

**NRCG Business Committee Meeting  
March 18, 2015**

**Action Items:**

<b>What</b>	<b>Who</b>	<b>When</b>
Resend e-Isuite announcement to Judy at NRCC to route through ICs (emphasize routing down through Plans)	Lily	March 20
Draft a memo for NRCG BOD to recommend full implementation of e-Isuite	Tracey	April 1
Rental Taskgroup: Deanna present at IMT breakouts Taskgroup is still convened and working on matrix and BOD letter updates	Deanna	April 14 <sup>th</sup>
Rental taskgroup: HUB zone proposal to BOD	Lily	Complete
Finance Eval: Updating routing information so agency leads are also cc'd, also change the local support used sentence	Lily	April 15
Email to dispatchers addressing AD hiring: Ensure Casual Hire form has the correct Hiring unit as Office Name (Needs to be an agency and not a dispatch) Could present at Dispatcher workshop	Tracey	April 1
Post NRCG Lend/Lease suggestions and tracking sheet to Toolbox	Tracey	April 1
Clean up FAQs, cheat sheets, etc... in the Toolbox to have references and not "how to's" Want to have links to reference docs and not cheat sheets (can't update these each year) Also add Lunch Specs in the Toolbox	Lily, Debby, work with Tracey on the website	
Finance In-brief checklist (template example); send out to committee for them to tailor for their agency	Lily	April 1
Webinar: taskgroup and sessions formed. Send out request for topics and get started with setup	Lily, Debby, Sarah, Joanne	
Jeopardy: Get updated out to the committee	Joyce/Lily	
AOP edit: change billing language from Fed-State to reflect documentation requirements for dispatchers and support positions	Agency leads	Spring (Ongoing)
Run budget reports for the State dispatcher support code E7V6	Agency leads to Kathy Pipkin	March 27
Trainee Prioritization Plan: Biz cmt concerns to Melissa – input for how to prioritize finance positions	Tracey	April 1
310-1 submission of concerns. Consolidated response from the cmt addressing concerns of taking away 2 UL (TIME primary) requirements to get to FSC Get comments to Tracey to consolidate by March 30	Everyone send comments to Tracey	March 30
Incident Business Workshop – if the NWCG doesn't accept GB proposal to host a national workshop, we want to host a	Tracey, Sarah, Amanda, Bidy	When NWCG decides, have a cc

NR version		
GACC Cost share reports: Agencies need to pull 2014 reports to determine if billing for 2014 is cost effective. Recommendation to the BOD is to not bill this year since usage was so minimal.	Joanne, Amanda, Sarah, Tracey	