

NRCG OPERATIONS COMMITTEE

CHARTER

Mission Statement

Coordinate a geographic area approach for responses and resolutions to issues, concerns, and opportunities regarding Northern Rockies incident management operations.

Committee Objectives and Responsibilities:

1. Provide a forum for the exchange of issues, concerns, opportunities and information that promotes safe, efficient, and effective incident management operations.
2. Provide strategic and tactical recommendations to the **Northern Rockies Coordinating Group Board of Directors (NRCG BOD)** for issues, concerns, and opportunities related to safe, efficient, and effective incident management operations.
3. Ensure annual updates of Geographic Area interagency plans are completed in a timely manner, and incorporate any new guidelines, and/or procedures. Make the appropriate recommendations to the **NRCG BOD** for approval. The following Guide and Plan are updated by the **Northern Rockies Coordination Center (NRCC)**:
 - A. Northern Rockies Interagency Mobilization Guide.
 - B. Northern Rockies Incident Management Team's Plan.
4. Provide support to Northern Rockies **Incident Management Teams (IMTs)**.

OVERSIGHT: IC's provide oversight for their respective IMTs; NRCG BOD provides oversight for all Incident Management Teams in the Northern Rockies. .

- A. Facilitate the selection of IMT members with the Incident Commanders. The NRCG BOD, with input from Operations Committee, will complete selection of IMT Incident Commanders. The Chair of the NR Operations Committee will be in attendance at the team selection meeting.
 - B. Work with agencies to help ensure sufficient qualified individuals are nominated for team membership and review and recommend applicants for S-420 and S-520 to NRCG. Work with the Geographic Area Training Representative to review and prioritize Northern Rockies priority trainee list for NRCC.
 - C. Establish working groups to address issues, concerns, and opportunities related to IMTs for the committee.
 - D. Committee members will be assigned to other NRCG committees as necessary, and will report to the Operations Committee.
 - E. Committee members will work with other NRCG committees to resolve issues and needs of the board.
5. Provide a forum for the exchange of issues, concerns, opportunities and information related to:

- a. The Northern Rockies Fire Cache(s).
 - b. The Northern Rockies Coordination Center.
 - c. Aviation operations in the Northern Rockies area.
 - d. Northern Rockies Training Center.
6. Advise the NRCG on interpretation of agency policy and direction for interagency application in matters pertaining to wildland fire operations.
7. Support of the Northern Region Interagency IHC and smokejumper sub-committees. Issues arising from other resources; engines, type 2 crews, etc.; can be brought forward through the zones or other standing committees such as the equipment committee.

Membership

Bureau of Land Management

Fish and Wildlife Service

National Park Service

Bureau of Indian Affairs

Forest Service

Montana Disaster and Emergency Services Division

Idaho Department of Lands

North Dakota Forest Service

Montana Fire wardens Association

Montana Department of Natural Resources and Conservation

Coordinating Zone representatives: ID, NW MT, SW MT, Central MT, Southcentral MT, Eastern MT, ND

Officers' Roles and Responsibilities

The **Operations Committee (OC)** will select a Chair from the agencies represented, and the chair will serve a two-year term. The vice-Chair shall be the next chair-person of the committee, and in the absence of the chair and vice-chair, the Northern Rockies Operations Officer can act on their behalf. Chairperson shall progress as follows:

Bureau of Land Management

Idaho Department of Lands

Fish and Wildlife Service

North Dakota Forest Service

National Park Service

Montana Department of Natural Resources and Conservation

Bureau of Indian Affairs

Forest Service

The Chair will develop the meeting agenda, schedules and facilitate the committee meetings. The Chair will report accomplishments to the NRCG at semi-annual meetings and/or NRCG conference calls, and coordinate with the NRCG BOD Operations Committee Liaison.

The Vice-Chair will perform the duties of the Chair during any absence of the Chair. The Vice-Chair will be responsible for taking the meeting minutes and distributing them to all committee members. The Vice-Chair may arrange for a scribe who will handle meeting minutes.

The OC may set up Task Forces to assist as needed. Any Task Force established by the OC will function under the expectations and/or objectives that have been developed by the committee. Upon completion of the assigned task, the taskforce will be abolished or assigned additional task(s).

Meetings

As determined by the Chair, the OC will meet as often as deemed necessary to accomplish assigned tasks, but no less than twice per year. Conference calls may also be utilized as necessary.

All OC meetings are open to anyone with an interest. Agencies may send individuals with technical expertise to present specific issues to the committee.

Decision Model

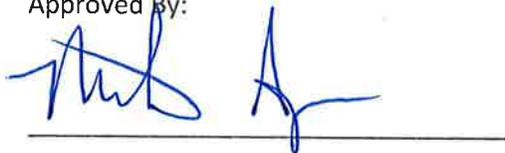
The OC will make recommendations to the BOD by consensus and not voting. All Agency Representatives will have a voice in the consensus model. **This does NOT preclude a request to suspend the rules and ask for a majority vote to utilize Robert's Rules of Order for part of, or the remainder of the meeting.** The same procedure can be invoked for moving from Robert's Rules to the consensus model.

Adoption of Policy

The Operations Committee may develop proposed policy and procedures, and make recommendation to the respective agencies represented by NRCG. Each agency will be responsible for their agency's review of new policies and/or procedures.

Final reports will be presented to the NRCG BOD for interagency adoption, distribution and inclusion into agency manuals.

Approved By:



NRCG Chair

3-23-2018

Date