

**NRCG Business Committee Meeting
October 16th & 17th, 2017
Helena, MT**

Action Items:

What	Who	When
Update the language for Lend Lease for Severity	Biddy	Spring 2018
Add Cache property returns to Finance/Logistics evaluation	Tracey	Spring 2018
Send specific examples to Tracey of things that were done incorrectly by IMTs. She will take to the IC Committee.	Everyone	Nov. 30, 2017
Develop a webinar to train Ops on things that have been done incorrectly on shift tickets.	Debby	By team meeting
Develop a task group to look at Portable Toilets going off contract and going to commercial item. Compare other GACs.	Nemah, Amanda, Jeff, and Mike	Fall of 2018
Develop a task group to look at LUA form and make recommendations to the National Business Committee	Jeff, Deanna, Heather, Mike	January 15, 2018
Language added to Chapter 20 and Chapter 50 regarding LUAs on Tribal and State lands	Amanda and Nemah	Spring 2018
Educate Ops about LUA	Debby and Jeff	By team meetings
Transition Plan Issue Paper to take to NRCG	Deanna and Lily	November 2017
Develop a task group for UTV guidance --include maintenance	Deanna, Sarah, Amanda, and Tim	Spring 2018
Review the Charter for duties of Zone Reps and see if we need to add anything.	Tracey	Spring 2018
Work on Supplement Revisions	All	Spring 2018
Look at the Business Committee Website in the Toolbox and see if they are some forms or tools we can get rid of	Get to Tracey or send an email to the group	
Use of Gmail Addresses--Present to the National Group	Tracey and Amanda	Next week
Medical item issues being taken to the board to have the standards changed	Tracey	Nov. 2017
Institute a NRCG Business Committee Call Quarterly	Sarah	Quarterly
Rental Car Task Group – continue to deal with identified issues	Deanna, Holly Carr, Biddy, Lily	Spring 2018
Update RON language in VIPR agreements to alleviate confusion	Debby	Spring 2018
LUA - recommend language for rehab, caps, and renegotiation	Jeff, Deanna, Heather	Spring 2018
Educate Buying Teams about the role of PROCs (at Buying Team workshop)	Mike & Jeff	May 2018
Ask Ops to present at Finance training sessions	All lead instructors	Spring 2018
Ask for update to National Buying Team Guide	Tracey	Jan 2018
Recommend changes to IMT evaluations	Tracey	Nov 2017
Leads for Supplements revision: <ul style="list-style-type: none"> • Chapter 0 – Tracey • Chapter 10 – Biddy • Chapter 20 – Lily • Chapter 30 – Sarah • Chapter 40 – Deanna • Chapter 50 – Becky, Wanemah & Nikki • Chapter 70 – Tracey 		Get to other committee members for review by Jan. 31, 2018. Final drafts by spring meeting.