

PROPERTY LOSS OR DAMAGE REPORT  Fire Suppression		1. Crew Name or No. (O#, A#, E# or C#) <b>C-12 Smolkey IHC</b>	2. ID NO (Form OF-288) Not Applicable
		3. ISSUED TO (Individual Name [point of contact], Home Unit & Address, email and telephone numbers - fax, cell, work, etc.) <b>John Doe (406) 555-1234 (cell)</b> <b>Smolkey Ranger Dist jdoe@fs.fed.us</b> <b>Bear National Forest (406) 111-5555 (fax)</b> <b>1234 S. Bear Street Forest, MT 59000 (406) 111-5554 (office)</b>	
4. ISSUING OFFICE OR CAMP NAME (Name of Incident Agency and the Incident Number) <b>MT-PID-000093 Pine District BLM</b>			
5. FIRE NAME <b>Pine Fire</b>	6. FIRE NO. (Fire Accounting Code) <b>JBB1</b>	7. TYPE EMPLOYEE (Mark one with "X") <input checked="" type="checkbox"/> Regular Govt <input type="checkbox"/> Casual Firefighter/AD <input type="checkbox"/> Other _____	
8. DESCRIPTION OF PROPERTY LOST OR DAMAGED (Include Property/Serial No. if applicable. If request is for such items as parts of an equipment or vehicle, include approx year or of age of equipment.)			QUANTITY
a. North Face Xtreme Sleeping Bag			1
b. Garmin Ultra GPS			1
c. Cache NFES Red Gear Bag			1
9. Employee report on circumstances of loss or damaged to property listed: (Be specific - date, place, division on fire; be descriptive of damage, loss, how did it occur, etc.) <b>We were being spike camped out on division B and our gear was being sling loaded to us by helicopter. Do to weight limits, my bag was sent in a seperate load from the rest of the crew. Unfortunately when the helicopter was mid-way to the landing spot high winds caused the load to swing dangerously. The pilot had to release the sling and my bag was lost in the spruce canyon. We tried to retrieve it, but it was too steep for us to climb down to. I am submitting an employee claim for my personal items, but my red bag, sleeping bag and GPS were government.</b>			
10. SIGNATURE <b>John Doe</b>			11. DATE <b>XX/XX/2016</b>
12. Witness report: (Be specific - date, place, division on fire; be descriptive of damage, loss, how did it occur, what did you see, etc.) <b>I am the squad boss on the Hotshot crew for John. I was with him when we heard on the radio that his bag was lost. I was also with him when we tried to hike down into Spruce canyon. I can confirm everything he has said is true.</b>			
13. SIGNATURE <b>Todd Moore</b>			14. DATE <b>XX/XX/2016</b>
15. Fire Boss or Property Control Officer comments regarding loss or damage:  <b>Please see next page. Do not fill this area out.</b>			
16. SIGNATURE —	17. TITLE —	18. DATE —	

Requestor Name: Smolkey ITC (John Doe)

Resource Order#: C-12

**Incident Supervisor:**

Comments: This occurred just as John said on the 1st page. We tried to retrieve the bag, but couldn't due to safety.

Name and Position: Barb Johnson, DIVS "B"

Contact Phone and Email: (406) 555-5555 bjohnson@nps.gov

Do Not Recommend  Recommended

Signature & Date: Barb Johnson xx/xx/2016

**Subject Matter Expert:**

Ground Support  Communications  Computer Specialist  Other: Air Branch Director

Comments:

After talking to the Helibase manager and helicopter pilot, their story confirms what John has said. We have filed a SafeCom for that mission. I have also seen spruce canyon and it is unlikely the bag can be retrieved. While I know the crew's sleeping bags are brand new - the GPS is about 6+ years old.

Name and Position: DAVE Thomas

Contact Phone and Email: (406) 111-1236 d7thomas@bia.gov

Do Not Recommend  Recommended

Signature & Date: [Signature] xx/xx/2016

**Finance Section Chief:**

Comments: This appears to be a valid claim, but I recommend issuing an ST# for the GPS at a depreciated value of only \$50 and the sleeping bag at the cache value of \$150 per IIBMT. I have informed the employees of this policy.

Name and Position: Sarah Williams, FSC2

Contact Phone and Email: (406) 222-1212 sbwilliams@fws.gov

Do Not Recommend  Recommended

Signature & Date: Sarah B. Williams xx/xx/2016

\* Also the supply unit was able to replace the red bag from their cache.

Incident Agency Representative: (IBA/Fire Admin Representative, etc.)

Note: This final approval may be delegated to the IMT IC or FSC.

**Decision:**

Do Not Approve  Approved

Approved with the following contingencies:

I approve the replacement of the red bag from the incident's supply unit, the sleeping bag up to the cache amount of \$150 and the GPS at a depreciated value (current market used on Amazon) of \$50.

Comments:

See contingencies above, and attached print out of Amazon website pricing used to justify GPS depreciation amount.

Name and Title: Robert Jackson, IBAN Signature & Date: Robert Jackson xx/xx/2016

Contact Phone: (208) 333-4455 cell Email: rjackson@fs.fed.us

**Supply Unit:**

Sent to dispatch on: (date) xx/xx/2016 Resource Order Assigned: # S-1026, 1027 and 1028 CS SUPPL

### INCIDENT REPLACEMENT REQUISITION

INCIDENT ORDER NUMBER <b>MT-PID-000093</b>				ISSUE NUMBER (FOR CACHE USE)			
INCIDENT NAME <b>Pine Fire</b>				ACCOUNTING/MANAGEMENT CODE <b>PNJBB1 (0117)</b>			
AGENCY BILLING ADDRESS NAME <b>Montana Bureau of Land Management</b>				AGENCY SHIPPING ADDRESS NAME <b>Bear National Forest</b>			
UNIT NAME <b>Pine District</b>				UNIT NAME <b>Smokey Ranger District</b>			
BILLING ADDRESS <b>7300 Hwy 12</b>				ADDRESS (NO P.O. BOX) <b>1234 South Bear Street</b>			
CITY <b>Pine</b>		STATE <b>MT</b>		ZIP <b>59100</b>		CITY <b>Forest</b>	
						STATE <b>MT</b>	
						ZIP <b>59000</b>	
AUTHORIZED BY <b>Charles Stockham</b>				PERSON ORDERING <b>John Doe</b>			
TITLE <b>SUPL</b>				TITLE			
TELEPHONE NUMBER <b>(406) 444-4546</b>				TELEPHONE NUMBER <b>(406) 555-1234 (c)</b>			
DATE/TIME ORDERED <b>XX/XX/2016 18:00</b>				DATE/TIME REQUIRED <b>XX/XX/2016 12:00</b>			
REQUESTED METHOD OF DELIVERY <b>Purchase at Home Unit</b>							
REQUEST NUMBER	NFES NO.	QUANTITY	U/I	ITEM DESCRIPTION	PAGE	OF 1	
S-1026	—	1	ea.	Sleeping Bag Replacement -		Purchase at Home Unit	
				*** Not to exceed \$150.00 ***			
S-1027	—	1	ea.	GPS Replacement -		Purchase at Home Unit	
				*** Not to exceed \$50.00 ***			
S-1028	000281	1	ea	Bag-Tent, Personal Gear Pack			
				Replaced by the incident's supply unit and <u>not</u> to be purchased at home. S# for incident supply cache replacement.			
<del>Charles Stockham SUPL XX/XX/2016</del>							
				S# issued by dispatch (as noted with limits above) are attached. SC			

## INSTRUCTIONS FOR INCIDENT REPLACEMENT REQUISITION

### TYPE I OR TYPE II INCIDENTS

The incident Supply Unit Leader (SPUL) will be responsible for handling incident replacement requisitions when a Type I or Type II incident management team is assigned. The SPUL approves replacement requests based on Engine Accountability sheets or other fire equipment inventory documents approved by the requesting resource's home unit.

- If equipment and supplies are available at the incident for replacement, the request is filled at the incident supply unit.
- If equipment and supplies are unavailable at the incident for replacement, AND the requesting resource is not being immediately demobilized, the Supply Unit will place a resource order for needed items through appropriate channels to the servicing fire cache. The order will be shipped to the incident and replacement will take place at the Supply Unit.
- If equipment and supplies are unavailable at the incident for replacement, AND the requesting resource is being demobilized, an Incident Replacement Requisition will be completed by the Supply Unit and forwarded to the geographic area cache.
- All national geographic area caches will accept Incident Replacement Requisitions.
- Authorized approvals and signatures MUST be included on the requisition. For Type I and II incidents, these approvals are limited to: Incident Supply Unit Leader, Logistics Section Chief, Support Branch Director, Incident Commander or Agency Administrator or Representative.

### TYPE III OR TYPE IV INCIDENTS

The hosting unit agency administrator or representative, such as the Fire Management Officer, will be responsible for handling incident replacement requisitions on Type III and IV incidents. The agency representative approves replacement requests based on Engine Accountability sheets or other fire equipment inventory documents approved by the requesting resource's home unit.

- If equipment and supplies are available at the incident for replacement, the request is filled at the incident host unit.
- If equipment and supplies are unavailable at the incident for replacement, AND the requesting resource is not being immediately demobilized, the hosting unit will place a resource order for needed items through appropriate channels to the servicing fire cache. The order will be shipped to the incident and replacement will take place at the host unit.
- If equipment and supplies are unavailable at the incident for replacement, AND the requesting resource is being demobilized, an Incident Replacement Requisition will be completed by the host unit and forwarded to the geographic area cache.
- All national geographic area caches will accept Incident Replacement Requisitions.
- Type III and IV incident approvals are limited to the Agency Administrator or Representative (i.e., Fire Management Officer).

Replacement orders must be processed within 30 days of control of the incident.

The incident's servicing cache may forward completed requisitions to the requesting unit's geographic area cache for processing.

If a cache is unable to fill the request (i.e., does not stock item), the cache will forward request to the closest cache that does stock the item for processing.