



# **Northern Rockies Coordinating Group**

Federal, State, and Local Government Agencies Working Together in Emergency Response Management

Date: **Revised** July 22, 2022 NRCG Memo# 2022-007  
To: Incident Management Team Members  
From: Chair, Northern Rockies Coordinating Group  
Subject: Transitioning Incident Management Teams to Complex Incident Management Teams

The Northern Rockies Coordinating Group (NRCG) is embracing the transition of our Type 1 and 2 Incident Management Teams (IMTs) to Complex Incident Management Teams (CIMTs). In 2022, the NRCG approved Northern Rockies Geographic Area Team 2 to pilot CIM with the expectation that the Incident Commanders provide feedback to the NRCG Board of Directors regarding IMT sustainability by Fall 2022. The NRCG BOD request each Incident Commander report out during the fall meeting how many team members have transitioned to CIM. Specifically, the NRCG would like a recommendation on how many CIMTs are sustainable in the future as CIM is fully implemented across the nation.

## **Complex Incident Management Field Pilot Program**

We have identified the transition plan below for Command and General Staff (C & G) positions to meet the new CIM qualifications as outlined in National Wildfire Coordinating Group Memorandum 22-002, *Transition Plan for Complex Incident Management Pilot Phase*. The transition plan options identified are effective immediately and may be implemented by responders participating in the pilot phase transitioning into a Complex C & G position:

- Incident Commander Complex (ICCI)
- Safety Officer Complex (SOFC)
- Public Information Officer Complex (PIOC)
- Operations Section Chief Complex (OSCC)
- Planning Section Chief Complex (PSCC)
- Logistics Section Chief Complex (LSCC)
- Finance/Administration Section Chief Complex (FSCC)

The transition plan options identified are valid through December 31, 2022. In January 2023, a nationwide and systemwide transition plan will be issued for the full implementation phase of CIM culminating in April 2024. The January 2023 transition plan will include incident position descriptions (IPDs), position task books (PTBs), and position qualification requirements for the Complex C&G





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positions. Additional direction on the future of Type 1 and Type 2 qualifications will be given during the next phase of transition.

## Transition Plan Options for 2022

- Current responders certified in a Type 1 C&G position should be granted Complex position competency in the associated position by their Agency Certifying Official.
- Current responders certified in an Type 2 C&G position (this includes Type 1 trainees) that have successfully completed the S-520 (Advanced Incident Management) or Complex Incident Management (CIM) course should be granted Complex position competency in the associated position by their Agency Certifying Official, based on each agency's specific qualification standards and procedures for certification for CIM.
- Current responders certified in an IMT2 C&G position (this includes Type 1 trainees) that have not successfully completed S-520 or the CIM course must complete the [NWCG 2022 CIM Field Evaluation Form](#) or complete S-520/CIM Course.
  - The field evaluator must be qualified in a Complex C&G position in the functional area being evaluated or a qualified ICCI.
    - This requirement is inclusive of Type 1 qualified C&G and ICs, even if they have not yet been certified as Complex C&G or ICCI by their agency.
    - The [NWCG 2022 CIM Field Evaluation Evaluator's Guide](#) is available to assist evaluators and ensure consistency in the process.
  - The CIM Field Evaluation may be completed on Complex, Type 1, or Type 2 incidents.
    - One evaluation is sufficient unless the responder does not meet the competencies.
    - The length of an evaluation should be as short as practicable depending upon the proficiency of the responder.
  - Upon successful completion of the CIM Field Evaluation, the Certifying Official should grant S-520/CIM competency in the qualifications system.
  - Upon review and recommendation by each agency's respective red card committee, responders should be granted Complex position competency in the associated position by their Certifying Official.
- IMT2 C&G Trainees will complete the current position qualification requirements (including finishing the current PTB) and be certified in the IMT2 C&G position. Upon certification in an IMT2 C&G position the responder may pursue Complex qualifications based on the above options.

Responders should work through their respective agencies to coordinate transition to CIM. It is the responsibility of the agencies to grant competency and approve responders for certification. Final





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certification will be based on each agency's specific qualifications standards and procedures for certification for CIM.

The NR Geographic Area will order evaluators from either IMT1s or National Incident Management Organization (NIMO) teams to help evaluate our NR IMT2s if needed, to ensure as little impact as possible. These evaluator orders will be placed on a NR GACC support code and will not be charged to a specific incident. It is also appropriate when an opportunity is presented (such as when an incident transitions from an IMT2 to an IMT1) that an evaluation be conducted for the C&G members of the IMT2 before their demobilization. Evaluation teams will be assigned under the NR Multi-Agency Coordinating (MAC) Group under a written Delegation of Authority from the NR Coordinating Group (NRCG).

Josh Harvey  
Chair, Northern Rockies Coordinating Group (NRCG)

