

Region 5 Expanded Dispatch Guide

Version 2

VIPR DPL, IBPA, Incident Only/EERA

Equipment and Miscellaneous Resources

2017



Update: 7/5/17

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Introduction

This guide is intended for the use of dispatchers and expanded support dispatchers in Region 5. The guide supplements the California Mobilization Guide and serves as a quick reference. It is not intended to be all-inclusive, just as a reference, for the more-common orders.

Incident contracted equipment falls into two categories:

- Incident Blanket Purchase Agreements (IBPA)/VIPR – Dispatch Priority List (DPL)
- Non-Solicited equipment – Incident Only/Emergency Equipment Rental Agreements

Immediate Need Dispatches

Only operational equipment (Engines, Dozers & Water Tenders) may be ordered immediate need and deviate from the VIPR DPLs. The establishment of an “immediate need” request will be at the sole discretion of the IC. These requests will be placed for contract equipment within the Host Dispatch Zone listed on the priority dispatch list(s) and are determined to be the closest available resources. The Planned Need procedures do not apply to Immediate Need dispatches.

If the resources from the VIPR DPLs are exhausted or equipment cannot meet the immediate need then the dispatch center may utilize locally available resources not on a VIPR DPL as an exception due to emergency fire conditions that warrant immediate deployment of resources. The Incident Only/EERAs issued in these situations shall be for that incident only. In these instances, equipment hired on an “Incident Only Basis” should be replaced with equipment from the local centers VIPR DPL as soon as practical, especially when additional operational periods are expected and or planned for the needs of the incident.

Planned Need Dispatches

When dispatching Planned-Need Equipment, the Dispatch Center will use the DPLs. During planned-need dispatches, when the available resources within a dispatch zone are exhausted, dispatch centers should utilize neighboring centers priority dispatch lists. This procedure incorporates dispatch centers already established in ROSS as neighboring units (See listing in Appendix A). If the neighboring centers cannot fill the needed resource the order should be placed up to the GACC for normal mobilization procedures.

All equipment should have a VIN#, Serial # or unique ID number noted on the resource order. Before orders are accepted by any priority dispatch contractor, the specific piece of equipment or person from the priority dispatch list ordered (by VIN, serial number or name) must be able to meet the date and time needed requirements established by the incident. If that specific piece of equipment or person is not available or cannot meet the date and time needed the dispatcher will move on to the next available resource on the DPL. Remember to DOCUMENT in ROSS.

When dispatches are being made, if the contractor cannot be reached, the dispatcher may proceed with ordering the next resource on the DPL. If a Contractor is not able to be contacted, dispatchers will leave voice messages. If there is no response to these message(s) within 10 minutes, that resource will be deemed non-responsive and the next resource on the DPL will be called. Not responding to a call does not

remove a Contractor from the DPL. Repeated non-responsiveness may be grounds for other contractual remedies. Dispatchers must carefully document all of these calls and actions in ROSS.

Reassignment of State (HEMs) equipment to Federal (VIPR) resources

When it is probable that reassignment of equipment from state to federal incidents will occur, please contact the respective GACC, Fire Operations Program Manager and or Incident Business Personnel as soon as possible for support. See methodology below for reassignment process.

Respectfully, all resources should not be automatically reassigned. The Host Dispatch Center Priority Dispatch List MUST be considered as the first priority. The following considerations can help to support this.

- 1) If the Resource is on HEMs and has a VIPR agreement on the Host DPL, the resource can be reassigned. This resource will be filled using the resource item established in ROSS from VIPR.
- 2) If the Resource is on Hems and not on the Host DPL, but has a VIPR agreement on any other forest, it can be reassigned once it's determined there is no like equipment on Host Dispatch DPL. This resource will be filled with agreement by the Host Dispatch using established naming conventions.
- 3) If the resource is currently assigned on a Hems agreement and doesn't have a VIPR agreement it should be considered for demobilization.

Example: A Type 2 water tender is currently assigned on the incident under a HEMs agreement. The Host Dispatch will check their DPL for a Type 2 water tender. If no Type 2 water tender is available on the Host DPL, then the water tender currently assigned could be reassigned to stay on the incident if they have a VIPR agreement regardless of their respective VIPR DPL dispatch location. Documentation on the new resource order would reflect that "no Host Dispatch equipment was available on their DPL."

National Contracts for 2017

If in need of this information may submit an e-mail request to FS-FS AQM ISB.

- Mobile Shower Facilities
- Mobile Food Unit
- Fire Retardant
- Crew Carrier Buses
- Clerical Units
- Helicopter Support Trailer
- Type 2 IA Crews
- Communication Units
- GIS Trailer

Equipment List

ALWAYS check the most recent dispatch priority list.

Dispatch Priority Lists (DPL) website:

<http://www.fs.fed.us/business/incident/dispatch.php>

Orders for contract equipment from these categories will be placed utilizing VIPR DPLs.

- Buses (Crew)
- Engines – Types 3 & 6
- Faller Modules (2 fallers)
- Faller, Single
- Mechanics w/Service Truck –
- Clerical Units
- Refrigerated Trailers
- Tents – Types 1 to 4
- Mobile Laundry Units – Types 1 & 2
- GIS Units – Types 1 & 2
- Trailer Mounted Hand Washing Stations
- Communication Trailer
- Vehicle w/Driver
- Potable Water Trucks – Types 1 to 4
- Gray Water Trucks – Types 1 to 4
- Support Water Tenders – Types 1 to 3
- Helicopter Support Trailers
- Mobile Sleeper Units
- Weed Washing Unit
- Fuel Tender
- Chainsaw and Small Engine Repair Service
- Portable Air Traffic Control Towers
- Portable Toilets
- Portable Hand Washing Stations
- Heavy Equipment: Dozers, Excavators, Road Graders, Feller-Bunchers, Masticators, and Skidders

NOTE: CHECK VIPR DPL UPDATES BEFORE ORDERING EQUIPMENT!

Aircraft Rescue Firefighting Apparatus – ARFF (Crash Rescue) (Incident Only)

1. Considerations to Create Request

Type

- Crash Rescue (Aircraft), Type 1 (3,000+ gals.)
- Crash Rescue (Aircraft), Type 2 (1,500 to 2,999 gals.)
- Crash Rescue (Aircraft), Type 3 (500 to 1,499 gals.)

Ordering Attributes

- None
- Dispatch would first search for agency, then cooperator, and finally vendor
- If it is determined that agency and cooperator resources are not available that must be documented in ROSS.

When only hired vendors are available, the hiring priorities are as follows:

1. Type needed
2. Date and time needed
3. Pricing
4. Location (miles) from their equipment site to the incident

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Crash Rescue (Aircraft), Type 1
	Crash Rescue (Aircraft), Type 2
	Crash Rescue (Aircraft), Type 3

3. Fill with agreement.

(Ex: CRASH RESCUE – T1 – Company – Unit Identifier (If applicable) – last 6 of VIN#)

Note: The dispatcher will contact the appropriate Incident Contracting Officer (CO) and provide the CO with the type of Crash Rescue/ARFF ordered and the Date and Time Needed.

Ordering procedures are as follows:

1. Order is sent to Incident Host Dispatch Center (See VIPR/EERA Guide for additional info tentative vendor list).
2. Incident Host Dispatch Center will contact Incident Contracting Officer to initiate the I/O EERA with the vendor
3. CO will provide dispatch with fill information once I/O EERA is initiated
4. Buying Team will provide the Host Dispatch with vendor travel information and the Host Dispatch will complete the resource order in ROSS.

Ambulance (Incident Only)

1. Considerations to Create Request

Type

- Ambulance, Type 1
- Ambulance, Type 2
- Ambulance, Type 3
- Ambulance, Type 4

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	All
CATALOG ITEM:	Ambulance, Type 1
	Ambulance, Type 2
	Ambulance, Type 3
	Ambulance, Type 4

3. Fill with agreement.

(Ex: AMBULANCE – T1 – Company – Unit Identifier (If applicable) – last 6 of VIN#)

Buses

1. Considerations to Create Request

Type

- **Buses, Crew Carriers**
 - (school type buses) appropriate for gravel or mountain roads for short duration travel, typical for transportation of 22–person crews (Resources Item in ROSS) (DPL List)
- **Buses, Coach**
 - 40+ passenger with bucket type seating, toilet (Incident Only/EERA)
- **Buses, Shuttle**
 - 16+ passenger, does not include 15–passenger vans, appropriate for incident shuttle use (Incident Only/EERA)

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Transportation
CATALOG ITEM:	Transportation, Bus Crew Carrier Transportation, Bus, Coach Transportation, Bus, Shuttle

3. Fill from Pending Request screen – fill from “VIPR” tab

(Transportation, Bus Crew Carrier).

(Ex: BUS – CREW CARRIER – Company– Unit Identifier (If applicable) – last 6 of VIN#)

3a. Fill with Agreement (Incident Only)

(Transportation, Bus, Coach, Transportation, Bus, Shuttle)

(Ex: BUS – COACH – Company– Unit Identifier (If applicable) – last 6 of VIN#)

or

(Ex: BUS – SHUTTLE – Company– Unit Identifier (If applicable) – last 6 of VIN#)

Camp in a Box (Incident Base Units)

1. Considerations to Create Request

Type

- Type 1 (full configuration with 10 trailers)
- Type 2 (reduced configuration with 5 trailers)

Ordering Attributes

- None Closest Available Concept

2. How to Create Request in ROSS

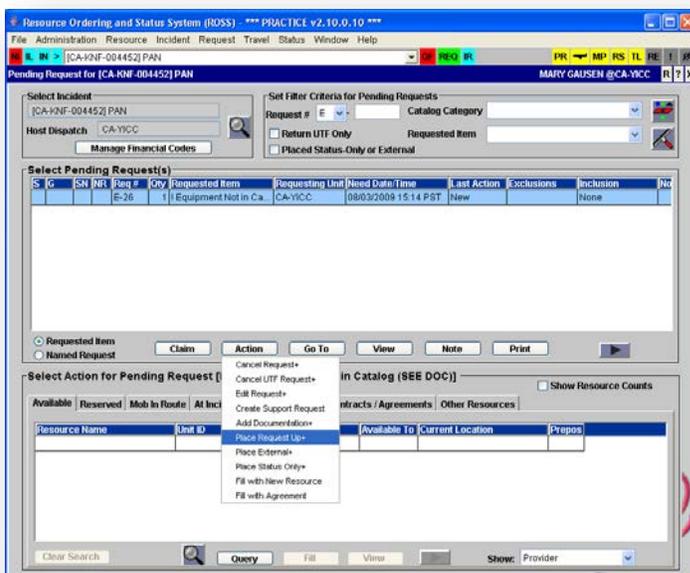
CATALOG: Equipment
CATEGORY: All
CATALOG ITEM: !Equipment Not in Catalog

Note in “Special Needs” on “New Request” screen “Camp in the Box” and Type 1 or 2.

Request will be placed to the GACC, followed up with a courtesy phone call. The GACC will determine closest resource (via mapquest www.mapquest.com).

Special Needs: Physical Address

3. From Pending Request screen, Place Request Up, followed up with courtesy phone call to GACC.



INCIDENT BASE UNIT (IBU) "Camp in the Box" Locations

El Dorado Water and Showers, Inc. (2 equipment locations)

PHYSICAL LOCATIONS (address) of IBU:

Type 1 and Type 2

- 379 Southgate Ave Chico CA 95928
- 4375 Farm Supply Dr. Ceres CA 95307

CONTACT INFORMATION - Year 2017

Office Phone Number (s): (888) 622-8995; Fax: (530) 622-0153

Company Administrative Contact (s): Rodger Cunningham

Email: eldoradowater@comcast.net

Expeditors by Lindale, Inc. (3 equipment locations)

PHYSICAL LOCATIONS (address) of IBU:

Type 1 and Type 2

- 2280 Short Dr. Corning CA 96021
- 2673 Angelo Ave Redding CA 96001
- 7179 Bridge St Anderson CA 96007

CONTACT INFORMATION - Year 2017

Office Phone Number (s): (800) 255-3119; Fax: (714) 388-3980

Company Administrative Contact (s): Dave Brown (714) 392-6580

Email: dbrown@expeditorsfire.com

Western Fire Support Systems aka AAA-1 Western Incident Support (1 equipment location)

PHYSICAL LOCATION (address) of IBU:

Type I and Type 2

19603 Transport Ln. Shafter, CA 93263

CONTACT INFORMATION - Year 2017

- DALE ELEVATORSKI 805-680-0372
- JARRETT PARRA 509-314-9338
- KAT DONLAN 805-705-0129
- AUSTIN PERETZMAN 360-908-5148

Caterers

1. Considerations to Create Request

Type

- Minimum 150 meals and 72 hours

Ordering Attributes

- None

Ordering requirement

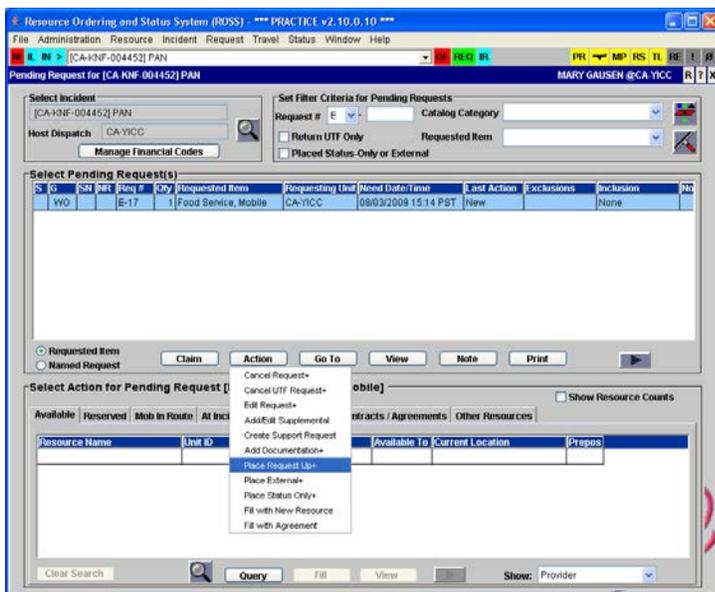
- Food Service Request Form – fax to GACC
- Call GACC to ensure fax receipt; addressing any further issues/concerns

2. How to Create Request in ROSS

CATALOG: Equipment
CATEGORY: Food Service, Mobile
CATALOG ITEM: Food Service, Mobile

3. Place request up and fax Food Service Form to GACC – (National Mobile Food Services Contract)

Special Needs: Good address of location, how many personnel being feed, first meal to be served and name of incident contact person. **Note:** Consider ordering a gray water and potable water truck in addition. Notify GACC of tentative release information. Upon demobilization give 15 minute travel.



Caterer T3 (Northern California Forests Only)

1. Considerations to Create Request

Type

- Minimum 49 meals and Maximum 149 meals

Ordering Attributes

- None

Ordering requirement

- T3 Caterer Food Service Request Form – fax to ONCC
- Call ONCC to ensure fax receipt; addressing any further issues/concerns

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Food Service, Mobile
CATALOG ITEM:	Food Service, Mobile

3. Place request up and fax Food Service Form to ONCC

Special Needs: T-3 Caterer, Good address of location, how many personnel being feed, first meal to be served and name of incident contact person.

Note: Listed on the T3 Mobile Food Service Request Form is a list of additional equipment or service you will need to order to support the T3 Caterer.

Cellular on Wheels or COWs

1. Considerations to Create Request

Requests for Cellular on Wheels or COWs can be done through Verizon by calling 800-264-6620 and selecting option 7. This will take you directly to the technician for all of California. Make sure to state you have the need for a Cellular on Wheels to support Emergency Operations Command Post and identify the nearest populated area.

SERT Teams

SERT Teams or Significant Emergency Response Teams can be requested to assist in setting up a Cellular on Wheels or to provide connectivity for a community that has been affected by a burned over cell site. A SERT team can be requested at 800-264-6620 press 1 and stay on the line for a technician.

2. How to Create Request in ROSS

CATALOG:	Supply
CATEGORY:	Service, Communication
CATALOG ITEM:	Service-Cellular (NON-NFES)

*Note: In special needs – for COW and SERT Teams

3. Fill with Agreement

(Ex: SERVICE – Cellular on Wheels – Company Name)

Chainsaw Repair Service

1. Considerations to Create Request

Type

- Regular

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Supply
CATEGORY:	Service, Miscellaneous
CATALOG ITEM:	Service – Mobile Mechanic

3. From Pending Request Screen, Place Request Up, followed by a courtesy phone call to GACC.

(Ex: SERVICE – Chainsaw Repair Service – Company Name)

Chippers

1. Considerations to Create Request

Type

- Type 1 – 18 inch minimum diameter capacity
- Type 2 – 13 to 17 inch diameter capacity
- Type 3 – 9 to 12 inch maximum diameter capacity

Ordering Attributes

- None

Staffing and Personnel Requirements

- 2 Operators Required

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Chipper, Type 1
	Chipper, Type 2
	Chipper, Type 3

3. Fill from Pending Request screen – fill from “VIPR” tab.

(Ex: CHIPPER – T1 - Company Name – last 6 of VIN#)

Clerical Support Unit

1. Considerations to Create Request

Type

- None

Minimum Requirements

- Comes staffed with personnel.
- Fax Machine
- 4-Line Telephone
- 2 Computer workstations with DVD/CD Writer
- Scanner
- Laminator
- Basic Office Supplies
- Capability to produce 400 copies of 40 pages twice per day in three hours
- 3 Photocopiers
- Color Printer, 36" – Format Plotter
- Basic word processing capability with Microsoft Office
- Self-contained climate controlled unit with 7 days supplies

Note: Internet capability will be listed on the priority dispatch list and if the incident specifically orders the equipment with this attribute, vendors offering that attribute will be given preference as they appear on the priority dispatch list.

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Clerical Support Unit

3. Fill from Pending Request Screen, Place Request Up, followed up by courtesy phone call to GACC.

(Ex: CLERICAL SUPPORT UNIT – Company Name - last 6 of VIN #)

Communication Trailer

1. Considerations to Create Request

Type

- Regular

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Trailer
CATALOG ITEM:	Trailer – Communications

3. From Pending Request Screen, Place Request Up, followed by a courtesy phone call to GACC. (Ex: TRAILER – COMMUNICATIONS – Company Name – last 6 of VIN#)

Computers

1. Considerations to Create Request

Type

- None

2. How to Create Request in ROSS

CATALOG:	Supply
CATEGORY:	Service, Office Support
CATALOG ITEM:	Service, Computer Rental

Some areas order as Equipment – check with local unit

CATALOG:	Equipment
CATEGORY:	**ALL**
CATALOG ITEM:	!Service, Equipment, Not in Catalog (See DOC)

Note: Computer orders will be “Incident Only,” they CANNOT be reassigned to another incident and Region 5 BPA is ONLY for use in Region 5. Orders will be processed by the host unit dispatch. Plotter are now available from the caches.

<http://fsweb.r5.fs.fed.us/unit/aqm/FireAviation/computers/>

3. Fill with Agreement – (Region 5 BPA) – Indicate serial number in description (Ex: Computers – Company Name)

Critical Incident Peer Support Group (CISM)

1. Considerations to Create Request

Type

- None

2. How to Create Request in ROSS

CATALOG:	Overhead
CATEGORY:	Groups
CATALOG ITEM:	Team, Critical Incident Stress

3. From Pending Request screen, select Place Request Up, followed up with courtesy phone call to GACC.

Note: All orders for Peer Support groups, need to be approved by the Forest Supervisor prior to the order being processed. Please note in special needs if rental cars are authorized. Rosters are hosted by the Northern California Coordination Center.

Dozers - (Private)

1. Considerations to Create Request

Type

- Type 1 – Heavy – minimum 200 HP and greater (D8H, D7H, JD850)
- Type 2 – Medium – minimum 100 HP (D5H, JD650)
- Type 3 – Light – minimum 50 HP (D46, JD550, D3)

Ordering Attributes

- Single or Double shift
- Type 1 282 HP+
- Grapple
- Rippers
- Low Ground Pressure
- 6 way hydraulic blade- vendors offering that attribute will be given preference as they appear on the priority dispatch list

Note: Dozer contractor are required to provide transport, pilot cars, and any required permits under one request number (E#).

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Dozer
CATALOG ITEM:	Dozer, Type 1 Dozer, Type 2 Dozer, Type 3

3. Fill from Pending Request screen – fill from “VIPR” tab.

(Ex: DOZER – T1 – Company Name – last 6 of VIN#)

Note: If known, document if transport is to stay at incident or be released.

Engines

Region 5 has awarded agreements for Type 3 & 6 engines.

1. Considerations to Create Request

Type

- Type 6 – 150 gallon min. (must be 4x4)
- Type 3 – 500 gallon min. – Minimum staff of 3 (total Staffing of 5) if additional staffing request, document in ROSS.

Ordering Attributes

- All-Wheel Drive or 4X4
- Compressed Air Foam (CAFS)

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Engine
CATALOG ITEM:	Engine, Type (requested)

3. Fill from Pending Request screen – fill from “VIPR” tab.

(Ex: ENGINE – T6 – Company Name – last 6 of VIN# or Unique Identifier)

Note: Contract Engine and Crews are excluded from the Neighbor Unit VIPR DPL Process. If Engine or Crew list is depleted, place order to GACC not to Neighboring Dispatch Center.

Excavators

1. Considerations to Create Request

Type

- Type 1 – 156 + HP
- Type 2 – 111 to 155 HP
- Type 3 – 81 to 110 HP
- Type 4 – 60 to 80 HP

Ordering Attributes

- Clamshell Bucket
- Up Down Blade or Dozer Blade
- Steep Ground (self-leveling cab – Timco, etc.)

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Excavator, Type 1
	Excavator, Type 2
	Excavator, Type 3
	Excavator, Type 4

3. Fill from Pending Request screen – fill from “VIPR” tab.

(Ex: EXCAVATOR – T1 – Company Name – last 6 of VIN#)

Note: If known, document in ROSS if transport is to stay at incident or be released.

Expanded Dispatch Module

1. Considerations to Create Request

Type

- None

2. How to Create Request in ROSS

CATALOG:	Overhead
CATEGORY:	Groups
CATALOG ITEM:	Module, Suppression

3. From Pending Request screen, select Place Request Up, followed up with courtesy phone call to GACC.

Faller, Single – Faller, Module

1. Considerations to Create Request

Type

- Faller, Single (1 faller w/ all equipment and vehicle)
- Module, Faller (2 fallers w/ all equipment and vehicle)

Note: Only agency fallers are ordered as FAL1, FAL2, and FAL3. It's now suggested when a faller module DPL becomes exhausted ask the incident if the ordering dispatch center can order single fallers two at a time. The incident can create a module once they arrive at the incident.

Ordering Attributes

- None

Work/Rest

- Companies with multiple fallers on approved rosters may replace fallers on the same request. If rostered personnel are no longer available, new orders will use DPL.

2. How to Create Request in ROSS

Faller, Single	
CATALOG:	Overhead
CATEGORY:	Groups
CATALOG ITEM:	Faller, Single

Faller Module	
CATALOG:	Overhead
CATEGORY:	Groups
CATALOG ITEM:	Module, Faller

Note: Document in ROSS names of faller. When the module unit is exhausted at the host dispatch DPL, it may be helpful asking if single fallers could be ordered two at a time to create module at the incident.

- 3. Fill from Pending Request Screen – fill from “VIPR tab.**
(Ex: MODULE – FALLER – Company Name and Faller Name)
(Ex: FALLER – SINGLE – Faller’s Name – Company Name)

Feller Bunchers

1. Considerations to Create Request

Type

- Type 1 – 226 + HP
- Type 2 – 160 to 225 HP
Specify tracked or rubber tire (wheeled) plus min requirements

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Feller-Buncher, Type 1 Feller-Buncher, Type 2

- 3. Fill from Pending Request Screen – query on “VIPR” tab.**
(Ex: Feller Buncher – T1 – Company Name – last 6 of VIN#)

Fuel Tender

1. Considerations to Create Request

Type

- Type 1 – 3500 + gallons
- Type 2 – 2500 to 3499 gallons
- Type 3 – 500 to 2500 gallons

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Fuel Tender, Type 1
	Fuel Tender, Type 2
	Fuel Tender, Type 3

3. Fill from Pending Request Screen – query on “VIPR” tab.

(Ex: FUEL TENDER – Company Name – last 6 of VIN#)

GIS Units

1. Considerations to Create Request

Type

- Type 1 – Workstations for 5 personnel
- Type 2 – Workstations for 2 personnel
- Type 3 – No Computers or GIS software

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Trailer
CATALOG ITEM:	Trailer – GIS

Note in “Special Needs” on “New Request” screen indicate Trailer is Type 1, 2, or 3.

3. From Pending Request screen, Place Request Up, followed by a courtesy call to GACC.

(Ex: TRAILER – GIS – T1 – Company Name - last 6 of VIN #)

Gray Water Truck

1. Considerations to Create Request

Type

- Type 1 – 4000 gallon +
- Type 2 – 2500 to 3999 gallon
- Type 3 – 1000 to 2499 gallon
- Type 4 – 400 to 999 gallon

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Gray Water Truck
CATALOG ITEM:	Gray Water Truck – T1
	Gray Water Truck – T2
	Gray Water Truck – T3
	Gray Water Truck – T4

3. Fill from Pending Request screen – fill from “VIPR” tab.

(Ex: GRAY WATER TRUCK – T1 – Company Name – last 6 of VIN #)

Hand washing Units – Portable

1. Considerations to Create Request

Type

- None

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Supply
CATEGORY:	Service, Sanitation
CATALOG ITEM:	Service – Handwashing Unit (Portable)

Note in “Special Needs” on “New Request” screen indicate trailer portable.

3. Fill with VIPR

(Ex: HANDWASHING STATION (PORTABLE) - Company Name)

Note: In “Special Needs” on “New Request” screen indicate Regular or Accessible. No servicing is included in the daily rate. Logistics sets the schedule and number of servicing per day. **Only one request number needed per Vendor.** Quantity and location of hand washing stations ordered to be document in ROSS.

Handwashing Stations – Trailer Mounted

1. Considerations to Create Request

Type

- None

Ordering Attributes

- Minimum 8 sinks

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	HandWashing Station (Trailer Mounted)

Note in “Special Needs” on “New Request” screen indicate if trailer mounted. Potable Watertender provided by government (ref to D.2.12(a)(b) of the contract.

3. Fill from Pending Request screen – fill from “VIPR” tab.

(Ex: HANDWASHING STATION – TRAILER MOUNTED – Company Name – last 6 of VIN# or unique identifier.)

Helicopter Operations Support (HOS) Trailers

1. Considerations to Create Request

Type

- None
- Ordered by specific incident needs – i.e. radios, workstations, etc.

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Trailer
CATALOG ITEM:	Trailer – Helicopter Operations Support

3. From Pending Request Screen, Place Request Up, followed by a courtesy phone call to GACC.

(Ex: TRAILER – HOS – Company Name – last 6 of VIN#)

Infra-red Systems (Incident Only/EERA)

1. Considerations to Create Request

Type

- Regular

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	All
CATALOG ITEM:	!Equipment Not in Catalog (See DOC)

3. Fill with agreement.

(Ex: INFRA-RED SYSTEMS – Company Name – Serial # or last 6 of VIN #)

Note: This is not the process for ordering Infra-red flights or FLIRS –this is for supplemental Infra-red equipment.

Laundry Units - Mobile

1. Considerations to Create Request

Type

- Type 1 – Minimum production 2500 lbs. per day
- Type 2 – Minimum production 1500 lbs. per day

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Laundry, Mobile

Note: in “Special Needs” on “New Request” screen indicate Type 1, 2.

3. Fill from Pending Request screen – fill from “VIPR” tab.

(Ex: MOBILE LAUNDRY – T1 – Company Name – last 6 digits of VIN# or unique identifier.)

Masticator – Boom Mounted or Strip Mulchers/Masticator (Track Mounted)

Type

Boom Mounted

- Type 1 – 156 + HP
- Type 2 – 111 to 155 HP
- Type 3 – 81 to 110 HP
- Type 4 – 60 to 80 HP
Boom Mounted Typing based on excavator HP

Track Mounted

- Type 1 – 200 to 350 HP
- Type 2 – 100 to 199 HP
- Type 3 – 50 to 99 HP
Specified tracked or rubber-tire (wheeled) plus min requirements
Tracked or rubber-tire mounted typing typed on dozer HP

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Masticator – Boom Mounted, Type 1
	Masticator – Boom Mounted, Type 2
	Masticator – Boom Mounted, Type 3
	Masticator – Boom Mounted, Type 4
	Strip Mulchers/Masticators, Type 1
	Strip Mulchers/Masticators, Type 2
	Strip Mulchers/Masticators, Type 3

3. Fill from Pending Request Screen – query on “VIPR” tab.

(Ex: MASTICATOR – Boom Mounted – T1 – Company Name – last 6 of VIN#)

(Ex: Strip Mulchers/Masticators – T1 – Company Name – last 6 of VIN#)

Mechanic w/ Service Truck

1. Considerations to Create Request

Type

- Heavy Equipment – Type 1 (Dozer, Excavator, etc.)
- Automotive, Light, and Heavy Truck – Type 2

Ordering Attributes

- None

Work/Rest

- Companies with multiple mechanics may **NOT** replace mechanics. R&R in place or a new request must be placed using DPL.

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Service Truck w/ Mechanic, Type 1
	Service Truck w/ Mechanic, Type 2

Note: In “Special Needs” on “New Request” screen indicate Type 1 or Type 2

3. Fill with VIPR.

(Ex: Service – Mobile Mechanic – T1- Heavy – Mechanic’s Name – Company’s Name)

Note: Document in “Special Needs” if Heavy Equipment (Dozer, Excavator, etc.) or Automotive, Light, and Heavy Truck. This resource is not tracked by a VIN#.

Portable Air Traffic Control Tower

1. Considerations to Create Request

Type

- Regular

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Aircraft
CATEGORY:	Service - Aviation
CATALOG ITEM:	Service – Temporary Tower

Note: Staffing 2.

3. From Pending Request Screen, Place Request Up, followed by courtesy call to GACC.

(Ex: Service - TEMPORARY TOWER – Company Name – VIN# or unique identifier)

Portable Dip Tank (Incident Only/EERA)

1. Considerations to Create Request

Type

- Regular

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	All
CATALOG ITEM:	!Equipment Not in Catalog (See DOC)

3. Fill with agreement

(Ex: PORTABLE DIP TANK – Company Name)

Portable Mobile Mixing Bases (Water Enhancers/National Contract)

1. Considerations to Create Request

Type

- Regular

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Aircraft
CATEGORY:	All
CATALOG ITEM:	Service – Mobile Retardant Base

Note: Staffing 1 to 3. Local unit can order direct from vendor. Contact GACC if assistance is needed.

3. Fill with Agreement.

(Ex: RETARDANT PLANT – MOBILE – Company Name)

Potable Water Truck

1. Considerations to Create Request

Type

- Type 1 – 4000 gallon +
- Type 2 – 2500 to 3999 gallon
- Type 3 – 1000 to 2499 gallon
- Type 4 – 400 to 999 gallon

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Potable Water Truck
CATALOG ITEM:	Potable Water Truck – Type 1
	Potable Water Truck – Type 2
	Potable Water Truck – Type 3
	Potable Water Truck – Type 4

3. Fill on Pending Request screen – use “VIPR” tab.
(Ex: POTABLE WATER TRUCK – T1 – Company Name - last 6 of VIN#)

Radio Kits

1. Considerations to Create Request

Type

- None

Ordering Attributes

- See specific kits

2. How to Create Request in ROSS

CATALOG:	Supply
CATEGORY:	NFES Supplies
CATALOG ITEM:	[query for specific kit]

- In “Special Needs” **ADD** – Deliver to address, Bill to address, name and phone number of contact person picking up radio kits
- Follow-up ETA in ROSS and be sure the kits will be picked up by someone.
- Select Default Finance Code

3. Place request to GACC.

Refrigerated Trailer Unit

1. Considerations to Create Request

Type

- Type 1 – >43 ft.
- Type 2 – 29 to 43 ft.
- Type 3 – 20 to 29 ft.

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Truck/Trailer, Refrigeration

Note: In “Special Needs” on “New Request” screen indicate Type 1, 2, or 3.

3. From Pending Request Screen, Place Request Up, followed by Courtesy Call to GACC.
(Ex: REFRIGERATOR TRAILER – T1 – Company Name – last 6 of VIN#)

Rental Vehicles

Follow instructions for Region 5 BPA ordering process. See Contract agreement.

1. Considerations to Create Request

Type

- 1/2 ton pickup
- ½ ton to ¾ ton pickup
- SUV (small and large)
- Van mini
- Compact car
- medium size car
- 14ft stake bed
- 24ft stake bed
- 16ft box truck
- 24ft box truck

Note: Enterprise Rental will be closed between 2200 to 0600 hours. No vehicle rental orders accepted between 2200 to 0600 hours by Enterprise Rental.

If possible, remind incident ground support to provide ground support rental release information back to host dispatch unit to close out in ROSS.

www.enterprise.com/USDA-R5 - Enterprise vehicle request form

<https://www.fs.usda.gov/detail/r5/fire-aviation/management/?cid=stelprdb5303034>

Road Graders

1. Considerations to Create Request

Type

- Type 1 – 165 + HP
- Type 2 – 120 to 164 HP
12ft mold board minimum

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Road Grader, Type 1 Road Grader, Type 2

3. Fill from Pending Request Screen – query on “VIPR” tab.
 (Ex: ROAD GRADER – T1 – Company Name – last 6 of VIN#)

Showers

1. Considerations to Create Request

Type

- None

Ordering Attributes

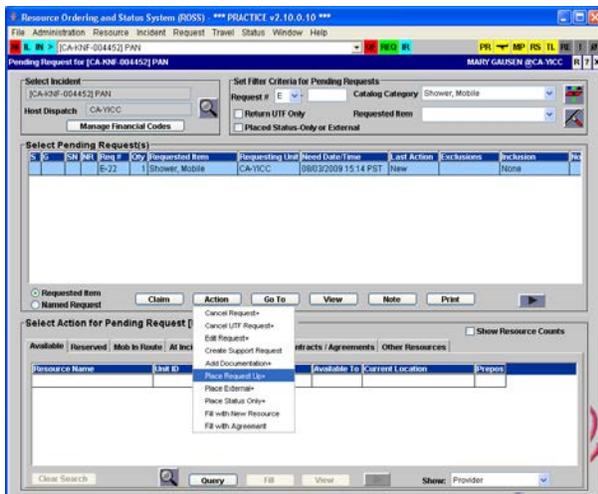
- None

2. How to Create Request in ROSS

CATALOG: Equipment
CATEGORY: Shower, mobile
CATALOG ITEM: Shower, mobile

Note: In special needs estimate number of persons and duration at peak of incident. A good location address, and incident name and phone number for contact person.

3. Place request up and alert GACC – fax “Mobile Food and Shower Service Request” form to GACC.
Note: Notify the GACC with tentative release information. Upon demobilization give 15 minute travel.



Sleeping Units - Mobile

1. Considerations to Create Request

Capacity

- 42 to 48 sleeping capacity

Ordering Attributes

- None

Additional Information

- 50+ foot trailers

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Trailer
CATALOG ITEM:	Trailer – Mobile Sleeping Unit

3. From Pending Request Screen, Place Request Up, followed by courtesy call to GACC.

(Ex: MOBILE SLEEPER – Company Name – last 6 of VIN# or unique identifier)

Skidder

1. Considerations to Create Request

Type

- Type 1 – 176 + HP
 - Type 2 – 100 to 175 HP
 - Type 3 – 60 to 99 HP
- Can be ordered with different grapple configurations or winch line plus min requirements.

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Skidder, Type 1
	Skidder, Type 2
	Skidder, Type 3
	Skidder, Type 4
	Skidder, Type 5

3. Fill from Pending Request Screen – query on “VIPR” tab.

(Ex: SKIDDER – T1 – Company Name – last 6 of VIN#)

Tents and Canopies

1. Considerations to Create Request

Type

- Type 1 – Canopy w/o sidewalls (40x40, 40x60,40x80)
- Type 2 – Canopy w/o sidewalls (20x40, 20x60)
- Type 3 – Tent (500-700 sq. ft.) which also includes a cooling unit
- Type 4 – Tent (200-500 sq. ft.) which also includes a cooling unit

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Tent

Note: In “Special Needs” on “New Request” screen indicate Type 1, 2, 3, or 4. The Caches stock tents/shelters that may support type 3 or 4 tent specification. Tents/Shelters ordered from the Cache are ordered by NFES number as an “S’ number.

3. Fill with VIPR.

(Ex: TENT – T1 – Company Name)

Note: Only one request number needed per Tent Vendor

Tent Cooling (Cooling unit adequate to maintain a temperature 15 degrees less than the outdoor temperature)

- Cooling Unit is optional for Type 1 & 2 Tents (D.2.1.1(7))
- Cooling Unit is required for Type 3 & 4 Tents (D.2.1.2(6))
Note: Type 3 & 4 Tent Vendors may bring whatever unit(s) (evaporative cooler, air conditioning unit, etc.) needed to meet minimum cooling requirement

Tent Optional Equipment

Optional Equipment is NOT incorporated into Tent agreements. Tent orders shall not include optional equipment (i.e. generators, cooling units, or ADA Tents) on any of the tent resource order documentation.

The optional equipment listed below will be ordered separately from Tent orders and will require a separate request number:

1. Generator, with a decibel rating no greater than 68 at 50 feet
2. ADA Accessible Tent
3. Cooling (Tent – Type 1 & 2)
 - Example: The incident calls requesting expanded to order one (1) Type 2 Canopy (20x60) with an AC unit and three (3) Type 4 Tents. Expanded will generate one “E#” for the Type 2 Canopy (Tent), a separate “E#” for the AC unit and a separate “E#” for the three (3) Type 4 Tents. Both Tent orders will be filled using the appropriate DPLs. The AC Unit will be filled by the Buying Team or the Incident Contracting Officer. The Dispatcher filling the order for the Type 2 Canopy can ask the Tent vendor if they have an AC unit available, and relay that information to the Buying Team or the Incident Contracting Officer to sign the vendor up with an Incident Only EERA. If the Government is unable to come to terms with the respective Tent vendor, the Government reserves the right to utilize other means to procure the optional equipment (e.g. Buying Team commercial rental).
 - *Consider contacting Fire Cache’s. Tents may be available that meet the Type 4 specifications.

Toilets - Portable

1. Considerations to Create Request

Type

- Regular Portable Toilets
- Accessible Toilets

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Supply
CATEGORY:	Service, Sanitation
CATALOG ITEM:	Service - Porta Potties

Note: In “Special Needs” on “New Request” screen indicate Regular or Accessible. No servicing is included in the daily rate. Logistics sets the schedule and number of servicing per day. **Only one request number needed per Toilet Vendor for each type of Toilet (i.e. Regular or Accessible).** Quantity and location of toilets ordered to be document in ROSS.

3. Fill with VIPR.

(Ex: PORTA POTTIES – Company Name)

Note: When releasing document quantity and location in ROSS

Tractors – Cache (Incident Only/EERA)

1. Considerations to Create Request

Type

- Tractor only
- Tractor w/ one trailer
- Tractor w/ 2 trailers

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Transportation
CATALOG ITEM:	Transportation, Tractor Transportation, Tractor/Trailer

3. Fill with agreement.

(Ex: TRACTOR – Company Name – last 6 of VIN#)

(Ex: TRACTOR/TRAILER – Company Name – last 6 of VIN#)

Transport, Lowboy (Stand Alone)

1. Considerations to Create Request

Type

- Type 1 – >70,000 lbs.
- Type 2 – 35,000 – 69,999 lbs.
- Type 3 – <35,000 lbs.

Ordering Attributes

- None

Note: Must have Carrier and Cargo Insurance

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Transportation
CATALOG ITEM:	Transportation, Lowboy, Type 1
	Transportation, Lowboy, Type 2
	Transportation, Lowboy, Type 3

Note: Is for a single transport only, dozers come with own transportation under DPL.

3. Fill with VIPR.

(EX: Lowboy – T1 – Company Name – last 6 of VIN#)

Water Tender - Support

1. Considerations to Create Request

Type

- Type 1 – 4000 gallon +
- Type 2 – 2500 to 3999 gallon
- Type 3 – 1000 to 2499 gallon

Ordering Attributes

- All-Wheel Drive or 4X4

Note: Special Needs, Staffing, Single Shift, Double Shift

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Tender, Water (Support)
CATALOG ITEM:	Tender, Water (Support), Type 1 Tender, Water (Support), Type 2 Tender, Water (Support), Type 3

3. Fill on pending screen – use “VIPR” tab.

(Ex: WATER TENDER – SUPPORT – T1 – Company Name – last 6 of VIN#)

Weed Washers

1. Considerations to Create Request

Type

- Type 1 – Self-contained with recycled water system and underbody wash system

Ordering Attributes

- None

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Miscellaneous
CATALOG ITEM:	Weed Washing Unit

3. Fill on pending screen – use “VIPR” tab.

(Ex: WEED WASHING UNIT – T1 – Company Name – last 6 of VIN# or unique identifier)

Vehicle with Driver

1. Considerations to Create Request

Type

- Passenger Van – 7-9 passenger, 2-wheel and 4-wheel drive
- Pickup, Type 1 – GVWR of 8,501 lbs. and greater, minimum 6.5' bed length
- Pickup, Type 2 – GVWR of 6,001 to 8,500 lbs., minimum 6' bed length
- Pickup, Type 3 – GVWR up to 6,000 lbs., minimum 5' bed length
- Stakeside, Type 1 – GVWR 14,001 lbs. and greater, specify if truck has dump/tilt box OR lift gate
- Stakeside, Type 2 – GVWR 10,001lbs. to 14,000lbs., specify if truck has dump/tilt box OR lift gate

Ordering Attributes

- All vehicles – 4WD/AWD
- Sport Utility Vehicles – 6 or more seats
- Stakeside Trucks
- Dump/Tilt Box
- Lift Gate

NOTE: Towing is no longer allowed under this solicitation. The full bed of the truck shall be available for incident use. Modifications to vehicles such as lift kits, aftermarket exhaust (i.e., glass packs), and other such modifications that would compromise the integrity of the vehicle, may not be accepted. If safety is not compromised, it would be up to the incident personnel to determine if equipment meets the needs of the incident.

2. How to Create Request in ROSS

CATALOG:	Equipment
CATEGORY:	Transportation
CATALOG ITEM:	Transportation, Pickup
	Transportation, Vehicle, All Terrain (ATV)
	Transportation, Vehicle, Passenger
	Transportation, Vehicle, Sport Utility (SUV)

3. Fill with agreement.

Ex: AUTOMOBILE – Company Name – Vehicle model – License#

Ex: SUV – Company Name – Vehicle model – License#

Neighboring Units for VIPR DPLs in ROSS

Below is a list of the forests and their recommended neighbors for accessing VIPR DPLs when their own DPLs are exhausted. If, due to activity, these neighboring lists are exhausted, an order should be placed to the GACC. Contract Engine and Crews are excluded from the Neighbor Unit VIPR DPL Process. If Engine or Crew list is depleted, place order to GACC not to Neighboring Dispatch Center.

MNF – SRF, SHF, PNF, ENF, TNF

SRF – KNF, SHF, MNF, MDF

KNF – SRF, SHF, MDF, LNF, MNF

SHF – SRF, KNF, LNF, MDF, MNF, PNF

MDF – SHF, KNF, LNF, PNF, SRF

LNF – MDF, SHF, PNF, KNF

PNF – LNF, TNF, SHF, MNF, ENF

TNF – PNF, ENF, MNF, SHF, STF

ENF – TNF, STF, MNF, INF, PNF

STF – ENF, SNF, LPF, INF, SQF

SNF – STF, SQF, LPF, INF, ANF

SQF – SNF, LPF, BDF, INF, ANF

INF – SQF, BDF, ENF, SNF, STF, ANF

LPF – AND, SQF, SNF, STF

BDF – ANF, CNF, LPF, INF, SQF

ANF – BDF, CNF, LPF, SQF, SNF, INF

CNF – ANF, BDF, LPF, INF, SQF

With new national VIPR direction, it is no longer acceptable to give your neighbors access to equipment on your VIPR DPL directly. As a solution to the issue, the GACCs will set up selection areas for DPL equipment in ROSS for each center and their neighbors. So, if you have exhausted your DPL, you can place the order in ROSS directly to one of your neighbors through the selection area. Your neighbor will then shop their DPL, when they have exhausted their DPLs, they will UTF the order back to the

requesting dispatch center. When an order for a DPL resource is UTF back to the incident dispatch center from a neighbor then the incident dispatch center can place the request directly to the next neighbor on their list. Only the incident host Dispatch Center will place order through the selection area to be shop by their neighbors. After the Incident Host Dispatch Center has exhaust their Neighbors DPL they will place the order to the GACC and the GACC will place the order to any remain forest that weren't shop by the Incident Host Dispatch Center. For consistency of documentation dispatchers will be required to place the actual order to their neighbor for documentation purpose, just documenting a phone call to the neighbor, which states that the neighboring forest does not have the request resource available without placing the order through the selection area will not meet an acceptable level of documentation.

Example

1. CNF has a request for a DPL Support Water Tender. CNF will first exhaust their list of DPL Support Water Tenders. CNF can then shop ANF, BDF, LPF, INF and SQF for DPL Support Water Tender.
2. CNF will place the order through their selection area to the closest neighbor. For this example CNF places the order to BDF.
3. BDF would then shop their DPL for Support Water Tenders. After BDF has exhausted their list they would UTF the order back to CNF.
4. CNF would then place the order to the next neighbor on their list until the order is filled or their neighbors have exhausted their lists and have UTF it back to BDF. The recorded of UTFs will serve as documentation of which DPL was shopped for this request. Additional ROSS "Documentation" or hard copy documentation will still need to be maintained to document communication with vendors on the DPL lists.
5. After CNF exhausts their neighbors list, they would place the request to the GACC and the GACC would place it to the next forest using the closest resource concept.

Most importantly, during your vendor contacts, if a vendor has indicated they have no equipment available, instruct the vendor to call dispatch to status themselves as available, when they become available. Remember to document this conversation/ vendor instructions. Suggestion: When the initial equipment orders start, the DPL lists can be printed out and used for your documentation of vendor calls and equipment status.

Below is a DPL flow chart to support decisions for Incident Only EERA process

