Recommended Practice
Certifying a Final Fire Report in Interagency Fire Occurrence Reporting Modules (InFORM) Inspector

Is it a confirmed wildfire?

If NO, incident should become a type other than wildfire (e.g., false alarm).

If YES, jurisdictonal Unit* at PoO should Certify the Final Fire Report.

Jurisdictional Unit* at PoO should Certify the Final Fire Report.

Did any InFORM “players” either take initial action on the wildfire OR have their land burned in the wildfire?

If NO, although visible in InFORM, Final Fire Reports for types other than a wildfire do not need to be Certified.

If YES, all involved InFORM “players” should discuss and agree on which unit should Certify the Final Fire Report.

Did more than one InFORM “player” either take initial action OR have their land burned in the wildfire?

If NO, although visible in InFORM, the Final Fire Report would not need to be Certified. [ex. County notification ONLY of wildfire].

If YES, the only InFORM “player” that either took initial action OR had their land burned should Certify the Final Fire Report.

InFORM “player” = Unit or Agency that is committed to fully using InFORM Inspector. This includes personnel maintaining access, ensuring data showing is complete and accurate, editing data fields as needed, and certifying Final Fire Reports. As an example, BLM is an InFORM “player”. If unsure of what unit or agency are InFORM “players” in your area, contact your state/regional InFORM POC.

Initial Action/Initial Response (FMB 2019 update to 2009 Guidance Appendix A) = The initial decisions and actions taken in reaction to a reported incident.

Jurisdictional Unit (NWCG) = The governmental entity having overall land and resource management responsibility for a specific geographical area as provided by law.
  • Ultimately responsible for the fire report to account for statistical fire occurrence
  • Responsible for setting fire management objectives
  • Jurisdiction cannot be re-assigned by agreement

Protecting Unit (NWCG) = The entity responsible for providing direct incident management and services to a given area pursuant to its jurisdictional responsibility or as specified by law, contract or agreement.
  • Protection can be re-assigned by agreement

Wildfire (FMB 2019 update to 2009 Guidance Appendix A) = A wildland fire originating from an unplanned ignition, such as lightning, volcanos, unauthorized and accidental human caused fires, and prescribed fires that are declared wildfires.

*If protection agreements are in place, the protecting unit may have InFORM certification responsibility if specified by the agreement.