This staffing matrix applies to the initial dispatch of single incident wildfires while resources are in-service during “Normal Dispatch procedures” and based on resource availability. Run Cards are not utilized during “Duty Officer Dispatch procedures” or for discretionary smoke reports such as fires reported by the Federal Aviation Administration (FAA); Campfires, or recreation or debris burns based on the report. For smoke reports, dispatch will coordinate with duty officers for response. For wildfires, Dispatch will send the closest forces in accordance with the staffing level and within areas of protection. Duty Officer (DO), NEWICC Coordinator and/or IC may adjust the Run Card after gathering intelligence regarding the incident. Resources listed under “consider” will function as prompts for the DO, IC and Dispatch.

* Consider sending an IC to free up that responsibility from engine boss/captain.

** IA HANDCREW MODULE = Handcrew or Squad. Includes 10 person hand-crew module, Wildfire Suppression Module, inmate crew, or 20 person IA Crew module if available for IA and as indicated by DO.

*** Once IC determines the fire is human caused, FINV will be assigned by duty officer regardless of staffing level.

**** Tactical aircraft includes Rotor-wing and Fixed wing assets under NEWICC’s control. Closest available tactical aircraft will be dispatched. Along with the Air Attack Platform if available. Ground resources will be dispatched FIRST, then the closest unit identified as Air to Ground contact for aviation.