

**NRCG Business Committee Meeting
03-10-2014**

Action Items:

| What | Who | When |
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| Webinar topic flyer: distribute to committee members for further distribution prior to event, request topics, ideas or suggestions. | Tracey | May 1. |
| Rental vehicle changes sub-committee: Draft IMT and dispatch letters with options sheet route to the BOD. | Deanna and Lily | April 1 |
| Fuel FAQ. Continue with original deadline of April 1. (Will get posted to the toolbox, can also be used at IMT and/or dispatch meetings). | Shirley | April 1 |
| IPW Workshop: Tracey is still working on pulling it together. | Tracey | |
| Trainee pool folks – get a list to Tracey for Unit Leader trainees for this year. | All members. | May 1 |
| Guide for how to break out aircraft costs for effort based cost shares – still a work in process: briefing paper of the issue and possible solutions | Terri, Joyce, Lily | April 1 |
| T3 Guides: Finish updates and send to Tracey for website | Biddy | April 1 |
| TIME workshop: recruit folks from outside this committee to help develop this concept (Wendy will ask Loretta, Tracey will ask Bertalee). Try to develop a workshop for next training season. LeeAnn may be able to help too. | Terri will be the lead. Tracey will help with logistics and finding folks for scenario / role playing (jumpers). | Oct 1: course outline / content development Nov 1: Cadre material development Jan: present class |
| Chapter 50 updates: route to Joli when completed. | Matt Hedrick and Becky Shepard Wendy-Idaho SD is done ND is not (Joyce. will follow-up with Rick S. for assistance) | |
| Communicate with Kitty about which classes we want to support next season. Research the need for S360 or S460 for next season. Zone reps: make contact with training zone reps to review needs analysis. | Wendy and committee members. | April 1 |
| New Quick Cost Estimator: email to committee | Lily | soon |
| Final Supplements to Joli | Lily | March 14 |
| Need official signature format from Rick | Tracey | |
| Have supplements ready for posting | Joli | April 1 |

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| Maintain the Word version of the supplements and mail to folks for the annual review | Tracey | |
| Potential to raise interagency billing threshold between federal agencies and state of MT. White paper presenting the concept to the NRCG BOD, then to agency leads. Research the cache part. Joanne will start an issue paper. | Joanne Marceau Tracey Nimlos and Agency Leads. | |
| Dispatcher Workshop – Week of April 21 | Matt and Tracey Tim and Debby Amanda and Kevin Weaver | |
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