

Northern Rockies Dispatcher's Workshop

Ft. Harrison, Helena MT

April 22-24, 2014

Day 1

Tuesday, April 22, 2014

Facilitators: Alyssa Bones and Amy Lancaster

In attendance: (see sheet...)

- **8:15** *Welcome, introductions, facilities logistics...*
 - **8:45** *Group mobilization exercise*
 - **Barb Whiteman:** *Ice breaker*
 - Conference call listening in: Kalispell, Billings
 - Alyssa Bones announces resignation as steering committee chair leader and introduces Amy Lancaster as new chair. Solicits help with the steering committee
 - **9:15** *NRDSC introductions and workshop intent:* Alyssa Bones, Amy Lancaster, Doug Caffee, Amanda Hamman, Cobey Williamson, Beth Palanuik, Barb Whiteman
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- **9:45** **Mike Richmond**-FWS meteorologist (Fire season 2014)
 - New PSA boundaries, new 3 day geographic outlook (currently looking for feedback), new PSA on 7 day fire potential outlook
 - Fully staffed, web briefings increasing as fire season approaches
 - 10yr averages, 3 areas of fire frequencies that are low, medium, high
 - This year's outlook in the low/medium range. Areas of interest: SW MT and Idaho
 - 2013 was below average year, 180k acres burned, 2,773 fires
 - Review of Factors that influence fire season severity: large scale global climate, fall moisture and droughts, winter/spring snow pack factors, July temps and precipitation, summer convection (ignitions), live/dead fuel moisture
 - Drought monitor: S. Oregon, New Mexico, E. Colorado, NW Nevada, all of California, SW area, Texas...Northern Rockies are drought free
 - N. Rockies area: Billings very wet winter
 - Potential flooding if temps increase quickly. Heaviest snowpack in NR since 1997.
 - Weak El Nino is expected by June. Could be indicator of slightly cooler and wetter than normal summer, historically speaking.
 - CPC outlooks for early summer: W/NW flow, below average temps, average precipitation, slower fire season? Later summer: near av. precipitation, suggests late fire season.
 - Official thoughts: drought danger has been removed, snow packs are above average, weak El Nino developing, similar years 2002, 1997, 1986, areas of concern remain OR, CA, NV, and possibly AK
 - Predict *below normal-normal* fire season this year: activity AUG, SEPT, OCT

- Can look to <http://gacc.nifc.gov/nrcc> for 2014 products and services

- **10:15 Managers and Dispatchers Breakout** : brainstorm session about topics addressed to panels for the week
 - Breakout into two groups: managers and dispatchers
 - Managers facilitators: Alyssa/Amy
 - Dispatchers facilitators: Cobey /Amanda
 - Groups brainstorm important topics for the panel on Wednesday. Facilitators prompt topics and questions to their prospective groups.
- **11:25 Amanda Hamman**: discusses the hot topics from the brainstorming session.
 - Air tankers vs. VLAT, aircraft, incident within an incident, rental vehicles, PIO, overhead, crews, equipment, EMT/IMS
- **11:30-12:45 Lunch**

12:45 National and Northern Rockies Panel: Chuck Wamack (NICC), Kathy Pipkin & Judy Heintz (NRCC)

- *Aircraft availability and contracts*:
 - DC10/VLAT vs. T1 air tanker. Don't have to order as a VLAT can order as a Type 1 air tanker. Cites Yarnell Hill and ordering VLAT vs. T1 air tanker. Important to understand capabilities and functionality of T1 air tankers. T1 will always have a lead plane.
 - VLAT reload bases in MT: Helena (at air tanker base), Boise and Billings.
- *Dispatch Improvement Project*: Starting to form a task group and look at an issue board. Different groups: CAD system, IHOG catalog, dispatch staffing. Dispatch staffing group establishing business rules. Looking for group members with projected completion in 18 months.
 - With any luck, advertise positions soon...
 - WildCAD next generation discussion. Readdress what the group should outline.
- *EIM (Evolving incident management)*: FS has put out a tactical pause on the EIM. Team management discussion.
 - Lots of issues with losing control of the teams. Currently changing.
 - R1 R3 agreement. Must outline who host agency is and the contract is still valid. Expectations are that requests will be done during business hours.
 - Question: *where is the ability to enforce rules?* Through business management personnel. Not authorized to use overtime to process requests after hours.
 - When dealing with R3 requests, go through NRCC.
 - Closest resource vs. R3 agreement: must honor R1/R3 agreement.
 - Refer to "Guide to Detail Assignments for FS Employees" for clarification on fire business guidelines.
- *NW compact*: States only, not federal compact. Have capability with northern states and Canada. Five states (including ID & MT) and 5 Canadian providences. Allows exchange of resources for training and wildland fire suppression. Some resources will order through ROSS some will not. All different resources are exchanged (crews, pumps, helicopters)

standards are honored both ways. One of several methods that a state or Canadian providence to exchange resources. No federal resource can be mobilized through the NW compact. Members of compact only can change resources.

- Canadian air resources were brought down this past season. Confusion arises where/when to use them. Confusion on how to type T1 Canadian crews...qualifications are recognized. Not all Canadian crews are part of the NW compact. Standards vary from compact to compact/contract to contract.
- *FEMA rules and regulations*: discuss request to clearly outline FEMA. Need to direct issues and concerns to higher levels of management.

1345 National Excellence in Dispatch Award 2014: Julie Polutnik

1400 Technology and Communications Panel: Mark DeCaria- R1 WildCad representative, Cobey Williamson- facilitator, Jaymee Fojtik- IRWIN, Kelsey McCarthy- Lewis and Clark rep, Cathy Barta-AFF, Amanda Hamman-Sharepoint sites, Tyler Hackney-Mobile Tech, Geospatial Portal, CIO

Sharepoint (McCarthy): Microsoft applications... Internal website with the FS. Allows users to access the internet to collaborate in all aspects.

- Hamman's *PRESENTATION*: created a Clearwater Nez Perce *sharepoint* and Grangeville *sharepoint*. Multiple people working in one document at the same time. Includes: calendar, (can sync with outlook calendar) databases (don't have to utilize the 'O' drive, live up to date on the internet), contact lists (sync with outlook). Great **collaborative** tool!
- Why sharepoint vs. 'O' drive? The FS 'o' drive crashes frequently. Share point is user friendly. All web based.
- Have to be on GVT network to connect to sharepoint
- Do not use sharepoint to replace the 'O' drive. Use for collaboration!

IRWIN (Fojtik): Integrated Reporting of Wildland Fire Information. IRWIN is: a capability that orchestrates data exchange between operation applications. Increases data consistency.

- Has been tested by dispatchers and will go live in April 2014
- Once IRWIN is live, want feedback from centers using the program
- Still years out to completely be integrated into other systems (ie ROSS, InciWeb, IQCS, ROMAN)
- Authoritative data sources: defines each application's position in the hierarchy on who can create or update data. (WFDSS, ICS 209, EGP)
- Potential problems: Complexes and Unit IDs.
- Utilizes geospatial data: if a fire is reported by two different dispatch centers, will use geospatial data to resolve conflict. Helps to determine ownership.
- IRWIN will reduce redundant data entry and provide consistent, current data across participating applications.

- IRWIN Cons: Data exchange will require modification and standardization of existing business practices. Lots of discussions. Has never been done before and will not accommodate every exception to the rule.
- Can support IRWIN through: e-ISuite, Unit IDs, and ROSS. Will continue to need your input and feedback.
- Can contact Jaymee Fojtik(project manager) at 208-334-6191 or Roshelle Pederson (Business lead) at 208-407-6685
- Additional information found at:
 - Wildland Fire Information and Technology (WFIT)
<http://www.forestsandrangelands.gov/WFIT/index.shtml>
 - IRWIN
<http://www.forestsandrangelands.gov/WFIT/applications/IRWIN/index.shtml>

WildCAD6 (DeCaria): BIG changes from WildCAD5

- Big move from Microsoft access to Microsoft SQL server complete rewrite of WildCAD.
- Changes reflect support of IRWIN
- Startup of WildCAD6: must enter IP address and connection with windows login (new)
- Incident screen: discovery acres (new for IRWIN)
- Conflicts: if IRWIN detects a possible conflict (from a different center, discovery date/time, within half mile) WildCAD will offer 3 solutions for conflict resolutions.
- Fiscal/Complex tab (new): get fire code button wont light up unless you've entered the appropriate IRWIN data. Need 5 pieces of data to complete
- Plan is to remove WFDSS export tab in the future
- WildCAD Enhancement request form: can submit suggestions/changes (ex. Incident within an incident)

Aviation Services (AFF)(Barta-conference call presentation): AFF is making their data available for these new applications.

- Need Google Earth and Internet 9 browser
- Multi-layer application with current data(every 2 min)
- Useful for flight following and updating aircraft of exact locations and landmarks.
- Linked to SIT report, great functionality and user friendly

Mobile Technology, Enterprise Geospatial Portal (Hackney):

- Need email/ticket to get WildCAD6 installed.
- E-ISuite training this fall
- Expanded dispatch: have laptop kits, call and they will get the equipment needed
- Mobile tech: wildfirelessons.net----mobile tech being used
- CIO updates: ROSS team updates
- EGP: visualization and analysis tool to provide you the tool to input into IRWIN and vice versa
- Enterprise Geospatial Portal: www.egp.nwcg.gov (register as new user)

Questions/Comments...

- WIFA: overarching board that gets us to single operating picture.
- Who is funding these tasks? Funding at the national level. The future of WildCAD funding is up in the air. Difficult to find funding, especially due to rising operating costs. Perform Needs Analysis to find funding.

- Interagency issues: wifi at dispatch centers, how to share network access so interagency folks can collaborate.
- Currently, wifi access at the FS is available. Work with CIO to get wireless. Issues? Contact Tyler Hackney...

1630 Kitty Ortman: Priority training program outline handouts. Mission is to develop the interagency workforce within the NR wildland community. This program entails mobilizing trainees on incidents to assist them in gaining critical experience and qualifications for job requirements as well as once fully qualified filling critical incident management team position shortages.

- Draft proposals
- Comments by May 10, 2014

1645 Table discussions reflecting the day and questions...

END DAY 1

DAY 2

Wednesday, April 23, 2014

Facilitators: Alyssa Bones & Amy Lancaster

0800- *Icebreaker and table discussion:* Barb

0820- Bitterroot, Great Falls, Helena on conference line.

0830- Steve Knecht: *Department of Emergency Services Presentation*

- Discusses MCA Title 10, Ch.3 *Division of Disaster and Emergency Services—duties.*
- Dialog between governor and key state officials. Keep local jurisdictions up to date on what DESP is doing
- ICS organization similar to expanded dispatch
- Depending on situation, may activate ESF divisions: Different sections: planning, logistics, operations, finance
- 5 levels of activation:

Level 5- Day to day

Level 4- DES duty officer and supervisory staff

Level 3- SECC staffed to min level

Level 2 SECC sections all staffed, may be 24 hour

Level 1- Same as level 2 but utilizing MAC-G (prioritizing incidents and scarce resources)

- SECC activation divided into different emergency support functions (ie fire, public safety, public affairs, oil and hazardous waste)
- SECC resource management: all resources ordered through the SECC are on behalf of the local or tribal jurisdiction. Local jurisdictions are financially responsible for all resources ordered by them and deployed through the SECC.

- Do not compete with private enterprises...
- 2 ways to deploy MT National Guard:
 - 1) Immediate support authority (72hr rule): requested by local government, immediate life safety and/or major property loss, utilize immediately available resources, local government responsible for costs
 - 2) State Active Duty: requires a governor's executive order of emergency or disaster (funding source), expect 8-48hrs for activation, last in/first out, *VERY EXPENSIVE*
- EMAC (state compact): Shared resources between states to aid in emergencies that transcend political jurisdictional boundaries. Also have a mutual aid agreement with Canada.
- To request resources: Call 406-324-4777, 24/7/365
- FEMA online training available at <http://training.fema.gov/IS/crslist.aspx>.
- **Questions?**
 - FEMA and FS, how do they work together? Generated from state, goes to FEMA, resources respond to the incident. Went into detail of how specific ordering and finances are related to FEMA and the MTDNRC.
 - FEMA is waiting to see in transition into the ROSS system will take place

900 Aviation Panel: Kim Thomas-facilitator, Jim Newton-IDL program, Tory Kendrick-Smokejumpers, Maggie Doherty-USFS, Gary Weber-NRCG Aviation, Bob Flesh-DOI, John Monzie-DNRC.

Aviation IDL: Newton

- SEATS: Category I bases, all FS staffed, some remote SEAT bases and managed locally. SEATS can be assigned outside of Idaho, interagency resource
- FIREBOSS added to IDL's fleet in 2012
- 2 helitack crews: Craigmont and Coeur D'Alene
- 2 black hawk helicopters used for fire suppression, disasters and MEDIVAC
- Discussion on Drone technology and TFRs

USFS Aviation Program: Doherty

- Recognized dispatchers for sharing/coordinating aircraft.
- Thinking of a 3rd VLAT on a call-when-needed basis, no C130s on the FS fleet this year. Added CL415
- Emergency Helicopter Extraction Short-Haul: *Where are we going as an agency?*
 - The Forest Service is transitioning into short haul as a future program. Currently looking at standardization across agencies to streamline the program. Long list of outside expertise including Park Service Short Haul Program Operations specialist.
 - Will not be operational this year.
 - Looking at the B3 A-Star as the platform.

- Short-haul will NOT have roles as rappellers. Min crew size will be 10 crewmembers.
- Currently, USFS law enforcement, NPS and military utilize short haul programs.
- Required personnel: short-haul spotter, EMT, short-haulers, and pilot qualified to short-haul.
- Future: evaluation of platforms in 2015 and potentially 3 modules in 2016 stationed in region 1.
- Short-haul platforms will be available for wildfire suppression efforts, but foremost for life support.
- Standardization of EMS/short haul program
 - Flathead County Sheriff's Office (2 Bear Air) looking at this platform as candidate for program. Ordered through Flathead County Sheriff, twin engine (high altitude performance package), night vision qualified. Goal: want to streamline ordering protocols.

Rappel Specialist: Campbell

- National program: 14 Bell mediums, 12 bases, scattered between all regions. Plans to expand the national program...potentially 2015/2016
- What to expect when you order a rappel crew: load of 2-4 people, sufficient to 48hrs. after firefighters are on the ground, have bucket capabilities.
- Regional program at *Shenango Helibase*: Gallatin Rappel Crew
- Future crew size increased to 15

DOI/BLM: Flesch

- BLM will have a variety of tankers, 33 exclusive use SEATS, utility aircraft, 9 exclusive use air attack platforms, 23 exclusive use helicopters for the BLM, and KING AIR 200
- SOPs for aircraft mobilization lies in the NRCG and DOI

Smokejumpers: Kendrick

- ICT3 on every load, EMT 1 in 4
- Give clear intent to jumpers when they arrive on the fire (ie MIST tactics)
- Smokejumper Canadian program: NR has established a good repore with C. jumpers.
- Paracargo: must follow protocol and rules

MTDNRC: Monzie

- In process of certification to fly federal employees
- No big changes, business as usual...
- Call-when-needed contracts: delays in getting contract finalized.
- Call-when-needed: ordered through ROSS and preloads certain price

Hot Topics

Staging SEATS: depends on what contract they are on.

Rules/regulations on Scoopers: IDL-cooperative plan with SEATS and FIREBOSS. Can use bodies of water... up to pilots discretion. Can be used in areas where you cannot use fire chemicals.

Invasive aquatic species: must steam clean tank where invasive species are present, in contract.

Scoopers should be ordered as T3 air tankers.

1030 Jose Lopez (NIRSC): on conference line...

- Discussed IA Maps of current frequencies.
- Don't expect an immediate frequency, must send off to FAA

- New program in Boise: frequencies assigned to fire

1045 Overhead and Crews Panel: Fred Thompson-IHC, Mark Heppler-facilitator, Brad McBratney-T2 IMT, Kevin Weaver-BIA, David Hamilton-DNRC IC

IMT Incident Commanders: McBratney

- McBratney's team will be off the roster this season due to lack of a finance section chief.
 - EIM(evolutionary incident management): proposal of 40 teams, pl 1 and 2 GACC would have control of teams and in higher PL levels, Boise would have control of teams.

Interagency Hotshot Crews: Thompson

- No big changes this season...no new superintendents
- Human factors: harness energy coming off of Yarnell incident. How/why we make decisions. Chaos associated with evolving incident and quick decision making.
- References IRPG: situational awareness and how it relates to daily operations in dispatch.

BIA Crews: Weaver

- Numbers of crews are down, limited on qualified crew bosses. Finances are tight to keep current employees.

Incident Commander: Hamilton

- DNRC CAT team, rostered team. 20-25 people on the team depending on the fire.
- Dispatched out of billings. Specialize in short-duration fires (5-7 days)
- Team availability: June 15-Sept 15

Hot Topics

- Concerns: teams are holding on to T1 crews rather than utilizing T2 crews. Current objectives are dictating that T1/T2 IA crews are needed more frequently than a regular T2 crew. Currently, going away from full perimeter control tactics and T2 crews aren't utilized. T1 crews require less logistical support than t2 crews.
- Discussion over T2 vs. T2IA, do the NWCG standards need to change?
- Larger IHC crew size: IHCs are being asked to do more and leadership is being stretched over larger area, consequently crew size needs to be increased. 21-22 crewmembers are getting to be more standard due to injuries, life matters, and school.
- Discussion over AD hiring process, pre-ordering Teams in ROSS, IA Module definition

1245 Dispatch Stress Study: Dr. Charlie Palmer

- Used 11 people (6 females, 5 males)
- 3 stressors identified: balance of personal and professional lives, job related issues and control issues.
- Determined how to cope: take time off, exercise, provide a service, and receive support from others.

1330 Dutch Creek Fatality Video

- Took place on the Iron Complex and resulted in the fatality of Andy Palmer
- Incident within an incident.
- As dispatchers: *What can we do to make medical extractions efficient?*

1400 Incident within and Incident & CISM Panel: David Hamilton-facilitator, Karla Luttrell-CISM, Mark DeCaria-Grangeville Dispatch, Maggie Doherty-Regional Aviation Officer, Tim Bradley-Missoula Dispatch, Brad McBratney-IMT IC, Mark Heppler, Carol Bienhold(conference call).

WildCAD summary of incident within an incident: Heppler

- Discussed and summarized incidents and medical incidents that came through Miles City Dispatch. Documentation is essential in WildCAD

Fatal Aircraft Accident: Bienhold

- Discussed aircraft accident on the Flathead NF that occurred September 2004. Bienhold took charge of the incident.
- Documentation was the most important entity in the process (before WildCAD).
- Have since developed Aviation Mishap Guide and AFF became required on FS contracted aircraft.

Forest Staff Officer/Incident Commander perspective: McBratney

- Need to evaluate risk at all levels (ground and in the air)
- Lewis and Clark and Helena Dispatch ready to react to incident within an incident
- Northern Rockies IMT protocols for Incident within an incident are practiced regularly

Dutch Creek Protocols: Doherty

- Helibases have their own protocols for incidents, need to tie the two protocols together and streamline.
- Success is defined as getting injured to treatment, not just rendezvous point. That's where dispatchers can play a major role.
- Discussed human factors and the influence on how protocols are carried out

CISM Team: Luttrell

- CISM team arrives 48hrs post incident
- Depending on the incident, the CISM coordinator decides how many people are on the CISM team.
- Helps people to understand that it's normal to feel the way you feel after an incident. Normalize what has happened to them.
- Where the agency stops, Wildland firefighter foundation takes over
- Emphasized how important it is to complete critical stress debriefing
- Discussed the wide array incidents that may require a CISM

Questions, comments...

- As dispatchers, ask the right questions to facilitate an efficient medevac
- Is your dispatch center equipped to be "emptied out" in the event of a center CISM? SOPs in place? Still needs to operate efficiently.
- IMTs should come into local dispatch centers and share protocols for IWI. Need to be on the same page, agency administrators get involved to ensure protocols are in place.
- Essential to update WildCAD to ensure proper documentation.
- Ask yourself: Is my dispatch center ready for an incident? How will I react? Might think about interagency cooperation during an incident

1600 *Table discussions*

1620 *Recap and comments from the day...*

END DAY 2

DAY 3

Thursday, April 24, 2014

Facilitators: Alyssa Bones & Amy Lancaster

0800 *Morning welcome, review evaluations, individual dispatch status updates...*

0815 *Icebreaker and table discussions: Beth & Barb*

0830 *Intelligence Panel: Julie Polutnik-SIT/ICS-209, Kathy Bushnell-social media, John Grassy-social media/InciWeb*

Social media-Twitter at the DNRC: Grassy

- User friendly
- Pilot project started in 2012, 2013 full program in Twitter (875 followers)
- Specific duties assigned to individuals to focus on quality of information posted on the site.
- Trying to offer regular products (ie, Twitter feed: *Fire tip Friday*)
- As dispatchers, interested in update of incidents in real time.
- Process of how incidents make it to twitter: someone on the twitter panel will get a call on from a duty officer, make a decision on whether to tweet updates for the incident, usually become connected with personnel on incident, fire updates will follow as fire activity dictates.
- Legal team drafted disclaimer: offered as public service, try to provide accurate info, however when it comes to road closures and evacuations the best info will come from other professional sources (ie county sheriff)
- Difficult to regulate what is posted from followers; future policy will be dictated by fire managers. In addition, difficult to protect privacy.

Public Information Officer, Inciweb & Social Media: Bushnell

- 3 main focuses: Media, public and stakeholders
- Dispatch calls PIO or vice versa, and then filters what information will be release to the public. Best info at the right time...
- PIO may be stationed at dispatch to become direct link to the public/media
- Info disseminated through: phone calls, media, InciWeb.
- InciWeb: interagency, press releases, updates, closure orders, maps
 - Public is familiar with InciWeb
 - Usually a PIO is designated to manage InciWeb
 - Updated frequently
- Facebook: finally approved last month! Washington is currently dictating Facebook policy

- As dispatchers, the relationship with PIOs is vital and communication flow needs to be fluid.

Discussion:

- How to determine what information will be disseminated to the public and what to keep within dispatch.
- Personal vs. professional social media accounts

NRCG-SIT/ICS209: Polutnik

- No new changes in the SIT/ICS209
- ICS209 daily deadline 1900
- Fires that will not be contained within 72 hours need a ICS209, must be submitted by Thursday, so can be published Friday morning
- Northern Rockies Intel Page Presentation: new online user guide for SIT & 209 programs. Instruction on how to navigate through management of the SIT.
- FAMWEB: password expires every 60 days, must log in every 30 days
- Presentation demonstrates how to input data into the SIT system and view final report
- Alyssa: CLO is determining how to report county fires. Thinking of implementing protocol statewide as to how to incorporate multi agency fires. Reporting is directly tied to how agencies are funded, important to complete reports!
- Presentation demonstrates how to input data into the 209 system
 - New features: public vs. responder fatalities, must verify certain info before it become approved!
 - Note: in reality shouldn't show lead planes & air tankers (release every night)

1020 Equipment & Incident Business Panel: Judy Heintz-facilitator, Tony Lubke-NRCG Business Committee(conference line), Amanda Boatright-BIA Business, Velvett Cummins-BLM, Tracy Nimlos-R1 Incident Business Coordinator, Ann Speer- NRCG Equipment Committee Rep, Tim Murphy-contracted equipment

BIA: Boatright

- Integrates 3 regions and tribal governments.
- Fire contracting (3): solicitation going out next week, to solicit heavy equipment for reservation use only on IA. Solicitation going out to food vendors on reservation only as well. Solicitation for beverages (bottled water and sports drinks)

BLM: Cummins

- Extend catering contract: Rosie's and Park Catering
- Fuel tenders: no changes
- Tents: solicit for next year
- Grey/potable water: no changes
- Rentals (Eastern side) BPAs

R1: Wesselius (see handout)

- Changes to agreements may only be made by the original signing procurement official. An EERA may also be used but shall only be applicable ONLY for the duration of that incident.

- The contractor may be responsible for maintain their current status by informing their host dispatch center of their availability.
- The contractor shall restrict calls to the host dispatch center. Dispatchers will NOT provide info such as “when or if a contractor will be called for an assignment”...
- Each host dispatch center will give dispatch priority to the resource offering the greatest advantage
- Each dispatch center will have an established dispatch priority list showing the resources located within the selection made at D.6.2
- At the time of acceptance of the assignment, the following information will be given to the contractor: resource order number, incident order number and name of incident, date and time to report to the incident, descriptive location of the designated site where the contractor shall meet a government representative, incident contact phone number for further info, fire code/funding info

Contracted Equipment: Murphy

- If you have an issue with a contractor, fill out a performance evaluation to get into the NR.
- Contractors also have agreements with insurance companies to go out on incidents...
- Next week in GF, hosting an equipment inspector workshop...also taking place in Grangeville, ID
- If you run out of inspectors, get ahold of Tim Murphy
- BIA/BLM does not roll over their 3 year agreements, but the FS allows roll over. For the FS vehicles, new 2014 dispatch priority list
- Tactical water tenders: do not solicit for these tenders due to little demand
- 1200-1300 pieces of equipment across the board. Vendors submitting photos to ensure all inspections takes place.
- Tent heating issues: cannot head tents with propane.

NRCG Business Committee: Nimlos

- National buying committee is on the boards
- S number needed for hotel rooms for IMT
- Only have one toilet vendor per incident
- DOI vs. FS account utilization
- All federal ADs will be issued EDI
- Rental cars protocol changes

Questions/Comments...

- In need of more finance qualified individuals. Time/cost unit leaders are also in shortage. Remediating the situation by putting resource list of candidates into pool and get selected by going out with next team out the door.
- Discussion over micro purchasing/purchase card/reconciliation
- Rental car talking points:
 - factor time limitations for transporting individuals.
 - Increased need for local ground support unit.
 - Agency BPA payment for transportation issues
 - GSA RSVP program: rental car program...not applicable for current dispatch lack of transportation. Can take up to 4 weeks to receive vehicle under this program

- Potential to lose certain vendors due to late payment schedules.
- Debate over using POV while performing professional duties and repercussions and OWCP.
- How to procure payment discussion...
- Equipment inspectors: who/which agency inspects the equipment? State employees. Can hire FS ADs as equipment inspectors!

1215 Final questions...

Questions for the NRCG members (Wamack, Pipkin)...

- 1) Serious accident investigation teams: main point remains documentation at the dispatch level. Document, document, document!**
- 2) EMT qualifications questions....forwarded to Mary Jo Lowmen**
- 3) Name requests to NR: how to prioritize trainees? Justification must also be honored by NICC. Financial code must be valid. Must ensure name request will not be held up the NICC level or at the receiving GACC. Contact Kitty Otman for further trainee information...**
- 4) R1/R3 agreement: how do we promote the agreement without extensive explanation? It's a pre-suppression resource! Intent was to bolster efficiency and resources when severity takes place. Not to aid current incidents!**
- 5) As resources swap out of incidents, who facilitates the swap(referencing helitack crews)? Dispatch or the individual base? Has not been consistent in the past.**
- 6) When borrowing aircraft for short term purposes, is ROSS utilized? Need to document in ROSS or 9400 form or aircraft dispatch form. This issue has never been resolved...**
- 7) Will be seeing more private resources through dispatch, let the IMT know. Private resources are NOT to be entered into ROSS, they are directly tied into insurance.**

1305 Closeouts and final remarks

- Alyssa Bones officially passes off steering committee to Amy Lancaster
- Sandy and Mark nominated to NR Steering Committee
- Evaluations/feedback...

END OF DAY 3/WORKSHOP

Notes taken by:
Teresa McCarville
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