

Great Basin Standard Operating Guide For Contracted Equipment

Revised 03/22/2017



Introduction

This guide is intended for use by dispatchers, procurement personnel and IMTs. The guide will supplement Geographic Area Mobilization Guides and serve as a quick reference for dispatch and incident personnel to mobilize and manage contract equipment.

The guide is broken out into sections dealing with mobilization, priority dispatching, equipment typing and some contract specifications.

General Information

In February of 2016, the Forest Service completed the VIPR to ROSS interface. The VIPR to ROSS interface allows pertinent vendor information to be shared electronically, to reduce errors and increase the efficiency of dispatching those resources in ROSS.

Types of Solicitations & Agreements

Incident contracted equipment fall into two different categories:

- Competitive Incident Blanket Purchase Agreements – SF-1449 (IBPA)

IBPAs may be competitive agreements awarded as required by the National Solicitation Plan¹. Dispatch Priority Lists (DPL) will be generated for each category and type of equipment. Priority dispatch procedures will be discussed further in this document.

- Incident Only Emergency Equipment Rental Agreements (EERAs OF-294)

Incident only agreements may be entered into only after solicited/awarded agreements have been exhausted, cannot meet ordering specifications or, resources are not under a competitive solicitation in the Great Basin. The agreement is valid only for the duration of the incident.

- A Contracting Officer can enter into an “Incident Only” agreement/EERA with a vendor for a piece of equipment. This is normally done in the event local and neighbor resources are unavailable and DPLs have been depleted.
- Documentation on an “Incident Only” EERA should include that there are no DPL resources available in the area to meet the date and time needed.
- The EERAs are valid only for the duration of that particular incident and shall not be reassigned without validating that IBPA equipment is not available, then a new Incident Only agreement must be written for that specific incident.
- For orders outside of the Great Basin (GB) it is the responsibility of the Ordering Geographic Area to negotiate EERAs GB will identify known resources and the hiring will be done by that ordering geographic area. (The piece of equipment should be negotiated to include transport if needed)
- For equipment inspections, discuss with the ordering unit, in the best interest of all parties involved, the local unit may assist in inspections.

Web Based VIPR and Equipment Information

National AQM Incident Procurement Website

<http://www.fs.fed.us/business/incident/>

¹ Available on the web at the National Incident Procurement website

This is the primary site for information regarding Acquisition Management, IBPAs and National Standard Templates. Below is a brief listing of the major components of this site and the most frequently requested information:

- Vendor information about contracting with the government. <http://www.fs.fed.us/business/incident/keyLinks.php>
- National Solicitation Templates for each category of equipment, competed and non-competed. <http://www.fs.fed.us/business/incident/solicitations.php>
- National Solicitation Plan for competitive solicitations. <http://www.fs.fed.us/business/incident/static/National%20Solicitation%20Plan%20for%20I-BPAs,%20revised%20December%203,%202013.pdf>
- Key contact personnel in the WO and each Region. <http://www.fs.fed.us/business/incident/contacts.php>
- Vendor agreements search by vendor or agreement number. http://www.fs.fed.us/business/incident/vipr_agreements.php
- Dispatch Priority Lists generated by VIPR. <http://www.fs.fed.us/business/incident/dispatch.php>

Great Basin Coordination Center Website

<http://gacc.nifc.gov/gbcc/>

Great Basin Incident Procurement and Interagency Incident Business Management information can be found under the following link paths:

Equipment/Supplies

- VIPR Dispatch Priority Lists
- VIPR preseason agreements (VIPR web site where you can obtain a copy of vendors agreement)
- USFS AQM Incident Procurement
- Equipment inspection forms
- Great Basin Standard Operating Guide for Contracted Equipment

Incident Business Management

- Great Basin supplements to the IIBMH
- Work Rest guidelines
- Incident operations driving standards

Great Basin Contract Equipment Committee

This committee is chartered under the Intermountain Regional FAM director to develop and coordinate contract equipment standards, policy and procedures providing guidance for the contracting program. This committee evaluates VIPR agreements and is the point of contact from the field in providing input to the National VIPR program on suggested changes to solicitations.

Mobilizing IBPA Equipment Utilizing Dispatch Priority Lists (DPL)

The following equipment has been solicited and awarded IBPAs in the Great Basin: **Orders for these categories of equipment must be placed utilizing Dispatch Priority Lists.**

Chipper Types 1-3

Clerical Units

Communications Trailers
Crew Carrier Bus
Single Faller/Faller Module (2 fallers)
Fuel Tender Types 1 – 3
GIS Unit Types 1- 3
Heavy Equipment (Dozer/Excavator/Transport)
Heavy Equipment w/Water (Pumper Cat/Skidgine/Soft Track)
Helicopter Operation Support Trailer
Mechanics w/Service Truck Types 1 -2
Misc. Heavy Equipment (Feller Buncher/Mulcher Masticator/Road Grader/Skidder)
Potable Water/Gray Water/Mobile Handwash Station
Refrigerated Trailer Types 1-3
Sleeper Units
Vehicle w/driver
Water Handling (Engine/Support Tender/Tactical Tender)
Weed Washing Unit

DPLs have been generated for each of these types of equipment. These DPLs are automatically populated to the website below. DPLs for each dispatch center are available at Great Basin Coordination Center web site under Equipment/Supply.

<http://www.fs.fed.us/business/incident/dispatch.php>

These resources may be ordered from neighboring dispatch centers or on Incident Only Emergency Equipment Rental Agreements (EERA's OF 294). For immediate needs such as Initial Attack dispatchers may bypass the DPL and order the closest resource to the incident.

“When a state agency has responsibility for the suppression of a wildfire, they are not obligated to use the Federal DPLs.”

Attributes

DPLs may have special attributes listed for that specific type of equipment. If an attribute is not listed on the DPL then dispatchers must follow the priority listings. Dispatchers may only deviate from the DPLs and skip down the priority lists when orders include attributes for that equipment listed on the DPL. (Example: engines that have special attributes such as CAFS Units). When resource requests for engines are received requiring “special attributes”, the dispatcher shall order the first engine from the DPL that meets that criteria and document reason for deviation. After a resource ordered from DPL returns from assignment and is available, it will return to original position on the DPL.

When dispatching Planned-Need Equipment such as for a large incident, the dispatch center will use the DPLs for their unit. During planned-need dispatches, when the available resources within a dispatch zone are exhausted, order resources through normal dispatch procedures including ordering from neighboring centers. Before orders are accepted by any priority dispatch contractor, the **specific** piece of equipment or person on the priority dispatch list ordered (by VIN, serial number or name) must be able to meet the date and time requirements established by the incident. The contractor must send the piece of equipment that is requested on the resource order.

When orders are being filled, if the contractor cannot be reached, the dispatcher shall follow normal dispatching procedures just as they would for any resource that they cannot contact. If date and time is critical

and there is no answer, dispatchers shall document their call and move down the list to the next available vendor. Not responding to a call does not remove a contractor from the DPL. Repeated non-responsiveness shall be brought to the attention of the CO and may be grounds for contract action. **Dispatchers must carefully document all of these calls and actions.**

Typing Information

Throughout this guide, typing information is per the awarded contract. Some resource items in ROSS may not be identified by type as named in the solicitation/agreement. The type and size of resource requested should be specified in Special Needs.

How to Order

Orders for contracted equipment will be processed thru ROSS. Follow local dispatch procedures and protocol. Determine the type of resource needed, including specific needs such as amount, gallon capacity, length, off road etc.

How to Fill

Unless otherwise specified you should ALWAYS use the DPLs to fill outstanding requests.

- Assign the vendor ranking highest in priority from the DPL, providing they can meet the needed date and time.
- Document all actions taken as you go thru your list such as: No answer, Resource/Vendor is not available, committed etc.
- Dispatch must use the Host Dispatch Center DPL until it is exhausted.
- Once all options/resources are depleted, including ordering from your neighbors, document in ROSS and place order up to the GBCC.
- If any contractors within the Host Dispatch Area declined a resource order based on the original Date/Time needed, and the Date/Time needed is renegotiated, it is imperative that the Host Dispatch Center reoffer the request to local DPL resources that declined the original order because they may be able to meet the “new” Date/Time needed.
- Do NOT use “Fill with Agreement” for resources that are stasured resource items in ROSS.
- Only Fill by Agreement when a resource item is not stasured in ROSS.

Demobing of Equipment

Demob priorities shall be established by the IC. Equipment that has been hired under the competitive solicitation process, as opposed to “Incident Only” agreements, should be considered when establishing demob priorities. It is preferred to retain or reassign Great Basin Contract Equipment over out of Region Contracted Equipment when selecting demob priorities

Examples of when Contracting Officer or Contracting Officers Representative should be notified of Contractor issues:

- Equipment fails inspection, is non-compliant or has received an unsatisfactory performance evaluation.
- Claims by Contractor that are not resolved at the incident.
- Contractor personnel issues (qualifications, no valid driver’s license or med card, inappropriate behavior, inner crew personnel issues, hostile attitude or work environment).
- Vehicle or personnel accidents or injuries.

- Contractor does not meet date and time as identified on resource order (excessive travel time).
- Repeatedly unavailable.
- Vendor sends wrong equipment as ordered on resource order.
- Equipment breaks down on incident and cannot be repaired.
- DPL issues.
- Any time contract interpretation is needed or suggested changes in contract specifications.
- Underage contractor employee (under 18 years old).
- Clarification of shift lengths, R&R or length of assignment.
- Questions about invoicing.
- Demobed for cause (not following directions, performance etc.).
- Inappropriate use of drugs or alcohol.
- Any issues that cannot be resolved or that need to be elevated.
- Two Contractor pieces of equipment with the same Unit ID#.
- Vendor complaints about agency personnel requiring vendor to perform tasks outside of contract specs.
- Contractor repositioning of equipment.
- Excessive vendor calls to dispatch.

Document, document, document then forward to appropriate CO/COR immediately so issue can be resolved in a timely manner. Any form of documentation is ok, handwritten, email, daily diary, unit log. Without proper documentation there may be little or no recourse for legally taking action against a contractor. Complete performance evaluations and submit to original CO on the agreement. This mandatory element is the responsibility of the user unit.

IBPA Competitive Equipment Information

The following is a brief listing of the most frequently needed information on each equipment category that has been competitively solicited and is subject to priority dispatching. For a complete listing of requirements and specifications all solicitations are available on the National Solicitation Templates website.

Buses

Crew Carrier:

General Information: National agreement managed by the USFS. School bus type typical for transportation of 20 person crew, appropriate for gravel or mountain roads for short duration travel. Must have internal storage for gear and external storage for saw/fuel. All Buses must be inspected prior to putting passengers on board.

Detailed Information: The solicitation and the current bus awards can be found at: <https://www.fs.fed.us/fire/contracting/> You will have to click on this link <mailto:fsaqmisb@fs.fed.us> to request a copy of the contract with current solicitations.

Staffing & Personnel Requirements for Crew Carrier

- Annual Fire Refresher Training (must carry certification card)
- Personal Protective Equipment (PPE)
- 1 skilled licensed operator

Type of List: DPL by Dispatch Zone

Great Basin Naming Convention

- BUS – CREW CARRIER – VENDOR NAME – LAST 6 OF VIN # - UNIQUE IDENTIFIER

How to order: Order in ROSS

CATALOG: Equipment

CATEGORY: Transportation

CATALOG ITEM: Transportation, Bus, Crew Carrier

Coach Bus

General Information:

- 40+ passenger with reclining seats, A/C, toilet; for long duration highway travel.
- Hired locally and procured by commercial invoice, paid by Government Credit Card
- Paid by Commercial Invoice

Detailed Information: If crew mobilization will exceed eight hours (8), it is recommended that transport on a coach –type bus be utilized. Not suitable for off road use. Motor coaches and other commercial over-the-road passenger carriers shall be commercially contracted and procured locally, and shall be paid by government charge card.

Staffing & Personnel Requirements:

- 1 Skilled licensed operator

How to Order: Order in ROSS

Consider special needs – Will the bus stay with the crew? If sending crew by Coach Bus is a Crew Carrier needed when they get to fire? The dispatch center filling the crew request orders the appropriate bus as a *support request* under the crew order. Do not retain control of the bus.

CATALOG: Equipment

CATEGORY: Transportation

CATALOG ITEM: Transportation, Bus Coach

How to Fill: Fill with Agreement

Method of Hire: Commercial Invoice, Government Credit Card

Chipper

General Information: Regional agreement managed by the USFS. All types must be equipped with an in-feed mechanism that operates in forward, reverse and stop modes.

Specific Information: Specify self-propelled or tow behind. Optional: Boom feed if required.

Type of List: DPL by Dispatch Zone

Staffing & Personnel Requirements:

- 2 person crew required for all types
- Annual Fire Refresher Training (must carry certification card)
- Personal Protective Equipment (PPE) – provided by the government

Typing Information:

- Type 1: 18" min. diameter capacity
- Type 2: 13" – 17" diameter
- Type 3: 9" – 12" diameter

Great Basin Naming Convention:

- CHIPPER – TYPE – VENDOR NAME – LAST 6 of VIN #

How to order: Order in ROSS, Specify attributes in special needs

CATALOG: Equipment

CATEGORY: Miscellaneous

CATALOG ITEM: Chipper - Type 1, 2 or 3

Method of Hire: Daily Rate

Clerical Support Unit (Copy Service)

General Information: National Contract managed by the USFS.

Detailed Information: The Clerical Trailer DPLs are through 3 dispatch centers within the Great Basin. Those centers are: Boise Interagency Dispatch Center (ID-BDC), Northern Utah Interagency Fire Center (UT-NUC) and Sierra Front Interagency Dispatch Center (NV-SFC). Unit is fully self-contained w/generator and all operating supplies.

Staffing & Personnel Requirements: Personnel shall be skilled in the use and operation of all equipment that is in the unit including desktop applications such as Microsoft Office, and capable of performing basic word processing functions. No PPE required.

Great Basin Naming Convention:

CLERICAL SUPPORT UNIT – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS

CATALOG: Equipment

CATEGORY: Miscellaneous

CATALOG ITEM: Clerical Support Unit

You will place the order up to the GACC if you are not one of the 3 listed dispatch centers or a neighbor of one.

Method of Hire: Daily Rate plus cost of copies and other services. Mob and Demob mileage rate from the equipment city and state they designated in their offer. Vendor must meet date and time needed.

Excavators (w/Transport)

General Information: Regional agreement managed by the USFS. Refer to agreements for specific attributes. May include: clamshell bucket, dozer blade, steep ground excavator.

Type of List: DPL by Dispatch Zone

Staffing & Personnel Requirements

- Annual Fire Refresher Training (RT-130) (must carry certification card)
- Personal Protective Equipment (PPE) Contractor's responsibility
- Commercial Driver's License (CDL) for transports, when required
- All operators shall be able to operate the equipment safely up to the manufacture's limitations (i.e. experience working in steep terrain, timber, etc.)

Typing Information:

- Type 1: 156+ HP rating
- Type 2: 111 – 155 HP rating
- Type 3: 81 – 110 HP rating
- Type 4: 80 HP rating

Attributes:

- Clamshell Bucket
- Up Down Blade or Dozer Blade
- Steep Ground Excavator

Great Basin Naming Convention:

EXCAVATOR – T1 (T2, 3, or 4) – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS. Specify attributes in special needs.

CATALOG: Equipment

CATEGORY: Miscellaneous

CATALOG ITEM: Excavator – T1, T2, T3 or T4

Method of Hire: Daily Rate. Payment will be based on 50% of the Daily Rate for periods less than 8 hours.

Faller/Faller Module

General Information: Regional Agreement managed by the USFS.

Note: Overhead requests for FAL1, FAL2, and FAL3 are for agency fallers only.

Type of List: DPL by Dispatch Zone

Staffing & Personnel Requirements

- Annual Fire Refresher Training (RT-130) (must carry certification card)
- Personal Protective Equipment (PPE)
- All Faller Modules are dispatched with PPE, two chainsaws per faller and a 4 x 4 vehicle. Operator must be accompanied at all times by agency personnel qualified at or above the firefighter one (FFT1) level
- Arduous Work Capacity Test

Typing Information:

- **Type 1 Professional Single Faller**, three years (over 1,000 hours) experience in the commercial logging industry as a timber faller. Agency Faller Certification is not required.
- **Type 1 Professional Faller Module**, two Professional Single Fallers working as a module

Great Basin Naming Convention:

MODULE – FALLER – T1 SINGLE – NAME OF COMPANY – UNIQUE IDENTIFIER – DISPATCH IDENTIFIER/UNIQUE #

MODULE – FALLER – T1 MODULE – NAME OF COMPANY – MODULE # – DISPATCH IDENTIFIER/MOD #

How to Order: Order in ROSS

CATALOG: Overhead

CATEGORY: Groups

CATALOG ITEM: Module, Faller or Faller, Single

Method of Hire: Daily Rate – For fractional day's payments will be based on 50 percent of the Daily Rate for periods less than 8 hours.

Feller Bunchers (w/transport)

General Information: Regional agreement managed by the USFS. Refer to agreements for specific attributes such as: Cutting Heads: Bar Saw, Rotating Disc Saw or Harvester Head. Carrier Type: Tracked or Rubber –Tired (Wheeled) plus minimum requirements.

Type of List: DPL by Dispatch Zone

Staffing & Personnel Requirements

- Annual Fire Refresher (RT-130) (must carry certification card)
- Personal Protective Equipment (PPE) Provided by the Contractor
- All operators shall be able to operate the equipment safely up to the manufacturer's limitations (i.e. experience working in steep terrain, timber, etc.)
- Commercial Driver's License (CDL) (for transports, when required)
- Operator must be accompanied at all times by agency personnel qualified at or above the firefighter one (FFT1) level

Typing Information:

- Type 1 Feller Bunchers: 226+HP
- Type 2 Feller Bunchers: 160 – 225 HP

Great Basin Naming Convention:

FELLER BUNCHER – TYPE 1 OR T2 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS

CATALOG: Equipment

CATEGORY: Miscellaneous

CATALOG ITEM: Feller Buncher, Type 1 or 2

Method of Hire: Daily Rate + mileage rate for Mob & Demob (Transport), with Operator

Fuel Tender

General Information: Regional agreement managed by the USFS. Fuel Tender shall be fully registered as a commercial vehicle and be current with all DOT, EPA and state inspection requirements. Refer to agreement for specific requirements.

Type of List: DPL by Dispatch Zone

Staffing & Personnel Requirements:

- One operator per shift
- Commercial Driver's License (CDL) with the appropriate endorsements and medical card valid for the state in which the operator resides
- All operators shall be able to operate the equipment safely up to the manufacturer's limitations
- Must be able to accept all major credit cards and provide receipts

Typing Information:

- Type 1: 2500 gallons +
- Type 2: 1500 to 2499 gallons
- Type 3: 1000 to 1499 gallons

Great Basin Naming Convention:

FUEL TENDER – Type 1, T2 or T3 – VENDOR – Last 6 OF VIN#, Unique Identifier

How to Order: Order in ROSS

- Specify fuel preference in Special Needs

CATALOG: Equipment

CATEGORY: MISCELLANEOUS

CATALOG ITEM: Fuel Tender T1, T2 or T3

Method of Hire: Daily Rate

GIS Units (w/transport)

General Information: National agreement managed by the USFS.

Detailed Information: The GIS Units' DPLs are through 3 dispatch centers within the Great Basin. Those centers are: Boise Interagency Dispatch Center (ID-BDC), Northern Utah Interagency Fire Center (UT-NUC) and Sierra Front Interagency Dispatch Center (NV-SFC). Unit is fully self-contained w/generator and all operating supplies.

Type of List: DPL from the 3 dispatch centers mentioned above.

Staffing & Personnel Requirements:

- All GISS personnel shall be trained in accordance with NWCG Wildland Fire Qualifications Systems Guide PMS 310-1 for this position.
- The Contractor may be required to provide one or more GIS Specialist(s), GISS.

Typing Information:

- Type 1: Total of 6 workstations, 4 of those with computers
- Type 2: Total of 4 workstations, 2 of those with computers
- Type 3: Total of 5 workstations, no computer required

Naming Convention:

TRAILER – GIS – T1, T2 OR T3 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS – Specify Type of Unit in Special Needs, with or without GISS

CATALOG: Equipment

CATEGORY: Trailer

CATALOG ITEM: Trailer – GIS

Method of Hire: Daily rate for the unit. Additional daily rate for GIS personnel if ordered. Optional Satellite Internet, paid separately.

Gray Water Truck

General Information: Regional Agreement managed by the USFS.

The host incident unit may designate the gray water dumping site; if not, the contractor is required to identify an approved dumping site. The dumping site cost, if any, will be paid by the Government directly or by reimbursement to the gray water Contractor. A copy of the billing statement from the owner of the dumping site to the Contractor must be submitted to the Government if a Contractor requests reimbursement.

D.2.1.2.3 Contractor is responsible for obtaining all Septic Pumper Disposal Site Permission Slips to apply waste to land.

Type of List: DPL by Dispatch Zone

Equipment Requirements:

- Must have county permit from the county/state of residence
- May be either vacuum or centrifugal pump
- Must be free of leaks and have sealed system
- Government provides the dump site

Typing Information:

- Type 1: 4000 gallons +
- Type 2: 2500 – 3999 gallons
- Type 3: 1000 – 2499 gallons
- Type 4: 400 – 999 gallons

Naming Convention:

GRAY WATER TRUCK – TYPE 1, T2, T3 OR T4 – VENDOR – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to order: Order in ROSS – In Special Needs specify Type

CATALOG: Equipment

CATEGORY: Gray Water Truck

CATELOG ITEM – Gray Water Truck, Type 1, T2, T3 or T4

Method of Hire: Daily Rate. Government pays dumping fees.

Handwash Station (Trailer Mounted)

General Information: Regional solicitation managed by the USFS.

Detailed Information: Government provides Potable Water. Gray water removal will be the responsibility of the Government.

Type of List: DPL by Dispatch Zone

Typing Information:

- Minimum of 8 sinks up to 10
- 12 – 14 sinks
- 16 + sinks

There is no “typing” per say, you would need to define in special needs the number of sinks needed.

Naming Conventions

HANDWASH STATION (TRAILER MOUNTED) - # OF SINKS – VENDOR – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to order: Order in ROSS, consider putting # of sinks needed in special needs

CATALOG: EQUIPMENT

CATEGORY: MISCELLANEOUS

CATALOG ITEM: HANDWASH STATION

Method of Hire: Daily, Weekly or Monthly Rate

Handwash Station (Portable):

General Information: At the present the Great Basin has made the decision not to solicit for Portable Handwash Stations (2 sinks) with foot pump or Porta Potties. Follow local procedures.

Type of List: Local resource list, or service and supply plan.

Typing Information:

Portable – Two sink Unit (2 sinks) with foot pump

- Potable Water – Contractor responsibility
- Gray Water Disposal – Contractor responsibility

How to Order: Order in ROSS as a Supply.

CATALOG: Supply

CATEGORY: Service, Sanitation

CATALOG ITEM: Service – Handwashing Station

Document in Special Needs the type of service you are requesting i.e., daily, weekly etc.

Mileage will be paid for the servicing of porta potties and handwash stations.

Method of Payment: May be paid on a commercial invoice or signed up on an EERA. Daily, weekly or monthly rate plus service charge and mileage.

Heavy Equipment (Dozer)

General Information: Regional Agreement managed by the USFS. Refer to agreement for specific requirements and attributes. Ex. Grapple, Rippers, Low Ground Pressure

Typing Information:

- Type 1: Min. 200 HP - 320 HP
- Type 2: Min. 100 HP – 199 HP
- Type 3: Min. 50 HP – 99 HP

Type of List: DPL by Dispatch Zone

Staffing & Personnel Requirements:

- Annual Fire Refresher (RT-130) Training (must carry certification card or certificate)
- Personal Protective Equipment (PPE), contractor provided
- Fireline Supervision will be provided

Great Basin Naming Convention:

DOZER – TYPE 1, T2 OR T3 – VENDOR NAME – LAST 6 OF VIN# - UNIQUE IDENTIFIER

How to Order: Order in ROSS, Add specific attributes needed in special needs. Example Grapple, Rippers, Winch or Low Ground Pressure

CATALOG: Equipment

CATEGORY: Dozer

CATALOG ITEM: Type 1, 2, or 3

Note: No separate E# for the transport.

Method of Hire:

Daily rate plus mileage to mob and demob (Transport). Rate includes service truck. Pilot cars and all permits are the vendor's responsibility

Heavy Equipment (Excavators)

General Information: Regional agreement managed by the USFS. Refer to the agreements for specific attributes. May include: clamshell bucket, dozer type, up-down blade, steep ground excavator.

Type of List: DPL by Dispatch Zone

Staffing & Personnel Requirements:

- Annual Fire Refresher Training (RT-130) (must carry certification card or certificate)
- Personal Protective Equipment (PPE), contractor provided
- Fireline Supervision will be provided by the Government

Typing Information:

- Type 1: 156+ HP rating
- Type 2: 111 – 155 HP rating
- Type 3: 81 – 110 HP rating
- Type 4: 60 – 80 HP rating

Great Basin Naming Convention:

EXCAVATOR – TYPE 1(T2, 3, 4) – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to order: Order in ROSS. Specify attributes in special needs

CATALOG: Equipment

CATEGORY: Miscellaneous

CATALOG ITEM: Excavator Type 1, 2, 3, 4

Method of Hire: Daily Rate. Transport -No separate E# for the transport (included with Dozer). Document on shift ticket. Pilot cars and all permits are the vendor’s responsibility.

Heavy Equipment (Transports) (Stand Alone)

General Information: Regional agreement managed by the USFS.

Transport must be licensed to operate interstate if going out of the state. Must have carrier and cargo insurance coverage for the value of the equipment being hauled. Pilot cars and all permits are the vendor’s responsibility.

Type of List: DPL by Dispatch Zone.

Staffing & Personnel Requirements:

- Annual Fire Refresher Training (must carry certification card)
- Personal Protective Equipment (PPE), Contractor provided
- Commercial Driver’s License (for transports, when required).

Typing Information:

- Type 1: >70,000 lbs carrying capacity
- Type 2: 35,001 – 69,999
- Type 3: up to 35,000

Naming Convention:

LOWBOY – TYPE 1, 2, OR 3 – VENDOR NAME – LAST 6 OF VIN #, UNIQUE IDENTIFIER

How to Order: Order in ROSS, Specify Type

CATALOG: Equipment

CATEGORY: Transportation

CATALOG ITEM: Lowboy

Method of Hire:

For any time under hire for at least 8 hours, the government will pay no less than the minimum daily guarantee, or the mileage rate, whichever is greater.

Heavy Equipment W/Water (Pumper Cat)

General Information: Regional Agreement managed by the USFS.

Type of List: DPL by Dispatch Zone.

Staffing & Personnel Requirements:

- Annual Fire Refresher Training (must carry certification card)
- Contractor provided PPE

Typing Information:

- Type 1: min. 500 gallons
- Type 2: 325 – 499 gallons
- Type 3: 200 – 324 gallons

Naming Conventions:

PUMPER CAT – Type 1, 2 or 3 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to order: Order in ROSS

CATALOG: Equipment

CATEGORY: Miscellaneous

CATALOG ITEM: Pumper Cat

Method of Hire:

Pumper Cat – Daily Guarantee

Transport – Minimum Daily & Mileage

Heavy Equipment W/Water (Skidgine)

General Information: Regional agreement managed by the USFS.

Type of List: DPL by Dispatch Zone.

Staffing & Personnel Requirements:

- Annual Fire Refresher (RT-130) Training (must carry certification card or certificate)
- Contractor provided Personal Protective Equipment (PPE)

Typing Information:

- Type 1: min. of 1,200 gallons
- Type 2: 800 – 1,199 gallons
- Type 3: 400 – 799 gallons
- Type 4: 200 – 399 gallons

Naming Convention:

SKIDGINE – TYPE 1, 2, 3, 4 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS
CATALOG: Equipment
CATEGORY: Miscellaneous
CATEGORY ITEM: Skidgine

Method of Hire:

Skidgine – Daily Guarantee
Transport –Mileage for mob/demob

Heavy Equipment W/Water (Soft Track)

General Information: Regional agreement managed by the USFS.

Type of List: DPL by Dispatch Zone.

Staffing & Personnel Requirements:

- Annual Fire Refresher (RT-130) Training (must carry certification card or certificate)
- Contractor provided Personal Protective Equipment (PPE)

Typing Information:

- Type 1: 600 gallons

Great Basin Naming Convention:

SKINGINE - SOFT TRACK – T1 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS
CATALOG: Equipment
CATEGORY: Miscellaneous
CATEGORY ITEM: Skidgine/Softtrack

Method of Hire: Daily plus mileage for Mob/Demob

Helicopter Support Trailer

General Information: National agreement managed by the USFS.

Detailed Information: The Helicopter Support Trailer DPLs are through 3 dispatch centers within the Great Basin. Those centers are: Boise Interagency Dispatch Center (ID-BDC), Northern Utah Interagency Fire Center (UT-NUC) and Sierra Front Interagency Dispatch Center (NV-SFC). Unit is fully self-contained w/generator and all operating supplies

Staffing & Personnel Requirements:

Fully qualified technician that is able to maintain and program provided equipment (i.e. radios, computers, etc.)

Type of List: DPL by Dispatch Zone at the 3 Centers mentioned above.

Typing: None but must be a minimum of 26' length X 8' wide, with a maximum width of 8' 6". Excluding tongue.

Great Basin Naming Convention:

TRAILER – HOS – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS

CATALOG: Equipment

CATEGORY: Trailer

CATALOG ITEM: Trailer – Helicopter Operations Support (HOS)

Method of Hire: Daily rate. (Satellite Internet or High Speed is **optional** and must be documented on the resource order)

Mechanic w/ Service Truck

General Information: Regional agreement managed by the USFS.

Type of List: DPL by Dispatch Zone.

Typing:

- Type 1 Mechanic w/Service Truck, appropriate for heavy construction or logging equipment
- Type 2 Mechanic w/Service Truck, appropriate for autos, light & heavy trucks, class 1 - 8

Staffing & Personnel Requirements:

- Annual Fire Refresher (RT-130) Training (must carry certification card or certificate)
- Contractor provided Personal Protective Equipment (PPE)
- Heavy Equipment - must have a minimum of 3 years' experience at the journeyman level on field repairs of heavy construction or logging equipment
- Automotive, Light and Heavy Truck must have a minimum of 3 years' experience at the journeyman level on all classes of light and medium trucks. DOT air brake qualifications
- Commercial Driver's License (CDL) (when required)

Great Basin Naming Convention:

MECHANIC W/ SERVICE TRUCK – T1 OR 2 – VENDOR NAME – LAST 6 OF VIN#, MECHANIC NAME

How to Order: Order in ROSS

CATALOG: Equipment

CATEGORY: Miscellaneous

CATEGORY LIST: Mechanic w/ Service Truck T1 or T2

Method of Hire: Daily Rate

Note: Because the priority list is sorted by mechanic, rotation of mechanics through a long-duration assignment does not always provide a replacement mechanic from the same vendor. To avoid this, the incident needs to either release the first mechanic and order the next on the list or give the mechanic in place days off as needed to mitigate work/rest guidelines.

Misc. Heavy Equipment (Feller Buncher)

General Information: Regional agreement managed by the USFS. Refer to agreements for specific attributes such as: Cutting head, leveling cab, and cut capacity.

Type of List: DPL by Dispatch Zone.

Staffing & Personnel Requirements:

- Annual Fire Refresher (RT-130) Training (must carry certification card or certificate)
- Contractor provide Personal Protective Equipment (PPE)
- Operator must be accompanied at all time by agency personnel qualified at or above the firefighter one (FFT-1) level

Typing Information:

- Type 1 Feller Bunchers: 226+ HP
- Type 2 Feller Bunchers: 160 – 225 HP

Great Basin Naming Convention:

FELLER BUNCHER – TYPE 1 OR 2 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to order: Order in ROSS

CATALOG: Equipment

CATEGORY: Miscellaneous

CATALOG ITEM: Feller Buncher, Type 1 or 2

Method of Hire: Daily, Plus mileage rates for mob/demob (Transport) with Operator

Misc. Heavy Equipment: (Mulcher Masticator Boom Mounted)

General Information: Regional agreement managed by the USFS

Type of List: DPL by Dispatch Zone.

Staffing & Personnel Requirements:

- Annual Fire Refresher (RT-130) Training (must carry certification card or certificate)
- Contractor provide Personal Protective Equipment (PPE)
- Operator must be accompanied at all time by agency personnel qualified at or above the firefighter one (FFT-1) level

Typing Information:

- Type 1: 156+ HP
- Type 2: 111 – 155 HP
- Type 3: 81 – 110 HP
- Type 4: 60 – 80 HP

Great Basin Naming Convention:

MULCHER MASTICATOR – T1, 2, 3, 4 – VENDOR NAME – LAST 6 OV VIN# - UNIQUE IDENTIFIER

How to Order: Order in ROSS

CATALOG: Equipment

CATEGORY: Miscellaneous

CATALOG ITEM: Mulcher/Masticator

In special needs add Boom Mounted and Type 1, 2, 3 or 4. Boom mounted typing based on excavator HP.

Method of Hire: Daily, Plus mileage rate for Mob and Demob (Transport), with Operator

Misc. Heavy Equipment (Strip Mulcher Masticator)

General Information: Regional agreement managed by the USFS

Type of List: DPL by Dispatch Zone.

Staffing & Personnel Requirements:

- Annual Fire Refresher (RT-130) Training (must carry certification card or certificate)
- Contractor provide Personal Protective Equipment (PPE)
- Operator must be accompanied at all time by agency personnel qualified at or above the firefighter one (FFT-1) level

Typing Information:

- Type 1: 200 – 350 HP
- Type 2: 100 – 199HP
- Type 3: 50-99HP

Great Basin Naming Convention:

STRIP MULCHER MASTICATOR – T1, 2, 3, 4 – VENDOR NAME – LAST 6 OV VIN# - UNIQUE IDENTIFIER

How to Order: Order in ROSS

In special needs add Type 1, 2, or 3. Need to specify Tracked or Rubber-Tired (Wheeled) plus minimum requirements. Tracked or Rubber tired mounted typing based on dozer HP.

CATALOG: Equipment

CATEGORY: Miscellaneous

CATALOG ITEM: Strip Mulcher/Masticator

Method of Hire: Daily, Plus mileage rate for Mob and Demob (Transport), with Operator

Misc. Heavy Equipment (Road Grader)

General Information: Regional agreement managed by the USFS. 12 foot mold board minimum

Type of List: DPL by Zone Dispatch

Staffing & Personnel Requirements:

- Annual Fire Refresher (RT-130) Training (must carry certification card or certificate)

- Contractor provided Personal Protective Equipment (PPE)
- Operator must be accompanied at all times by agency personnel qualified at or above the firefighter one (FFT1) level when plowing fireline

Typing Information:

- Type 1: 165+HP
- Type 2: 120 – 164 HP

Great Basin Naming Convention:

ROAD GRADER – T1 OR T2 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS

CATALOG: Equipment

CATEGORY: Miscellaneous

CATALOG ITEM: Road Grader, Type 1 or 2

Method of Hire: Daily rate plus mileage rate for Mob and Demob (Transport). With operator.

Misc. Heavy Equipment (Skidder)

General Information: Regional agreement managed by the USFS. 12 foot mold board minimum

Type of List: DPL by Zone Dispatch

Staffing & Personnel Requirements:

- Annual Fire Refresher (RT-130) Training (must carry certification card or certificate)
- Contractor provided Personal Protective Equipment (PPE)
- Operator must be accompanied at all times by agency personnel qualified at or above the firefighter one (FFT1) level when plowing fireline

Typing Information:

- Type 1: 176+ HP
- Type 2: 100 – 175 HP
- Type 3: 60 – 99 HP

Great Basin Naming Convention:

SKIDDER – T1, 2 OR 3 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS

Special Needs: *Can be ordered with different grapple configurations or with winch line plus minimum requirements.*

CATALOG: Equipment

CATEGORY: Miscellaneous

CATALOG ITEM: Skidder, T1, 2, or 3

Method of Hire: Daily, plus mileage for mob and demob (Transport) with Operator.

Potable Water Truck

General Information: Regional agreement managed by the USFS.
The host incident unit will designate the water source.

Type of List: DPL by Zone Dispatch

Staffing & Personnel Requirements:

- One (1) qualified operator with each truck.

Typing Information:

- Type 1: 4,000 + gallons
- Type 2: 2,500 – 3,999 gallons
- Type 3: 1,000 – 2,499 gallons
- Type 4: 400 – 999 gallons

Equipment Requirements:

- Must have applicable State or Health Department license
- Arrives empty for inspection unless ordered otherwise
- Contractor must have a bacteriological sample into a certified lab within 2 working days of arriving at the incident

Great Basin Naming Convention:

POTABLE WATER TRUCK – TYPE 1, 2, 3 OR 4 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS.

CATALOG: Equipment

CATEGORY: ALL

CATALOG ITEM: Potable Water Truck, select the type

Method of Hire: Daily, with Operator

Refrigerated Trailer Unit

General Information: Regional agreement managed by the USFS.

Type of List: DPL by Zone Dispatch

Staffing & Personnel Requirements:

- None, the vendor delivers and drops the trailer. If there happens to be a mechanical issue they are called back to repair.

Typing Information:

- Type 1: 43'+
- Type 2: 29' – 43'
- Type 3: 20' – 28'

Equipment Requirements:

- All entrances shall have OSHA approved steps with platform at top that is level with the doorway
- Two compartments – 1 freezer, 1 refrigeration

Great Basin Naming Convention:

TRUCK/TRAILER REFRIGERATION – TYPE 1, 2 OR 3 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS.

CATALOG: Equipment

CATEGORY: Miscellaneous

CATALOG ITEM: Truck/Trailer Refrigeration

Special Needs: Add the Type or length of trailer needed

Method of Hire: Daily, Weekly or Monthly. Mileage for Mob and Demob

Vehicle w/Driver

General Information: Geographic agreement managed by the USFS.

Type of List: DPL by Zone Dispatch

Staffing & Personnel Requirements:

- One operator w/valid state driver's license
- RT-130
- Must be able to lift 45 lbs
- 8" high leather upper boots w/ lug soles
- Personal Protective Equipment w/ be provided by the Government

Typing Information:

- Pickup Type 1: GVWR of 8,501 lbs and greater, min. bed length 6.5'
- Pickup Type 2: GVWR of 6,001 to 8,500 lbs. min. bed length 6.5'
- Pickup Type 3: GVWR up to 6,000 lbs. min. bed length 5'
- Stakeside Type 1: GVWR 14,001 lbs and greater, specify if truck has dump/tilt box or lift gate
- Stakeside Type 2: GVWR 10,001 lbs. to 14,000 lbs., specify if truck has dump/tilt box or lift gate
- Sport Utility Vehicle: minimum 5 passenger, 2 wheel and 4 wheel drive
- Passenger Van: 7 – 9 passenger, 2 wheel and 4 wheel drive; vans larger than 9-passenger carrying capacity will NOT be awarded an agreement

Note: *Passenger or passenger carrying capacity minimums stated above includes the driver.*

Equipment Requirements:

- The full bed of the truck shall be available for incident use
- Adequate insurance for commercial operations

Great Basin Naming Convention:

PICKUP – TYPE 1 OR 2 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

SUV – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

STAKESIDE – TYPE 1 OR 2 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

VAN, PASSENGER – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS.

CATALOG: Equipment

CATEGORY: Transportation

CATALOG ITEM: Pickup, SUV, Stakeside, Van, Passenger

Select Features – All wheel drive, Winch, Crew Cab

Special Needs – Document if 4X4 is needed etc.

Method of Hire: Daily rate, plus mileage

Tents and Canopies

Local Hire, Pay on Commercial invoice.

Water Handling (Engines)

General Information: Geographic agreement managed by the USFS.

Type of List: DPL by Zone Dispatch

Typing Information:

- Type 3: 500 – 1500 gallons
- Type 4: 750 – 1499 gallons
- Type 5: 400 – 749 gallons
- Type 6: 150 – 399 gallons (4x4)

Staffing & Personnel Requirements:

- 1 each Single Resource Boss Engine (ENGB)
- 2 each Firefighter Type 1 or 2 (FFT1 or FFT2)
- Must carry contractor issued qualifications card and government issued photo identification
- Arduous Pack Test
- Annual Fire Refresher Training (RT-130)
- Contractor Provided Personal Protective Equipment (2 sets ea)

All wildland fire engines, shall consist of a crew of three (3).

Equipment Requirements:

- Two radios, one of which must be handheld
- Foam Proportioner
- Chain saw w/kit
- Minimum inventory as defined in specs

Great Basin Naming Convention:

ENGINE – TYPE 3, 4, 5 OR 6 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS.

CATALOG: Equipment

CATEGORY: Engine

CATALOG ITEM: Engine, Type

Special Needs: Note if 4x4 is needed, CAFS etc.

Method of Hire: Daily Rate

Water Handling (Support Water Tender)

General Information: Geographic agreement managed by the USFS.

Type of List: DPL by Zone Dispatch

Typing Information:

- Type 1: 4000+ gallons
- Type 2: 2500 – 3999+ gallons
- Type 3: 1000 – 2499 gallons

Staffing & Personnel Requirements:

- Annual Fire Refresher Training (RT-130) (must carry certification card or certificate)
- One qualified operator
- Contractor furnished Personal Protective Equipment (PPE), 2 sets

Equipment Requirements:

- One handheld or mobile radio
- Minimum inventory as identified in specs

Great Basin Naming Convention:

TENDER – SUPPORT – TYPE 1, 2, 3 OR 4 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS

CATALOG: Equipment

CATEGORY: Tender, Support

CATALOG ITEM: Type 1, 2, 3 or 4

Special Needs: All wheel drive

Method of Hire: Daily Rate

Water Handling (Tactical Water Tenders)

General Information: Geographic agreement managed by the USFS.

Type of List: DPL by Zone Dispatch

Typing Information:

- Type 1: 2000+ gallons
- Type 2: 1000 – 1999 gallons

Staffing & Personnel Requirements:

- Annual Fireline Refresher (RT-130) (must carry certification card or certificate)
- Commercial Driver's License, when required
- 1 each Firefighter Type 1 (FFT1)
- 1 each Firefighter Type 2 (FFT2)
- Must carry contractor issued qualifications card and government issued photo identification
- Arduous Pack Test
- Contractor Provided Personal Protective Equipment (2 sets ea)

Equipment Requirements:

- One handheld radio
- Spray bars
- Minimum inventory as required by specs

Great Basin Naming Convention:

TENDER, TACTICAL – TYPE 1 OR 2 – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS

CATALOG: Equipment

CATEGORY: Tender, Tactical

CATALOG ITEM: Type 1 or 2

Special Needs: Specify if you need All wheel drive or monitor

Method of Hire: Daily rate w/ 2 operators

Weed Washing Unit

General Information: Geographic agreement managed by the USFS.

The Government will: Provide wash water to the wash site, remove waste water, remove solid waste or designate an appropriate disposal site

Type of List: DPL by Zone Dispatch

Typing Information:

- Type 1: Self-Contained with Recycling Water System

Staffing & Personnel Requirements:

- Contractor Provided Personal Protective Equipment (2 sets ea)
- 2 Qualified Operators

Equipment Requirements:

- Type 1 – Self –Contained with Recycling Water System

Great Basin Naming Convention:

WEED WASHING UNIT – VENDOR NAME – LAST 6 OF VIN#, UNIQUE IDENTIFIER

How to Order: Order in ROSS

CATALOG: Equipment

CATEGORY: Miscellaneous

CATALOG ITEM: Weedwashing Unit

Method of Hire: Daily rate w/ 2 operators, mileage to/from site

Region 4 Contracting Officer Listing for 2017

Equipment	Contract Area	CO	Mail Performance Ratings to	CO Location	Contact Info
Chippers	Great Basin	Sierra Hellstrom	324 25th Street Ogden, UT 84401	FS - R4 Regional Office	801-625-5764 srhellstrom@fs.fed.us
Computers	COMMERCIAL ITEM				
Crew Carrier Buses	Nation-Wide	Bryce Pitchford	3833 S. Development Ave. Boise, ID 83705	FS - NIFC Boise	208-387-5231 bpitchford@fs.fed.us
Engine	Great Basin	Tonya Campbell	324 25th Street Ogden, UT 84401	FS - R4 Regional Office	801-625-5811 tonyamcampbell@fs.fed.us
Fallers	Great Basin	Sierra Hellstrom	324 25th Street Ogden, UT 84401	FS - R4 Regional Office	801-625-5764 srhellstrom@fs.fed.us
Fuel Tenders	Great Basin	Judy Martin	1405 Hollipark Dr. Idaho Falls, ID 83401	FS - IDAWY	208-557-5841 jbmartin@fs.fed.us
Heavy Equipment (inc. dozer, tractor plow, excavator, transport)	Great Basin	Tonya Campbell	324 25th Street Ogden, UT 84401	FS - R4 Regional Office	801-625-5811 tonyamcampbell@fs.fed.us
Misc. Heavy Equipment (inc. feller buncher, mulcher/masticator, road grader, skidder)	Great Basin	Judy Martin	1405 Hollipark Dr. Idaho Falls, ID 83401	FS - IDAWY	208-557-5841 jbmartin@fs.fed.us
Heavy Equipment with Water (inc. pumper cat, skidgine, sofrac)	Great Basin	Judy Martin	1405 Hollipark Dr. Idaho Falls, ID 83401	FS - IDAWY	208-557-5841 jbmartin@fs.fed.us
Mechanic Service Truck	Great Basin	Tonya Campbell	324 25th Street Ogden, UT 84401	FS - R4 Regional Office	801-625-5811 tonyamcampbell@fs.fed.us
Portable Toilets & Portable Hand Wash Stations	COMMERCIAL ITEM No longer solicited				
Potable/Gray Water & Trailer Mounted Hand Wash Stations	Great Basin	Tonya Campbell	324 25th Street Ogden, UT 84401	FS - R4 Regional Office	801-625-5811 tonyamcampbell@fs.fed.us
Refrigerated Truck/Trailer	Great Basin	Sierra Hellstrom	324 25th Street Ogden, UT 84401	FS - R4 Regional Office	801-625-5764 srhellstrom@fs.fed.us
Sleeper Units	Great Basin	Tonya Campbell	324 25th Street Ogden, UT 84401	FS - R4 Regional Office	801-625-5811 tonyamcampbell@fs.fed.us
Support Water Tender	Great Basin	Tonya Campbell	324 25th Street Ogden, UT 84401	FS - R4 Regional Office	801-625-5811 tonyamcampbell@fs.fed.us
Tactical Water Tender	Great Basin	Tonya Campbell	324 25th Street Ogden, UT 84401	FS - R4 Regional Office	801-625-5811 tonyamcampbell@fs.fed.us
Tent/Canopy	COMMERCIAL ITEM No longer solicited				
Trailers (Communications, Clerical, GIS and HOS)	Nation-Wide	Bryce Pitchford	3833 S. Development Ave. Boise, ID 83705	FS - NIFC Boise	208-387-5231 bpitchford@fs.fed.us
Weed Washing Units	Great Basin	Tonya Campbell	324 25th Street Ogden, UT 84401	FS - NIFC Boise	801-625-5811 tonyamcampbell@fs.fed.us
Vehicle w/driver	Great Basin	Judy Martin	1405 Hollipark Dr. Idaho Falls, ID 83401	FS - IDAWY	208-557-5841 jbmartin@fs.fed.us
Interagency Fire Contract Administrator	Great Basin	Cathy Baird	1249 S Vinnell Way St. 200 Boise, ID 83709	FS - R4 Regional Office	208-373-4126 c-208-866-7291 cbaird@fs.fed.us

Appendix A

The Basics for Contracted Equipment

Purpose: The purpose of this Briefing Paper is to provide an abbreviated reference that highlights the Boiler Plate requirements that are inherent in all National VIPR Agreements. The Boiler Plate reference may be supplemented with Contract Summaries that are specific to each VIPR award. This document will flow from the start of the agreement and progress through the agreement highlighting items that are common for all VIPR Agreements.

Contractor Bid Rates - Contractor's rates include all operating costs and vendors bid their equipment on a daily rate that is estimated to be between 12 and 16 hours. Contract employees are paid either an hourly wage or a flat daily rate. All efforts should be made to limit work beyond a 16-hour day. Work schedules must also be mitigated in order to meet 2:1 work/rest guidelines.

Wear and Tear -The extreme environment Contractor's equipment is subjected to may be beyond what is normally experienced and as a result, the Contractor agrees that what is considered normal wear and tear is in excess of what the resource is subjected to under normal operations and is reflected in their rates; therefore, claims for repairs should be limited. Directing equipment to operate off road or in extremely difficult terrain may result in equipment or tire damage that may result in a claim by the Contractor. Documentation is required to validate all claims.

Claims – Whenever possible, claims should be resolved at the incident. The original or a successor Contracting Officer may process unresolved claims by the Contractor. A successor Contracting Officer is any Contracting Officer acting within their delegated warranted authority and could include incident agency Contracting Officers or warranted Buying Team Leaders. Claims require supporting documentation that should be obtained from the incident where incident employees can best provide timely documentation.

Loss, damage or destruction - For equipment furnished under this agreement WITH operator, the Government shall not be liable for any loss, damage or destruction of equipment, except from the negligence, or wrongful act(s) of Government employee(s) while acting within the scope of their employment. Contractors are required have insurance to pay for damaged equipment and the Government is not liable unless the damage resulted from Government employees action.

Water handling Agreement Including Engines, Support Water Tenders and Tactical Water Tenders. The operators must be able to operate the equipment up to the manufacturer's limitations. Contractor personnel (engines/tactical water tenders) may be required to work away from their equipment and perform other incident duties and are required to have appropriate line gear.

Foam - Foam proportioners are required for all Engines and Tactical Water Tenders. If the Contractor's foam is ordered and used on the incident, the foam concentrate will be replaced or the contractor will be reimbursed for the actual cost of the foam. This should be documented on the shift ticket and reflected on the use invoice.

Personal Protective Equipment (PPE) - All Contractor personnel shall have the proper PPE (two sets) and PPE shall be worn upon arrival at the incident. The exception is Vehicle w/Driver where the Government may furnish the PPE.

Chain Saws - Engines shall have chainsaws with a minimum of 18 inch guide bar and a 3.0 cubic inch size motor. A chainsaw kit is required as well as wrap around leg chainsaw chaps, extra chain, chain file, felling axe, felling wedge and an OSHA approved fuel container and guide bar oil. The chainsaw may be used for mop-up operations, the clearing of access routes and emergency escape routes. The engine crew shall not perform as tree fallers. The agreement does not require faller certification.

Programmable Radio: Engines and Water Tenders -

Engines shall have a minimum of two narrow band capable radios (one shall be handheld), Support Water Tenders shall have a minimum of one radio (handheld or mobile), and Tactical Water Tenders shall have a minimum of one handheld radio. Additional radios may be checked out at the incident for special operations but the Contractor must have the minimum compliment of functional approved radios or they are considered noncompliant.

The contractor shall be capable of programming incident frequencies into their radios. At least two fully charged battery packs per radio are required at the beginning of each shift. Also the Government may provide replacement batteries.

Training - All line going Contractor personnel must have RT-130 Annual Fireline refresher and provide documentation upon request. All Contractor employees must be at least 18 years of age.

All Tactical Water Tender and Engine personnel shall be trained in accordance with NWCG Wildland Fire Qualifications System Guide PMS 310-1 and must carry Incident Qualification cards.

<u>Engine</u>	<u>Tactical WT</u>	<u>Support Water Tender</u>
1 – ENGB	1 – FFT1	1 – Operator (RT-130)
2 – FFT2 Min. <u>quals</u>	1 – FFT2 Min. <u>quals</u>	

Standard staffing requirements for all engines are three (3) crew members. If, after acceptance at the Incident, the Contracted Engine staffing is reduced by 1 FFTR the government may, at its option, elect to retain the resource and \$300 will be deducted from the daily rate. This is the Government's option and not the Contractor's. The Engine must have a qualified ENGB at all times.

Position Task Books – The Government may sign off trainee individual accomplishments on a PTB but they shall not sign off a contractor employee as meeting all the requirements of the position.

Travel Times – Government will estimate the travel time to and from the incident. The Contractor is expected to meet estimated arrival times listed on the resource order. If there is a large discrepancy it should be documented and may warrant further action.

Emergency Incident Driving - Contractor drivers are required to meet the same driving limitations as agency drivers. The agreement does not state that there will not be night mobilizations; however night mobilizations should be avoided per the Great Basin Mobilization Guide (chapter 10).

Work/Rest, Length of Assignment and Crew Change Out - Contracted personnel are required to follow the same 2:1 Work/Rest guidelines as agency personnel. The Contractor may replace personnel at any time to meet length of assignment limitations. Vendors are to ensure that replacement personnel are fully rested. Not meeting the Work/Rest and Length of Assignment guidelines may be grounds for contract action. Contracted resources are not subject to 30-day work limitations but must adhere to R&R policy.

Demobilization - The Incident Commander will determine demobilization priorities, however it is recommended that Region 4 Contractors have priority to remain on the incident over out of Region contracted resources.

Accountable, Durable and Consumable Goods - The Contractor shall arrive at the incident fully outfitted and prepared to perform under the terms of the agreement. If the resource arrives without all required equipment including PPE, they may be given 24 hours or a time frame established by the government to come into compliance. Inventories should be checked at pre-use inspections prior to travel to the incident. If a Contractor loses or breaks an item they may check out items from Supply to remain in compliance. If these items are not returned at Demob, they will be deducted from their invoice. Contractors will be charged for all Consumable Goods supplied by the Government except for plastic canteens, plastic sheeting, replacement radio batteries and replacement headlamp batteries.

Laundry Service - Contractors may utilize laundry services at no charge to the Contractor.

Contractor Hose and Compliments - The Contractor may be requested to leave Contractor owned hose and/or fittings on the line. It is a difficult process to track and reimburse the Contractor for these items so it is preferred that the Government plan to use Government supplies in these instances. Finance may assist in resolving Contractor supplies left on the incident but it will require documentation by the Government to substantiate this request. This can be done on the shift ticket or general message.

Contractors Representative - Unless otherwise designated, the operator(s) shall be considered the Contractor's Representative for this Agreement. These individuals represent the Contractor and are responsible for acquiring all documentation necessary for performance while under hire at the incident including filing of claims and verifying invoices. A claim may be submitted at any time by the Contractor. Government personnel shall not advise Contractors to file a claim but they may provide documentation addressing the issue. Problems with invoices should be resolved/corrected at the incident or incident host unit. It can be very difficult for the Contracting Officer to resolve invoice issues and is very time consuming without proper documentation.

First Aid and Medical Treatment - The Government may provide Basic First Aid at no cost to the Contractor; however, any additional medical treatment and/or expenses incurred is the responsibility of the Contractor. The Government may evacuate or transport injured Contractor employees at the Contractor's expense. This should be coordinated with the Contractor's representative on site. All medical facility and commercial transport fees are the responsibility of the Contractor.

Inspections - Local units are encouraged to perform pre-use inspections at the home unit prior to traveling to the incident. However, the Government reserves the right to perform inspections at any time. If the Contracted resource fails inspection, they may be given 24 hours or a time frame designated by the Government to make necessary corrections. The Contracting Officer or Contract Administrator shall be notified immediately of any Contract equipment that does not meet specifications and cannot be repaired or brought back into compliance.

Workmanship - The Incident Commander may release from an incident assignment any Contractor employee deemed incompetent, careless, or otherwise objectionable including violation of the Harassment Free Workplace Policy. Inappropriate behavior is all forms of harassment including sexual and racial harassment. Non-prescription and Federally unlawful drugs and alcohol are not permitted at the incident. If any of the above occurs, the originating Contracting personnel shall be notified immediately.

If any employee or crew is terminated, quits or otherwise released, it is the responsibility of the Contractor to return the employee(s) to their point of hire no later than 12 hours or as designated by the Government.

Performance Evaluation - Shall be performed for all Contracted resources on the incident by a Government representative supervising the work. Copies of performance evaluations are collected at Finance and shall be forwarded to the originating Contracting Officer. The originating Contracting Officer or Administrator shall be notified immediately of any unacceptable or poor performance.

Briefings - All operators shall attend operational briefings and are reimbursed as part of their daily rate. Contract Crews are paid at the hourly rate and only the crew boss or those crewmembers designated by the Government are authorized for payment to attending briefings. Those crew bosses/crewmembers designated to attend briefings should be documented on the shift ticket.

Equipment Repairs - All Contractor equipment repairs shall be made and paid for by the Contractor. The Government may elect to make such repairs to keep the resource operating. The cost of such repairs will be deducted from payment to the contractor.

RON - Contractors are required to provide sufficient food & drink to support their employee(s) while in travel status and the first shift of the incident. This is not reimbursed by the Government. The only exception is for Crew Carrier drivers if they have a crew on board and that crew is also in RON status. If the Government cannot provide a campsite after the first shift worked, the Government will pay actual lodging expenses or the per diem locality rate, whichever is less. Double occupancy is required. Lodging receipts, as well as documentation by incident personnel that a campsite was not provided, shall be submitted as supporting documentation with payment documents. Reimbursement for meals and incidental expenses (M&IE) is based on per diem rates minus any Government-provided meals provided.

Payments

Daily Rate - Payment will be made on basis of calendar days (0001 – 2400). For fractional days at the beginning and ending of time under hire, payment will be based on 50 percent of the Daily Rate for periods less than 8 hours.

Mileage – Usually mileage is included in the daily rate, however on some agreements mileage shall apply when it is included the agreement.

Driver Hour Limitations – Contractors are required to follow the same driving limitations as federal employees. No more than 10 hours in a duty day per driver.

Travel – The vendor will be paid for travel to and from the incident from the Equipment City and State they designated in their offer or the city and state of the Host Dispatch Center whichever is LESS.

Payment of Optional Items - If the solicitation includes optional items, payment for optional items will only be made when ordered and documented on the resource order and recorded on the shift ticket. (i.e. CAFFS, satellite phones, internet). Time under hire will begin after the resource has been ordered and when the optional item is ready for use by incident personnel. The incident shall have the option to discontinue the use of the optional item at any time. Some of the optional items can be expensive so know what those rates are and/or other available sources before ordering.

Payment Exceptions - No further payment will accrue during any period that the resource under hire is not in a safe or operable condition or it is not available for the assigned shift or portions of the assigned shift. Payment will be based on the hours the resource was operational during the assigned shift as shown on the Incident Action Plan. (Note: Depending on the situation, actual hours worked may exceed what is listed in the Incident Action Plan.)

If a Contractor withdraws their equipment prior to being released no further payment will accrue and the Contractor will bear all costs of returning resources to the point of hire.

Invoicing – The Government will verify the Contractor’s time on an Emergency Equipment Shift Ticket (OF-297). The OF-297 shall include the names of all personnel assigned to the equipment (engine personnel, transport drivers, etc.) and shift times to document work/rest. This includes showing clock hours (and meal breaks) for that equipment which is paid based on a daily rate. Both the Government and Contractor representatives will sign the OF-297. All documentation on the OF-297, including the signatures, shall be legible.

Reassignment of Resources – Contractors being reassigned shall close out the use invoice with the original incident prior to reassignment. The day of closeout and reassignment shall be paid as a Daily Rate applied to the incident the resource is being reassigned to.

Replacement of Resources – The Contractor may replace equipment on the agreement with like or better only after the approval of the originating Contracting Officer and subsequent modification of the agreement. The replacement equipment may be required to be inspected by the Government in advance of acceptance. This does not mean that a Contractor may replace a broken piece of equipment on the incident with another piece of equipment, whether it is already on an agreement or not. If their equipment cannot perform under the terms of the agreement, the Contractor may be allowed 24 hours to repair it, but the Contractor cannot replace the equipment with another piece of equipment.

Appendix B

VIPR I-BPA CONTRACTED RESOURCES TYPING & ATTRIBUTE GUIDE SHEET

Equipment	Typing	Attributes that can be ordered with Equipment (NOTE: If attributes are not available for selection in ROSS, document in Special Needs)
WATER HANDLING		
ENGINE	T6 - 150 to 399 gallons T5 - 400 to 749 gallons T4 - 750 to 1500 gallons T3 - 500 to 1500 gallons	Compressed air foam –all 4x4 - all
WATER TENDER (Support)	T1 - 4000 + gallons T2 - 2500 to 3999 gallons T3 - 1000 to 2499 gallons	4x4 – all
WATER TENDER (Tactical) (equipped w/foam proportioner)	T1 - 2000 + gallons T2 - 1000 to 1999 gallons	4x4 – all
HEAVY EQUIPMENT WITH WATER		
PUMPERCAT	T1 - 500 + gallons T2 - 325 to 499 gallons T3 - 200 to 324 gallons	Foam Prop. (optional w/all) Winch/Grapple (optional w/all)
SKIDGINE	T1 - 1200 + gallons T2 - 800 to 1199 gallons T3 - 400 to 799 gallons T4 - 200 to 399 gallons	Monitor (Foam Prop. optional) Monitor (Foam Prop. optional) Drop Tank (Foam Prop. optional) Drop Tank (Foam Prop. optional)
SOFTTRACK	T1 - 600 + gallons	Monitor, Foam Prop. (optional) Winch/Grapple (optional)
HEAVY EQUIPMENT		
DOZER	T1 - Min 200-320 FWHP T2 - Min 100-199 FWHP T3 - Min 50-99 FWHP	Ripper, Winch, Grapple, Low Ground Pressure; 282 HP or greater (T1)
EXCAVATOR	T1 - Min 156+ FWHP T2 - Min 111-155 FWHP T3 - Min 81-110 FWHP T4 - Min 60-80 FWHP	Clamshell Bucket, Up Down Blade or Dozer Blade, Steep Ground Excavator
TRACTOR PLOW	T2 - Min 100-199 HP T3 - Min 50-99 HP	
TRANSPORT	T1 - loads 70,000 + LBS T2 - loads 35,001-69,999 LBS T3 - loads up to 35,000 LBS	
FALLERS		
FALLER, SINGLE	1 Faller w/ ALL Equipment & (2 saws) Transportation	
MODULE, FALLER	2 Fallers w/ ALL Equipment & (2 saws each) Transportation	
TRAILERS		
CLERICAL SUPPORT UNIT		Internet (optional)
COMMUNICATION TRAILER	3 workstations	Internet (optional)
GIS UNIT	T1 (4 computer workstations) T2 (2 computer workstations) T3 (5 workstations)	Internet (optional)
HELICOPTER OPERATIONS SUPPORT TRAILER	2 VHF-AM portable radios. 2 P25 digital VHF-FM portable radios	Internet (optional)
MISCELLANEOUS HEAVY EQUIPMENT		
FELLER BUNCHER	T1 - 226+ HP T2 - 160 - 225 HP	Specify Tracked or Rubber-tired (Wheeled)

Appendix B

VIPR I-BPA CONTRACTED RESOURCES TYPING & ATTRIBUTE GUIDE SHEET

MULCHER/MASTICATOR (Boom Mounted)	T1 - 156+ HP T2 - 111 – 155 HP T3 - 81 – 110 HP T4 - 60 – 80 HP	
ROAD GRADER	T1 - 165+ HP T2 - 120 - 164 HP	All with 12 foot mold board minimum
SKIDDER	T1 - 176+ HP T2 - 100-175 HP T3 - 60-99 HP	All can be ordered with different grapple configurations or with winch line plus min. requirements
STRIP MULCHER/MASTICATOR	T1 - 200 - 350 HP T2 - 100 - 199 HP T3 - 50 - 99 HP	Specify Tracked or Rubber-tired (Wheeled)
OTHER MISCELLANEOUS EQUIPMENT		
CHIPPER	T1 - 18 inch Min. diameter capacity T2 - 13-17 in. diameter capacity T3 - 9-12 in. Max. diameter capacity	2 person crew required for all types
FUEL TENDER	T1 - 3501 + gallons T2 - 2501 - 3500 gallons T3 - 500 - 2500 gallons	
HAND WASH (PORTABLE)	2 sinks	
HAND WASH (TRAILER MOUNTED)	Trailer mounted with 8+ sinks	
GRAY WATER TRUCK	T1 - 4000 + gallons T2 - 2500-3999 gallons T3 - 1000-2499 gallons T4 - 400-999 gallons	
MECHANIC W/ SERVICE TRUCK	T1 - Heavy Equipment Mechanic T2 - Auto/HeavyTruck Mechanic	
MOBILE LAUNDRY	T1 - 2500 LBS laundry per day T2 - 1500 LBS laundry per day	
POTABLE WATER TRUCK	T1 - 4000 + gallons T2 - 2500 - 3999 gallons T3 - 1000 - 2499 gallons T4 - 400 - 999 gallons	
TENT	T1 - 40' x 40', 40' x 60', and 40' x 80' T2 - 20' x 40' and 20' x 60' T3 - 501 - 700 square feet T4 - 200 - 500 square feet	Canopy Type Canopy Type
WEED WASHING UNIT	T1 - Self-contained w/recycling water system	
TRANSPORTATION		
CREW BUS	MINIMUM 22 PASSENGER	Internal storage for gear External storage for saws/fuel
VEHICLE w/DRIVER	Passenger Van (7-9 Pax only) Pickup T1 - GVWR of 8,501 LBS + Pickup T2 - GVWR of 6,001 to 8,500 LBS Pickup T3 - GVWR up to 6,000 LBS SUV's – Minimum 5 pax Stakeside T1 - GVWR of 14001 LBS + Stakeside T2 - GVWR of 10,001 LBS to 14,000 LBS	4x4 or 2x4 (Van, P/U, SUV) Stakeside Only – specify if truck has dump/tilt box OR lift gate
Abbreviations Commonly Associated with Heavy Equipment:		
GVWR = Gross Vehicle Weight Rating	FWHP = Flywheel Horsepower	ROPS= Rollover Protective Structure
FOPS = Falling Object Protection	HP = Horsepower	minimum/maximum