other interagency guides as necessary
- Recommend policy changes to agency administrators
- Serve as the geographic area(s) point of contact for requests requiring interagency action

Membership

The California Wildland Fire Coordinating Group (CWCG) is made up of the State and Regional level Fire Managers from:

- 1) California Department of Forestry and Fire Protection (CAL FIRE)
- 2) Bureau of Indian Affairs, Pacific Region (BIA)
- 3) CAL FIRE Contract County representative
- 4) National Park Service, Pacific West Region (NPS)
- 5) Bureau of Land Management, California (BLM)
- 6) California Governor's Office of Emergency Services (CalOES)
- 7) United States Fish and Wildlife Service, Pacific Southwest Region (FWS)
- 8) United States Forest Service, Pacific Southwest Region (USFS)

Agency representatives will be responsible to ensure that respective agency policies and procedures are maintained and that agency administrators are informed. The members will coordinate recommendations for agency acceptance and implementation.

A representative from both North and South Operations Centers will serve as technical advisors to CWCG.

Chair and Vice Chair

A Chair and Vice Chair serve on a one year rotational basis and follow the order of the membership roster above. The Vice Chair will succeed the Chair. In the event a vacancy should occur at either the Chair or Vice Chair positions, the rotation order will move up to fill the vacancy. Adjustments to rotation will be made as deemed necessary.

Executive Assistance

To maintain continuity in the administration tasks for CWCG, it is desirable to have a permanent person selected from the area fire community who can assist with note

taking, distribution of notes and correspondence to the members and other designated recipients. Costs associated for the assistance will be borne by the supplying agency.

Meetings

The CWCG will have quarterly meetings and have additional meetings as needed. The quarterly meetings will typically be held in January, April, July, and October.

An agenda will be developed by the Chair. Agendas and action items requiring CWCG decisions are to be distributed to the membership prior to each meeting.

Minutes of each meeting will be kept and copies will be forwarded to CWCG members and the signatory agency administrators. The Chair will make arrangements for a note taker at each meeting.

Standing Committees

Standing Committees are identified to assist the CWCG. The CWCG will provide direction and oversight of committee activities.

Each Standing Committee will have a charter with a Mission and a Purpose Statement. Committee charters will be reviewed and approved by the CWCG (see Appendices B through F).

The CWCG approved Standing Committees are:

- Operations Committee – coordinates interagency operational practices for mobilization and incident management team activities.
- Training Working Team – ensures quality interagency fire and aviation management training and provides focus and oversight of fire training and workforce development within California Geographical Areas.
- Interagency Incident Finance Advisory Group – develops strategies and processes to improve interagency consistency and capacity in the areas of cost apportionment, reimbursement, and fiscal efficiency.
- California Wildland Fire Safety and Risk Management Committee – establishes and maintains an interagency approach to wildland fire safety and risk management awareness programs.
- Wildland Fire Prevention, Mitigation, and Education Committee – enhances interagency coordination in wildland fire prevention, mitigation, and education programs.

Each Standing Committee will elect a Chair. Minutes of meetings or key decisions and action items will be documented and distributed to CWCG. Standing Committee Chairs, or the representatives, will report to the CWCG as requested. Standing Committees

may organize task groups to accomplish specific objectives. Task groups will be disbanded upon completion of the work assignment.

Expenses

The costs of salary, travel, per diem, and operating expenses for CWCG, Standing Committee, and Task Group members will be borne by the member's agency.

The CWCG will determine how to cover costs of special projects.

Appendices

- A) Authorities and Agreements
- B) Training Working Team Charter
- C) Operations Committee Charter
- D) Interagency Incident Finance Advisory Group Charter
- E) California Wildland Fire Safety and Risk Management Committee Charter
- F) Fire Prevention, Mitigation, and Education Committee Charter

CALIFORNIA WILDLAND FIRE COORDINATING GROUP



Signatory Authorities

Ken Penland

Director, CAL FIRE

1/27/17

Date

Amy G. Deutschke

Regional Director, Pacific Region, BIA

2/9/2017

Date

[Signature]

Contract Counties Representative

3-2-17

Date

Yanna E. Joss

Region Director, Pacific West Region, NPS

2/28/17

Date

for Jim V. Jim

State Director, BLM California

2/10/2017

Date

Walt S. [Signature]

Director, Cal OES

3/29/17

Date

[Signature]

Regional Director, Pacific Southwest Region, FWS

2-16-17

Date

Jeanne Wade Evans

Regional Forester, Pacific Southwest Region, USFS

4/6/17

Date