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## Pacific Northwest Wildfire Coordinating Group Northwest Geographic Area Board

DATE: November 4, 2021

TO: Individuals Interested in Being Considered for Positions on the Pacific Northwest Interagency Type 1 and Type 2 Incident Management

FROM: Duane Bishop, Northwest Area Geographic Board Chair

SUBJECT: Announcement and application process for the Pacific Northwest Type 1 and Type 2 Interagency Management Teams for 2022 Rotation

The Northwest Area Interagency Incident Management Team Geographic Board (Geo Board) is soliciting applicants to fill the Pacific Northwest Interagency Incident Management Teams.

The IMTs serve as the most experienced and knowledgeable forces for large incident management in and out of state and region. A viable incident management community is essential for emergency and wildland fire response. Your participation as a primary, alternate, or trainee team member is important on a statewide and national level. We hope to see increased participation and individual advancement as the IMT program continues to grow.

- **The application period for Incident Commander, Deputy IC, Trainee IC, Primary Command and General Staff (C&G), Shared C&G and Trainee C&G applicants opens as of this announcement and closes November 29, 2021.**
- **After the IC's have been announced, they will work with the Geo Board to select their C&G staff during December 2021. Applications for the additional IMT positions will open January 3, 2022 and will close January 31, 2022.**
- **Applicants are requested to apply for the primary and secondary positions for which they are interested. If applicants were on an IMT last year and would like to remain on that team you need to reach out to the IC for concurrence. If you were on a team last year and want to move to a new team, please use this application process. IC's and their respective C&G will finalize their respective rosters.**
- Applicants interested in being in the Alternate Pool or trainee pool must apply to the **Applicant Pool** as a primary or trainee.

If selected, supervisors are encouraged to support individual applicants and their participation on a team. If you have any questions please, contact your Geoboard representative.

**PACIFIC NORTHWEST INTERAGENCY  
INCIDENT MANAGEMENT TEAMS  
2022 ANNOUNCEMENT/APPLICATION**

The Incident Command Online Application will be utilized to apply to the PNW Type 1 and Type 2 teams collectively referred to as IMT. Instructions for accessing and using this system are covered below. The goal the online application is to implement an easy to use system, which will greatly reduce the workload in managing applications.

**ANNOUNCEMENT DATES:**

- The application period for the IC and C&G applicants opens as of this announcement and closes November 29, 2021.
- Additional IMT member applications will open January 3, 2022 and will close January 31, 2022.
- Team selections will be made during the week of February 24, 2022 by the Geo Board and IC's.

**OBJECTIVES:**

To establish and maintain Type 1 Interagency Teams and Type 2 Interagency Teams of highly qualified and motivated specialists to work for agency administrators and to accomplish defined incident objectives through safe, effective and efficient management of complex incidents. IMTs have a primary mission of serving the wildfire suppression efforts, and other incident needs, of agency administrators within the Pacific Northwest. Operational guidance is provided by the Geoboard accordingly.

IMTs are available for assignment to incidents, of any kind, inside and outside of the Pacific Northwest, under specific circumstances, as defined by policy. A maximum of 58 positions will be filled for each of the teams: 44 positions and 14 identified trainees, see the 2021 National Mobilization Guide, Chapter 20.

ICs and Deputy ICs are assigned for a term not to exceed three years, with annual evaluation. All other team positions are for a one-year commitment.

**DUTIES:**

**All applicants** are expected to commit and perform at a high level in the position for which they serve. Respectful and effective interaction among team members is an absolute necessity when performing in an emergency incident environment. Specific qualifications for positions are listed in the NWCG Wildland and Prescribed Fire Qualification System Guide (PMS 310-1). A list of positions that may be filled from this announcement is provided on page 6.

**Primary Team Members** are expected to be available for assignment when called and to perform in a satisfactory manner on assignments. Calls for assignments could begin as early as February 2022 and may continue for the remainder of the year or until the recruitment process for 2023 is completed. With few exceptions, individual incident assignments are for a maximum of 14 days, exclusive of travel.

**Trainee Team Members** are persons working toward completing a position task book and who are highly interested in becoming fully qualified through experience and training gained on incidents of Type 2 or Type 1 complexity.

The ICs and section chiefs jointly assign trainee positions to their respective teams. These are normally positions of critical need for the short- and long-term functioning of the IMTs; people serving in these positions are expected to complete assigned task books and training as their single top priority; they are assigned to a team for up to one year under the same conditions as applicable to standing team members. Once certified as qualified, a person leaves the IMT and joins the Applicant Pool for the remainder of the season; the IC and Geo Board may then assign another trainee to that IMT.

**Applicant Pool Members** are either fully-qualified or trainee-qualified individuals available for assignments on IMTs when opportunities arise. Applicant Pool members are not expected to maintain the same degree of availability required of standing team members.

**Applicant Pool Trainees** are assigned to an IMT for a single incident, perform and receive an evaluation, and return to the Applicant Pool. The Board determines relative priorities among individual trainees for specific ICS positions, and tracks resulting training assignments.

**Apprentices** differ from trainees in that they have an interest in IMTs but lack the experience or prerequisite training necessary to be issued a position task book for a specific ICS position. The objective of apprentice assignments is accelerated career development of the individual and eventual qualification for assignment to IMTs. Apprentices will have a development plan outlined after the first assignment that identifies a target position; they will gain sufficient experience and complete prerequisite training necessary for the issuance of a PTB one year after first assignment as an apprentice. The objective is to complete the apprentice phase in one year. Apprentices come from PNWCG firefighting agencies and are nominated by management referral (Geoboard, agency administrators or incident commanders).

### **QUALIFICATIONS:**

Except for Apprentices, applicants applying for positions must meet ICS qualifications standards as published in the NWCG Wildland Fire Qualification System Guide (PMS 310-1). Only information submitted with the formal application is considered when assessing qualifications.

### **AREA AND LEVEL OF CONSIDERATION:**

Applicants from each PNWCG participating agency will be given full consideration.

### **APPLICATION REQUIREMENTS:**

The following information is required of each applicant. Failure to complete and submit all required information may result in non-selection.

1. Application: Electronic completion of the online application information. If the applicant is applying for more than one position they must apply to each position individually within the application. Prioritize your position choice(s) in the application.
2. Unit Fire Qualification Coordinator's verification of your fire qualifications.
3. Supervisor's and Agency Administrator's verification of your availability.

**SELECTION PROCESS:**

Candidates will be evaluated on: certification of fire qualifications, their Agency Administrator’s verification of availability, and other information provided in the application and possible interviews.

Individuals are selected on the basis of merit, fitness, qualifications and interagency integration goals established by the Geoboard. All applicants will receive consideration without regard to race, color, age, sex, marital status, religion, national origin, political affiliation, handicap, or other non-merit factors.

- The Geoboard will select incident commanders and deputy incident commanders.
- The selected ICs will review applications for command and general staff candidates and make selections in consultation and with concurrence of the Geoboard.
- The ICs will review applications and select other team members.
- Trainee positions will be filled by the ICs in consultation and with concurrence of the Geoboard.

Candidates not selected for a team position will be placed in the Applicant Pool, unless their application specifies otherwise. The Geoboard chair in conjunction with the specific team IC will be responsible for notifying applicants of selection or non-selection.

**WHEN AND WHERE TO APPLY:**

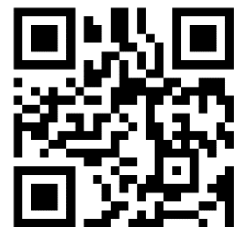
- The application period for the IC and C&G applicants is open now until November 30, 2021.
- Additional IMT position applications open January 3, 2022 and close January 31 2022.
- The online application will be utilized to apply to all team positions. If you wish to be considered for multiple positions, you will need to apply for each position and prioritize your choice(s).
- Applicants may apply to each team as a primary, job-share, trainee or apprentice.
- Applicants interested in being in the Alternate Pool or trainee pool must apply to the Applicant Pool as a primary or trainee.

**Instructions for applying:**

- 1) Click on the link below or scan the QR Code to access the online application form.

Online PNW IMT 2022 application form:

<https://arcg.is/zmLji>



If you have procedural or qualification questions regarding the application process, please contact your agency's Geoboard Representative below.

<b>NAME</b>	<b>REPRESENTING</b>	<b>POSITION</b>	<b>EMAIL</b>	<b>PHONE</b>
Bill Slosson,	Washington St. Fire Marshal	Chief Deputy State Fire Marshal	<a href="mailto:bill.slosson@wsp.wa.gov">bill.slosson@wsp.wa.gov</a>	360-596-3928 office 360-507-6095 cell
Duane Bishop Geo Boar Chair	USFS	Deputy Forest Supervisor	<a href="mailto:duane.bishop@usda.gov">duane.bishop@usda.gov</a>	514-782-5320 office
Carol Connolly	NWCC Support to Geo Board	NWCC PIO	<a href="mailto:cconnoll@blm.gov">cconnoll@blm.gov</a>	541-350-5621 cell
Dan Foster	National Park Svc.	Superintendent, Lake Roosevelt Nat'l Rec Area	<a href="mailto:dan.foster@nps.gov">dan.foster@nps.gov</a>	509-754-7812
Steve Harris	WDNR	WDNR NE Region Asst. Region Manager	<a href="mailto:steven.harris@dnr.wa.gov">steven.harris@dnr.wa.gov</a>	509-995-4373 cell
Randy Johnson	Washington Fire Service	Chief, Spokane Co. FD #4	<a href="mailto:randyj@scfd4.org">randyj@scfd4.org</a>	509-467-4500 office 509-481-8970 cell
Blake Ellis	ODF	Fire Operations Manager	<a href="mailto:Blake.Ellis@oregon.gov">Blake.Ellis@oregon.gov</a>	503-945-7437 office 503-910-2353 cell
Alex Robertson	USFS	USFS Dir. of Fire, Fuels and Aviation, PNW and AK Rgns	<a href="mailto:alex.robertson@usda.gov">alex.robertson@usda.gov</a>	541 419-0133 cell
Jody Prummer	IC Council Representative	District Fire Management Officer	<a href="mailto:jody.prummer@usda.gov">jody.prummer@usda.gov</a>	541-962-8553
Jeffrey Rose	BLM	Line Officer Representative	<a href="mailto:J1rose@blm.gov">J1rose@blm.gov</a>	541-573-4450 office 541-589-4389 cell
Darron Williams	BIA	NW Region Assistant FMO	<a href="mailto:john.szulc@bia.gov">john.szulc@bia.gov</a>	503-231-6797 office
Russ Lane	Washington DNR PNWCG Liaison to the Geo Board	Wildland Fire Management Division Manager	<a href="mailto:Russ.lane@dnr.wa.gov">Russ.lane@dnr.wa.gov</a>	360-480-9657 Cell

**PACIFIC NORTHWEST INTERAGENCY INCIDENT MANAGEMENT TEAMS**

**This Announcement solicits applicants for the following positions**

**Type 1 and Type 2 Incident Management Team Configuration**

**Total of 44 positions, plus 14 identified**

**trainees National Mobilization Guide,**

[https://www.nifc.gov/nicc/logistics/teams/imt\\_configuration.pdf](https://www.nifc.gov/nicc/logistics/teams/imt_configuration.pdf)

<b>Long Team Configuration</b>
Incident Commander
Deputy Incident Commander
Safety Officer (2)
Public Information Officer (2)
Operations Section Chief (2)
Air Operations Branch Director
Planning Section Chief
Logistics Section Chief
Finance Section Chief
Operations Branch Director (2)
Liaison Officer
Facilities Unit Leader
Supply Unit Leader
Food Unit Leader
Communications Unit Leader
Medical Unit Leader
Ground Support Unit Leader
Ordering Manager
Communication Technician or Incident Communication Manager
Resource Unit Leader
Geographic Information System Specialist
Computer Technical Specialist
Situation Unit Leader
Fire Behavior Analyst
Division Group Supervisor (2)
Air Support Group Supervisor
Cost Unit Leader
Time Unit Leader
Procurement Unit Leader
Discretionary Positions (11)
IMT Trainee Positions (6)
GACC Priority Trainees (8)