



# **Northern Rockies Coordinating Group**

Federal, State, and Local Government Agencies Working Together In Emergency Response Management

## **Northern Rockies Area Incident Commander (IC) Recruitment Notice**

**REPLY DUE COB, January 19, 2024**

To: Deputy and Alternate IC Candidates for Interagency Incident Management Teams

From: Northern Rockies Coordinating Group (NRCG)

### **INFORMATION**

The Northern Rockies Geographic Area (NRGA) includes the States of Montana, North Dakota, and northern Idaho, Yellowstone National Park, and Hardin County, South Dakota. The Northern Rockies hosts five Complex Incident Management Teams (CIMTs) and two Type 3 Incident Management Teams (IMT3s). Northern Rockies IMTs are managed by the NRCG through the Northern Rockies IMT Standard Operating Guide, as well as the National and Northern Rockies Mobilization Guides. Rotation and dispatching are coordinated by the Northern Rockies Coordination Center.

CIM Teams are required to maintain year-round availability per a national rotation. These teams manage high-complexity incidents and usually consist of experienced incident management personnel. Type 3 Teams typically remain available from June through September and are dispatched per an established geographic-area rotation. Although their primary incident response is wildfire, CIMTs and IMT3s may respond to all-risk incidents such as hurricanes, floods, or other national emergencies.

Northern Rockies Incident Commanders are selected for three-year tenures. Outgoing Incident Commanders may re-apply for another three-year tenure after their initial tenure expires. Qualified ICs from all agencies are encouraged to apply if they can fulfill the commitment. CIMT and IMT3 Incident Commanders, Deputies, and Alternate ICs shall be filled by Federal, State and Local Government employees who are employed on a permanent basis (per NMAC Memo March 2016).

The selection prioritization for all IC's will follow the priorities listed below:

1. Agency employees (includes Federal, State, permanent FD/local agency, tribal employees) within NRGAs/Regions.
2. Federal/State Agency employees from outside the NRGAs/Regions.

**This recruitment is seeking highly qualified and motivated candidates interested to perform as Deputy IC and Alternate IC on Northern Rockies CIMTs and IMT3s for the 2024-2026 seasons. Current Northern Rockies IMT IC's, selected during 2023, do not need to reapply.**



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## **INSTRUCTIONS**

Submit the following application package to [mtnrc@firenet.gov](mailto:mtnrc@firenet.gov)

- Completed Northern Rockies Incident Commander Application Form
- Your responses to the supplemental questions
- Your Individual Incident Qualifications Master Record
- Your agencies NRCG Board Line Officer Letter of Recommendation for you to serve as a Northern Rockies IC addressed to the NRCG Board Chairman
- Your direct supervisor's Letter of Support

**Date due: January 19, 2024.** Application package will be accepted via email to [mtnrc@firenet.gov](mailto:mtnrc@firenet.gov) with "IC Application" in the subject line.

**After submitting your application, please follow-up with a phone call to the Northern Rockies Coordination Center at 406-329-4885 to ensure receipt. Incomplete or late applications will not be considered.**

**Methods of Evaluation and Selection.** The IMT Coordinator, Beau Richardson, ([beau.richardson@usda.gov](mailto:beau.richardson@usda.gov)) will forward applicant packages to the NRCG Board of Directors for review and selection. A standard set of selection factors and a rating and ranking criterion shall be utilized to determine the best-qualified candidates. The NRCG Chair is responsible for notification of selection and non-selections.

If Selected: The Deputy IC or Alternate IC will be expected to attend the IMT Selection Meeting in February, the Spring IMT Meeting, and the Fall Incident Commander After Action Review. IC's will become a member of the Northern Rockies Incident Commander Committee (NRICC).



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## **NORTHERN ROCKIES INCIDENT COMMANDER APPLICATION FORM**

**REPLY DUE COB, January 19, 2024**

### **APPLICANT INFORMATION**

Applicant Name: \_\_\_\_\_ Agency/Unit: \_\_\_\_\_

Sponsoring NRCG Agency: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

POSITION(S) APPLIED: (Enter only one Position per line)

PREFERENCE	POSITION (Deputy ICCI, ICT3); (Alternate ICCI, ICT3)
1	
2	
3	
4	

### **APPLICANT SIGNATURE**

I understand that if selected, this commitment will be for a three (3) year tenure as Incident Commander. I will be committed to lead and manage a team to the highest standard and to the best of my ability.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Remarks (If Any):

### **SUPERVISORY APPROVALS**

I concur with the goals and availability of the applicant for the Incident Commander position and fully support this employee's availability and commitment, if selected.

Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Supervisor Remarks (If Any):



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## **NORTHERN ROCKIES INCIDENT COMMANDER APPLICATION**

### **Supplemental Questions**

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***(Each applicant should address all five questions and attach to their application)***

1. Describe your experience related to the full use of available strategies under the current Federal Wildland Fire Management Policy.
2. Describe your short-and-long term goals for yourself as it relates to the leadership of a Northern Rockies Incident Management Team.
3. Describe your vision of what a cohesive IMT should look like and how it should function?
4. Describe your approach to working with agency administrators and local fire leadership in the management of an incident.
5. Describe your approach to the management of risk to fire fighters and the public as well as political risk.