



NORTHERN ROCKIES MAC GROUP

July 27, 2007

NORTHERN ROCKIES GEOGRAPHIC AREA INCIDENT MANAGEMENT TEAM IN-BRIEFING OUTLINE

This outline is intended to be used to brief all incident management teams that we host from outside the Northern Rockies Geographic Area. This briefing should be given to the team as soon as they arrive in the geographic area. Typically a team will arrive at the host unit of an incident directly from their home geographic area.

We realize some of these topics are covered in the “Large Fire Takeover” outline in the Incident Management Team Plan, so please add these additional topics to your briefing for teams from outside the geographic area:

1. Provide the enclosed letter from the NR Incident Commanders on expectations.
2. Provide a map of the geographic area.
3. Give a general overview of the geographic area.
 - All involved agencies
 - All the states
 - Zones
 - Local government – fire districts, fire service areas, etc.
 - Tribes – explain the BIA/Tribal relationship
4. Summarize Fire/All risk activities in the geographic area.
5. Number of area commands and overhead teams in the geographic area.
6. Preparedness level and general fire behavior risks.
7. General resource availability.
8. Explain resource ordering procedures and any changes from normal.
Provide handout on finance information.
9. Explain the importance of best value contract resources (refer to NRCG website).

10. Explain the importance of Type II crew use.
Present our Native America Crew Plan.
11. Present Mobilization of Local Government Forces Plan.
12. Speak to the advantages of having State/County liaisons and resource advisors.
13. Explain cost share agreements and protection jurisdiction (wildland/structure).
14. Line Officer Expectations – Delegation of Authority or Letter of Intent.
15. Encourage the use of Human Resource Specialists.
16. Provide a list of contact numbers.
17. Provide any other pertinent information or plans.
18. Key websites for documents and information.

In addition please ensure that all resources arriving from outside the geographic area receive a thorough briefing of the current and expected situation, especially fuels and fire behavior.

Please close your briefing with our intent that everyone in this geographic area be successful.