



PACIFIC SOUTHWEST REGION INTERAGENCY RESOURCE REPRESENTATIVE GUIDE

2/24/2021

IARR Guide

Safety and morale are the highest priorities and the first consideration in any assignment. Length of assignment, work / rest, days off and Incident Operations Driving Policies will be adhered to by all Interagency Resource Representatives.

INTERAGENCY RESOURCE REPRESENTATIVES

Nationally the Interagency Resource Representative (IARR) position utilizes a variety of skills and abilities to provide liaison services for personnel assigned to State and local incidents and out of geographical area incidents. The IARR acts as a liaison for Regional Office Fire and Aviation Management and reports to the responsible GACC in support of California Forest Service resources and personnel. IARRs may also assist State and DOI agencies as requested, upon request a contact/liason will be identified for the IARR. This individual will provide leaders intent, expectations and serve as primary contact for the requesting agency. DOI employees may serve as the IARR for the Forest Service. The GACC Duty Chief or AD of Operations will serve as primary contact for the IARR and provide leaders intent and expectations for the agency. The IARR will coordinate with Incident Management Teams (IMT), Geographic Area Coordination Centers (GACC), local level Emergency Communication Centers (ECC), hosting Agency Administrator, Fire Management Organizations, Multi-Agency Coordinating Groups (MAC) and represents the well-being of *all resources* assigned.

The Agency Representative (AREP) represents Line Officers, whereas, IARR represents resources. At times either position may be called on to sever in both roles. This should be the exception not the rule on a case by case basis in concurrence with the responsible GACC and effected Line Officer.

Safety and morale are the highest priorities and are the first consideration in any assignment. Length of assignment, work/rest guidelines, days off and Incident Operation Driving policies will be adhered to by all IARR(s)

Need for an IARR

IARR(s) are typically ordered by Operation Northern California (ONC) or Operations Southern California (OSC); the California Wildland Coordinating Group (CWCG) may also determine it necessary to mobilize an IARR. Activation of an IARR is based on several different considerations to include but not limited to, numbers of resources assigned, incident complexities and an “incident within incident” effecting California resources. An IARR may be selected by an individual agency to represent their resources.

IARR(s) report directly to the GACC Duty Chief or Assistant Director of Operations and may work directly with Mobilization Coordinators for support during their assignment. All IARR(s) will be the point of contact and representative for the California Wildland Fire Agencies; Forest Service, Bureau of Land Management, National Park Service, Bureau of Indian Affairs, Fish and Wildlife Service, along with California State and local government resources as needed.

When assigned to an International incident. IARR will be on a National Interagency Coordination Center (NICC) order and will report directly to the NICC Coordinator on Duty.

As the IARR you are in leadership role. You are representing the Federal California Interagency Fire Programs. An IARR should be able to handle most issues and resolve them with the crew and the incident without having to impact the dispatch/coordination system.

IARR(s) may be ordered for All Hazard assignments including Natural, National and International Disasters and Planned Events.

Prerequisite Experience

The IARR(s) should have in-depth knowledge of agency policy and procedures, fire operations, agreements, the Incident Command System (ICS) and the dispatch/coordination system. IARR(s) should be highly skilled in Incident Business Management practices, accident investigation/reporting, and personnel management.

Annually, the California IARR Lead Working Group Representative will send out an interest request call letter, this letter will be distributed through the California Federal Fire Chiefs. Individuals interested in becoming an IARR will submit their

interest as described in the call letter to include at a minimum, a brief summary explaining the reason they wish to be a California IARR, their resume and their IQCS record.

Interagency Resource Representative (IARR)

(Position Category: ICS) US FOREST SERVICE, PSW AGENCY-SPECIFIC REQUIREMENTS

310-1 REQUIRED TRAINING

Introduction to ICS (ICS-100)
NIMS: An Introduction (IS-700)

FOREST SERVICE ADDITIONAL TRAINING

None

PSW AGENCY-SPECIFIC ADDITIONAL REQUIRED TRAINING

Annual Fireline Safety Training (RT-130)
NRF: An Introduction (IS-800.B)
Advanced ICS for Command and General Staff (ICS-400)
Geographical Interagency Resource Representative Workshop (GIARR) and bi-annual refresher

PSW AGENCY-SPECIFIC HIGHLY RECCOMENDED EXPERIENCE:

Satisfactory performance as a Division Group Supervisor (DIVS) **OR**
Satisfactory performance as an Incident Commander Type 3 (ICT3) **AND**
Position of District Duty Chief (or higher, unless already qualified) **AND**

PSW AGENCY-SPECIFIC REQUIREMENTS:

Approval of the Regional Fire Director **AND**
Satisfactory performance as an Interagency Resource Representative (IARR)

310-1 OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Human Factors in the Wildland Fire Service (L-180)

PSW AGENCY-SPECIFIC ADDITIONAL OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Hospital Liaison
Basic CISM
Strong understanding of Grants and Agreements (CFAA, CFMA, local agreements) for California based assignments
Incident Contract Project Inspector (S-262)
You Will Not Stand Alone (YWNSA)
Command and General Staff (S-420)
Advanced Leadership for Command and General Staff (L-481) Organizational Leadership in the Fire Service (L-480)

Incidents and Issues the IARR may be involved with:

- Hospitalizations
- Fatality/Injury
- Arrests
- Drugs/Alcohol
- Abandonment
- Fights/Stabbings/Rape
- Robbery
- Assault Threats
- Sexual Harassment
- Interagency Fire Business Management Issues
- Performance Issues
- Safety Issues
- Pay issues
- Cultural Conflicts
- Death of Family Member
- Heat illnesses/Dehydration
- Physical Fitness
- Questionable Requests for Demobilization

Utilization of trainees is highly encouraged and will be supported in most cases.

Trainees work with the IARR and will be recommended for qualification by their trainer. For the USFS the recommendation will be sent to the California Working Group lead and reviewed by the Region 5 Fire Qualifications and Review Committee: The AD's of Operations, GATOR, GACC Center Manager's and California IARR Working Group leads. After a governance review of the recommendation the final decision for qualification will be made. A minimum of two (2) assignments is required before a recommendation for qualification can be made. Preferably assignments will be with two separate trainers (when possible).

The recommendation for qualification package will include 2 performance evaluations, description of assignments identifying; number of resources responsible for, geographic displacement of resources, number of IMTs they worked with, types of assignments resources were assigned, challenges encountered and mitigation for those challenges.

IARR Mobilization

Ordering Process

Hiring GACC will order the IARR in the current ordering system through normal dispatch channels. Individuals that are available for IARR assignments need to ensure they are "Available" in the current ordering system. It is important that authorization for a cell phone, laptop, and large rental vehicle be included in "Special Needs" on the resource order. IARR will bring Agency laptop or iPad. For AD IARR(s), the GACC may provide laptops for the assignment, coordinate this with the hiring GACC Duty Chief if you need a laptop.

To provide continuity between ONC and OSC the following has been agreed to:

- ONC is responsible for the hiring of IARRs for Region 1, 2, 6, 9, and 10.
- OSC is responsible for the hiring of IARRs for Region 3, 4, and 8. Additionally OSC is responsible for disseminating International IARR reports received from NICC.

IARR(s) can be ordered from either GACC, but once assigned, the IARR will report to the "hiring GACC" Duty Chief responsible for the Region they are assigned.

GACCs will send sufficient number IARR(s) based on activity and geographic separation of resources or other needs identified. Assigned IARRs may request additional IARRs based on the workload they are experiencing.

IARR(s) must have a copy of their Resource Order while on assignment. Upon receipt of the order, IARR(s) will contact their hiring GACC Duty Chief and/or Assistant Director Operations for a briefing prior to mobilization. When possible, an IARR trainee will be assigned.

Mobilization/Transportation

When possible, driving an Agency Owned Vehicle is recommended while on assignment as an IARR. It may be easier to gain access and park in fire camps/staging/mobilization centers. Keep in mind that during periods of excessive fire activity rental car availability may be an issue, especially in smaller communities. Larger airports generally have a variety of suitable rental vehicles located at or near the airport, which are likely to have extended hours (24/7) to accommodate pick-ups and returns. If you do not have a Government-issued credit card, ensure that the car rental is reserved through the government travel agency by your dispatch office.

The IARR(s) are responsible for their travel arrangements and the following personal equipment and supplies to support their assignment.

- Laptop/Tablet
- Printer & Scanner (Extra Ink)
- Printer Paper
- Business Cards
- Thumb drive
- Mobile hotspot
- Nomex/Line gear/tent/sleeping bag etc.
- Other means for self-sufficiency ie. credit card

Safety is the highest priority and is the first consideration on any assignment. Length of assignment, work/rest, days off and Incident Operations Driving policies will be adhered to by all IARR(s).

Hiring GACC Briefing

As mentioned, before departing for the assignment the “hiring” GACC will provide you with assigned resources information. You will receive a resource report via email on a daily basis detailing resources assigned outside the state.

Resource report reflects numerous re-assignments that occur daily. The IARR can obtain resources report information one of three ways:

- Request current ordering system access from the Host GACC
- Request Host GACC add IARR to the daily resource report(s) being e-mailed.
- Some GACCs post daily reports to their website. (May require password)

Communicating with hiring GACC

- Establish check-in schedule.
- Provide daily written report on the form provided to the hiring GACC (appendix #).
- Ensure information is accurate and timely.
- Report accidents, fatalities, medical treatment, major disciplinary actions, or other pertinent information to the GACC Duty Chief. GACC Duty Chief will coordinate further notification process needs.
- Establish protocol for communicating with home unit on issues.
- Establish emergency notification procedures.
- Maintain contact with the Duty Officer at the Regional/State/local level.
- Report glide paths for resource rotations needed. Develop crew swap plans in coordination with home units.
- Upon request, provide a report on the Monday morning BoD teams meeting.

Hiring GACC usually expects the IARR(s) to report once a day. IARR(s) may make additional reports due unplanned events such as medical emergency/disciplinary situations. The Duty Chief or Assistant Director of Operations will be the point of contact.

If ONC or OSC is conducting IC or Forest Chief conference calls and/or briefings, you may be asked to call in and provide updates, resources status, and issues or concerns. A conference call schedule and phone numbers will be provided. Information that should be shared includes; crew reassignments, demobilization, injuries, personnel problems or performance issues, outlook for assigned resources (duration, weather changes, etc.), and location of resources. If resources are becoming spread out in an area, an additional IARR may need to be requested and assigned.

Reporting Timeframes

- E-mail IARR Daily reports by COB local time to hiring GACC Duty Chief and Assistant Director Operations.
- Emergency Reports as they occur; contact hiring GACC Duty Chief and Assistant Director Operations ASAP!
- Report out on Monday 0730 and/or Thursday 1600 Board of Directors teams' meetings.
 - Team invite will be sent at initial briefing.

Timekeeping and Travel

IARR(s) are on the hiring GACC Support order and will submit the following:

- ✓ OF-288 Firefighter Time Reports (link for OF-288)
- ✓ Total cost of Travel Expenses (Voucher / e-mail)

Shifts of 12 to 14 hours a day are often the norm.

Adhere to Work/Rest Guidelines, 2:1

Adhere to Incident Driving Guidelines located in the Interagency Incident Business Management Handbook ([Chapter 10](#))

Working with Incident Management Teams

A formal check-in process is not required since the IARR is not requested by Host GACC or IMT(s). IARR(s) are assigned to the hiring GACC and act as a liaison for California Fed resources. Due to the likelihood resources will be in scattered locations, it is common that an IARR will serve as the liaison to several incidents/units and work with several IMT(s) during their assignment.

IARR(s) should inform Check-In of your incident contact information and the names of assigned crews and resources you are responsible for. IARR(s) will need to develop a working relationship with Check-In and Demob.

Establish contact with IMT(s). Generally, it is best to contact the Planning Section Chief and Liaison Officer upon arrival to incidents, however there will be interaction with other Command and General Staff members as well. Obtain copies of Incident Action Plans (IAP). Keep the IMT(s) informed of any issues and provide an out-briefing if necessary.

Examples of units to contact on an Incident Management Team

- **Liaison Officer-** you should make contact with them and exchange contact information as well as provide them a list of the resources you are there to represent.

- **Planning Section** Recommend you are included on the Incident Organization Chart (ICS-207). Provide your contact information; verify resources on incident, review assignment dates, R&R schedule, demobilization protocol, briefing schedule and Incident Action Plan (IAP).
- **Medical Unit.** Review Medical Plan, Covid plan, transport arrangements and identify medical facilities. IARR(s) may also want to review the daily medical log (if available) in order to better assess how assigned resources are holding up: blisters, hydration, congestion, etc.
- **Finance Section.** Verify travel information and assignment dates. Review crew manifests.
- **Operations/Safety** Discuss safety issues, performance, resource assignments, etc.
- **Logistics Section.** Assess sleeping areas, food arrangements and overall camp conditions
- **Incident Commander.** Establish contact information, schedule, work location.
- **Human Resources.** Discuss issues, concerns.
- **Incident Training Specialist.** Discuss trainee assignment opportunities for assigned resources.

Assist the IMT(s) in meeting the needs of all California Federal resources assigned to the incident(s). Attend briefings and strategy sessions and become familiar with what the incident objectives are. Keep track of resources and know what their assignments are. Keep track of resources 14th day worked to assist with glide path planning.

Maintain regular contact with, Single Resource Bosses, Strike Team/ Task Force Leaders, Crew Representatives other IARR(s), and overhead, to ensure that work is being performed safely, effectively and that they are fully informed on conditions affecting assigned resources.

Provide assistance to appropriate personnel on travel, accidents, injuries, personnel problems or emergencies, and other administrative needs. Maintain flexibility. Many times, you will be handling resources on multiple incidents with lengthy travel between incidents. Consider your own safety. In situations like this, it is imperative that the IARR check in with each incident on a regular basis to stay current on pertinent activities.

In cases of death or serious injury, when directed by the GACC Duty Chief or AD of Operations the IARR will coordinate with local and effected home unit points of contact such as, Agency Representatives and Agency Administrators to assure that all necessary actions, reports, contacts, etc. are completed. The IARR will keep the hiring GACC informed as needed.

Investigate and assist the IMT with disciplinary and unsatisfactory performance cases immediately. Unsatisfactory performance will be discussed with the person(s) involved. Direct contact will made to the Hiring GACC Assistant Director of Operations, their home unit Forest Fire Management Officer or Forest Duty Chief to discuss the situation and appropriate actions. Ensure resource(s) fulfill their responsibilities for proper documentation.

When addressing performance problems the IARR will work closely with the home unit Forest Fire Management Officer or Forest Duty Chief. It is important for the IARR to gather information and provide documentation to hiring GACC Assistant Director or GACC Duty Chief and home unit Forest Fire Management Officer or Forest Duty Chief. In many cases the resources(s) involved may be sent home. IARR will be asked to track their travel home report to the hiring GACC once you are aware they are home.

Assist, as needed, the IMT or responsible units/agencies in the scheduling of R&R for personnel.

Maintain a Unit Log ([ICS-214](#) or similar). Make copies available to the IMT, hiring GACC upon their request. Send a compilation of these logs and special documentation to the hiring GACC.

Assist the IMT(s) with accident investigations involving resources for which they are responsible. Provide follow-up contacts at medical facilities. Make daily hospital visits if practical. Ensure documentation is complete and accurate, work with the host unit Hospital Liaison and home unit point of contact as requested. These duties may become your priority, if it appears this will take up several days of you time, request another IARR to cover your other IARR responsibilities.

Assist the IMT(s) with emergency demobilization. Keep hiring GACC Duty Chief informed of all departing resources.

Working with Incident Support

Make contact with the host GACC. A courtesy call is important to make them aware of your assignment and provide them with your contact information. Some GACC's will provide a short briefing or situational update.

Establish contact with the local ECC Center Manager and Expanded Dispatch Supervisor. Verify resources assigned to the incident(s) and verify travel and assignment dates of resources.

Meet Buying Team(s). Provide your contact information, schedule and work location.

Establish contact with California resources that are assigned to ECC/Expanded Dispatch, Air Tanker Bases, Helibases, Cache and other support functional areas. This may also include Burned Area Emergency Response Teams (BAER) and aviation resources not described previously.

Working with Host Unit Agency Administrator

Establish contact with local unit leadership and ensure that they know what you may be able to do to support them.

It is important for you to close out with them prior to your departure. Many of the below topics should be coordinated with the Agency Administrator.

Working with Law Enforcement

Limitations and Security Activities at Camps

Performance problems involving fire camp personnel should not be the responsibility of security team members beyond their authority. If a law has not been broken, the act is considered a personnel issue and not a Law Enforcement issue.

Examples of Situations Beyond the Scope of Camp Security Personnel:

- Removing camp personnel without their consent from commercial establishments (i.e. bars).
- Restricting camp personnel to the camp during off-duty hours (closed camp).
- Searching vehicles in the camp without consent or probable cause.
- Detaining camp personnel in an area where they are not under arrest.
- Seizing alcoholic beverages or enforcing alcoholic beverage restrictions not authorized by valid closure order or by law.
- Searching fire packs or other personal property without (a) consent or (b) probable cause and a warrant.

Personnel Issues vs. Law Enforcement: Regulations regarding closed camps, forbidding alcohol in camp, etc. are permitted. However, if individuals do not comply with established policies, it is a personnel issue and not a law enforcement issue.

Accidents and Fatalities

In the event of a serious accident or fatality the IARR is a valuable asset for the host unit as well as the home unit. The IARR may act as a liaison between the local jurisdictional Agency Administrator and the home unit. It is important to understand your authorities and not overstep boundaries. Be mindful of resources having cell phones, their social media access and that word travels quickly. Follow appropriate protocols and do not communicate outside of established channels.

In the event of a serious injury or fatality at the incident, the IARR(s) will need to defer to the policies and procedures of the host agency and be available to assist. It is important to keep hiring GACC Duty Chief informed on the situation. Your documentation is critical. Hiring GACC will provide information and direction to the IARR. This may be a trigger point to request an additional IARR to assist with primary IARR assignment.

Contacts

Contact the Incident Commander, Agency Administrator or Fire Management Officer depending on nature of assignment and then contact the hiring AD of Operations and/or GACC Duty Chief. Establish agreed upon notification procedures. Arrange for additional assistance if needed (i.e., second IARR).

Hospital Visits

When a medivac or transport to a medical facility is required it is also important to have the IARR and an agency representative from a local unit at the location of the hospital to meet the patient when they arrive or at least be present and available.

It is important to remain in daily contact with personnel who have been hospitalized or otherwise separated from their crew/counterparts. The IARR should make daily visits when possible or make a phone call. It may be necessary to arrange for an agency liaison to be present at the hospital as a contact for family and other agency personnel. You may also consider ordering an additional IARR if this becomes a heavy workload.

Family Support

Families will be kept informed through the home units Line Officer approved process. In many cases family members will travel to the hospital to be with their loved one. Agency policies vary but in some cases an agency may cover transportation costs (commercial airline tickets, chartered flight, etc.) for immediate family.

The Red Cross, local fire departments and the Wildland Firefighter Foundation may also be able to provide financial support, arrange for lodging and transportation between the hotel and hospital. Coordinate with local and/or home unit point of contact assigned by Agency Administrators to ensure any assistance offered is within affected agency policies.

Depending on the situation an agency employee may be assigned as a family liaison to share information and coordinate between the agency(s) involved and the family. This usually occurs due to a death or serious injury requiring a hospital stay of a few days or more.

More information can be found through local agency policies and the Wildland Firefighter Foundation <http://www.wffoundation.org/>

Interagency Burn Protocol

The following standards will be used when any firefighter sustains burn injuries, regardless of agency jurisdiction.

After on-site medical response, initial medical stabilization, and evaluation are completed; the agency administrator or designee having jurisdiction for the incident and/or firefighter representative (e.g. Crew Boss, Medical Unit Leader, Compensations for Injury Specialist, etc.) **will coordinate with the attending physician to ensure that a firefighter whose injuries meet any of the following burn injury criteria is immediately referred to the nearest regional burn center.** It is imperative that action is expeditious, as burn injuries are often difficult to evaluate and may take 72 hours to manifest themselves. These criteria are based upon American Burn Association criteria as warranting immediate referral to an accredited burn center.

For more information, and Federal Agency burn injury criteria, refer to the Interagency Standards for Fire and Aviation Operations (Red Book) Chapter 07-19 and 7-20. <https://www.nifc.gov/PUBLICATIONS/redbook/2021/RedBookAll.pdf>

Non-Standard Demobilization

Non-standard demobilization of emergency personnel will periodically be needed. These types of demobilizations include agency requested (by management), emergency medical, disciplinary, performance and personal.

Example emergency situations: death, injury, or illness in the family, major property damage (tornado, flood, fire), etc.

Not an emergency: a prior obligation (wedding, family vacation, scheduled appointments or meetings, etc.).

In the event of a serious injury or death in the family at the home unit of a California federal resource, notification needs to

be given to the individual(s) involved at the incident. Normally this notification comes from the home unit, to hiring GACC, and then to the IARR. The effected individuals may have already been notified. In all cases, the IARR will need to make contact and provide communication back home. The IARR needs to be supportive to the individual and the family. If demobilization and transport is necessary, the IARR will help facilitate this with the effected resources module leader, the IMT, host GACC and hiring GACC.

Follow Up and Close Out with Host Unit(s)

Follow up and close-out with IMT(s), host units, etc. is important. Issues cannot be addressed or resolved if the IMT(s) or host units are not aware of them. Each incident provides valuable lessons learned that need to be shared.

Lost / Stolen Identification

Personnel may be required to fly on commercial airlines when demobilizing and do not have proper identification. Passengers who do not or cannot present an acceptable ID, will have to provide information to the Transportation Security Agency (TSA) Officer performing the Travel Document Checking duties in order to verify their identity. Passengers who are cleared through this process, may be subject to additional screening. Passengers whose identity cannot be verified by TSA, may not be allowed to enter the screening checkpoint or onto an airplane. It is recommended that a uniformed agency representative accompany these individuals to the airport.

All personnel are required to follow all TSA regulations. All personnel are responsible for assuring there are NO fusees or residue in their gear.

Air Travel rules and regulations can be found at: <http://www.tsa.gov>

IARR Demobilization

Travel Information

Inform the Incident, host GACC and home unit of your demobilization. Provide name and information of replacement IARR if one has been ordered. Inform the hiring GACC of demobilization travel information so they can input it in current resource ordering system. Notify hiring GACC of arrival back at the home unit.

Transition with Replacement IARR

Give hiring GACCs plenty of notice to order a replacement IARR as you are approaching your 14-day commitment. Be sure to consider the travel time for the replacement to arrive before you hit your 14-day mark. When possible, be sure to transition with incoming (replacement) IARR, if one has been assigned, to ensure for continuity of service to assigned resources and IMT. Extensions of assignment will be considered on a case by case basis.

Close-Out Report

Provide a close-out report to the hiring GACC documenting issues, recommendations or other information regarding your IARR assignment. An electronic version of the report is generally preferred. Items to include in the close-out report include:

- Name, Dates/Location of Assignment
- Daily Unit Logs
- Summary of Activities
- Significant Observations or Details
- Problems or Disciplinary Actions Taken
- Suggestions/Recommendations for Improvement

IARR Evaluation

Your Incident Personnel Performance Rating https://gacc.nifc.gov/gbcc/dispatch/forms/miscForms/ics_225_wf.pdf will be provided by the hiring GACC Duty Chief or trainer within two (2) weeks of returning home and will be e-mailed to you and your unit chief or line officer.

Trainees will receive an IARR performance evaluations completed by the qualified IARR within two (2) weeks from returning home. Copies will be e-mailed to trainee, IARR working group lead, AD of operations, the hiring GACC Duty Chief and home unit chief or line officer. See Appendix (x)

IARR Human Factors “Toolbox”

Adaptive Leadership

One assignment is always different from the other. Adapt to the challenges and unique situations, and apply leadership based on each assignment.

Physical Condition

Expect long hours associated with the assignment as well as long travel distances. You may also be required to visit spike camps, fly in light aircraft, and drive on unimproved roads. Adequate sleep, good nutrition and maintaining a physical fitness routine will help keep your body and mind sharp.

Emotional

Situations can be stressful and require focus. It is important to understand and positively manage the emotions of others in both face-to-face and virtual environments; empathize with others; be sensitive to the needs of others and to the forces that shape the way that others feel and behave.

Be mindful of self, situations can also be stressful for you; manage stress and fatigue appropriately.

Cultural Awareness

The IARR will encounter many individuals with diverse backgrounds, levels of experience, and political and social values. These various considerations apply to the resources the IARR is serving as well as the host unit and host GACC.

Effective Communication

Communicating is the primary role of the IARR. Listening is one of the most important communication skills.

Support Networks

The below diagram demonstrates some of the networking needed to build relationships and communication in the IARR role.



Develop a Routine

Establish good reporting, documentation, and organizational skills. Now what IARR tools you will need to successfully perform your job See Equipment Appendix.

Learn from Experience

The role of an IARR is rewarding. It allows for a sense of self accomplishment. It is an opportunity to observe the skills of crew members and other fire personnel and learn from them. It provides a chance to meet new people with diverse backgrounds and develop new friendships. The IARR is an excellent mentor and a position for continuous learning experiences.

Brian Rhodes
Director (Acting)
Fire & Aviation Management
Pacific Southwest Region 5

Attachments

- APPENDIX - A SOPS/NOPS Contact Information
- APPENDIX - B National GACC Contact Information
- APPENDIX - C Forest Chief Contact information
- APPENDIX - D Example IARR Report

Appendix A – SOPS/NOPS Contact Information

Position	Name	Cell Phone
SOPS		
Assistant Director Ops	Randy Skelton	951-505-1454
GACC Manager	Jim Tomaselli	951-201-3687
Dep. GACC Manager	Vacant	
Predictive Service Manager	Vacant	
Mobilization Coordinator	Manny Salas	951-532-2690
Intelligence Coordinator	Kelli Haggerty	951-295-8552
Assistant Intel	Cole Weissgerber	951-833-0690
Meteorologist	Matt Shameson	951-751-9047
Aircraft Coordinator	David Raphael	951-295-6587
SZ Cache Manager	Joe Brugger	909-519-3105
NOPS		
Assistant Director Ops	Anthony Masovero	530-228-9780
GACC Manager (Acting)	Laurie Forni	530-228-9780
Dep. GACC Manager	Vacant	530-227-9102
Predictive Service Manager	Billy Gardunio	530-604-8643
Mobilization Coordinator	Keren Sites	530-227-9017
Intelligence Coordinator	Troy Russell	530-226-2811
Meteorologist	Brent Watcher	505-414-0227
Aircraft Coordinator	Andre Charton	530-351-3354
NZ Cache Manager	Mark Garland	530-226-2851

Position	24hr Duty Chief/Officer
SOPS	
GACC Duty Chief	951-874-6921 Duty Chief
Mobilization Coordinator	951-276-6725 Duty Officer
Intelligence Coordinator	951-214-6922 Duty Officer
Meteorologist	951-214-6923 Duty Officer
Aircraft Coordinator	951-320-2093 Duty Officer
NOPS	
GACC Duty Chief	530-226-2873 Duty Chief
Mobilization Coordinator	530-226-2800 Duty Officer

South Operations Website	https://gacc.nifc.gov/oscc/
North Operations Website	https://gacc.nifc.gov/oncc/
CWCG	https://gacc.nifc.gov/oscc/cwcg/
FIRESCOPE	https://firescope.caloes.ca.gov/
Region 5 Fire and Aviation Management	http://fsweb.fire.r5.fs.fed.us/

SOPS Weather Brief 1030 AM Every Day	https://meet.lync.com/calfirecloud/riverside.fwx/TDTL17MG
---	---

Appendix B – National GACC Contact Information

Coordination Center	Phone Number	Email
National Interagency Coordination Center	(208) 387-5400	cod@blm.gov
Alaska Interagency Coordination Center	(907) 356-5680	blm_ak_accmob_dispatch@blm.gov
Eastern Area Coordination Center	(414) 944-3811	wieacc@usda.gov
Great Basin Coordination Center	801-531-5320	sm.fs.gbc_cod@usda.gov
Northern Operations Coordination Center	(530) 226-2801	SM.FS.onclogistics@usda.gov SM.FS.oncintell@usda.gov onc-aviation@usda.gov
Northern Rockies Coordination Center	(406) 329-4880	mntnrc@firenet.gov
Northwest Area Coordination Center	(503) 808-2720	ornwc@firenet.gov
Rocky Mountain Area Coordination Center	(303) 445-4300	cormc@firenet.gov
Southern Area Coordination Center	(678) 320-3000	gasac@firenet.gov
Southern California Coordination Center	(951) 276-6721	SM.FS.osc-aviation@usda.gov SM.FS.osclogistics@usda.gov
Southwest Area Coordination Center	(505) 842-3473	nmswc@firenet.gov

Appendix C – Forest Chief Contact information

Unit	Position	Name	Office Phone	Cell Phone	Email
ANF	Chief 1	Robert Garcia	626-574-1613	626-716-2120	robert.garcia3@usda.gov
ANF	Chief 2	Ken Kempster	626-574-5285	626 404-6841	Kenneth.Kempster@usda.gov
ANF	Chief 3	Tim Dunfee	626-574-5285	760-920-7515	timothy.dunfee@usda.gov
CNF	Chief 1	Mike Nobles		951-204-0165	mike.nobles@usda.gov
CNF	Chief 2	Stan Hill	858-674-2948	619-881-7825	stanley.hill@usda.gov
ENF	Chief 1	Vacant			
ENF	Chief 2	Nickie Johnny	530-621-5237	530-409-9210	nickie.johnny@usda.gov
ENF	Chief 3	Teresa Riesenhuber	530-621-5223	530-957-0730	teresa.riesenhuber@usda.gov
INF	Chief 1	Vacant			
INF	Chief 2	Vacant			
KNF	Chief 1	Mike Appling	530-841-4461	530-598-4142	michael.appling@usda.gov
KNF	Chief 2	Chris Hays	530-841-4441	541-205-8880	chris.hays@usda.gov
KNF	Chief 3	Vacant			
LNF	Chief 1	Bill Miller	530-252-6437	406-207-4075	bill.miller@usda.gov
LNF	Chief 2	Dustan Mueller	530-252-6621	530-310-3548	dustan.mueller@usda.gov
LPF	Chief 1	Jim Harris	805-961-5741	805-866-6142	jim.harris@usda.gov
LPF	Chief 2	Jacob Gipson	805-961-5722	619-204-2185	jacob.gipson@usda.gov
MNF	Chief 1	Curtis Coots	530-934-1155	530-305-9805	curtis.coots@usda.gov
MNF	Chief 2	Luis Gomez	530-934-1163	530-917-7401	luis.gomez@usda.gov
MDF	Chief 1	Tyler Otterson	530-233-8881	530-640-0442	tyler.otterson@usda.gov
MDF	Chief 2	Joe Johnston	530-233-8703	530-640-0875	joseph.johnston2@usda.gov
PNF	Chief 1	Aaron Grove	530-283-7830	530-394-8094	aaron.grove@usda.gov
PNF	Chief 2	Mitch Wilson	530-283-7831	530-927-9093	mitch.wilson@usda.gov
BDF	Chief 1	Jaime Gamboa	909-382-2629	909-677-6017	jaime.gamboa@usda.gov
BDF	Chief 2	Scott Howes	909-382-2630	909-269-2927	mike.nobles@usda.gov
SQF	Chief 1	Jose Gonzalez	559-338-2251		jose.gonzales@usda.gov
SQF	Chief 2	Vacant			
SHF	Chief 1	Ben Newburn	530-226-2527	530-339-0024	benjamin.newburn@usda.gov
SHF	Chief 2	James Courtright	530-226-2383	707-798-7535	james.courtright@usda.gov
SHF	Chief 3	Alex McBath	530-226-2391	530-526-1320	alex.mcbath@usda.gov
Unit	Position	Name	Office Phone	Cell Phone	Email

Pacific Southwest Region Interagency Resource Representative Guide

SRF	Chief 1	Vacant			
SRF	Chief 2	Rick Young	707-465-7730	707-845-4316	rick_young@nps.gov
SRF	Chief 3	Josh Eichamer	707-441-3575	707-601-7080	joshua.eichamer@usda.gov
SNF	Chief 1	John Goss	559-297-4820	559-908-6526	john.goss@usda.gov
SNF	Chief 2	Tim Murphy	559-297-4822	559-280-7336	tim.murphy@usda.gov
SNF	Chief 3	Daniel Tune	559-297-4927	559-360-9663	daniel.tune@usda.gov
STF	Chief 1	Rebecca Johnson	209-288-6282	209-770-1199	rebecca.h.johnson@usda.gov
STF	Chief 2	Clint Gould	209-288-6242	209-283-4558	clint.gould@usda.gov
STF	Chief 3	Vacant			
TNF	Chief 1	Jason Withrow	530-478-6280	530-206-6955	jason.withrow@usda.gov
TNF	Chief 2	DeeDee Cherry	530-478-6280	530-277-2198	dierdre.cherry@usda.gov
TNF	Chief 3	Terry Lim		530-414-1490	terry.lim@usda.gov
TMU	Chief 1	Carrie Thaler	530-543-2794	530-721-3738	carrie.thaler@usda.gov
TMU	Chief 2	Kyle Jacobson	530-543-2658	530-545-0060	kyle.jacobson@usda.gov

Appendix D – Example IARR Report

Pacific Southwest Region IARR Report from Southwest GACC

Friday June 12, 2020

Assigned by OSCC

IARR Phone #

IARR (T) Phone #

Incident Name	Mangum Fire
Location	Kaibab NF 9 miles west of Jacob Lake AZ-KNF
IARR name	IARR/IARR (T)
News and information	2,238 Acres 2% contained Southwest Area T3 IMT # 3 in command. Red Flag warning for today and Saturday.
Morale	Good
Injuries	None reported
Crews/Overhead	Feather River IHC, Los Padres IHC, CNF E-343
Activities	Constructing Line, burning out. Additional resources on order. The fire is being suppressed utilizing a full suppression strategy. Firefighters continue to hold

	the western flank along forest road 22, as well as the southern and eastern flanks. Crews continue to scout and identify other defensible terrain and continue to prepare new containment barriers on the north end of incident.
COVID19 Mitigations	1.Resources were observed meeting hygiene, social distancing and recommended COVID19 safety recommendations: Region 5 COVID mitigations are being practiced and implemented while aligning with local recommended COVID guidelines. 2. Incident is requiring the following to manage COVID19: Social distancing through separate camps, all meals prepackaged/consumed as module as one, line assignments are isolated from other modules when practical, and briefing are only attended by module leaders.

Incident Name	Big Horn Fire
Location	Coronado NF Santa Catalina MTNS AZ CNF
IARR name	IARR/IARR (T)
News and information	7,092 Acres 10% contained SW T1 IMT assigned. High temps near 108 and chance of dry thunderstorms. Fire continues to burn in areas that have steep, challenging, or inaccessible terrain.
Morale	Good
Injuries	None reported
Crews/Overhead	El Cariso IHC, Sierra IHC, SHF P-53, and miscellaneous overhead
Activities	Checked in at base camp and met with resources. Got briefed on status of operations with those assigned resources. Crews continue to prepare to execute firing if conditions allow. Crews are working to assess potential threats to structures in and around fire perimeter.
COVID19 Mitigations	1.Resources were observed meeting hygiene, social distancing and recommended COVID19 safety recommendations: Region 5 COVID mitigations are being practiced and implemented while aligning with local recommended COVID guidelines. Virtual check in being utilized. 2. Incident is requiring the following to manage COVID19 risks: Social distancing through separate camps, all meals prepackaged/consumed as module as one, line assignments are isolated from other modules when practical, and briefing are only attended by module leaders. There is information and COVID19 protocols in the IAP. COVID19 is addressed in the incident risk analysis.

Incident Name	Turkey Fire
Location	Gila NF Wilderness Ranger District NM-GNF
IARR name	IARR/IARR (T)
News and information	1,800 Acres 0% containment. Fire is projected to spread to the south, with minimal spread to the east, west and north.T3 IMO managing fire. Turkey Fire and the Good Fire may merge in the future.
Morale	Good
Injuries	None
Crews/Overhead	Diamond Mountain T2IA, Shasta Lake T2IA
Activities	Shasta Lake crew haul towed to repair shop to service exhaust issue while they remain in spike camp.
COVID19 Mitigations	Contact has been established with district AFMO and the T3 Incident Commander. There are minimal resources separately spiked on the incident. They are being supported by air with all necessary supplies for line spike out

	operations. The module as one mitigation are easily met through the previously mentioned tactics.
Incident Name	Blue River Fire
Location	San Carlos Agency BIA 8 miles north east of San Carlos New Mexico AZ-SCA
IARR name	IARR/IARR (T)
News and information	30,380 Acres 50% contained Central West Zone T3 IMT on order. Increased temperatures and gusty winds. Fire is located in rough and rugged terrain. Fire continues to move in heavier fuels.
Morale	Good
Injuries	None Reported
Crews/Overhead	Smith River IHC
Activities	Crew is spiking out and being resupplied daily. Reservation is closed to all outside visitors. Strict screening guidelines including temperature checks upon entering reservation lands. Fire is in remote area.
COVID19 Mitigations	<p>1. Resources were observed meeting hygiene, social distancing and recommended COVID19 safety recommendations: Region 5 COVID mitigations are being practiced and implemented while aligning with local recommended COVID guidelines. Virtual check in being utilized.</p> <p>2. Incident is requiring the following to manage COVID19 risks: Social distancing through separate camps, all meals prepackaged/consumed as module as one, line assignments are isolated from other modules when practical, and briefing are only attended by module leaders. There is information and COVID19 protocols in the IAP. COVID19 is addressed in the incident risk analysis</p>