ATTACHEMENT B – ICAP INSTRUCTIONS

To: 2020 Incident Management Team Applicants

Subject: 2020 ICAP Instructions

Thank you for your interest in applying for a California Interagency Incident Management Team. All team members will need to submit an electronic application in each calendar year, to be considered for selection.

ICAP has changed from previous years versions. Please review the following instructions prior to entering ICAP and initiating the application process.

Background
The Incident Command Application was developed to facilitate Incident Management Teams in recruiting for and filling team positions. These positions are only for temporary assignments during an incident.

All positions listed follow National Wildfire Coordination Group (NWCG) standard positions found in PMS 310-1 Wildland Fire Qualification System Guide. In order to apply to any position you must meet the qualifications and training as outlined in the 310-1 and be certified through your respective agency.

Directions

1. Prepare for submitting application **NOTE: You will have one opportunity to submit your information. If you are 99% complete and you close out the web browser without pushing submit, you will need to submit a completely new application. Everything you entered will be lost.**

2. You will need to complete all required fields. They are identified with a red asterix following the requested information

3. The application will ask for your Resume and Qualifications document. Have those ready to attach

4. In drop down list you will be limited to one selection. Where there are multiple check boxes you can select more than one option

5. Click on link below to access temporary ICAP signup page.

   • [https://arcg.is/0fKmWr](https://arcg.is/0fKmWr)
6. Add your applicant information at the applicant info form

7. After completing applications make sure you push submit

The 2020 Incident Commander assignments are:

**Type 1 IMTs**
- CIIMT 1 – McGowan
- CIIMT 2 – Minton
- CIIMT 4 – Kurth
- CIIMT 5 – Young

**Type 2 IMTs**
- CIIMT 10- Dalrymple
- CIIMT 11- Fogle
- CIIMT 12 – Nobles
- CIIMT 13 – Wakoski
- CIIMT 14 – Strawhun
- CIIMT 15 - Harris
After you save application to your positions you will see something on the screen like below:

2020 California Incident Management Teams

Great! Your data was sent successfully. Thanks.