

To request a NAP User Account

- Start your Internet browser, go to <https://nap.nwccg.gov/NAP/>
- On the **Government Warning** dialog box, click [Accept]. If the screen stays BROWN and does not go to the NAP home page try changing Internet Browsers – FireFox & Chrome seem to work best.
- On the **NAP Home** screen, select **Request User Account** dialog box, complete the following information about **your** request (* required field)

STEP 1

First Name*
Last Name*
Job Title
Office Number*
Mobile
Fax
Email*
Employee Type* (Fire Service – Perm/Fulltime)
Organization Unit* (search for your fire Department)
Agency* (State of Washington)

STEP 2

- On the **Applications Requested** tab, Application Access select **WSR-Web Status (ROSS)**
- On Instance select **PROD (standard)**
- Enter the individual who can validate your need to access this application:
Contact's First Name: **Wendy**
Contact's Last Name: **Dougherty**
Title: **Logistics Coordinator**
Phone Number: **509-685-6900**
E-Mail: **wdougherty@fs.fed.us**

STEP 3

- Identity Verification Contact: Wendy Dougherty

STEP 4

- On the **Summary** tab, review your request information, and then click save.

For log-on assistance, please contact the IIA Help Desk at 1-866-224-7677



How do I status in ROSS?

<https://rossweb.nwcg.gov/webapp/rossApp/WebStatusHTML>

TEAM MEMBER (Up on Rotation)

ALWAYS Status Available **LOCAL**

SINGLE RESOURCE

WFS/FLRA & DNR : Only LOCAL or STATE

WFS/BLM Agreement | Line Medic/EMT : Can Status as LOCAL, GACC, NATIONAL

AD's FS/BLM: Can Status as LOCAL, GACC, NATIONAL

FEDERAL AGENCY: Can Status as LOCAL, GACC, NATIONAL

The Dispatch office is no longer able to reset password.

Your password will expire after 60 days.

You must sign into NAP: <https://nap.nwcg.gov/NAP/> to Change or Update your PASSWORD



After returning from an Incident,
you **MUST** update your status to be available again.

