# Script for Reporting a UAS situation to the FAA’s ARTCC

Place call as soon as possible to the appropriate Air Route Traffic Control Center to the Area Managers Desk. See phone numbers below.

# Preliminary

Reporting Party: Name/phone number: Date/Time of UAS Situation: \_

# General Information

* This is \_(name) from \_ (agency).
* We are currently responding to a wildfire in the

(Geographic location).

* This situation has occurred at \_ (description of location such as 23 miles NW of Placerville airport or within the TFR.)
* I would like to officially report an Unmanned Aircraft (drone) situation. (or use the word “intrusion” if there is a TFR.)

# Drone information

* There are (provide the number of known drones) flying at (altitude if known) \_direction of flight (if known).
* The drone(s) is a \_ (describe color, size and if it is a fixed wing, quad copter, etc)

# Law Enforcement Information

* We have/have not notified Law Enforcement.
* (Name of Law Enforcement such as Highway Patrol, BLM LE, USFS LE, Sherriff’s Department, etc.)

is responding.

# Operator information

* We have/have not located the operator (or)
* Law Enforcement has located the operator and is talking to them.
* We are/are not grounding our aircraft (or)
* We have grounded our fixed wing aircraft (or)
* We have pulled back our fixed wing aircraft but our helicopters are remaining on site.

# TFR information

* There is (or is not) a TFR. The TFR number is 5/xxxx.
* Please report this on the Defense Event Network (DEN).
* If needed – here is the latitude and longitude:
* My phone number is and my e-mail is:

# Reporting documentation

Date/time call made to ARTCC Person reported to: Agency Point of contact for follow-up questions: **ARTCC WATCH Desk Phone numbers**:

ABQ- 505-856-4500

Anchorage – 907-269-1103

Atlanta – 770-210-7622

Boston – 603-879-6655

Chicago – 630-906-8341

Cleveland – 440-774-0426

Denver – 303-651-4248 Ft Worth – 817-858-7503

Honolulu – 808-840-6201

Houston – 281-230-5560

Indianapolis – 317-247-2242

Jacksonville- 904-549-1537 Kansas City – 913-791-8500 LA Center: 661-265-8205

Memphis – 901-368-8234

Miami – 305-716-1588

Minneapolis – 651-463-5580 New York – 631-468-5959 Oakland – 510-745-3331 Salt Lake – 801-320-2560 Seattle – 253-351-3520

Washington DC – 703-771-3470