

Federal Wildland Fire Temporary Tower Request Form

Note: this form should be used in conjunction with the checklists located in [Chapter 11](#) of the Interagency Airspace Coordination Guide [www.fs.fed.us/r6/fire/aviation/airspace]. Please forward this form with the Resource Order Form to the appropriate FAA Point of Contact (POC).

1. General Information:

Incident Name *(Expect up to 72 hours for delivery and/or setup)*

Delivery Location

Requested Operational Hours

Duration of Assignment

2. Financial Information:

Resource Order Number
(Incident Project Number)

Request Number

Financial Code

Jurisdictional (Paying) Agency

POC Name

Phone

POC E-mail

3. Justification:

Number of Fire Aircraft currently working at the Airport/Helibase

[Fire Aircraft] Hourly Operations
(Number of Landings/Take-Offs)

Daily Operations

Statement of Justification

Example: *Three large fixed wing air tankers in addition to normal traffic flows for more than two days may trigger an order for a portable FAA tower and controllers.*

4. Points of Contact:

Airport Owner/Operator Name	Contacted?
Tower Coordinator Name	Phone
POC On Site Name	Phone

5. Support Information:

(Where is the proposed location of the temporary tower?)

Closest City or Town	State
Airport Name and FAA Identifier	Helibase
Incident Command Post	Other

Are you requesting an FAA Mobile Control Tower Facility?

POC On Site for Tower delivery	Phone
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Explain the Controllers Operating Area:
(Contractor) Rental Trailer (aka Comm Trailer), Existing Facility (e.g., FBO Site, Room Rental, or Existing Tower)

Name of Hotel for Controllers	Phone
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Meals provided for Controllers?	Yes	No
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Transportation for Controllers?	Yes	No
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Will Controllers stay at ICP?	Yes	No
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Detailed Driving Directions to the Reporting Site:
(Please note road closures, hazardous conditions, easiest route of travel, etc.)

6. Equipment Information:

(refer to [Chapter 11](#) Checklists that begin on Page 11-6)

Complete Equipment Inventory?	Yes	No
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Available Equipment List:

Equipment Already on Order: