

Board Member (or Works for the Board)	Representing	Remarks/ Possible Alternate	Agency Administrator
Steve Heppner	Bureau of Indian Affairs-NW		
	Bureau of Indian Affairs -GP		Diane Mann-Klager Chris Mursu (3/28)
Rob Miramontez	Bureau of Indian Affairs -RM		
Ken Schmid	Bureau of Land Management – MT/Dakotas		Jon Raby
Mike Granger –Chair	US Fish & Wildlife Service - RM		Paul Santavy
Kevin Benton	Idaho Department of Lands		
Marschal Rothe	Montana Disaster & Emergency Services		Delila Bruno
Burke Honzel	Montana Disaster & Emergency Services		
Mike DeGrosky	MT Department of Natural Resources & Conservation		Bob Harrington
Bruce Suenram	MT Department of Natural Resources & Conservation		
John Monzie	MT Department of Natural Resources & Conservation		
Bill Colwell	Montana State Fire Chiefs’ Association		
Patrick Lonergan	Montana County Fire Wardens Association		
Vern Burdick	Montana Sheriffs & Peace Officers Association		
Ryan Melin (P)	North Dakota Forest Service		Larry Kotchman
Brent Woffinden	National Park Service		
Ralph Rau	US Forest Service		Melany Glossa (P)
Those who work for the Board/Others		Those who work for the Board/Others	
Kelly McKee – Business Manager	USFS / NRCG	Mary Fields	Logistics Committee
Mike Almas & Tim Murphy	NRCG Operations	Tracey Nimlos	Business Committee
Kathy Pipkin	NRCC	Crystal Beckman	Prevention/ Education Committee
Dave Soleim	NW MT Zone/NPS	Anthony Krause	NRK
Scott Schuster	E MT Zone/FS	Melissa Wegner	NRTC
Greg Morris	FS		
Maggie Doherty	FS/Aviation Committee		

Monday, March 27

WELCOME & INTRODUCTIONS (ATTENDANCE LIST ON PAGE 1)

IMT General Session Structure

The group briefly discussed the IMT Meeting agenda on Tuesday, March 28. The NRCG will attend the general session at 1:00. There will be tables set up in the front for the Agency Administrators and the Incident Commanders; the intent is to have a panel-type discussion from that group. The NRCG Executive Session on Wednesday, March 29 will provide an opportunity to discuss any issues/subjects that arise as a result of the panel discussion.

Initial Bin Items

- Private Resources Letter (DeGrosky)
- Providing clear intent to Operations Committee (Granger)
- Spring MAC Group Exercise (Almas)

National Report - Aitor Bidaburu

NWCG Chair has changed; John Glenn (BLM) retired, Vice-Chair (Dalan Romero/BIA) is acting in that capacity.

Established new Sub-Committees for Radio Standards & Use and Logistics.

The Interagency Aircraft and Pilot's Sub-Committee was tasked by NAIC, via NWCG, to develop a new aircraft and pilot standards and approval document. This will become a NAIC document and will become the MOU for Interagency Helicopter Standards.

The Coordinating Group Advisory Council (CGAC), with support of NMAC, is working on the following taskings:

- Risk Management Communication Strategy to Incident Management Teams – several reports to CGAC regarding inconsistent methodology used by IMT's to convey risk to Agency Administrators. Task is to gather information on various methods used, make a determination on the best management practice, and make a recommendation on which method best communicates risk and risk management to Agency Administrators.
 - The question was asked of how that risk is being relayed to AA's at this time – there is quite a bit of variability depending on the IMT.
- Buying Teams – CGAC is looking at National Buying Team use over the last 5 years, and what are the best management practices going forward. To clarify, issue is that National Buying Teams are over-tasked.
- Type 3 IMT Composition for Out-of-Area assignments – NMAC is accepting the CGAC recommendation for standardization of Type 3 IMT's mobilized across Geographic Area boundaries. This will be implemented in 2018, but it is strongly encouraged for 2017. Some members felt that this should also be within the Geographic Area, but the decision was for Out-of-Area, internal operations are left up to the GACC. **Bin Item:** How are we going to operate in the NR?

NRCC Spring Report - Kathy Pipkin

Handout with Spring Report (projects & taskings)

Bin Item: Kathy would like a plan in the event a Continuing Resolution is not passed by April 28; requesting each agency to consider who they feel is essential to the NRCC operation, or come to an agreement within the group to have a list ready if/when needed.

New Fire Family Plus will hopefully be out in a few weeks; they found some glitches at the Advanced NFDRS course to work out. Kathy and Melissa will work together to figure out how to best deliver training and refreshers to the Region.

AGENCY UPDATES

Paul Santavy - FWS

2018 budget came in with 12% decrease for DOI; not sure how that will affect the FWS or the Refuge System. Other budget cuts as a result of 2013 sequestration. Right now, FMO's are attached to a project leader – the plan was to separate and have them directly report to the Regional level, but that has been put on hold. A lot of refuges could be complexed, right now they are looking at service first agreements in the Jordan area. A lot of vacant positions, trying to work through alternate ways to function and accomplish the work.

Larry Kotchman - ND Forest Service

Also dealing with budget cuts for ND State Agencies. Budget is in Legislature right now, passed an 11.5% reduction. Closely monitoring President's budget, Department of Agriculture is of most interest. Thanked all of the agencies for their role in the Cooperative Fire Management Plan/Stafford Act Response.

Ryan Melin - ND FS Fire Manager

Partnered with the ND National Guard, to help boost capacity. Able to certify NG Helicopters through the DOI. Did a compact order state-to-state to New Mexico (in conjunction with South Dakota and Colorado) to help move resources. Same response capacity for 2017 as last year.

Steve Heppner - BIA Northwest Region

Darren Williams – New FMO. Planning for budget reductions. Coming out of a record wet winter.

Brent Woffinden - NPS

National FMO meeting week of March 20; centered around the budget situation and how the NPS fire program will have to change/adapt as a result of budget reductions. Stressed that it is difficult to get militia involved on the NPS side to help support IMT's. Brought up fire scars from the Yellowstone fires, and how they have evolved from a fire barrier to now being receptive to fire – this will change how they move forward in that area.

Ralph Rau - FS

Completed 3rd year of R1 Fire Hire, 168 actions. Hiring freeze lifted for seasonal employees. Same budget situation as other agencies, have not received 2017 PR budget yet, not expecting any major changes. Nationally, 6 Type 1 Helicopters taken off Exclusive-Use contracts and moved to CWN. 2 of those in R1, Helena and Hamilton bases. Expecting 1 from R4 to move to Helena. Attended a Large Fire Review in R5, purpose was to identify lessons learned and bring back. Will have a small team coming around to forests in R1 to review and look for improvements/changes; will also work with IC's and AA's this year.

Kevin Benton - IDL

Budget is the same as last year, has passed Legislature but has not been signed yet. Revising Fire Protection Standards within forested areas of Idaho. There will be a committee formed within R1/R4, consisting of all agencies that handle wildland fire response, to come up with a more coordinated response.

Jon Raby - BLM

Ken Schmid will be filling in behind John Glenn at NIFC for 4 months. 2nd year of Veterans Crew. Has sent out a message encouraging more participation in IMT's/Fire.

Mike DeGrosky - DNRC

Legislature in session. Asked to submit 5% budget reduction scenario, planning for that in fire budget. Avoided any personnel reductions. HB481 is still in committee. Shared same concerns about affect of Department of Agriculture budget reduction.

Marschal Rothe - Montana DES

John Monzie working on MOU, also working on EAC (Emergency Assistance Compact). There will be a new centralized services division. Marschal will be leaving in July, there will be a replacement to the BOD identified around that time

Patrick Lonergan - Montana County Fire Wardens Association

Wildfire Leadership conference coming up (will have a discussion about standardized system and language for evacuation process). There may be a Fire Warden change if Rick Seidlitz retires.

Bill Colwell - Montana State Fire Chiefs Association

Retiring in September.

Vern Burdick - Montana Sheriffs and Peace Officers Association

Legislature in season, convention in June in Helena.

NR Operations Spring Report – Mike Almas

Helping with IMT Meetings/Team Plan, LFML, ICS400. Working with Patrick Murphy to create a business model for getting Collector out to the IMT's and will present proposal at IMT meeting. Operations position is classified, but waiting for firefighter retirement coverage to be reflected. Will have to detail in behind Almas, would not have it filled until mid-fire season.

Bin Item: Feedback on the Operations position and how it can better serve all the agencies. Also need to work on better meeting planning/flow (i.e. not having NRCG/IMT meeting same week). It was pointed out that the IMT meeting will be held the second week of April in 2018 and venue will change, this may help with some of that.

Predictive Services Update – Michael Richmond

Power Point Presentation

IT Update – Patrick Murphy

Waiting for approval for iPad's, but should have late-April/early-May. Target amount is 15/team and they can be used for Collector/ArcGIS (details at IMT meeting). Equipment replacement is taking up a lot of the budget. MTDC is working on a design for a smaller battery powered router that could be used at spike camps, etc. Could transfer info quickly via USB device (upload maps, etc.). Minimal cost - ~\$100/device. 2/team for this year (1 for ICP, 1 for spike camp). Share position between IT and NRTC is held up, current detailer will be going back to home unit, will look to detail again for fire season.

NR Contracting Update – Tim Murphy

Passed out solicitation schedule. Attended contractor's meeting. Seeing a lot of damage on rental vehicles with no documentation to back it up (i.e. no accident investigation, poor job on release inspections).

Structure Protection Plan – Bill Colwell

Proposal is to change the date on the 2016 plan, and finalize. No changes. **Bin Item** – finalize and sign.

ZONE UPDATES

Kevin Benton - North Idaho

Issue from BOD meeting, agencies wanted to bring forward that if they had a completed task book, they would have selection priority for S420. Concern with strategy of sharing ATGS – possibility of individual getting pulled or not returning to IMT. NIZ would like to hear NRCG plan to resolve issue of overall recruitment process and succession planning for IMT's. Zone is working on engaging agency personnel within the zone to outreach for participation (i.e. job fairs, road show).

There was a discussion about setting aside some time at the IC breakout to discuss mentoring/succession planning and the NRCG taking a more active role in identifying the gaps and helping draft a plan. **ACTION ITEM:** Kevin Benton will draft out what we discussed and a plan, due May 1.

Dave Soleim - Northwest

New Center Manager at KIC, Mike Gibbons. Dispatch Zones working on building up militia/Type 3 IMT support. Decided to not have Agency Administrator workshop for 2017. Talked about NRCG's intent for local zones to take more ownership in building support. Continuing Resolution (CR) has been impactful, affecting agreements.

Marty Mitkus - Central Montana (P)

Updating Zone Charter, personnel changes. Brought up addressing expectation from NRCG in terms of local zones taking a more active role in succession planning, getting people involved. Granger brought up meeting flow again, ideally all the zones/committees would have met prior to Fall/Spring NRCG meetings. Need to take what the NIZ comes up with, and provide that information/direction – redefine expectations and get a letter out to the zones (Schmid). **ACTION ITEM:** Schmid/Granger, by May 1.

Ryan Melin - North Dakota (P)

NPS has 900 acres planned to burn, FS has 5500. Flying 13/13 PSE firefighting jobs. State-to-State compact with NM to provide multi-agency strike teams and OH support. Got involved in the Pipeline protest situation, activated EOC. Had National Guard involved last year, provided FF training for them. Have the final signature on their 6-party Cooperative Agreement.

Scott Schuster - Eastern Montana

A lot of movement in Billings Dispatch, also talked about getting more interest in team positions. South Dakota had a question for the BOD about their draft of the charter, he will send to Granger to look at.

Mike Gagen - South Central (P)

No issues or concerns since fall meeting. Spring meeting scheduled for April 11, updating operating plan. Good luck with restrictions coordination last year. Bozeman Dispatch moved out to the Bozeman Ranger District.

NRCG Board Contacts to Zones Update

If Rick Seidlitz retires, Patrick Lonergan will take his place.

Bill Colwell will also follow up with a successor when he retires in September, will confirm during their April meeting.

Team Member Recognition Process & Expenses – Mike Almas

Mike would like the group to agree on a planned schedule for NRCG-related expenses. Facilities usually run around \$2,500 each year and awards are approximately \$1,000. **ACTION ITEM:** Mike will work on a draft plan, and present on the May NRCG conference call.

Leader's Intent for 2017 IMT Members

The group discussed verbage in Safety section, specifically driving regulations. Agreed on change, which was incorporated into the final signed copy.

EFF Training – Mike DeGrosky/Melissa Wegner

There was concern that EFF's were not getting selected for training. Point from DNRC is that they are not AD's, and are playing a role in boosting capacity during fire season. Nominations that come in are not always complete and accurate, so there is no way for the NRTC to interpret. If they are clearly associated with a local Fire Department, then it is no problem. Need to have clarification on this and update in the training operating plan. **ACTION ITEM:** DeGrosky/Wegner will bring to Training Committee on April 19 and update.

Aquatic Invasive Species (AIS) – Mike DeGrosky/Bruce Suenram

AIS issue brought to the table; NWCG has published a Guide to Preventing Aquatic Invasive Species. The reason NRCG did not initially adopt the NWCG guide was due to an issue with the way Bambi Buckets were directed to be treated. This has since been resolved via a technical bulletin (Monzie). It was suggested that the NRCG put a response together, supporting the NWCG guide (Schmid). **ACTION ITEM:** the NPS and DNRC will put this together by May 1.

Tim Murphy would like the Equipment Committee to take a look at the guide, and identify ways to mitigate with ground-based water handling equipment. **Tasking from NRCG → Equipment Committee.**

Tuesday, March 28

COMMITTEE UPDATES

Aviation – Maggie Doherty/John Harris

John presented 2 Power Points, Hands Across the Border and Update on the Helicopter Operations Program.

EGP program will start showing location of short-haul ships (interagency). Ralph asked if the short-haul capability could be used for all jurisdictions – yes, after we have exhausted all other resources. Dispatch offices will have updated source list. Two Bear is an approved aircraft.

Based on AAR's, it seems as though calls are being made simultaneously for short-haul and ground ambulance, so message is getting out that the tool should be used as a transport to other medical transport (i.e. ground ambulance).

Guard AFRCC – part of source list for Guard capable units. If Guard is tasked through AFRCC, there is no charge to the incident agency/jurisdiction, but if called directly, it is billed differently.

Maggie addressed the issues that came up last year regarding ordering of CWN needed aircraft for Initial Attack (i.e. aircraft could be available within dispatch area for immediate response, but fill is from out-of-area); NICC uses the model for large fire support when determining the aircraft fill. Working with Operations and Contracting to work through the issues.

UAS – considered aircraft (anything about .55 pounds). Need to establish airworthiness requirements; Roth/Flesch working on this issue. Subcommittee will be tasked with determining operational procedures when a project is in place. Currently, a UAS is considered an unapproved aircraft (for FS) and must go through the proper procedures to request use. The BLM is looking at hosing a training session in Billings.

Business – Tracey Nimlos

All agency leads recently participated in a National Incident Business meeting and were able to work with the NWCG and FEMA.

4 sessions of S260/261 across the GA + full day breakout session with IMT Finance sections. eISuite held the last week of April, NR Business Webinars in May (open to anyone)

NR IIBMH supplements are ready to be posted and disseminated April 1. Added language to reflect reasonable accommodation (RA) requests – this was discussed at length, but anyone needing to request reasonable accommodation needs to go through their home unit (not the incident) prior to dispatch. No one at the host agency or IMT has authority to approve, nor do the IBA's. Those who have requested RA through their agency need to relay this to their dispatch. Tracey will talk about this to the IC's at the IMT meeting. **ACTION ITEM** – Ralph requested a briefing paper regarding this issue for the Line Officers, Tracey also requested this be added to the Out-of-Area IMT briefing letter.

Kathy requested this to be raised through dispatch channels – **ACTION ITEM**: Granger will add this as an agenda item on next CGAC conference call.

Finance section(s) have a good number of people on the GA Priority Trainee list – this was a direct result of Business Committee outreaching and soliciting interest internally.

Discussed timeframe for getting people qualified from Time Recorder → Section Chief; at best, 6 seasons to move through the channels and get quality assignments. DeGrosky brought up Recognized Prior Learning and its place in the finance world (and others). Has the business committee looked at RPL? Not at this time, but the pool is relatively small anymore (no Admin or SSS types locally anymore).

Making good progress on documents being 508c.

Rental Vehicle Task Group – added tire option to solicitation, removed compact SUV's.

Approved a very slight rate increase in Chapter 50.

Updated charter (Tracey will get back for signature).

Dispatch – Mark DeCaria

Charter modified in 2016, extended tours to longer than 1 year to maintain consistency.

Dispatch Workshop last week of April at Fort Harrison. Significant topics include technology changes, IRWING, Cache/IMT expanded interface (subcommittee), dispatching EMS resources, changes to Idaho resources, succession planning/training within dispatch. Looking at potentially standardizing SOP's within GACC; this will not mean every dispatch office follows same procedures, but format would be the same.

Equipment – Warren Appelhans (P)

Warren has taken over for Jim Reuter temporarily. Committee is short 4 members (ND/IDL/Fire Chiefs/Training Liasion) – have discussed combining with Logistics. The two committees work closely together. Recommendation is to combine, **Bin Item** for Executive Session.

Ambulance solicitation is out, award by mid-May/June.

Need to talk to Tim about the potential for a Best Value solicitation for masticators/chippers.

Fuels – Kevin Beck

Working with Ken as Board Liaison to drum up committee support/membership – looking for MT State, Tribal or BIA representative. Per Amanda Boatwright, can include Robert Jones (BIA RM Region), DeGrosky will task someone from the state and Diane will work on another BIA rep.

How can our interagency agreements help with prescribed fire/fuels projects (Granger)? The big issue is how federal agencies can pay states to come help. The 6-party agreement added verbage to allow this, if solution is worked out, will cover DOI.

Group is looking for more clear direction and tasking from NRCG.

What is the avenue for bringing in resources via agency/interagency agreements and communicating what resources are available? Need to develop some sort of notification system. Steve Heppner suggest a Hub for resource sharing. **ACTION ITEM**: Heppner/Beck will work on a plan.

Logistics – Mary Fields

Mary took a new position and Dave Jones will take over as the new chair. Logistics will be meeting after IMT meeting. Also requesting tasks from NRCG. Support combination of Equipment/Logistics committees.

Fire Prevention/Education – Crystal Beckman

Updated charter – **Bin Item**: Review and approve at Executive Session.

All agencies are represented on the committee, Rita Chandler is vice-chair and will be taking over as chair in 2018. Terms are 2-years.

Started a discussion on standard evacuation language, committee is tied in, and will work with MSPOA. Also suggested a representative from an IMT to be involved.

Bruce Suenram and Chris Johnson are working on restrictions training for local government.

Discussion about how well the restrictions process is working, is it worth the interagency effort and are we accomplishing what the objective is? It is a major workload during fire season. More specifically, are we preventing fires and are we preventing public confusion? **ACTION ITEM**: Tasking from NRCG to Prevention/Education Committee → Strategic check-in, taking a comprehensive look at the strategy across the Geographic Area and report back on effectiveness.

Training – Jesse Best

Training season in full swing, Needs Analysis for 2017-2018 due soon. Training committee, along with Tim Murphy, was tasked with looking at RT130 for Equipment Operators and evaluating if what we are doing for tactical operators is sufficient. It was determined that it was adequate, but also encouraging improvements (encouraging private instructors to have Facilitative Instructor course, handing out IRPG's, having a workshop to talk about all the tools available).

Wegner – issue came up that 300 level courses are being put on by zones, and zones were under the impression that students did not have to meet the pre-requisites set in the FMCG at the zone level. Running into quite a few people NOT meeting the pre-requisites but still being given credit for course.

NRCG Board agrees that policy is already in place for students to meet pre-requisites (Field Manager's Course Guide) at ALL levels. There is also no guidance in the GA to foster coordination between the NRTC/RTO and the zones when putting on 300+ level courses outside of NRTC. NRCG approves of addition to Training Ops Plan to reflect requirement of coordination between NRTC and zones for 300+ courses, and re-emphasis that ALL students must meet pre-requisites for courses.

Melissa talked more about the Needs Analysis and how it relates to the coordination between the zones; cross-checked the Needs Analysis from this past year and it came very close to what the training curriculum looked like at NRTC. The point being if there is a large group of people needing a 300 level course, that was not reflected on the Needs Analysis, where is the breakdown in communication?

Operations – Cory Buhl

Reviewed charter, agreed to 2-year terms. Discussed voting and decision making within the Ops Committee; if not able to reach a consensus, will bring to the NRCG BOD.

Discussion regarding Ops Committee role in managing IMT's and zone oversight of IMT's; intent is unclear. Requested clear Leader's Intent to be presented at the IMT general session.

Northern Rockies Cache Update – Anthony Krause

Adding a couple positions – workleader (quality assurance duties) and accounting technician.

Continuing to improve efficiency, working with kits to improve and modernize.

Site visit requests are welcomed, and they are trying to get out to some of the units to communicate what the cache has to offer. Can offer saw/pump training as well.

GACC Cost Share – Tracey Nimlos

Referenced handout – first 2 categories are agreed upon pre-season, 3rd is decided at the time it is needed. In 2016, 3rd category was not utilized.

Need to come to an agreement pre-season for categories 1 & 2; the numbers are based on a 10 year average, so they may fluctuate a bit as the year range changes. No objections, Tracey will get the document out for signatures.

NRCC Mob Center – Roy Robinson

Roy asked the group to start a discussion about the possibility of a Mobilization Center, something that could benefit the Region as a whole. Need to define what a Mob Center is – a place to stage incoming resources (i.e. jetloads of crews, IMT's) that could support sleeping and eating arrangements, with a travel component included as well (rental vehicles, ground support). Also, when we bring in Canadian resources, they require additional training upon arrival and this could be a good place to facilitate that as well. Contract equipment inspections are a large workload that usually falls on Missoula Dispatch, with no real facility available. This could alleviate that problem.

Budget constraints were brought up if this was going to be a permanent facility; consensus was to look at more of a hybrid "pop-up" option, but with some basic infrastructure (bathrooms/showers/meeting area). Ideally we would have more than one in the Region.

Need a starting point and want to identify some possibilities ahead of time. Need something that can be set up within 24-48 hours. Additionally, there might be people out there who don't want to be assigned

to an IMT, but have the skills to help with this type of operation. **ACTION ITEM:** NRCG task → Equipment/Logistics, Business, and Dispatch Committees (Granger/Pipkin); report out by Fall meeting.

NRCG Website – Kelly McKee

Talked about options for re-design and movement of NRCG website to NIFC server, and management after that.

For now, **tasking from NRCG → Committee Chairs** is to clean up old material on the current site.

Discussion following IMT General Session

Following the IMT general session and panel discussion, the group had a lengthy discussion regarding succession planning and NRCG oversight to IMT's. The **action items** that came out of this were:

- 1) Compile data on workload to have the IMT application process be an annual occurrence. (Almas)
- 2) Schedule a workshop with the NR IC's, the NRCG BOD and Agency Administrators. The dates picked are May 23-25, venue TBD (Kelly). Will need facilitators (DeGrosky). Would also like the IC's to pick one additional person to bring with them who could move up to the IC role in the future (5 -10 years?). The end result of the workshop would be a Team Management Plan.

Wednesday, March 29

NRTC Update/Priority Trainees – Melissa Wegner

Working with Judy Heintz on how to implement team plan and rostering while incorporating Priority Trainee list. Not very many on the list came from IMT's, so will extend the application period for those individuals. The word is getting out; the numbers went from 80 in 2016 to 300+ this year. Will work with Judy to cross check rosters/list and clean up. One clarification is that Priority Trainees come from the IMT home Geographic Area, not the incident Geographic Area.

Other GA's mobilize teams with a Training Specialist, so implementing NMAC guidance is an easy transition. Only 1 qualified Training Specialist in Region 1, need to work with other GA's to help get more qualified. Also need to use Recognized Prior Learning (RPL) to help get others qualified (i.e. those who function as a Training Officer at their home units).

Discussion about taskbooks and speed to competency. We need to remember that the task book process is a competency based system. Sometimes the process can be unclear, and we need to educate people. Also need to provide some guidance and support. Suggested that we come up with a Leader's Intent on speed to competency draft letter, but make the intent clear. Letter needs to be prefaced with what the issue is, and encourage people to use all the tools available (i.e. RPL). **Action Item:** Larry Kotchman/Bob Harrington/Diane Mann-Klager/Melany Glossa (Ralph) – will come up with a draft by May 1.

Would like a list of shortage positions to reference. **Action Item:** Melissa Wegner will have by April 20.

Melissa discussed the alternative methods they are using to deliver courses; remote/satellite delivery, virtual reality. Also reminded the group that the NRTC has a "[15 on Friday](#)" learning series that covers a wide variety of topics.

AFD Operating Plan – Ryan Patrick

Last year, fair share percentages changed to tie them back to 6 categories:

- 1) NRCC Workload (10-year average) – discussed at 2016 Spring Meeting
- 2) Operations (Self-Determined)
- 3) Contracting (NRCC Workload)
- 4) Smoke (Self-Determined)
- 5) Safety (Self-Determined)
- 6) NRTC (Based on attendance)

Action Item: Payment history across the agencies (Ryan)

Financial agreement expires this year; need to think about additional cost centers to bring forward to incorporate into the new plan. **Action Item:** For Fall NRCG Meeting.

For this year, each agency needs to make a decision on their respective contributions and report to Ryan. **Action Item:** Numbers to Ryan by April conference call.

Ryan can help work through grants/agreements process for payments.

Harrington – emphasis in Legislature this year was on Cooperative Agreements/Plans. Brought up other resources/programs (i.e. Smokejumpers, Medical Program, Cache, Aviation assets) that are not included in the financial plan, but support the intent as a whole.

Action Item: Draft a list of resources and the costs associated, across all 3 states/Geographic Area, numbers due to Kelly by May 1.

MAC Plan – Marschal Rothe

Discussed protocol for distributing decision documents from the MAC group. Group consensus was they would be filed in a location available to those who need access, perhaps a password protected site. The final documentation package will be maintained internally within the MAC group at the time the group is deactivated.

Talked about FOIA requests for information related to MAC group decisions; if final package is held at NRCC, and all states/agencies are represented, each agency lead could go to their employee within the NRCC. Determined that any FOIA request would go through the NRCG, agency protocols will be followed.

The strictest records management protocol is followed, depending on the incident agency or agencies.

Marschal will send out the final draft document next week, comments due by the end of the week, and if no comments back, will be a final document.

Mob Guide Updates – Kathy Pipkin

7-day outlook will be based on more current research done by Matt Jolly (will talk to FMO's at their meeting), incorporating new indices based on true, growing live fuel moisture. Michael and Kathy will run 7-day potential against Matt's calculations to see if it is a better correlation to actual field conditions.

Mob Guide defines adjoining units as those sharing a common boundary.

Position Update – Kathy would like to get an approved organization chart through NRCG, so that vacancies are filled in a timely manner. Each agency would decide on funding if/when a position identified on the org chart becomes vacant. Ralph emphasized that, for most agencies, it is necessary to have a position identified on the org chart to be able to fill or even detail into.

It was suggested that the role of the Direct Protection Coordinator at NRCC be clarified; that title is a classification from the state, but want to make it clear what that position does for the organization.

IMT Selection, Configuration and Oversight – Mike Granger

WHAT is management and oversight – need to define – and also identify how the Operations Committee fits into this. Operations Committee works for the BOD, so governance may be a better term than oversight.

Much of this discussion will be incorporated into the May Workshop.

Wildland Fire Management Team – Ken Schmid

The advantage when the FMT was established was the ability to order a short team; currently there are 59 people on the roster. It is recognized that they do not mobilize with everyone, and there could be people who prefer the FMT to a Type 1 or Type 2.

Work this discussion into the May Workshop as well, but provide more guidance from NRCG.

Delegation of Authority for NRCC Manager and Operations – Mike Granger

Reviewed and approved for signature.

IMT Rotation Scenario – Kathy Pipkin

Easiest and cleanest scenario is to not bump anyone up from 8-hr into 2-hr (assuming an IMT from initial 2-hr rotation gets assigned) until the rotation officially changes. NRCG BOD delegates decision to NRCC Manager.

Agency Administrator Time – Larry Kotchman and Diane Mann-Klager

Larry – will start the Letter of Intent on speed to competency issue. Will update Agency Administrator's on the May workshop, Diane can attend and maybe Bob Harrington.

There were not as many panel questions during the panel discussion at the IMT general session; suggested spending more time up front prepping for that next year (work with IC's) to have better engagement.

Suggested utilizing committees to do some more pre-work and bring final products to the meetings, increase efficiency.

Keep thinking of ways to have AA's engaged.

Diane – recognizes that some of the issues brought up are going to a national level (i.e. IMT recruitment) and will take back to the AA's. Need to have a hard conversation about what may NOT get done in order to meet the mission.

Larry – what are the expectation from NRCG to the AA? The expectation is that when issues come up that require direction from AA, the respective chairs (NRCG/AA) will communicate to reach a resolution.

Larry – looking for a good product out of the May workshop, better framework and recommendations for short and long-term strategies.

The AA group does not have a regular schedule of conference calls, but is heavily engaged during fire season. Usually one face-to-face meeting, in conjunction with the NRCG meeting, and intermittent conference calls.

Bin Items

From Monday:

- Private Resources Letter (DeGrosky)
 - Will have ready for April Conference Call.
- Providing clear intent to Operations Committee (Granger)
 - Discuss further in May, but may need to provide better taskings in the future.
- Spring MAC Group Exercise (Almas)
 - Will replace with IC/NRCG/Line Officer Workshop for this year.

Added:

- Type 3 Quals in GACC
 - NMAC not looking to direct internal GACC operations, business as usual for 2017.
- Dispatch Center Consolidation
 - Fall NRCG Meeting agenda item.
- Essential Employees (CR Impact)
 - Kathy will come up with a list of who is essential and report out to the agencies.
- Structure Protection Guidelines
 - Reviewed and approved for 2017.
- Fire Prevention & Education Committee Charter
 - Reviewed and approved.
- Equipment/Logistics Committee Combination
 - Both committees concur, need to confirm on April CC.