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CHAPTER 20 - OVERHEAD AND TEAMS

Personnel must be requested by the description found in the (NWCG) Standards for Wildland Fire Position Qualifications, PMS 310-1 or other agency approved qualifications guides.

Standards for Wildland Fire Position Qualifications

Overhead positions are listed in the (NWCG) Standards for Wildland Fire Position Qualifications, PMS 310-1

This document is located at: https://www.nwcg.gov/publications/310-1

The Incident Qualifications and Certification System (IQCS), and the Incident Qualification System (IQS) are information management systems that track training and certifications for Wildland Firefighters. For a complete list of all NWCG recognized Position Codes, refer to the Position Codes link at the following web site: https://www.nwcg.gov/positions

Overhead Mobilization and Demobilization

Units filling requests for personnel are responsible for ensuring all performance criteria are met. Requests will be processed as "fully qualified" unless "Trainee Required/Acceptable" is selected as an inclusion in IROC. The sending unit must designate a Flight Manager when two (2) or more personnel travel together to the same incident via non-commercial air transport.

Supplemental Fire Department Resources are overhead provided by a local fire department through agreements and are mobilized primarily for response to incidents/wildland fires outside of their district or mutual aid zone. They are not a permanent part of the local fire organization and are not required to attend scheduled training, meetings, etc. of the department staff.

When mobilizing Supplemental Fire Department Resources outside of the fire district or mutual aid zone the following will apply:

Mobilization will follow established ordering procedures as identified in National, Geographic, and Local Mobilization Guides. Resources will be mobilized from the Host Dispatch Zone in which the department is located. Personnel will be provided a copy of the resource order request after confirmation of availability and prior to departure from their home jurisdiction. Resource orders shall clearly indicate incident assignment, incident location, expected incident arrival time, and any additional special needs or equipment authorizations (laptops, and rental vehicles).

If a request requires individuals to be self-sufficient for the duration of the assignment, they must be able to procure food, lodging, and local transportation.
**Northern Rockies Supplement**

Resource mobilization activities will be conducted with a high regard for safety and cost effectiveness. All personnel will carry photo identification cards while on assignment, information in IROC will match what is on the identification card, to facilitate transportation arrangements when made via commercial air carriers.

**Rental Vehicles**

Rental Vehicles are not authorized for personnel filling requests unless specifically authorized by the requesting unit and documented on the resource order. If rental vehicle is approved, the filling unit must determine the correct method in which to fill the request.

**Cell Phones, Laptops and Miscellaneous Equipment**

Reference the Standards for Interagency Incident Business Management Handbook. The requesting unit can identify and document on the resource order that electronic devices such as cell phones, computer laptops, GPS units, etc. are required to accompany an ordered resource. This authorization on the resource order allows for replacements of government equipment if lost, damaged, or stolen, but does not allow for other reimbursement, such as usage fees. The home unit or hiring official (in the case of ADs/EFFs) will assist the resource with obtaining government-owned equipment prior to dispatch if required. If the host or hiring unit is unable to provide government owned equipment, the resource’s home dispatch center should contact the incident prior to mobilization so that the incident may secure this equipment for the resource’s arrival, as all cell phones and satellite phones should be procured through the incident or incident host agency. Usage charges of personal or home unit cell phones will not be reimbursed.

**Demobilization Guidelines and Responsibilities**

Reference Chapter 10 Northern Rockies Interagency Mobilization Guide.

**Emergency Releases**

When an emergency occurs, a family member or friend is to contact the home dispatch unit and initiate an emergency message/release form. The home dispatch unit will follow the chain of command to relay the message to NRCC. NRCC will deliver the message through standard dispatch channels and through an IARR, if available. NRCC will notify the home dispatch unit when the message has been relayed. All documentation of emergency releases must pass through NRCC.

**Trainees**

The NRGA has an active Priority Trainee Program managed by the Geographic Area Training Representative (GATR) and the NRCC. All trainees are considered Priority Trainees in the NRGA in 2022. These trainees are supported by their respective Agencies in the Northern Rockies efforts for Successional Planning.
When hosting an incident, local centers may fill trainee orders with any trainees from the hosting unit or any cooperating agency within the dispatch zone. They may also reach out to the neighboring centers for trainees as defined by the Northern Rockies Mobilization Guide as closest forces.

There may be occasions for the hosting agency to order trainees to meet specific agency objectives (example: MT DNRC unit ordering MT DNRC resources from non-neighboring dispatch centers; IDS ordering IDS resources from the Great Basin; or the BIA/NPS ordering trainees from other regions or any hard dollar orders). These should be ordered as name requests with the “Host Agency Only” inclusion for Federal resource’s and “State Only” for state resources.

Resource orders received from Northern Rockies dispatch centers indicating trainee accepted or trainee required will be processed at NRCC using the following guidelines:

**In-Area trainee assignments with NR IMTs**

Other than regular GAC PTs and IMT Trainees already assigned to the IMT roster NRCC will fill any add-on trainee roster positions in the following order:

1. NR Priority Trainees.

2. Contact GATR or GATR Rep for National Priority Trainees.

3. Send to NICC when # 1, 2, do not apply.

**Out-of-Area trainee assignments**

Trainee orders received from NICC that are not name requests will be processed using the following guidelines:

When a sending unit is requesting to send a trainee along with a qualified resource for a “pairing”, this request will need to be negotiated with the incident dispatch center and processed using the normal ordering channels. The incident host dispatch center needs to send a name request for the trainee and document in special needs why they are being requested.

An overhead support request WILL NOT be created against a parent request that is also an overhead request, other than for local area use.

**Overhead Name Request**

Name requests for suppression or all-hazard incidents should be rare and are appropriate only for highly specialized positions or to meet specific agency objectives (for example, name requests between state agencies or compacts). The ordering unit must confirm availability for the individual being requested prior to placing the request. All name requests must include the individuals current dispatch location.

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Name requests will be accepted by NRCC for incidents within the area after a request has already been shopped nationally and was returned UTF. However, NICC will not accept the
same request number twice, so a new request number will be required if the name request is for an out of area resource.

Document name request justification, for all name requested resources, on the resource order form.

Name requests charged to budgeted/programmed, non-suppression funds are acceptable and will be processed during normal business hours.

All name requests not filled by the sending unit will be returned to the requesting unit by NICC as UTF.

Severity requests often involve strategic movement of resources from areas with lower fire potential. In these cases, name requests may be appropriate and are typically directed by agency managers.

Use of the THSP (Technical Specialist) position code is only appropriate when no other appropriate position code exists and requires additional information describing the specialty be included with the request (THSP – Duty Officer; or THSP – Air Resource Advisor).

Unless specifically excluded, ADs and private contractors will be accepted for suppression and severity orders.

Interagency Wildland Fire Modules

The primary mission of a Wildland Fire Module (WFM) is to provide an innovative, safe, highly mobile, logistically independent, and versatile fire module for wildland fire management and incident operations.

WFM s are highly skilled and versatile fire crews with a primary commitment to maintain fire’s role as a natural ecological process. They provide technical and ecological based expertise in the areas of long-term planning, ignitions, holding, suppression, prescribed fire preparation and implementation support, hazard fuels reduction, and fire effects monitoring.

Orders for Interagency Wildland Fire Modules will be placed through established ordering channels in IROC using an Overhead Group Request; Module, Wildland Fire, Type 1 (WFM1) or Type 2 (WFM2) configured according to PMS 430 (NWCG) Standards for Wildfire Module Operations: https://www.nwrc.gov/sites/default/files/publications/pms430.pdf

For minimum module standards for national mobilization, see Interagency Standards for Fire and Aviation Operations, Chapter 13, Firefighter Training and Qualifications, Wildland Fire Modules at: https://www.nifc.gov/policies/pol_ref_redbook.html.

The primary mission of a Wildland Fire Module (WFM) is to provide an innovative, safe, highly mobile, logistically independent, and versatile fire module for wildland fire management and incident operations.
WFMs are highly skilled and versatile fire crews with a primary commitment to maintain fire’s role as a natural ecological process. They provide technical and ecological based expertise in the areas of long-term planning, ignitions, holding, suppression, prescribed fire preparation and implementation support, hazard fuels reduction, and fire effects monitoring.

Orders for Interagency Wildland Fire Modules will be placed through established ordering channels in IROC using an Overhead Group Request; Module, Wildland Fire, Type 1 (WFM1) or Type 2 (WFM2) configured according to PMS 430 (NWCG) Standards for Wildfire Module Operations: [https://www.nwcg.gov/sites/default/files/publications/pms430.pdf](https://www.nwcg.gov/sites/default/files/publications/pms430.pdf)

For minimum module standards for national mobilization, see Interagency Standards for Fire and Aviation Operations, Chapter 13, Firefighter Training and Qualifications, Wildland Fire Modules at: [https://www.nifc.gov/policies/pol_ref_redbook.html](https://www.nifc.gov/policies/pol_ref_redbook.html).


As an interagency resource, the Wildland Fire Modules are available nationally throughout the fire season. Standard WFM configuration includes:

1. module leader and six (6) to nine (9) module crewmembers.

If requested, WFMs can be configured and mobilized with less than the standard WFM configuration, but only after agreement between the requesting and sending units. Any negotiated configurations must be identified within the original request.

**Northern Rockies Supplement**

*The NRGA has 2 certified Type 1 WFMs and 1 certified Type 2 WFM. Additionally, there are 2 Modules in training to become Type 2 certified.*

<table>
<thead>
<tr>
<th>WILDLAND FIRE MODULE</th>
<th>TYPE</th>
<th>UNIT</th>
<th>HOME DISPATCH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lewis &amp; Clark</td>
<td>WFM1</td>
<td>MT-HLF</td>
<td>MT-GDC</td>
</tr>
<tr>
<td>Selway</td>
<td>WFM1</td>
<td>ID-NCF</td>
<td>ID-GVC</td>
</tr>
<tr>
<td>St. Joe</td>
<td>WFM2</td>
<td>ID-IPF</td>
<td>ID-CDC</td>
</tr>
<tr>
<td>Kanisku</td>
<td>WFM2 (T)</td>
<td>ID-IPF</td>
<td>ID-CDC</td>
</tr>
<tr>
<td>Spotted Bear</td>
<td>WFM2 (T)</td>
<td>MT-FNF</td>
<td>MT-KIC</td>
</tr>
</tbody>
</table>

**Wildland Fire Module Mobilization**

Geographic Areas will mobilize local Interagency Wildland Fire Modules internally. There are local unit agreements to share Wildland Fire Modules between bordering units in different Geographic Areas.

The Wildland Fire Module Leader will contact the ordering unit to discuss incident/project requirements.
**Smokejumpers**

Smokejumpers primary mission is initial attack. All initial attack orders will be honored when smokejumpers are available. While most effective at providing rapid initial response, smokejumpers are well equipped to respond to extended attack incidents and short-term critical need missions on large fires. Smokejumpers are normally configured by planeload, with each load ranging from eight to ten smokejumpers depending on aircraft type and smokejumper availability. Smokejumpers may be configured as crews (hand crew, engine crew, or helitack crew) or as single resource overhead for Incident Command System positions. Concurrence with NICC must be obtained prior to configuring smokejumpers as crews or modules for extended attack operations.

Geographic Areas will inform NICC of the establishment of smokejumper spike bases.

There are two primary methods for ordering smokejumpers, booster load/individual smokejumper or initial attack load (See Chapter 50). The type of order should be predicated on immediate need or augmentation.

Smokejumper boosters are utilized to increase smokejumper capability at a base or within a Geographic Area. Booster requests should be based on current and/or expected fire activity with an understanding that boosters should be released back to home or hosting unit(s) or made available to higher activity areas if activity does not develop at receiving unit.

Boosters are ordered by individual Overhead requests and can be filled from one or multiple bases. Booster requests may specify a desired delivery system (round or square parachutes). Smokejumper aircraft must be ordered separately if the aircraft is needed beyond delivery of the smokejumpers. NICC, GACCs, and local dispatch centers should communicate with the hosting and potential sending smokejumper base(s) before the order(s) are placed and filled.

**Smokejumper Numbers**

Planned staffing includes 480 smokejumpers at the following locations (actual fire season numbers may vary):

<table>
<thead>
<tr>
<th>Location</th>
<th>City</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLM Alaska</td>
<td>Fairbanks</td>
<td>75</td>
</tr>
<tr>
<td>BLM Great Basin</td>
<td>Boise</td>
<td>75</td>
</tr>
<tr>
<td>FS Northern Rockies</td>
<td>Missoula</td>
<td>70</td>
</tr>
<tr>
<td></td>
<td>Grangeville</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td>West Yellowstone</td>
<td>30</td>
</tr>
<tr>
<td>FS Great Basin</td>
<td>McCall</td>
<td>70</td>
</tr>
<tr>
<td>FS North Ops</td>
<td>Redding</td>
<td>50</td>
</tr>
</tbody>
</table>
Satellite bases may be activated based on fire activity.

Daily availability is updated throughout the fire season and is posted at the following link: https://www.nifc.gov/smokejumper/reports/smjrpt.php

For a list of smokejumper aircraft refer to the following link: https://www.nifc.gov/nicc/logistics/aviation/Smokejumper_Aircraft.pdf Pilots – Lead Plane, Aerial Supervision Module and Smokejumper

For a complete list of Lead Plane, Aerial Supervision Module and Smokejumper pilot qualifications refer to the following link: https://www.nifc.gov/nicc/logistics/aviation/Lead_Planes.pdf

**Helicopter Module**

Call-When-Needed (CWN) helicopters will be managed by a qualified Helicopter Manager (HMGB) and qualified Helicopter Crew Members (HECM); when combined they function as a helicopter module.

<table>
<thead>
<tr>
<th>TYPE HELICOPTER</th>
<th>FAA STANDARD / TRANSPORT CATEGORY</th>
<th>FAA Standard Category Temporarily Designated for Limited Use</th>
<th>FAA Standard Category Permanently Designated for Limited Use or FAA Restricted Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Manager plus Four (4) Helicopter Crewmembers</td>
<td>Manager only</td>
<td>Manager only</td>
</tr>
<tr>
<td>2</td>
<td>Manager plus Three (3) Helicopter Crewmembers</td>
<td>Manager only</td>
<td>Manager only</td>
</tr>
<tr>
<td>3</td>
<td>Manager plus Two (2) Helicopter Crewmembers</td>
<td>Manager only</td>
<td>Manager only</td>
</tr>
</tbody>
</table>

CWN Helicopter and Module must meet up away from Incident(s) or Fire Operations. The minimum required staffing levels must be filled with fully qualified personnel. Trainees may be ordered in addition to the standard module configuration.

Units requesting helicopter modules for CWN helicopters will do so using an Overhead (O) support request for each position. Helicopter module requests should be coordinated with anticipated helicopter delivery time and location. Ordering a helicopter module for a CWN helicopter is not automatic. Ordering units should attempt to fill helicopter module positions internally first.
If the intended use is for initial attack, the HMGB request must specify that a fitness level of arduous is required. Any other qualification requirements (ICT4, etc.) must also be specified.

If helicopter personnel/modules are required to arrive with special needed items (flight helmets, radios, etc.), it must be specified at the time of request.

**Helicopter Rappellers**

The USDA Forest Service operates 12 rappel bases nationally in the Northern Rockies, Great Basin, California, and Northwest Geographic Areas. Each base utilizes Bell medium helicopters, and generally operates from May through October.

Rappellers primary mission is initial attack. When Rappellers are needed for initial attack with aircraft, they are to be requested in IROC as “Load, Rappeller, Initial Attack” on an Aircraft request. Additional mission specific information should be documented on the resource order. When ordered for initial attack, Rappellers will be self-sufficient for 36 hours after deployment on an incident and are assigned to the user unit until released.

Rappel boosters will be ordered by individual Overhead requests. Any additional support needs may be documented on the resource order.

Planned staffing includes 315 Rappellers at the following locations (actual fire season numbers may vary):

<table>
<thead>
<tr>
<th>Region</th>
<th>Location</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Great Basin</td>
<td>Boise, ID</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td>New Meadows, ID</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td>Salmon, ID</td>
<td>45</td>
</tr>
<tr>
<td>Northern California</td>
<td>Fort Jones, CA</td>
<td>20</td>
</tr>
<tr>
<td>Northern Rockies</td>
<td>Gallatin, MT</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td>Libby, MT</td>
<td>15</td>
</tr>
<tr>
<td>Northwest</td>
<td>Grants Pass, OR</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>John Day, OR</td>
<td>50</td>
</tr>
<tr>
<td></td>
<td>Prineville, OR</td>
<td>25</td>
</tr>
<tr>
<td></td>
<td>La Grande, OR</td>
<td>40</td>
</tr>
<tr>
<td></td>
<td>Wenatchee, WA</td>
<td>25</td>
</tr>
<tr>
<td>Southern California</td>
<td>Prather, CA</td>
<td>15</td>
</tr>
</tbody>
</table>
Non-Standard Overhead Groups

The generic overhead catalog items “module, fuels” or “module, suppression” will be used to order non-standard overhead groups. All requests for these catalog items will be placed through established ordering channels using an Overhead Group Request. Coordination between requesting and sending units must occur.

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The NRCG adopted the BLM Suppression Module definitions with small adaptations, reference the Suppression Modules section under Specialized Personnel later in this chapter for further guidance.

Montana National Guard


Contact NRCC for guidance on ordering these support packages.

Rapid Extraction Module Support (REMS)

Rapid Extraction Module Support (REMS) presents an option to extract firefighters suffering from an injury or illness while conducting fire suppression in terrain or conditions not conducive to standard extraction methods. REMS is an extraction team that provides technical expertise in the use of Low Angle Rescue Operations (LARRO), High Angle Rope Rescue Operations (HARRO), and advanced terrain techniques to transport a patient to either a vehicle or aircraft for transport to an appropriate medical facility or staging area to meet medical assistance.

The NRGA has a mix of Federal, State, Tribal and Local Cooperators with a variety of extraction capabilities. REMS would be desirable when conditions do not allow aviation resources the ability to fly safely, and when terrain is too steep or challenging to use current conventional methods of extraction.

REMS will be created in IROC using an Overhead Group with the qualification Module, Rapid Extraction Support (GACC ONLY), and will use the following naming convention: Groups, Module - Rapid Extraction Support (GACC ONLY) – Unit – Resource Name.

Orders for REMS will be placed through established ordering channels in IROC using an Overhead Group Request; Module, Rapid Extraction Support (GACC ONLY).

Minimum REMS configuration will consist of:

- Four Personnel
  - NWCG FFT1 qualified individual, all others NWCG FFT2 qualified (arduous physical fitness).
  - All trained in Low Angle Rope Rescue Operations.
- Two trained in High Angle Rope Rescue Operations.
- A four-wheel drive vehicle capable of carrying the entire module and equipment.
- May be ordered with UTV.
- All necessary extraction equipment is referenced in the Northern Rockies Supplements to the NWCG Standards for Interagency Incident Business Management, Chapters 20 & 50, available at: https://gacc.nifc.gov/nrcc/nrcg/committees/business_committee.htm.

**Local Government REMS**

Legal authority and responsibility for search-and-rescue operations varies jurisdictionally, Incident management teams should first determine with the incident-hosting agency what authorities exist for fire incident extractions versus search-and-rescues before seeking out local government capabilities to fulfill REMS needs. Local government capabilities could include local fire, law enforcement, or search and rescue organizations. County search & rescue organizations frequently train for LARRO/HARRO and should be the first consideration. IMT Liaisons will need to gather the County’s capability from the County Sheriff at the IMT in-briefing or as soon as possible. Use of local government may have varying agreement requirements prior to hiring. Coordination with the sheriff to assure that the county has resources on hand in a non-pay “on call” status should an IMT need them ready for rapid response may present the best option in lieu of “hiring”.

**Contract REMS**

All commercial REMS will need to be contracted through incident only agreement processes (EERA). The defined minimum REMS specification will allow for incident only contracts within the NRGA. Contract REMS would be desirable only if local government could not provide.


**Communications Coordinator (COMC)**

A COMC must be assigned when a second 4390 Starter System is assigned to any incident within a one hundred (100) mile radius of the first assigned 4390 Starter System. The COMC should be requested as a name requested position.

The GACC will coordinate filling the request with the National Interagency Incident Communications Division (NIICD) in Boise, ID by calling the National Communications Duty Officer (CDO) at 208-387-5644. Rental vehicle, lap top computer and cellular phone should be authorized when placing the request.

It is important that this position be ordered as early as possible to alleviate the possibility of frequency conflicts during multi-incident situations.
Duties and Responsibilities:

- Manage the allocation of communications resources at the Geographic Area level. This includes communications equipment, personnel, and associated supplies. The COMC provides support to the assigned Geographic Area and reports daily to the NIFC CDO. The COMC will not be assigned to specific incidents or to an Area Command Team. Situations may occur when communications coordination is required between multiple Geographic Areas. Under these circumstances, a COMC may be assigned to a NICC Resource Order to provide overall coordination and support to COMCs assigned to the affected Geographic Areas.

- Manage the frequency resources for all incidents under assigned jurisdiction. This includes all frequencies for ground tactical, command, logistics, and air operations.

  **NOTE:** During complex or multiple fire situations, the COMC will request additional qualified personnel to be assigned as field COMCs. Any situation involving complex air operations will require that a COMC be requested specifically for air operations.

- Maintains an accurate inventory of all communications equipment assigned to incidents under their control.

- Keep current on the availability of communications resources for future Geographic Area and National requirements. The COMC should be current with procedures needed to obtain such resources.

- Provide problem-solving recommendations and advice on communications issues to the respective Geographic Area Coordinators, the Area Command Teams, and/or to Incident Management Teams within a complex or single incident. National, as well as Geographic Area priorities will be considered when making recommendations and/or providing advice.

- Assist incidents with communication system design and in obtaining specialized communications equipment.

**Northern Rockies Supplement**

*The effective management of radio systems, kits and frequencies assigned to incidents is a critical concern. To facilitate coordination between incidents, units and agencies in the NRGA, the following responsibilities are assigned.*

**The Northern Rockies Coordination Center will:**

- Review all orders for all radio systems/kits and frequencies assigned within the NRGA.

- Coordinate with the National Interagency Incident Communications Division (NIICD) Communications Duty Officer (CDO) on requests for radio components. Process all radio system orders on IROC NFES supply orders through the NIICD CDO via the NICC.

- Notify the NIICD CDO and agency telecommunications/frequency managers of any problems relating to radio frequency management.
• Activate a COMC position at NRCC when the management of radio systems and frequencies involves complex and multiple incidents.

• Request VHF-FM, VHF-AM and UHF frequencies as required for incidents and relay this information to the NIICD CDO through the resource order process. When one is assigned, resource orders for radios and frequencies will be coordinated with the COMC.

Northern Rockies COMC Responsibilities:

• Any time two or more incident management teams are committed in the area, the NIICD CDO and NRCC coordinator will evaluate the workload and consider ordering a communications coordinator through NICC. When in place, the communications coordinator will perform the following functions:
  o Coordinate with the NIICD CDO on requests for radio equipment to ensure radio frequency separation where incidents are in close proximity to each other.
  o Maintain a master list of radios and frequencies assigned to the NRGA and relay this information to the NRCC coordinator.
  o Notify the following personnel of changes in radio system and frequency status:
    ▪ Agency telecommunications/frequency coordinators
    ▪ NIICD CDO
    ▪ Dispatch centers
    ▪ IMT COML/COMT

Dispatch Centers will:

• Notify the assigned COMC and/or agency telecommunications managers of any problems concerning radio frequency management.

• Keep local incident communications unit leaders, incident commanders, and locally assigned electronics technicians informed of radio frequency management issues.

• Advise all pilots assigned to incidents of agency and interagency aviation radio communications protocols.

Incidents will:

• The logistics section/communication units will be responsible for submitting frequency & tone lists to the NIICD CDO or the Northern Rockies COMC (when activated) prior to the beginning of each shift.

• Use only those NIICD frequencies assigned by the incident communications unit leader and/or local frequency management personnel.

• Notify the NIICD CDO or Northern Rockies COMC (when activated) and/or supporting zone/unit dispatch center of any problems concerning radio frequency management.

• Expedite the return of all cache radio equipment excess to the incident's needs.
Flight Manager

A Flight Manager will be designated for point-to-point flights transporting personnel. The Flight Manager is a government employee that is responsible for coordinating, managing, and supervising flight operations. The Flight Manager is not required to be on board for most flights.

For those flights that have multiple legs or are complex in nature, a Flight Manager should attend the entire flight. The Flight Manager will meet the qualification standard for the level of mission assigned as set forth in the Interagency Aviation Training Guide (IAT).

The Flight Manager is supervised by the Sending Unit dispatcher until the destination is reached. The Flight Manager duties are:

- Brief the traveling personnel providing an overview of travel purpose and final destination, route of travel, intermediate stops, if applicable, and estimated time(s) of arrival (ETAs).
- Ensure the passenger manifest is accurate and contains the correct names and weights of the passengers. Note: The pilot is ultimately responsible for ensuring correct weights, balance, and power computations. The Flight Manager will provide one copy of the manifest to the pilot-in-command and ensure that additional copies are available for the receiving unit and the sending dispatcher.
- Ensure proper Resource Tracking procedures are met. The NICC Flight Tracking number is 1-800-994-6312.
- Ensure passenger aircraft safety briefing is conducted.
- Maintain a current list of telephone numbers for the sending and receiving units. The Flight Manager will contact the sending unit dispatch when the flight plan has deviated more than 30 minutes from the original flight plan.
- Have all personnel within the weight limitations, assembled, and ready to board in the designated staging area.
- Ensure the pilot and aircraft are currently authorized for the intended mission and the pilot – in-command can verify the aircraft is within weight and balance limitations.
- Responsible for signing the Daily Flight Report – Invoices (Form 6500-122 or AMD-23) for all flights (except for domestic air carriers, airlines, and NIFC contract aircraft).
- For Canadian travel, the Flight Manager will ensure proper documentation is included, as outlined in the Canadian/United States Operating Agreement.

Incident Meteorologist (IMET)

IMET status will be maintained by the respective Geographic Area in IROC. Status will include updated contact information, the home jetport, individual qualifications, and current availability.
When a National Weather Service (NWS) IMET is needed for an incident or project, the request will be placed up to the GACC. When ordering, specify whether the request is for wildfire response or prescribed fire; if prescribed fire, provide number of days IMET is expected to be deployed. The GACC will contact the NWS National Fire Weather Operations Coordinator (NFWOC) by calling the NWS Incident Response Desk at 877-323-IMET.

For prescribed fire requests, the NFWOC will coordinate with the appropriate agency program manager to confirm funds in the agreement are sufficient to support the request. (Note: this step is not required for wildfires as NWS can incur expenses in response to wildfires and bill the agencies for reimbursement afterwards). The NFWOC will then identify the name and location of the available IMET to fill the ordering incidents IMET request. If the available IMET is located within the Geographic Area where the incident or project is located, the IMET will be ordered by name request and internally mobilized using established procedures. If the available IMET is located in another Geographic Area, the IMET request will be placed to the NICC as a name request using established procedures. NICC will place the IMET request to the appropriate Geographic Area to be filled.

For mobilization to a wildfire incident, the ordering unit provides the appropriate financial code(s). For prescribed fire mobilization, the NFWOC will provide the NOAA financial code.

When the NWS cannot provide transportation, the sending dispatch office is responsible for arranging and providing mobilization needed for the IMET and any required equipment to the incident. The host agency is responsible for arranging and providing demobilization needed for the release of the IMET and required equipment back to the home unit.

The IMET is a single resource covered under a reimbursable agreement between the Wildland Fire Agencies and the Department of Commerce, NOAA-NWS. Standard NWS equipment that is essential to on-site meteorological support is mobilized with each IMET, no additional resource order requests are necessary. Standard NWS equipment does not require additional ordering by the incident. Basic standard NWS equipment includes:

- Laptop computer
- Printer
- Mobile satellite setup and setup tools
- Cellular telephone
- Agency or rental vehicle appropriate for off-pavement use
- Miscellaneous office supplies

Reimbursement of costs associated with utilization of Standard NWS equipment such as cell phone usage charges, satellite communication charges, and four-wheel drive SUV, pickup, or similar rental vehicle to travel to incident locations with their equipment (including remote locations) is authorized under section V., part B item 4 of the Interagency Agreement for Meteorological and Other Technical Services. Damages, failure, and daily wear incurred to standard equipment during an assignment are also eligible for reimbursement.
Air Resource Advisors

Air Resource Advisors will be ordered as THSP-ARA. Air Resource Advisors should be assigned on Type 1 fires to the extent practicable and should be considered for Type 2 fires.

When a THSP-ARA is needed for a wildfire incident to address public and fire personnel smoke impacts, the request will be placed up to the GACC. The GACC will contact the Interagency Wildland Fire Air Quality Response Program (IWFAQRP) by calling the IWFAQRPCoordinator at 661-GET-1ARA or (661)438—1272.

The IWFAQRP Coordinator will identify the name, agency, and location of the available ARA to fill the THSP-ARA request. The THSP-ARA will be ordered by name request and mobilized using established procedures. A THSP-ARA order for a prescribed fire will be coordinated on a case-by-case with direct discussion with the IWFAQRP Coordinator.

The ARA is a single resource covered under a reimbursable agreement between the Wildland Fire Agencies and the USFS. Standard ARA equipment (sampling equipment, computers, appropriate size vehicle, etc.) that is essential to on-site air quality support is authorized.

Damages, failure, and daily wear incurred to standard equipment during an assignment are also eligible for reimbursement.

Northern Rockies Supplement

For assistance in obtaining the closest available resource contact, the overall program phone number is 661-GET-1ARA. Additional contacts: Jill Webster, jill.webster@usda.gov, Office 406-329-3672, Cell 406-361-5380 who will coordinate with the Wildland Fire Air Quality Response Program (WFAQR). If Jill is not available, contact the WFAQR Program lead Pete Lahm, peter.lahm@usda.gov, Office 202-205-1084, Cell 602-432-2614. For further information, visit https://www.wildlandfiresmoke.net/

Cache Support Positions

These positions are available to assist fire caches during periods of high activity or when shortages of locally trained personnel hinder cache operations.

CASC – Cache Supply Clerk

CAST – Cache Supply Supervisory Clerk

CDSP – Cache Demobilization Specialist

FLOP – Fork Lift Operator

WHHR – Warehouse Materials Handler

WHLR – Warehouse Materials Handler Leader
ACMR – Assistant Cache Manager

FCMG – Fire Cache Manager

**National Incident Management Teams**

Teams will be ordered by type using an Overhead Group request in IROC.

**NMAC Management of IMTs**

The NMAC retains the authority to manage all team assignments for Type 1, Type 2, Complex, National Incident Management Organizations (NIMO) and Area Command Incident Management Teams as necessary to achieve team experience objectives, ensure proficiency, manage fatigue, or for other reasons.

**Interagency Incident Management Teams (IMTs)**

Incident Management Teams will be ordered by type. National Type 1 IMTs will be mobilized according to the National call-out procedures from the national rotation managed by NICC. Geographic Area Type 2 IMTs will be mobilized according to Geographic Area policy, with the following exception: Geographic Area Type 2 IMTs that have been ordered through NICC for staging within a Geographic Area will be prioritized and assigned to any new Federal Type 2 incident within that Area, or when a replacement team is needed within that Area.

IMTs will be requested through established ordering channels. Incident Commanders shall make notification to the receiving Geographic Area through established ordering channels of any position shortages, or when their team configuration differs from the standard configuration.

NMAC, at any time, can request a geographic area to utilize an out of geographic area IMT (planned replacement need). The primary mission of IMTs is wildfire incident management. IMTs may respond to all-hazard incidents under the following guidelines:

- Planned events should be managed internally by the respective agency.
- The planned length of assignment should not exceed fourteen (14) days without negotiated approval from the sending Geographic Area and NICC.

A Federal Emergency Management Agency (FEMA) mobilization under the National Response Framework (NRF) will be accomplished according to the National call-out procedures. The standard length of assignment of fourteen (14) days may be extended up to thirty (30) days after negotiated approval between the Incident Commander, Regional ESF #4 Coordinator and FEMA.

- Base hours for Federal employees, in most cases, are not reimbursed by FEMA. Overtime, premium pay, and travel expenses may be paid by FEMA.
Type 1 IMTs

There are sixteen Type 1 IMTs. The Type 1 IMTs are dispersed as follows:

- Alaska Northwest: 3
- California: 4
- Northern Rockies: 2
- Rocky Basin: 3
- Southern: 2
- Southwest: 2

IMT Configurations

IMTs ordered through NICC will be requested as either a long or a short team configuration. Any variation from the standard configuration is at the discretion of the requesting unit. The Incident Commander positions on IMTs may only be filled by current agency employees. It is recommended that the following positions also be filled by current agency employees: Finance/Admin. Section Chief Type 1 or 2, Procurement Unit Leader, Comp/Claims Unit Leader, and Compensation-for-Injury Specialist. IMT 1, IMT 2, and IMT 3 (for out of geographic area assignments) configuration can be found at the following link: https://www.nifc.gov/nicc/logistics/teams/imt_configuration.pdf

In addition to the twenty (20) positions identified on the short team configuration, a maximum of six (6) IMT trainee positions will be mobilized with the team. In addition to the 44 positions identified in the long team configuration, a maximum of fourteen (14) trainee positions will be mobilized with the team. Long team configuration trainee positions include six (6) IMT trainee positions and eight (8) GACC priority trainees.

Unless notified, trainees for both short and long team configurations will be mobilized for incidents on Federal lands.

National Type 1 IMT Rotation Process

- Type 1 IMTs remain on-call for a maximum of seven days.
- At the time (clock hour and day of the week) a Type 1 IMT from national rotation is requested, the next eligible Type 1 IMT in rotation will be notified and placed in two-hour call status and will remain in call status for the next seven days. The next two Type 1 IMTs in national rotation will also be notified of the schedule change. Geographic Areas unable to provide a Type 1 IMT will be listed as unavailable on the national rotation list and will not be considered until the designated slot rotates into position again.
- Geographic Areas with more than one Type 1 IMT may decide which “eligible” team responds to a National call. Geographic Areas must pass if no “eligible” Type 1 IMT can meet the two-hour call.
- Type 1 and Type 2 IMTs will be considered unavailable for a National assignment if the primary Incident Commander position or two Command/General Staff positions are
vacant. The Deputy Incident Commander may be allowed to take the team with Geographic Area Multi-Coordinating Group (GMAC) approval. Any deviation to the aforementioned availability and substitution principle must have GMAC and NMAC approval. An IMT that is not available for a National assignment will be listed as unavailable on the national rotation list.

- Within Round 1 of the national rotation, once a Type 1 IMT has been committed to an incident, either internally or nationally, it will remain ineligible for a National assignment until all Type 1 IMTs have had an assignment. Once all Type 1 IMTs have had an assignment within Round 1, the national rotation will begin Round 2, following the same procedures that applied in Round 1.

- A committed Type 1 IMT that is reassigned to additional incidents prior to being demobilized to home unit will be counted as a single assignment within the round that the team was mobilized.

- Type 1 IMTs that are mobilized but are cancelled or released within 48 hours will remain eligible for National assignments in the current round of the National rotation.

- All assignments, internal or national, count as experience.

- Once a Type 1 IMT, mobilized from the National rotation is staged by NICC, that team will be prioritized and assigned when a Geographic Area requires a replacement team. Once a team has been staged by a Geographic Area, the team will be prioritized and assigned to any new incident within that Area, or when a replacement team is needed within the Area. If NICC receives another Type 1 IMT request, the first eligible Type 1 IMT in National rotation will be ordered.

- The Geographic Area will coordinate with NICC before reassigning an out-of-area Type 1 IMT to another incident.

- Geographic Areas with only one Type 1 IMT may stand the team down for rest after coordination with NICC.

- The NMAC retains the authority to manage all team assignments as necessary to achieve team experience objectives, ensure proficiency, manage fatigue, or for other reasons.

- Teams mobilized in the previous calendar year and whose assignment extends into the new calendar year will not be shown as assigned in the new calendar year.

- When situations warrant, rationale is required by NMAC for assignment of Area Command, National Type 1 and NIMO Teams prior to mobilization. This includes internal assignments.

The National rotation and current assignment history for the Type 1 IMTs is maintained throughout the calendar year at the following link:

https://www.nifc.gov/nicc/logistics/overhead/overhead.htm
NIMO Incident Management Team Type of Assignments

There are four (4) National Incident Management Organization Teams (NIMO).

The following criteria will be considered in determining appropriate assignments for NIMO:

- Wildland Fire – NIMO Teams may be ordered for managing wildland fire. This is not limited to Type 1 or 2 wildfires, it may also be appropriate for multiple Type 3 fires for developing personnel capability as mentors, trainers, and evaluators.

  Trigger Points:
  - Multiple ignitions within a GACC.
  - Agency Administrator requesting additional support.
  - Fire is Type 2 complexity with potential for Type 1 (NIMO Team is assigned and Type 2 IMT remains integrated and in support and/or obtains Type 1 training and experience).
  - Long Duration Incidents – A NIMO Team may be assigned to fires that are expected to last for several weeks or as the “second” team in to bring incidents to their conclusion.

- Long Duration Incidents – A NIMO Team may be assigned to fires that are expected to last for several weeks or as the “second” team in to bring incidents to their conclusion.

  Trigger Points:
  - Incident is projected to last more than fourteen (14) days.
  - Agency Administrator’s request for additional support.
  - Cost containment, WFDSS, Risk and Complexity Assessment, etc., indicates need for an non-traditional approach in managing the incident.
  - Mission Specific Assignments.
  - National/Geographic Area Operations Support.
  - International Assignments.
  - All Hazard.
  - Fuels Management.

Due to the nature of incidents that NIMO teams will be assigned to, team configuration may be negotiated by NMAC, the NIMO Coordinator, NIMO Incident Commander, and the requesting unit, up to the maximum number of positions. To increase personnel capacity and capability, trainees, apprentices, and/or technical specialists may be ordered for any or all positions.

NIMO rosters will be held by NICC. Timely communication about availability will be provided to NICC by the NIMO Coordinator.

National Area Command Team

There are three (3) National Area Command Teams. They are dispersed as follows:

- Northwest 1
- Great Basin 1
- California 1
National Area Command Teams will be mobilized according to the National call-out procedures from the National Area Command Team rotation managed by NICC. Orders for National Area Command Teams will be placed through established ordering channels using an Overhead Group Request to NICC.

**National Area Command Team Configuration**

National Area Command Teams are comprised of six (6) positions: four (4) specific and two (2) trainees identified by the Area Commander. The Area Commander position may only be filled by a current agency employee.

**ACDR Area Commander**

**ACPC Assistant Area Commander, Planning**

**ACLC Assistant Area Commander, Logistics**

**ACAC Area Command Aviation Coordinator**

**Area Command trainees (2 each)**

Depending on the complexity of the interface between the incidents, specialists in other areas such as aviation safety, information, long-term fire planning, risk planning may also be assigned.

**National Area Command Team Rotation Process**

- National Area Command Teams remain on-call for a maximum of fourteen (14) days.
- At the time (clock hour and day of the week) an Area Command Team from National rotation is requested, the next eligible Area Command Team in rotation will be notified and placed in two-hour call status and will remain in call status for the next fourteen days. The next two National Area Command Teams in National rotation will also be notified of the schedule change.
- Substitutions of current Area Commanders/Deputy Area Commanders between teams and Command positions are permissible with prior coordination with NICC.
- Teams that receive an assignment will be out of the National rotation until all Area Command Teams have had an assignment.

The national rotation and current assignment history for the Area Command Teams is maintained throughout the calendar year at the following link:
[https://www.nifc.gov/nicc/logistics/overhead/overhead.htm](https://www.nifc.gov/nicc/logistics/overhead/overhead.htm)
Northern Rockies Supplement

Northern Rockies Interagency Incident Management Teams (IMTs)

The Northern Rockies supports two Type 1 IMTs, four Type 2 IMTs, and one Wildland Fire Management Team (WFMT). General management of teams falls under the Northern Rockies Coordinating Group (NRCG) and Incident Commander Committee. Teams may present problems, concerns, or other issues to the committee chairperson through the team coordinator or the center manager at NRCC. Reference the Northern Rockies IMT Standard Operating Guide for additional information: https://gacc.nifc.gov/nrcc/dispatch/overhead/IMTplan.pdf.

The WFMT specializes in implementing agency delegations that focus on primarily managing fire on the landscape for resource objectives. The WFMTs primary commitment is to maintain fire’s role as a natural ecological process in wildland fire management incident operations and management of federal lands.

Northern Rockies IMTs:

<table>
<thead>
<tr>
<th>Team Number</th>
<th>Type</th>
<th>Incident Commander</th>
</tr>
</thead>
<tbody>
<tr>
<td>NR Team 1</td>
<td>T1</td>
<td>Mark Goeller</td>
</tr>
<tr>
<td>NR Team 2</td>
<td>T1</td>
<td>Scott Schuster</td>
</tr>
<tr>
<td>NR Team 3</td>
<td>T2</td>
<td>Mike Almas</td>
</tr>
<tr>
<td>NR Team 4</td>
<td>T2</td>
<td>Rick Connell</td>
</tr>
<tr>
<td>NR Team 5</td>
<td>WFMT</td>
<td>Joe Sampson</td>
</tr>
<tr>
<td>NR Team 6</td>
<td>T2</td>
<td>Jay Winfield</td>
</tr>
<tr>
<td>NR Team 7</td>
<td>T2</td>
<td>John Thompson</td>
</tr>
</tbody>
</table>

Type 1 and Type 2 IMTs may be ordered in a long or short team configuration. The WFMT will initially be configured per the short team configuration and include Strategic Operational Planner and Long-Term Analyst positions for the development and implementations of long-term plans. Team configuration can be found at the following link: https://www.nifc.gov/nicc/logistics/teams/imt_configuration.pdf and in the Northern Rockies IMT Standard Operating Guide.

Unless specifically requested as a short team, Northern Rockies T1 and T2 IMTs are dispatched in a long team configuration. Teams ordered by NICC for use out of Northern Rockies geographic area may be sent in either a long or short team configuration. The National Multi-Agency Coordinating (NMAC) Group will determine priorities and approve interagency team assignments for non-wildland fire incidents.

Northern Rockies Interagency IMTs are mobilized by placing a request through established ordering channels in IROC to the NRCC. Orders for Type 1 and Type 2 IMTs will be ordered by type and configuration (long or short) using an Overhead Group Request. The WFMT will be ordered as an Overhead Group Request; Team, Wildland Fire Management. All orders will be followed up with a telephone call to NRCC. NRCC will in turn notify the IC, work with the IC/PSC for updated roster members and notify all members’ associated dispatch centers once the roster requests are ready to be placed.
The travel for the team’s parent order should reflect the travel of the IC or Deputy IC.

Northern Rockies Area and national IMT rotations are available at: https://gacc.nifc.gov/nrcc/dispatch/overhead/overhead.htm.

**Incident Management Team (IMT) Demobilization**

Reference the Interagency Standards for Fire and Fire Aviation Operations.

The date and time for transition between the current incident management team and their replacement must be approved by the agency administrator or a designated representative. Incoming team members should be assigned and start working with current team members at a predetermined time.

The following criteria will be evaluated before releasing a team:

- The fire must be controlled or a replacement team or local organization in command.
- All line crews that are not needed for patrol and mop-up should be released.
- Base fire camps are shut down, reduced, or in the process.
- The Planning Section Chief has prepared a narrative fire report and individual fire report as part of final fire package.
- The Finance Section Chief should have all known finance problems resolved and has contacted local budget and financial personnel.
- Fire rehab work has been completed to fire unit satisfaction.
- Overhead ratings are completed and submitted to the hosting agency as part of final fire package.
- The return of unneeded cache items is completed, and all other items have been accounted for.

Finance and Logistics Section Chiefs may be required to stay longer or return to the local unit to resolve problems. The IMT should have an internal team debriefing session prior to meeting with the agency administrator. Agency administrators and other designated representatives should debrief national teams and prepare an evaluation as soon as possible after release and before departure.

Should a team be assigned to an incident and the above, or portions of the above, criteria cannot be met due to emergency conditions or other circumstances, the incident commander and staff will work with members of the hosting agency to provide for an organized and effective transition.

**Incident Dispatch Responsibilities:**

- Assist the incident management team in demobilization planning.
- Assure that area priorities for release are met.
- Keep NRCC (and responsible dispatch centers) informed of demobilization plans, progress, and any changes.
- Arrange staging and transportation as necessary.
- Arrange to have representatives at departure/arrival points to keep dispatch informed of problems and progress.
• Notify NRCC (and responsible dispatch centers) when personnel depart incident for home unit.
• If large transports are departing from an airport in your area, have personnel available to weigh and manifest resources two hours before the flight departs.
• Overhead releases will be scheduled to meet requirements established by the IMT. Strive to consolidate overhead in groups with common destinations.

**NRCC Responsibilities:**

• Set area priorities for demobilization of resources and notify fire units.
• Relay demobilization plans to NICC and/or home units.
• Keep NICC and/or home units currently informed of demobilization process.
• Arrange for transportation as necessary.

**Home Unit Dispatch Responsibilities:**

• Arrange for 24-hour communications, if necessary.
• Schedule transportation as required.
• Arrange to have representatives at departure/arrival points to keep the dispatcher informed of progress.
• Notify NRCC or appropriate dispatch center when personnel traveling by air have not arrived home within 30 minutes of scheduled arrival time.

**Incident Support Teams**

Teams will be ordered using an Overhead Group request in IROC, with the exception of Aviation Safety and Technical Assistance Teams.

Overhead requests for specialized team member of non-standard teams, such as After Action Review teams, will be placed as Technical Specialist (THSP).

**National Interagency Buying Teams (BUYT)**

There are ten (11) National Interagency Buying Teams. The teams are dispersed as follows:

- Northern Rockies  1
- Great Basin       1
- Eastern           2
- Southwest         2
- California        2
- Northwest         1
- Southern          2
National Interagency Buying Teams will be mobilized according to the National call-out procedures from the National Interagency BUYT Rotation managed by NICC. Orders for BUYTs will be placed through established ordering channels using an Overhead Group Request.

The primary mission of a BUYT is to support the local administrative staff with incident acquisition. In addition, the BUYT Leader has the responsibility for coordinating property accountability with the Supply Unit Leader. Responsibilities and coordination of BUYTs can be found in the NWCG Standards for Incident Business Management: [https://www.nwcg.gov/sites/default/files/publications/pms902.pdf](https://www.nwcg.gov/sites/default/files/publications/pms902.pdf) and the NWCG Incident Business Committee webpage: [https://www.nwcg.gov/committees/incident-business-committee/](https://www.nwcg.gov/committees/incident-business-committee/) BUYTs should not be utilized as de facto payment teams. Incident host agencies should order a Review, Audit, Process Team if the situation warrants.

BUYTs are ordered by the incident host agency and report to the agency administrator or other designated incident agency personnel. Buying teams work with the local administrative staff to support the incident acquisition effort. Geographic Areas will internally mobilize their National Buying Teams, local Geographic Area buying teams, or ad-hoc buying teams before requesting a National Interagency Buying Team from NICC. National BUYTs are mobilized according to National Call-Out Procedures.

**BUYT Configuration**

National Interagency BUYTs are comprised of a leader and six team members. One of the six members may be assigned as an assistant or deputy leader. In addition to the seven-member team, personnel from the incident host agency or alternate buying team members may be added as needed, to supplement the primary team. National Interagency BUYTs will consist of the following:

- Six qualified buying team members will be a combination of those with and without a government purchase card and contracting officers with their applicable agency training.

**BUYTs Rotation Process**

- BUYTs will remain on-call for a maximum fourteen (14) days.
- At the time (clock hour and day of week) a BUYT from the BUYT Rotation list is requested, the next eligible BUYT in rotation will be notified and will remain in call status for the next fourteen (14) day period. The next two (2) BUYTs in rotation will also be notified of the schedule change. Geographic Areas unable to provide a BUYT when ordered for a National assignment will be listed as unavailable on the BUYT Rotation and will not be considered until the designated Geographic Area slot rotates into position again.
- Geographic Areas with more than one (1) BUYT may decide which “eligible” team responds to a National call. Geographic Areas must pass if no “eligible” BUYT can meet the needed date/time of the request. BUYTs will be considered unavailable for a National assignment if more than two (2) procurement or support positions are to be filled with a substitute.
• The NMAC retains the authority to adjust the BUYT Rotation list when necessary to achieve team experience objectives or for other reasons.

The National rotation and current assignment history can be found at the following link:
https://www.nifc.gov/nicc/logistics/overhead/overhead.htm

**Northern Rockies Supplement**

*The Northern Rockies supports one National Buying Team. A BUYT is ordered by placing an Overhead Group Request via IROC to NRCC for a “Team, Buying”. A BUYT will include a team leader and a sufficient number of team members (up to six) to support procurement for the incident.*

*For procurement assistance at the local unit, the NRCG Business Committee has identified incident business coordinators for each of their respective agencies:*

**Agency Incident Business Coordinators**

<table>
<thead>
<tr>
<th>Agency</th>
<th>Contact</th>
<th>Office Location</th>
<th>Phone number(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>USFS</td>
<td>Vacant</td>
<td>Northern Region</td>
<td>406-329-3331</td>
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<tr>
<td></td>
<td></td>
<td>Missoula, MT</td>
<td></td>
</tr>
<tr>
<td>BIA</td>
<td>Regina Hoffmann</td>
<td>Northwest Region</td>
<td>503-231-6800</td>
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<tr>
<td></td>
<td></td>
<td>Portland, OR</td>
<td>503-679-5725 (Cell)</td>
</tr>
<tr>
<td>BIA</td>
<td>Amanda Boatright</td>
<td>Rocky Mountain Region</td>
<td>406-247-7949</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Billings, MT</td>
<td>406-696-5069 (Cell)</td>
</tr>
<tr>
<td>BLM</td>
<td>Sarah J. Lee</td>
<td>Montana / Dakotas State Office</td>
<td>406-896-2915</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Billings, MT</td>
<td>208-315-2687 (Cell)</td>
</tr>
<tr>
<td>NPS</td>
<td>Shannon Deane</td>
<td>Intermountain Region</td>
<td>208-488-5614</td>
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<td></td>
<td></td>
<td>Boise, ID</td>
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<tr>
<td>MT DNRC</td>
<td>Susan Dowler (Westside IBS)</td>
<td>Forestry Division Office</td>
<td>406-751-2245</td>
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<tr>
<td></td>
<td></td>
<td>Kalispell, MT</td>
<td>406-461-9977 (Cell)</td>
</tr>
<tr>
<td></td>
<td>Becky Shepard (Eastside IBS)</td>
<td>Forestry Division Office</td>
<td>406-538-7789</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lewistown, MT</td>
<td>406-366-1879 (Cell)</td>
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<tr>
<td>IDL</td>
<td>Amber Honsaker</td>
<td>Coeur d’Alene, ID</td>
<td>208-666-8644</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>208-416-3791 (Cell)</td>
</tr>
</tbody>
</table>

**Payment Teams**

The National Park Service Payment Teams will no longer be ordered on a rotational basis. Instead, before a Payment Team is ordered to audit and process DOI incident invoices, the ordering unit should contact:

Danica Colley, 208.387.5296, danica_colley@nps.gov

Once the configuration of the team is determined, requests for Payment Teams will be placed through established ordering channels using an Overhead Group Request. Payment team leaders and members will be ordered by the jurisdictional unit as THSPs.
Burned Area Emergency Response Team (BAER)

All wildland fire management agencies are responsible for taking immediate and effective post wildfire site and resource stabilization actions designed to protect life and property and prevent further natural and cultural resource degradation while ensuring all environmental and legal mandates are met. BAER teams are an integral part of wildfire incidents.

BAER team mobilization decisions are based on incident complexity and values to be protected. Less complex incidents will use local, regional, interagency, and contracted ad-hoc BAER teams and resources. Bureau’s coordinators maintain rosters of BAER personnel for less complex incidents.

The Department of the Interior (DOI) maintains one National BAER Team to assist field units plan for complex post-fire emergency stabilization. The National BAER Team is scalable in long and short configurations. It may be ordered as command and general staff or ordered as individual resources. The full National BAER Team is dispatched to more difficult incidents involving extreme risks to human life and critical Federal assets. Potential floods, mud and debris flows, watershed/municipal water supplies, urban interface, and complex and multiple jurisdictions are the dispatch prioritization criteria issues factored into the mobilization decision. Less complex incidents will use local, regional, interagency, and contracted ad-hoc BAER teams. Bureau’s coordinators maintain rosters of BAER personnel for less complex incidents.

DOI National Burned Area Emergency Response Team Configuration

The initial callout of the DOI National BAER Team may consist of the following thirteen (13) positions:

- BAER Team Leader
- Deputy BAER Team Leader
- BAER Environmental Specialist
- BAER Documentation Specialist
- BAER Geographic Information Specialist (GIS) x 2
- BAER Hydrologist
- BAER Soil Scientist
- BAER Geologist
- BAER Biologist
- BAER Forester
- BAER Cultural Resource Specialist
- BAER Botanist

DOI Burned Area Emergency Response Team Mobilization Process

The ordering unit must make contact with their agency Regional/State BAER Coordinator before placing an order for the National BAER team.
During National Preparedness Levels 1-3, the ordering unit's agency administrator will coordinate any potential full National BAER Team assignment with the concurrence of the agency National BAER Coordinator and National Interagency BAER Team Leader, after making contact with their agency regional/state BAER coordinator.

During National Preparedness Levels 4-5, full national BAER Team assignments will be coordinated through the National BAER Coordinators with the concurrence of the NMAC, after making contact with their agency regional/state BAER coordinator.

NICC will notify the National BAER Coordinator-in-charge for any National BAER Team call-out (in order of contact):

<table>
<thead>
<tr>
<th>Name</th>
<th>Agency</th>
<th>Contact Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lou Ballard</td>
<td>FWS</td>
<td>208-387-5584</td>
</tr>
<tr>
<td>Rich Schwab</td>
<td>NPS</td>
<td>208-830-4791</td>
</tr>
<tr>
<td>Darryl Martinez</td>
<td>BIA</td>
<td>505-563-3369</td>
</tr>
<tr>
<td>Molly Anthony</td>
<td>BLM</td>
<td>971-373-3816</td>
</tr>
</tbody>
</table>

National Interagency BAER Team resources are mobilized through established ordering channels. The core strategic full national team will consist of thirteen positions and is organized per a National Standard Operating Guide. Dispatch of the full national team will be coordinated using Team Dispatch Prioritization criteria in consultation with the national coordinators. The National BAER Team is scalable in long and short configurations and may also be ordered as command and general staff or ordered as individual resources.

**USDA Forest Service BAER**

The USDA Forest Service (FS) maintains BAER teams at the local units. BAER personnel are dispatched at the local unit.

**National Fire Prevention and Education Teams (NFPET)**

The mission of National Fire Prevention and Education Teams (NFPETs) is to provide unit and agency managers with skilled and mobile personnel which have the ability to supplement or enhance ongoing local wildfire prevention and education activities, where hazard or risk is, or is expected to be, elevated above normal.

Ordering NFPETs for normal, routine, or project work should be discouraged.

Teams are available to support units onsite as well as virtually. Depending on the needs of the ordering unit, some team members may work virtually in support of the team that is onsite.

Teams are highly effective in their ability to reduce unwanted human-caused wildland ignitions and are equipped to rapidly complete on-site prevention assessments and plans, initiate implementation of such plans, and to begin immediate prevention and education activities.
NFPET Configuration

A basic team is composed of three personnel with these minimum qualifications:

- PETL – Fire Prevention Education Team Leader
- PETM – Fire Prevention Education Team Member
- PIO2 – Public Information Officer Type 2

Actual team composition may include additional support positions, as determined jointly by the team leader and the ordering unit, on a case-by-case basis, based on the team’s anticipated tasking.

The assignment of PETL and PETM trainees is encouraged. If the use of trainees is authorized by the ordering unit, priority for assignment is to be given to trainees selected by the team’s NFPET Geographic Area Coordinator or the ordering unit’s Geographic Area priority trainee program, where applicable.

Requests for National Fire Prevention and Education Teams will be placed through established ordering channels in IROC using an Overhead Group Request.

The NFPET Geographic Area Coordinators listed below will work with Geographic Area Coordination Centers to fill team orders.

### NFPET Coordinators

<table>
<thead>
<tr>
<th>Geographic Area</th>
<th>Geographic Area Coordinator</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Great Basin</td>
<td>Julie Campbell</td>
<td>Kelsey Griffee</td>
</tr>
<tr>
<td></td>
<td>Work: (801) 625-5718</td>
<td>Cell: (775) 386-7430</td>
</tr>
<tr>
<td></td>
<td>Cell: (801) 389-3200</td>
<td><a href="mailto:kgriffee@blm.gov">kgriffee@blm.gov</a></td>
</tr>
<tr>
<td></td>
<td><a href="mailto:Julie.a.campbell@usda.gov">Julie.a.campbell@usda.gov</a></td>
<td></td>
</tr>
<tr>
<td>Eastern</td>
<td>Dennis Fiore</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Work: 208-993-0995</td>
<td></td>
</tr>
<tr>
<td></td>
<td><a href="mailto:dennis.fiore@usda.gov">dennis.fiore@usda.gov</a></td>
<td></td>
</tr>
<tr>
<td>Northern Rockies</td>
<td>VACANT</td>
<td>Follow Agency Ordering Procedures</td>
</tr>
<tr>
<td>Northwest and Alaska</td>
<td>Jacob Gear</td>
<td>Karen Curtiss</td>
</tr>
<tr>
<td></td>
<td>(541)-589-4669</td>
<td>Work: (541) 383-5583</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:jacob.gear@usda.gov">jacob.gear@usda.gov</a></td>
<td>Cell: (541) 480-8246</td>
</tr>
<tr>
<td>California</td>
<td>Lance Noxon</td>
<td>Zachary</td>
</tr>
<tr>
<td></td>
<td>Phone: (707) 562-9167</td>
<td>Ellinger(702)-239-1927</td>
</tr>
<tr>
<td></td>
<td>Cell: (530) 412-2332</td>
<td><a href="mailto:zellinger@blm.gov">zellinger@blm.gov</a></td>
</tr>
<tr>
<td></td>
<td><a href="mailto:Lance.noxon@usda.gov">Lance.noxon@usda.gov</a></td>
<td></td>
</tr>
</tbody>
</table>
Community Mitigation Assistance Teams (CMAT)

Community Mitigation Assistance Teams help communities build sustainable local capacity for wildfire mitigation. This can be accomplished during high fire risk periods before, during or after a wildfire when awareness of the need for risk reduction and the likelihood of action is highest.

The team works collaboratively with community partnerships to address immediate and long-term wildfire risk challenges and integrates community fire adaption and resilient landscapes concepts outlined in the National Cohesive Wildfire Management Strategy.

CMAT Configuration

- Teams number 3 to 8 people depending on community need and deployment training opportunities.
- Teams are comprised of a team lead, mitigation specialists and may include trainees. Additional support position may be required and will be jointly determined by the team lead and the ordering unit.
- Team members represent federal, state, local government and non-government partners who specialize in effective community wildfire risk reduction.
- Team members are name requested as Technical Specialists (CMAT) through established ordering channels.
CMAT Leads

Jonathan Bruno  (719) 433-6775  jonathan@cusp.ws

To request a CMAT: complete the request form located at:
https://www.fs.usda.gov/managing-land/fire/cmat and submit to team leads listed above.

Fire and Aviation Safety Teams (FAST)

Fire and Aviation Safety Teams assist Agency Administrators during periods of high fire activity
by assessing policy, rules, regulations, and management oversight relating to operational issues.
They can also provide the following:

• Provide guidance to ensure fire and aviation programs are conducted safely.
• Assist with providing immediate corrective actions.
• Review compliance with Occupational Safety and Health Administration (OSHA) abatement plans, reports, reviews, and evaluations.
• Review compliance with Interagency Standards for Fire and Fire Aviation Operations.

FAST reviews can be requested through the GACC to conduct reviews at the state/regional and local level. If a more comprehensive review is required, a national FAST can be ordered through the NICC.

FASTs will be chartered by their respective GACG, with a delegation of authority, and report back to the GACG.

FAST reports include an executive summary, purpose, objectives, methods and procedures, findings, recommendations, follow-up actions (immediate, long-term, and national issues), and a letter delegating authority for the review. FAST reports should be submitted to the GACG, with a copy to the Federal Fire and Aviation Safety Team (FFAST) Chair within thirty days.

FAST Configuration

FASTs include a Team Leader, who is either an Agency Administrator or Fire Program Lead with previous experience as a FAST member; a Safety and Health Manager; and other individuals with a mix of skills from Fire and Aviation Management.

FAST Mobilization Process

FASTs are requested through established ordering channels to the GACCs, for reviews at the local, State/Regional or Geographic Area level. If a more comprehensive review is required, a National FAST can be ordered through NICC. FASTs are ordered using an Overhead Group request.

Aviation Safety and Technical Assistance Team (ASTAT)

ASTATs enhance safe, efficient, and effective aviation operations. An ASTAT provides assistance to unit and aviation managers, flight crews, and incident management teams for increasing,
ongoing or declining incident aviation activity.

ASTATs assist and review helicopter and/or fixed wing operations on wildland fires. During high levels of aviation activity, it is advisable to request an ASTAT.

If an ASTAT cannot be filled internally, the request may be placed with NICC through established ordering channels using individual overhead requests. ASTATs receive an assignment briefing with management concerns and/or issues identified in a letter delegating authority, which establishes the roles of the team and its expectations.

The teams will provide daily feedback to the person(s) identified in the delegation of authority. Teams will conduct an exit briefing and will provide a written report prior to demobilization.

**ASTAT Configuration**

The following configuration, or a similar combination of positions based upon the needs of the ordering unit, will be used when ordering an ASTAT.

- THSP – Aviation Safety Manager
- THSP – Operations Specialist (helicopter and/or fixed wing)
- THSP – Pilot Inspector
- THSP – Maintenance Inspector (optional)
- THSP – Avionics Maintenance Inspector (optional)
- ACDP – Aircraft Dispatcher (optional)

**Serious Accident Investigation Teams (SAIT)**

SAITs are mobilized to investigate serious wildland fire accidents. Serious wildland fire accidents are defined in the Interagency Standards for Fire and Fire Aviation Operations: [https://www.nifc.gov/policies/pol_ref_redbook.html](https://www.nifc.gov/policies/pol_ref_redbook.html)

Team members ordered through established channels will be mobilized as THSPs. Requests for SAIT members mobilized will be placed using individual overhead requests.

**Normal SAIT Configuration is as follows:**

- THSP – Team Leader
- THSP – Chief Investigator
- THSP – Advisor/Safety Manager
- THSP – Interagency Representative
- THSP – Subject Matter Expert (experienced in specialized occupation)
- THSP – Public Affairs Office
Northern Rockies Supplement

Critical Incident Stress Management Teams (CISM) – Peer Support

A critical incident is an event unusually stressful to an individual which may cause either an immediate or delayed emotional reaction that surpasses the individual’s available coping mechanisms.

CISM teams may be ordered through normal dispatch channels for fire incidents involving any of the Northern Rockies wildland fire agencies. Contact respective agency officials for assignment procedures to be used during non-fire incidents.

Critical Incidents that may signal the need for critical incident stress debriefing include:

Single incident stress events, such as:

- Line of Duty death of a co-worker
- Personal traumatic injury or near miss
- Family member severe illness or death
- Aviation accident
- Shelter deployment
- Motor vehicle accident
- Disaster recovery work
- Co-worker critical injury or death
- Incidents perceived as threatening (both physically and psychologically)
- Suicide (Fire & Non-Fire)

Cumulative stress events, such as:

- Scenes of destruction - immersion in disaster
- Concerns of evacuees
- Exposure to environmental hazards and disease
- Safety compromised in initial chaos
- Lack of resources, changes in assignment

When a Critical Incident Occurs

CISM teams may be ordered through NRCC using established ordering channels in IROC using an Overhead Group Request; Team, Critical Incident Stress. A team will normally consist of one to four individuals including a contractor provided clinician and two to three agency-provided peer group members. Designation of an agency liaison from the requesting unit may also be required.

The on-duty NRCC coordinator is authorized to dispatch CISM teams within the NRGA. The following procedures will be completed when the resource request is in support of wildland fire operations or another emergency incident in which the response is provided through the dispatch centers:

- The on-duty NRCC coordinator will contact the peer team coordinator (listed in table...
below) who will confirm the name and phone number of the peer team leader. This information will be added to the documentation section of the resource order for the CISM team.

Peer Group Coordinators

<table>
<thead>
<tr>
<th>Peer Team Coordinator</th>
<th>Office Phone</th>
<th>Cell Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tony Mailet</td>
<td>406-821-2155</td>
<td>406-370-6080</td>
</tr>
<tr>
<td>Dan Cottrell</td>
<td>406-329-4986</td>
<td>847-217-6692</td>
</tr>
</tbody>
</table>

- The on-duty NRCC coordinator will inform the peer team coordinator of the contact on the incident or fire, which should be on the resource order from the IMT or local dispatch center.
- The peer team coordinator will call one of the EAP Clinicians on the peer team list directly, to see if that clinician is available for an assignment.
- Peer team coordinator will contact the EAP with a direct request for the CISM peer team clinician. EAP Contact - 24/7 EAP Contact (800) 869-0276.
- Peer team coordinator will contact the NRCC with peer team member names for the assignment.
- The on-duty NRCC coordinator or desk dispatcher will fill the IROC order for the CISM team with the clinician and peer team members as rostered subordinate requests. NRCC will fill the request for the clinician with the fill by agreement feature of IROC. Individual subordinate requests for peer team members will be placed to the individual’s current dispatch center. An electronic copy of the filled CISM team resource order (recommend PDF file format) will be emailed to the peer team coordinator (contact team coordinator taking the request for email address).

Note: If a request is received for a CISM team in support of an USFS non-wildfire event, contact the peer team coordinator.

For non-wildfire events for other agencies, contact your respective agency officials for agency protocol.

Other items to consider when mobilizing a Critical Incident Stress Management Peer Team

- Work with the ordering dispatch center to request the CISM team as soon as the need is recognized. In most cases it is desirable to debrief the affected crew within 72 hours after the incident. Specific arrangements regarding timing of the debriefing will be discussed with peer team coordinator.
- Assess who may need debriefing (i.e. fire responders, fellow workers, others attached to the critical incident, IMTs, etc.). You may wish to discuss additional debriefing needs with the CISM team when they arrive.
- When a critical incident occurs, there is often an impact on the Incident Management Team and dispatch. They may also need to be debriefed by the CISM team. The IMT’s
Human Resource Specialist (HRSP) will act as the liaison for the IC in requesting CISM resources and coordinating all CISM needs for the incident.

- Keep crew and others informed of the general status of the injured. If there is no information, tell them that.
- The CISM team should, whenever possible, precede the investigation team.
- The CISM team should be consulted prior to returning the crew involved in the critical incident to work or releasing them to their home units.
- Follow-up debriefing(s) may be required once crews or individuals return to home units.

Specialized Personnel

Fallers and Faller Modules

Agency Fallers and Faller Modules

Agency sawyers are ordered as “O” requests (FAL2, FAL1) Intermediate or Advanced. If a swamper is needed, order an “O” request for a firefighter with a minimum Basic faller endorsement (FAL3).

Agency Faller Modules are ordered as a single Overhead Request; Module, Faller (module of 2 fallers) and each faller must be qualified as an Advanced Faller (FAL1). An order for a swamper may be filled by an individual with a minimum qualification as an Intermediate Faller (FAL2); however, the lead sawyer must be a fully qualified Advanced Faller (FAL1). All individuals must be fully qualified as firefighters with an arduous fitness rating.

Competed Agreement Fallers and Faller Modules

Competed agreement fallers and faller modules are available in the Northern Rockies and are ordered as Overhead Group Requests; Faller, Single or Module. Modules should be ordered without configuration. Dispatch of the modules and fallers will follow the dispatch priority list (DPL) order. The configurations available to order are:

- Professional Single Faller
- Professional Faller Module (2 fallers)

All competitive fallers and faller modules will come with necessary equipment including PPE, two chainsaws per faller, and a 4WD-capable vehicle. For more information, reference the Northern Rockies Faller Module Solicitation:

https://gacc.nifc.gov/nrcc/dispatch/equipment_supplies/agree-contract/solicitations.htm

Fireline Explosives and Hazard Tree Blasting

Fireline Explosives and Blasters with fire qualifications are available throughout the Northern Region of the Forest Service. Zone dispatch centers should use IROC to determine the closest resources and product availability. Explosives may be ordered with a qualified blasting team for fireline with a minimum of one certified blaster (FLEB) and one crewmember (FLEC). For hazard tree mitigation one certified blaster is required. Fireline blasters are to be red carded
FLEB or FLEC. Hazard tree blasters can be ordered as a FLEB or THSP. Those that are not red carded can blast hazard trees on wildland incidents provided they have an escort on the line. Orders for Fireline Explosives and Blasters will be placed through normal dispatch channels attached to overhead. Placing “With Product,” in special remarks can expedite acquiring explosives.

Place an overhead order for the blasting team members.

- As a minimum, 1 FLEB and 1 FLEC (Fireline)
- 1 Certified Blaster (Hazard Tree)
- Coordinate with Lead Blaster on type, quantity, and location of product. **

It is recommended to order more than the minimum personnel for guarding and other procedural purposes although local resources or fire personnel can be utilized at the discretion of overhead and the blaster in charge.

The following product is approved for fireline construction.

- **Detagel Continuous Presplit, (watergel) 1¼ inch.** Almost no one makes Detagel anymore, but some caches still have some supply. Lead Blasters listed below would just need to check what’s available.

Transportation Requirements

- **Ground Transportation:** Any personnel transporting explosives must have a commercial driver’s license with hazard materials endorsement and follow proper DOT regulations. Only two people including the driver may ride in the vehicle hauling explosives.

- **Air Transportation:** Explosives may be transported by both fixed wing and rotor wing aircraft. This is at the pilot’s discretion and airport authorities must give prior approval for takeoff and landing of transport aircraft. Reference NWCG Standards for Aviation Transport of Hazardous Materials, PMS 513 at: https://www.nwcg.gov/sites/default/files/publications/pms513.pdf

Note: Explosives can only be delivered to a person with Blaster Trainee or high certification.

**Lead Blasters can help in locating qualified personnel and assist in helping locate product. They can also assist in logistics and transport if needed. Feel free to contact Jon Airhart (406) 546-1509, cell (406)471-0935, or Steve Petesch (208) 267-6755, cell 208-610-3598.

**National Federation of Federal Employees (NFFE) Union Representative – FS Incidents**

Union Officials are to be notified when there are 300 or more Forest Service personnel at an incident. Notify Terri Anderson NFFE Forest Service Council Vice-President for the Northern Region at cell number 406-381-8189 (primary) or office number 406-363-7112 (secondary).

**Northern Rockies Human Resource Specialist (HRSP)**

An HRSP must be established on fires when 300 or more people are assigned to the incident. For incidents with less than 300, Incident Commanders should examine the situation to
determine if a Human Resource Specialist is warranted. The role of the HRSP is to provide a point of contact for incident personnel to discuss civil rights and human resource concerns and to advise and assist incident management on proper actions to take to handle inappropriate acts or conditions. A trainee HRSP will not be dispatched without a fully qualified HRSP at or en route to the incident.

Order in IROC as an O# HRSP. Fill with a locally available resource. If none are available locally, or from your center’s neighbors, place the request to NRCC. NRCC will place requests using closest available forces from the approved HRSP list provided by the NRCG HRSP coordinator.

The Northern Rockies Human Resource Specialist Coordinator is currently vacant. During the core fire season, June 1 through October 1, the HRSP coordinator distributes a priority list to all Northern Rockies dispatch centers listing qualified HRSPs and HRSP trainees along with phone numbers and unit IDs.

**Northern Rockies Incident Medical Specialist Personnel**

Northern Rockies IMS personnel can be dispatched within the Northern Rockies geographic area only, with the exceptions of Region 6 (the Northwest geographic area) and Region 10 (Alaska). These exceptions are allowed under a MOU between the geographic areas.

IMS personnel are dispatched as single resources:

- **IMSM – Manager**
- **IMSA – Assistant Manager**
- **IMST – Technician**

**Note:** All Northern Rockies Incident Management Teams have an IMSM (who may also be a MEDL) attached to the team. Each IMT may have pre-orders established for IMS members and supplies or the orders may be placed from the incident by the MEDL or IMSM. For Type III incidents, orders will be based on need and supplies ordered accordingly.

Resource requests for IMS positions are filled first using closest forces within a dispatch zone, then by placing a resource request via the neighborhood and lastly by placing the request to NRCC. NRCC will place requests to non-neighborhood dispatch zones within the NRGA or, if necessary, to NICC for other out of region IMS personnel.

Name requests for IMS personnel should be accepted to meet training and experience requirements and to accomplish other objectives established by the IMS program. Name requests must include a brief statement in the special needs block describing the need for the individual specified.

**Note:** Personnel red carded with only EMTB/EMTF (Basic), AEMT/AEMF (Advanced), Paramedic/EMPF or MEDL (Medical Unit Leader) are NOT interchangeable with the IMS positions. When ordering IMS resources specifically with the fireline (Arduous) qualification, they will be ordered as EMTF with IMS level in special needs (Example: order EMTF with IMST (IMSA) required in special needs).

**Note:** The 500 Person First Aid Station Kit (NFES 81835), should be ordered with Northern Rockies IMS personnel. It is configured to provide a pre-determined set of first aid supplies.
and is stocked with over-the-counter medications for incidents. The NFES 81835 also has costly components which require specific skills in their use.

**Fireline qualified AEMF/EMPF/EMTF Competed Agreements**

Competed agreement for these resources is available in the NRGA and are ordered as “O” requests without configuration. Dispatch of the resources will follow the dispatch priority list (DPL) order.

- 3 Host Centers in MT: MT-BDC, MT-HDC, MT-MDC
- 2 Host Centers in ID: ID-GVC, ID-CDC

Order as:

- AEMF – Advanced Emergency Technician, Fireline
- EMPF – Paramedic, Fireline
- EMTF – Emergency Medical Technician, Fireline

Qualified resources will come with all necessary equipment including PPE, and an off-road capable vehicle that has high clearance and is 4-wheel drive. Vehicle is utilized for transport to and from the fireline, not for patient transport.

For more information, reference the Northern Rockies Solicitation at: [https://gacc.nifc.gov/nrcc/dispatch/equipment_supplies/agree-contract/solicitations.htm](https://gacc.nifc.gov/nrcc/dispatch/equipment_supplies/agree-contract/solicitations.htm)

**Suppression Modules**

The Northern Rockies discourages breaking up organized crews into small groups for suppression use. However, Type 2IA crews can be ordered and are structured to be broken into squads for initial attack. If Type 2IA crews are not available, suppression modules may also be ordered for this purpose.


In some cases, it may be appropriate to send an engine with the suppression module. Local procedures may require that local sources of engines be exhausted before moving engines across zone or GAC boundaries. Check with the requesting dispatch before dispatching an engine with the suppression module.

**WFDSS Support Resources**

For support needs that cannot be met at the local level, the first point of contact is their Agency Point of Contact (POC) listed below. For federal agencies; if an agency POC is not available, contact one of the other listed federal POCs. If field users cannot reach any POC, they can contact the Wildland Fire Management Research, Development, & Application (WFM RD&A) group, part of the National Fire Decision Support Center (NFDSC), which has also been established for WFDSS support. All requests for assistance should be made to a NRGA agency
POC before contacting the NFDSC.

_**Ordering Process**_

Order WFDSS support as a “THSP” overhead position with the inclusion of host agency only; document in Special Needs “for local agency WFDSS support”.

WFDSS needs that can be supported include software assistance, decision documentation, fire behavior analysis, and role/privilege/ownership assignments. During incidents, other Agency POCs can assign roles.

At Geographic Area Preparedness Levels 4 and 5, the Agency POCs will coordinate workload, i.e., prioritize the assignment of Analyst-assisted Fire Behavior runs (GA Editors will have lists of Fire Behavior Specialists) and assist any Geographic Area MAC Group to summarize and display decision support products.

Please note: An (*) by the individuals name in the table indicates that person has a Geographic Editor Role in WFDSS (for assigning roles, privileges, & ownership).

**NRGA WFDSS Agency Points of Contact**

<table>
<thead>
<tr>
<th>AGENCY</th>
<th>NAME</th>
<th>EMAIL ADDRESS</th>
<th>OFFICE PHONE</th>
<th>CELL PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIA</td>
<td>Bryce Rogers</td>
<td><a href="mailto:bryce.rogers@bia.gov">bryce.rogers@bia.gov</a></td>
<td>406-247-7949</td>
<td>406-696-5055</td>
</tr>
<tr>
<td>BIA</td>
<td>Reeve Armstrong*</td>
<td><a href="mailto:reeve.armstrong@bia.gov">reeve.armstrong@bia.gov</a></td>
<td>720-484-3203</td>
<td>303-921-2196</td>
</tr>
<tr>
<td>BLM</td>
<td>Karly DeMars*</td>
<td><a href="mailto:kdemars@blm.gov">kdemars@blm.gov</a></td>
<td>406-538-1991</td>
<td>406-366-2434</td>
</tr>
<tr>
<td>FWS</td>
<td>Tate Fisher*</td>
<td><a href="mailto:Tate_fischer@fws.gov">Tate_fischer@fws.gov</a></td>
<td>303-236-8124</td>
<td>720-635-1977</td>
</tr>
<tr>
<td>FWS</td>
<td>Kevin Beck</td>
<td><a href="mailto:kevin_beck@fws.gov">kevin_beck@fws.gov</a></td>
<td>406-727-7400</td>
<td>406-370-9937</td>
</tr>
<tr>
<td>IDL</td>
<td>Scott Hayes*</td>
<td><a href="mailto:shayes@idl.idaho.gov">shayes@idl.idaho.gov</a></td>
<td>208-666-8647</td>
<td>507-459-2227</td>
</tr>
<tr>
<td>IDL</td>
<td>Andrew Mock</td>
<td><a href="mailto:amock@idl.idaho.gov">amock@idl.idaho.gov</a></td>
<td>208-666-8630</td>
<td></td>
</tr>
<tr>
<td>MTD</td>
<td>Matt Hall*</td>
<td><a href="mailto:Matthall@mt.gov">Matthall@mt.gov</a></td>
<td>406-542-4304</td>
<td>406-544-5102</td>
</tr>
<tr>
<td>NRC</td>
<td>Matt Hall*</td>
<td><a href="mailto:Matthall@mt.gov">Matthall@mt.gov</a></td>
<td>406-542-4304</td>
<td>406-544-5102</td>
</tr>
<tr>
<td>ND</td>
<td>Ryan Melin*</td>
<td><a href="mailto:Ryan.Melin@ndsu.edu">Ryan.Melin@ndsu.edu</a></td>
<td>701-328-9985</td>
<td>701-220-1475</td>
</tr>
<tr>
<td>FS</td>
<td>Ryan Melin*</td>
<td><a href="mailto:Ryan.Melin@ndsu.edu">Ryan.Melin@ndsu.edu</a></td>
<td>701-328-9985</td>
<td>701-220-1475</td>
</tr>
<tr>
<td>NPS</td>
<td>Diane Abendroth*</td>
<td><a href="mailto:Diane_abendroth@nps.gov">Diane_abendroth@nps.gov</a></td>
<td>307-690-7759</td>
<td></td>
</tr>
<tr>
<td>NPS</td>
<td>Windy Bunn*</td>
<td><a href="mailto:windy_bunn@nps.gov">windy_bunn@nps.gov</a></td>
<td>928-606-5599</td>
<td></td>
</tr>
<tr>
<td>USFS</td>
<td>Jonathan Olsen*</td>
<td><a href="mailto:Jonathan.olsen@usda.gov">Jonathan.olsen@usda.gov</a></td>
<td>406-868-7926</td>
<td></td>
</tr>
<tr>
<td>USFS</td>
<td>Kristen Sanders</td>
<td><a href="mailto:kristen.sanders@usda.gov">kristen.sanders@usda.gov</a></td>
<td>406-329-3534</td>
<td>208-559-2129</td>
</tr>
</tbody>
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