

**Northern Rockies Dispatchers' Workshop**  
**Fort Harrison, Helena, MT**  
**April 25 – 27, 2017**

Please bring LincPass or Government issued ID for gate entry.

***Please RSVP to me so we have a head count (send an email to [mdecaria@fs.fed.us](mailto:mdecaria@fs.fed.us)), let me know if you plan on attending the social.***

**Tuesday, April 25, 2017**

**Facilitators: Mark DeCaria / Jamey Graham**

0800-0805	Please find a seat...	
0805-0845	<b>Welcome Facility &amp; Introductions / Icebreaker / Bin Item Solicitation NRDCS Introductions &amp; Workshop Intent</b>	Kathy Pipkin / Mark DeCaria / Jamey Graham
0845 – 0945	<b>Presentation : NRCC - Predictive Services</b> Predictive services meteorologist.	Mike Richmond
0945-1000	Break	
1000-1045	<b>Presentation : NWS – New Spot Weather Forecast</b> NWS Meteorologist	Jennifer Kittsmiller
1045-1145	<b>NFDRS Update and future research</b> Research Ecologist	Matt Jolly Ph.D.
1145-1315	Lunch	
1315-1415	<b>NICC &amp; NRCC Update</b> - Including ROSS 2.0 and Mob Guide change highlights. <ul style="list-style-type: none"> <li>• Kathy Pipkin NRCC Center Manager</li> <li>• Karla Luttrell NICC Coordinator</li> </ul>	Facilitator: K Pipkin
1415-1500	<b>Contracting Update</b> Debra Wesselius Fire Contracting Specialist	Mark DeCaria
1500-1515	Break	
1515-1545	<b>Cache Update</b> Anthony Krause – Northern Rockies Cache Manager	Mark DeCaria
1545-1630	<b>Cache IMT/Expanded Interface/Standardized Expanded Plans</b> Cobey Williamson – Assistant Center Manager Missoula Dispatch – Montana DNRC	Mark DeCaria
1630-1700	<b>Overhead / IMT Update</b> Judy Heintz – Assistant Center Manager NRCC	Judy Heintz
1700-1715	Table Discussions & Bin Items	Facilitator: Mark DeCaria
1800	<b>Brewhouse Pub &amp; Grill Social (downstairs)</b>	939 Getchell Street

Wednesday, April 26, 2017

Facilitators: Mark DeCaria / Jamey Graham

0800-0805	Take a Seat	
0805-0945	<b>Presentation: Irwin Status and Updates</b>	
0945-1000	Break	
1000-1130	<b>Intel Updates and ROSS Reports – What’s new and a quick primer/refresher on reports.</b> <ul style="list-style-type: none"><li>• Wild CAD/Wild Web Standardization</li><li>• Intel</li></ul>	Julie Polutnik
1130 – 1300	Lunch	
1230-1300	Optional: Cloud Vault Presentation – One Drive	R. Ward
1300-1430	<b>ROSS Reports mini-class.</b> <ul style="list-style-type: none"><li>• Canned Reports</li><li>• Commonly used</li><li>• Review self-help material available.</li></ul>	Facilitator: NRCC
1430-1445	Break	
1445-1545	<b>Dispatch SOPs</b> David Mosher – Center Manager Dillon Dispatch	Jamey Graham
1545-1645	<b>Dispatch Team Update</b>	David Lee
1645 – 1700	Table Discussions & Bin Items	Facilitator: Jamey Graham
1700-1800	Center Managers Meeting	
1800	<b>Optional Social Hour (Location TBD)</b>	TBD

Thursday, April 27, 2017

Facilitators: Mark DeCaria / Jamey Graham

0800 – 0805	Take a Seat	Facilitators:
0805-0900	<b>EMS and Wildfire in the Northern Rockies</b> <ul style="list-style-type: none"><li>- <i>RO Rep – IMS Update</i></li><li>- <i>IMS/EMS ETC. –ordering in ROSS</i></li><li>- <i>EMD Training Options</i></li></ul>	Facilitators: Jamey Graham
0900-0945	<b>Aviation Breakout</b> <ul style="list-style-type: none"><li>• Kim Thomas</li><li>• Bob Flesch</li><li>• Maggie Doherty</li><li>• Bob Roth</li><li>• Dave Crumb</li><li>• Abe Fandrich</li></ul>	Facilitator: Mark Conway
0945 – 1000	Break	
1000-1030	<b>Equipment Updates</b> <ul style="list-style-type: none"><li>• Mechanic Truck</li><li>• Rental Car Best practices</li><li>• GSA rental car program</li></ul>	Facilitator: Barb Whiteman – Assistant Coordinator
1030-1100	<b>Crew Update</b> <ul style="list-style-type: none"><li>- <b>New Manifest</b></li><li>- <b>Changes for 2017</b></li></ul>	Facilitator: Roy Robinson – Assistant Coordinator
1100 – 1130	<b>NRDSC Succession &amp; Review Task Orders</b> and New Ones	Facilitators: Mark DeCaria
1130-1200	Bin Items & Close Out	Facilitators: Mark DeCaria
1230 – 1330	<b>ADJOURN – NRDSC Clean-up and closeout – AAR</b>	NRDSC / NRCC

## **Welcome to the Northern Rockies Dispatch Workshop!**

This provides driving directions to Fort Harrison's Armed Forces Auditorium for everyone attending the workshop. For those of us staying at Fort Harrison, directions to the Billeting Office are also included to get your room key.

### **Directions to Fort Harrison**

From Highway 12, turn on to Williams Street (follow the sign for Fort Harrison). You will travel about 1 mile on Williams Street and come to a fork in the road. Turn right to stay on Fort Harrison, going straight takes you to the VA Hospital. Continue travelling until you reach the 24-hour entry.

### **24-hour Entry & Access Requirements**

At the 24-hour entry, everyone in the vehicle will need to show government-issued ID (a driver's license is fine). No personal weapons are allowed on to the Fort.

### **Armed Forces Auditorium**

To reach the Armed Forces Auditorium, turn left onto Mt Majo Street after going through the entrance gate. Travel all the way down until you reach the far parking area. Park here, entrance is on the South end of the building on the 1<sup>st</sup> floor. It is marked on the attached map.

### **Billeting Office**

To reach the billeting office to pick up your keys, turn right onto Mt Majo Street after going through the entrance gate, then left on Sananandra Drive. The billeting office will be on your left in the Training Site Headquarters building. It is marked on the attached Fort Harrison Map attachment.

If you arrive to the billeting office after 1700, refer to your reservation confirmation email for your lock box number and the code for you lock box.

**April 25<sup>th</sup> - April 27<sup>th</sup>  
Fort Harrison, Helena, MT**

**Accommodations at Fort Harrison**

**Types of Accommodation:**

Fort Harrison Inn – Standard Room – \$33/night Non-Official (non-military)

Twin bed, TV, fridge, access to communal kitchen, *will need to specify if you want private bathroom.*

Fort Harrison Inn – Deluxe Room – \$41/night Non-Official (non-military)

Double bed, TV, fridge, access to communal kitchen, *will need to specify if you want private bathroom.*

**Reservations:**

To make a reservation, call 406-324-3355 or go to

<https://reservations.frontdeskanywhere.net/F131024E/>. If using the website select the option here you are not traveling on military orders. If using the website you cannot specify you want a private bathroom.

The office is open from 7 a.m. to 5 p.m., Monday through Thursday and 7 a.m. to 10 a.m. on Friday. Specify which room type you would like, *and if you would like a private bathroom.* You will need to provide your personal information and a credit card to secure the reservation. There is no group code. It is requested that you make your room reservations as soon as possible and no later than Friday, March 24th.

You will receive an email confirmation in regards to your reservation that will include your lock box number and the code for the lock box.

**Check-In and Key Pickup:**

If you arrive to Fort Harrison between 7 a.m. and 5 p.m., you can check-in and get your room key at the office (refer to the Fort Harrison Map attachment for navigating).

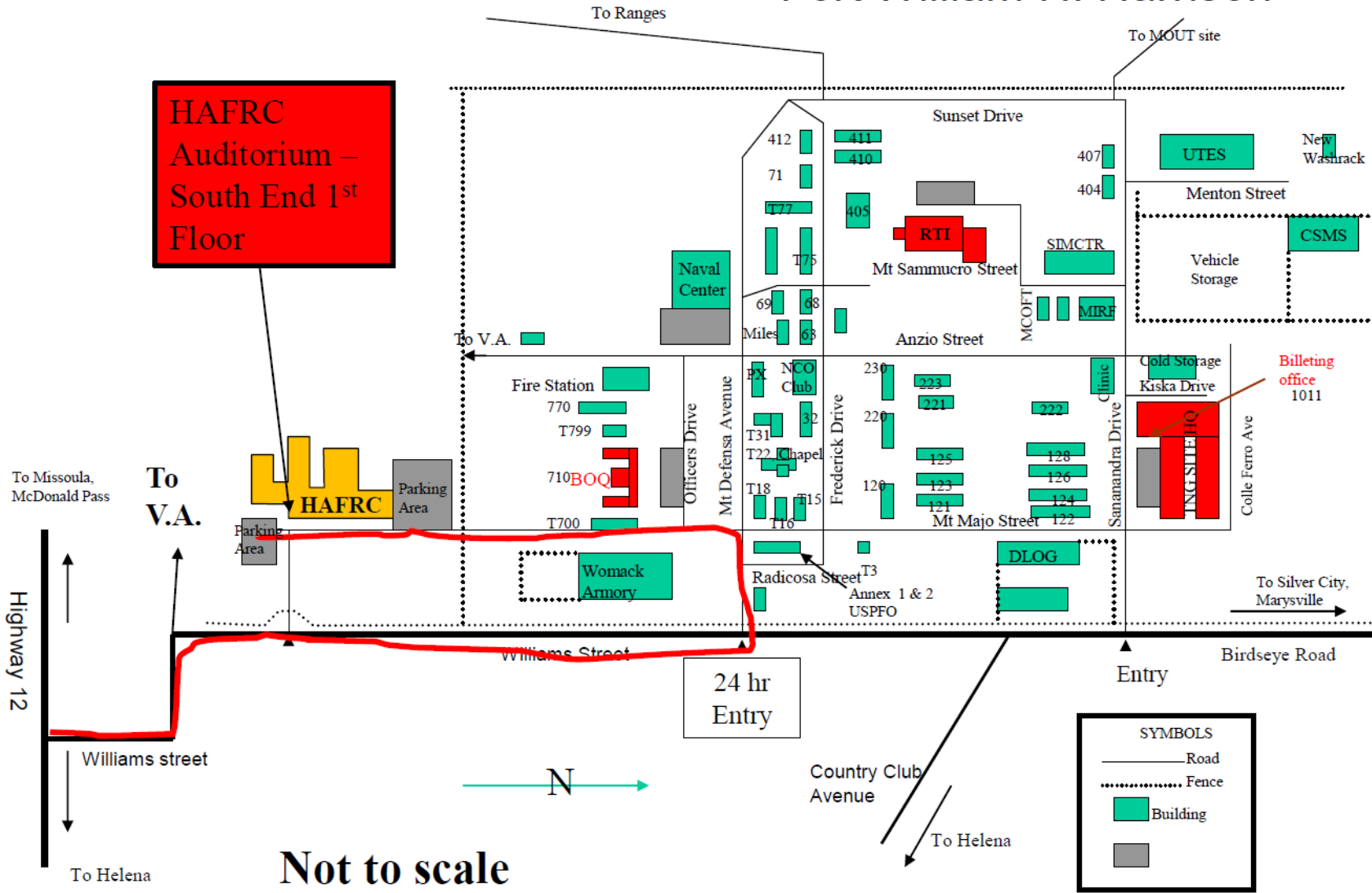
After 5 p.m; refer back to your email confirmation for your lock box number and the code to your assigned lock box.

Questions for Fort Harrison reservations:

- Call 406-324-3355 or email [ft.harrisoninn@gmail.com](mailto:ft.harrisoninn@gmail.com)

**If there are any issues with reservations, please persevere; or give in and contact Marti Dahlin @ 701-989-7331 or [mardell\\_dahlin@fws.gov](mailto:mardell_dahlin@fws.gov).**

# Fort William H. Harrison



Not to scale

**SYMBOLS**

- Road
- ..... Fence
- Building
- Parking Area