Date: November 23, 2019

To: Incident Management Team Applicants, Agency Administrators, Unit Fire Chiefs, Fire Staff and Dispatch Center Managers

Subject: Advertisement for Multiple California Incident Management Team Positions - Request for Nominations - December 2, 2019 – January 17, 2020

The California Wildland Fire Coordinating Group (CWCG) is actively working to retain adequate Incident Management Teams (IMTs) for California while many Geographic Areas are reducing due to lack of qualifications and participation. CWCG’s goal is to move towards having a single Type IMT in California consistent with our state partners. In the short term, the goal for 2020 is to retain four Type 1 IMTs and six Type 2 IMTs. One or more Type 2 IMTs may be configured with short rosters based on the amount of applications received.

As the CWCG transitions toward all/more Type 1 IMTs there is a need to aggressively train and qualify folks for Type 1 IMTs while pairing and partnering with Type 2 IMTs for succession. Additional information and analysis are documented in the 2019 CA IMT Succession paper posted on the CWCG website.

**Number of positions:** Variable for Type 1 & 2 IMTs:
The California Wildland Fire Coordinating Group is advertising for team positions on Type 1 & 2 California Incident Management Teams. The open period for accepting applications is December 2, 2019 – January 17, 2020 at COB. This announcement applies to the following positions:

- All rostered positions on Type 1 & 2 IMTs based on 2016 NMAC IMT Composition Guide
- All trainee positions on Type 1 & 2 IMTs
- Type 1 and 2 IC trainee positions
- Type 1 and 2 Deputy IC

**Qualifications:** All applicants **must** meet qualifications using the current National Wildfire Coordinating Group (NWCG) Wildland Fire Qualifications Guide 310-1, Forest Service Fire and Aviation Qualifications Guide (November 2014), California Incident Command Certifications System (CICCS), or California Department of Forestry and Fire Protection 4039. A copy of your most current Red Card must be provided for Federal applicants. Cooperators not utilizing the CICCS or Incident Qualifications and Certification System must include a letter from their Unit Fire Chief certifying their qualification for the position. Forest Service employees must obtain approval through their Forest Supervisor.
Selection Criteria: Applicants will be considered only if a complete application package is submitted by the due date including your record of experience and training for the position (IQCS or equivalent), a copy of your latest qualification card, and complete electronic application.

Duration: The selected candidates will fill the position for 1 year. IMT assignments are normally 14 to 21 days although can be as long as 30 days. Teams rotate “on call” between 2 hour, 8 hour, or 24 hour readiness.

Comments: All IMT members must apply annually. All applicants will be pooled for selection although preferences on IMT/IC will be considered. CWCG Operations Committee and Incident Commanders will collaborate on selections to fill rosters to meet NMAC 2016 IMT composition requirements and selection priorities documented in the CA Interagency Incident Management Team Operating Guidelines. If there are not adequate applicants to fill rosters thru the application process, IMTs may be stood down, rostered in short configuration, or combined with another IMT.

How to apply: Complete all applications for IMT positions within the ICAP system. All IMT members must reapply every year. The announcement will remain open for the entire application period; however, all portions of the application must be completed in the ICAP system by January 17, 2020. We encourage applicants to upload resumes and other supporting documentation.

The attachment B provides instructions on the application process. These will also be available on the CWCG website: http://gacc.nifc.gov/oscc/cwcg/

We thank you for your dedication and service to California Incident Management. We all understand that the future is defined by immense complexity and significant demands on incident personnel. Your leadership and professionalism are critical to our ongoing success. Thank you for your hard work in 2019 and your willingness to step up in 2020. Questions may be directed to the Chairperson of the California Operations Committee, Scott Lucas at 916-978-4442 or your agency representative listed in Attachment A.

Scott Lucas, Chairperson
Operations Committee
California Wildland Fire Coordinating Group
Attachment A - Agency Representatives

FOREST SERVICE EMPLOYEES - USDA, Forest Service, 6101 Airport Road, Redding CA 96002, PH: 530-227-9833 EMAIL: nickie.johnny@usda.gov
Attention: Nickie Johnny

BUREAU OF LAND MANAGEMENT EMPLOYEES - Bureau of Land Management - California State Office, Fire Aviation Management Office, 2800 Cottage Way Room W-1623, Sacramento, CA 95825
PH: 916-978-3742 EMAIL: slucas@blm.gov
Attention: Scott Lucas

NATIONAL PARK SERVICE EMPLOYEES - National Park Service, Pacific West Region Office, 333 Bush Street, Suite 500 San Francisco, CA 94104
PH: 707-498-4435 EMAIL: Michael_Minton@nps.gov
Attention: Fire Management - Mike Minton

BUREAU OF INDIAN AFFAIRS EMPLOYEES - Bureau of Indian Affairs, 2800 Cottage Way, Rm W-2820, Sacramento, CA 95825
PH: 916-225-1141 EMAIL: nathan.gogna@bia.gov
Attention: Nate Gogna

FISH AND WILDLIFE SERVICE EMPLOYEES – Fish and Wildlife Service, Branch of Fire Management, 2800 Cottage Way Suite W-2606, Sacramento, CA 95825
PH: 619-403-2296 EMAIL: peter_kelly@fws.gov
Attention: Peter Kelly

STATE OF CALIFORNIA EMPLOYEES – CAL FIRE, PO Box 944246, Sacramento, CA 944246
PH: (916) 653-7772 EMAIL: joe.tyler@fire.ca.gov
Attention: Joe Tyler

COOPERATING FIRE AGENCIES (All local government applicants) – Governor’s Office of Emergency Services 3650 Schriever Ave. Mather, Ca 95655
PH: 916-642-3838 EMAIL: art.torrez@caloes.ca.gov
Attention: Art Torrez

ASSOCIATION OF CONTRACT COUNTIES (Marin, Los Angeles, Ventura, Kern, Orange, Santa Barbara)
Kern County Fire Department, 5642 Victor Street, Bakersfield, CA 93308
PH: 661-330-0193 EMAIL: bsteers@kerncountyfire.org
Attention: Billy Steers
ATTACHMENT B – ICAP INSTRUCTIONS

To:  2020 Incident Management Team Applicants

Subject: 2020 ICAP Instructions

Thank you for your interest in applying for a California Interagency Incident Management Team. All team members will need to submit an electronic application in each calendar year, to be considered for selection.

ICAP has changed from previous years versions. Please review the following instructions prior to entering ICAP and initiating the application process.

Background
The Incident Command Application was developed to facilitate Incident Management Teams in recruiting for and filling team positions. These positions are only for temporary assignments during an incident.

All positions listed follow National Wildfire Coordination Group (NWCG) standard positions found in PMS 310-1 Wildland Fire Qualification System Guide. In order to apply to any position you must meet the qualifications and training as outlined in the 310-1 and be certified through your respective agency.

Directions

1. Sign up for an ICAP account at the signup page.
   - https://icap.ordvac.com/accounts/signup/
2. Add your applicant information at the applicant info form
3. From the home page, browse to a region, team, and position, fill out the application, and save the form. Your applications and their status are listed on your applicant history page.

The 2020 Incident Commander assignments are:

Type 1 IMTs
- CIIMT 1 – McGowan
- CIIMT 2 – Minton
- CIIMT 4 – Kurth
- CIIMT 5 – Young

Type 2 IMTs
- CIIMT 10 – Dalrymple
- CIIMT 11 – Fogle
- CIIMT 12 – Nobles
- CIIMT 13 – Wakoski
- CIIMT 14 – Strawhun
- CIIMT 15 – Harris

After you save application to position you will see something on the screen like below:
You should also receive an email confirming your application to the position.

If at any time you need assistance you can email Jim Edmonds at jim.edmonds@usda.gov
Applicants may apply to a specific IMT as your priority/preference. **Please note:** everyone will need to be considered part of the APPLICANT POOL to determine if there are adequate applicants to fill all the IMT rosters.

California IMTs in 2020 - The exception may be for shortage positions (ig; FSC, FBANs). Please select either primary or trainee.

**LATE APPLICATIONS**
LATE APPLICATIONS WILL NOT BE ACCEPTED IN ICAP. THE CLOSING DATE FOR VACANCIES IS January 17, 2020**

**Applicants will be notified by the selecting Incident Commander via email, voice or other memo of their acceptance and after the formal IMT selection meeting February 11-12, 2020 and followed by CWCG roster approval  **